



Shire of Pingelly

Minutes

Special Council Meeting
3 March 2021

TABLE OF CONTENTS

1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	3
2.	ACKNOWLEDGEMENT OF COUNTRY	3
3.	ANNOUNCEMENTS BY THE PRESIDING MEMBER	3
3.1	Council Agenda Reports.....	3
4.	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	Error!
	Bookmark not defined.	
5.	PUBLIC QUESTION TIME	Error! Bookmark not defined.
6.	DISCLOSURES OF INTEREST	Error! Bookmark not defined.
7.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	Error! Bookmark not defined.
8	OFFICE OF THE CHIEF EXECUTIVE OFFICER	3
8.1	Approval of Grant Application – Building Better Regions Fund	4
9.	CLOSURE OF MEETING	6

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman declared the meeting open at 4.25pm.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil.

3.1 Council Agenda Reports

Please note that all elected members have been provided with the relevant information pertaining to each Officers reports within today's Agenda and the Officer Recommendations are based on Council Policy and or State Acts and Legislation.

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

MEMBERS PRESENT

Cr W Mulroney (President)
Cr J McBurney (Deputy President)
Cr B Hotham
Cr P Narducci
Cr D Freebairn
Cr P Wood
Cr A Oliveri

STAFF IN ATTENDANCE

Ms J Burton Chief Executive Officer
Mrs D Sweeney Executive Manager Corporate Services
Mr D Watkins Executive Manager Technical Services

APOLOGIES

Cr K Camilleri

5. PUBLIC QUESTION TIME

No members of the public present.

6. DISCLOSURES OF INTEREST

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Nil.

8 OFFICE OF THE CHIEF EXECUTIVE OFFICER

**12969 Moved: Cr Oliveri Seconded: Cr Freebairn
Recommendation and Council Decision
That Standing Orders be suspended.**

Carried 7:0

8.1 Approval of Grant Application – Building Better Regions Fund

File Reference:	ADM0618
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Draft Concept Plan – Stage 1a
Previous Reference:	Nil

Summary

Council is requested to consider and approve an application to Australian Government Building Better Regions Fund Round 5 (BBRF 5) for Stage 1a of the revitalisation of the Pingelly Town Hall.

Background

The Australian Government has announced the allocation of \$250 million of funding for regional Australia to boost tourism, support regional job creation and drive growth in local economies. Applications close on 5 March 2021.

Council can apply for funding of up to 50% of the total eligible project costs. Funding Guidelines stipulate that the projects must be “investment ready” and able to commence construction within 12 weeks of signing a funding agreement. The Guidelines also require an “Applicant Declaration” confirming that where applicable, Council will contribute the required matching funding. Grant applications can be between \$20,000 and \$10million with funding matched \$1:\$1. Council’s 50% cash contribution can include funding from private business and State Government. Council must provide a letter confirming the local contribution as part of the application.

The funding aims to boost tourism, support regional job creation, and drive growth in local economies, and any selected project will need to achieve one or more of the funding objectives to be successful.

Comment

The Concept Plan for the Pingelly Town Hall has been in development in collaboration with the Town Hall Reference Group (THRG) during February 2021. The Town Hall Reference Group membership includes representation from the Tourism Group, Museum Group, Craft Group, Council and community. Architects from the Office of Regional Architecture assisted the THRG to develop a concept plan that reflect the community aspirations outlined throughout the extensive consultation undertaken in 2021. The draft concept plan, as attached, is an overarching spatial allocation of the Hall, and provides for a long term staged redevelopment of the facility.

The Town Hall currently has 3 areas in the front third of the building, being the toilet facilities, foyer, and kitchen. Stage 1 proposes the creation of a visitors area, which will be the go-to place for tourists and visitors to the town in order to help them make the most of their stay. Stage 1a, as identified in the attached plan, is the proposed subject of the grant application. This stage involves opening the front section of the Hall by combining the current kitchen area and foyer, to create a large usable open space.

Items specifically included in Stage 1a include:

- Removal of the non-structural wall between the entry hall and the kitchen to create an open plan visitor space.
- Remove and replace flooring in the new visitor space.
- Install fitout to new visitor space, including display shelving.
- Improve access to the Hall entry.
- Air-conditioning within the new visitor space.
- Removal of kitchen equipment and fitout within current kitchen space.
- Prepare, patch and paint walls and ceilings.

The funding strategy for this stage is planned as follows:

Funding Source	21/22	22/23
BBRF Round 5	\$12,500	\$12,500
Shire of Pingelly	\$12,500	\$12,500

Total project funds equal \$50,000, with the Shire of Pingelly's contribution equalling 50% (\$25,000).

The total estimated project funds are based on a cost estimate prepared by a Quantity Surveyor, which will form the basis of funding application and also the commitment required from Council through its budget process. If the grant application is successful, the project will commence in approximately July 2021. Council's funding contribution will be spread over two financial years.

The project is considered an important aspect of growing Pingelly's attraction as a tourist destination. A lack of easily accessible information and amenities are a tourism inhibitor, and this directly impacts the capacity to grow the tourism industry. The funding is intended to boost tourism, support the Council's aspiration around job creation, and assist with growth in the local economy. Amenity upgrade and development will directly align with the funding objectives.

Consultation

The concept for the Town Hall has been developed in consultation with the Town Hall Reference Group. Widespread community consultation will be undertaken following adoption of the Town Hall Concept Plan at a later stage.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The application under the BBRF is reliant on a financial contribution from Council. The guidelines do not preclude the Shire from securing additional external revenue to support the application. It would be the intention of staff to look to secure or identify further external funding to support the application and to minimise the financial impact on the Shire of Pingelly.

Strategic Implications

Goal 1	Economy
Outcome 1.3	The right resources and infrastructure are in place to support business development, including an increase in visitors and visitor spend in the Shire.
Strategy 1.3.1	Support local tourism infrastructure development.

Risk Implications

Risk	Inability for Council to be able to allocate funding required to support the project.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Financial
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

12970 Moved: Cr Hotham Seconded: Cr Narducci

Recommendation and Council Decision:

That Council:

- 1. Endorse an application for funding to the Building Better Regions Fund for the revitalisation of the Pingelly Town Hall, for the establishment of a visitor information space, to the value of \$50,000.**
- 2. Note that a 50% contribution to the value of \$25,000 will be required in support of the project.**

Carried 7:0

9. CLOSURE OF MEETING

The Chairman declared the meeting closed at 4.37pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 17 March 2021

Signed.....
Presiding Person at the meeting at which the minutes were confirmed.