

Notice of Meeting



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Shire of Pingelly

CEO Performance Review
Committee

Agenda

3 June 2020

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MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.



Shire of Pingelly

Notice of Meeting

Notice is given that a meeting of the CEO Performance Review Committee will be held in the Council Chambers, 17 Queen Street, Pingelly on 3 June 2020, commencing at 12.45pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils decision.

A handwritten signature in black ink, appearing to be 'J. Burton', written over a horizontal line.

Julie Burton
Chief Executive Officer

SHIRE OF PINGELLY

Agenda for the CEO Performance Review Facilitator Selection Committee meeting to be held in the Council Chamber, 17 Queen Street, Pingelly on Wednesday, 3 June 2020 – commencing at 12.45pm.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

1.1. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

3. DISCLOSURES OF INTEREST

The *Local Government Act* (Section 5.60 – 5.62) provides that it is the Councillor’s obligation to declare an interest if they believe that they have a financial interest, proximity interest, closely associated persons interest or an interest affecting impartiality in a matter being discussed by Council.

The Act provides that the interest may be declared in writing to the Chief Executive Officer prior to the meeting or declared prior to discussion of the agenda item at the meeting. Forms for this purpose are available to Councillors.

The Act further provides that the extent of the interest needs to be declared if the Councillor seeks to remain in the Chamber during the discussion, debate or voting on the item.

A Councillor declaring a financial or proximity interest must leave the meeting prior to the matter being discussed or voted on (including the question as to whether they are permitted to remain in the Chamber). Councillors remaining in the Chamber may resolve to allow the member to return to the meeting to participate in the proceedings.

4. ELECTION OF CHAIRMAN

The *Local Government Act* (Election of presiding members and deputies) provides that the members of a committee are to elect a presiding member from amongst themselves.

Statutory Environment:

Section 5.12 of the *Local Government Act* (Election of presiding members and deputies) provides that:

- (1) The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —
 - (a) to “office” were references to “office of presiding member”;
 - (b) to “council” were references to “committee”; and
 - (c) to “councillors” were references to “committee members”.
- (2) The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2 as if the references in that Schedule —
 - (a) to “office” were references to “office of deputy presiding member”;
 - (b) to “council” were references to “committee”;
 - (c) to “councillors” were references to “committee members”; and
 - (d) to “mayor or president” were references to “presiding member”.

Recommendation

That Cr _____ be nominated to the position of Chairman of the Shire of Pingelly CEO Performance Review Committee.

Moved: _____ Seconded: _____

5. CONFIRMATION OF MINUTES

Nil

6. BUSINESS

CONFIDENTIAL ITEMS

THAT pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with a matter affecting an employee.

Moved: _____ Seconded: _____

6.1 CEO Performance Review

Recommendation:

That the meeting be re-opened to the public.

Moved: _____ Seconded: _____

7. CLOSURE OF MEETING

The Chairman to declare the meeting closed.