



17 Queen Street, Pingelly
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Council Agenda

Shire of Pingelly Ordinary Council Meeting 17 August 2022

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Pingelly for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal/informal conversations with staff. The Shire of Pingelly disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity that act or fails to act in reliance upon any statement does so at the person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Pingelly during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Pingelly. The Shire of Pingelly warns that anyone who has an application lodged with the Shire of Pingelly must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Pingelly in respect of the application.

MISSION STATEMENT

To enhance the quality of life for the people of Pingelly through the provision of leadership, services and infrastructure.

Shire of Pingelly



Notice of Meeting

Notice is given that a meeting of the Council will be held in the Council Chambers 17 Queen Street, Pingelly on 17 August 2022 commencing at 2.00pm.

Your attendance is respectfully requested.

Disclaimer

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations. The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

A handwritten signature in black ink, appearing to read "Andrew Dover", is written over a white background.

Andrew Dover
Chief Executive Officer

PUBLIC QUESTION TIME INFORMATION

The Shire of Pingelly welcomes community participation during public question time. This document is to be read in conjunction with the *Shire of Pingelly Standing Orders Local Law 2017* and the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

1. A member of the public who raises a question during question time must:
 - a. be in attendance at the meeting;
 - b. first state their name and address;
 - c. direct the question to the Presiding Member;
 - d. ask the question briefly and concisely;
 - e. limit any preamble to matters directly relevant to the question; and
 - f. ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
2. Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
3. Where a member of the public seeks a written response to their questions to be tabled at a meeting, the member of the public must submit their questions to Council by no later than 12 noon on the day prior to the meeting date of which the response is to be tabled.
4. Where a member of the public submits their questions after 12 noon on the day prior to the meeting date of which the response is to be tabled, a written response may be provided at the discretion of the presiding member.
5. Where a member of the public submits a written question after 12 noon the day prior to the meeting at which they are to be tabled, a verbal response may be provided at the meeting.
6. A member of the public may ask questions without notice at a meeting, provided they present a written copy of their questions to Council prior to the commencement of the meeting.

Questions may be submitted by e-mail to admin@pingelly.wa.gov.au.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairman to declare the meeting open.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to both the Aboriginal and non-Aboriginal people past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

4. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6. PUBLIC QUESTION TIME

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. DISCLOSURES OF INTEREST

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 20 July 2022

Statutory Environment

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements

Simple Majority

Recommendation

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 20 July 2022 be confirmed.

Moved: _____ Seconded: _____

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ITEMS BROUGHT FORWARD DUE TO PERSONS ATTENDING

12. REPORTS OF COMMITTEES

12.1 Reports of Committees of Council

- Audit & Risk Committee Full Council
- Bush Fire Advisory Committee Member – Cr Narducci
Deputy – Cr Hotham
- Chief Executive Officer Performance Review Committee Member – Shire President
Member – Deputy President
Member – Cr Hotham

12.2 Reports of Council Delegates on External Committee

- Central Country Zone of WALGA Delegate – Shire President
Delegate – Deputy President
Deputy – Cr Wood
- Hotham-Dale Regional Road Sub-Group Delegate – Shire President
Deputy – Cr Oliveri
- Pingelly Recreation & Cultural Committee Member – Shire President
Deputy – Deputy President
- Development Assessment Panel Delegate – Shire President
Delegate – Cr Wood

Deputy – Oliveri
Deputy – Cr Hotham
- Pingelly Tourism Group Delegate – Cr Hotham
Deputy – Cr Narducci
Deputy – Cr Singh
- Shires of Pingelly and Wandering Joint Local Emergency Management Committee Delegate – Shire President
Deputy – Cr McBurney
- Pingelly Youth Network Delegate – Cr Narducci
Deputy – Cr McBurney
- Pingelly Somerset Alliance Delegate – Shire President
Deputy – Cr McBurney
- Pingelly Early Years Network Delegate – Cr McBurney
- Pingelly Community Wellbeing Plan Working Group Delegate – Cr McBurney

13. REPORTS FROM COUNCILLORS

13.1 Cr William Mulroney (President)

JULY

26th Attended the quarterly business barbeque held at Loaded Nutrition Studio.

AUGUST

1st President and CEO meeting regarding the incident on 31st July 2022, Community reaction and support.

1st Community meeting with Elders of the community, WAPOL Shire Representatives re community well-being after the incident in Pingelly 31st July, 2022. Current situation and ongoing support by WAPOL Services,

4th WALGA Course- Training for Councillors- Oversee LG Asset Management, Pingelly Shire Council Chambers.

5th Launch of Pingelly Somerset Alliance – Virtual Village Concept. PRACC Sundowner.

10th President and CEO Agenda Briefing.

10th Councillor Workshop Cultural & Arts Framework, Shire Chambers at 1pm.

16th Town Hall Reference Group August meeting.

16th PRACC August meeting.

17th Corporate Discussion and August Ordinary council Meeting.

13.2 Memorials

The Chairman to ask Councillors if there are any memorials or commemorations to be noted in the minutes.

It is to be noted that former Councillor G. Doug Sedgwick 1967 – 1978 has passed and was buried in the Pingelly Cemetery on 10 August 2022.

14. OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 WALGA Annual General Meeting – Voting Delegates

File Reference: ADM0088
Location: Not Applicable
Applicant: Not Applicable
Author: Chief Executive Officer
Disclosure of Interest: 2022 AGM - Notice of Meeting
Attachments: Nil
Previous Reference: Nil

Summary

Council is requested to nominate two (2) Council voting delegates for the 2022 Western Australian Local Government Association Annual General Meeting, to be held in Perth on Friday 03 October 2022.

Background

The Western Australian Local Government Association (WALGA) will hold its Annual General Meeting (AGM), to discuss and consider local government industry issues. Each member Council of WALGA has the ability to elect two (2) voting delegates to participate at the WALGA Annual General Meeting. Non-voting delegates are also able and encouraged to attend. Two proxy voting delegates may also be nominated. Only registered delegates and/or proxies are permitted to exercise voting entitlements on behalf of Shire of Pingelly.

Comment

Council is requested to nominate two delegates and, if desired, two proxy delegates who will be registered to vote at the WALGA AGM. In previous years, the Shire President and Deputy Shire President were the voting delegates.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There is no cost to attend the meeting unless delegates wish to stay overnight in Perth.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.2	The Shire is a successful advocate for resources and facilities which support the vision for the future

Risk Implications

Risk	Should Council not nominate voting delegates, there will be a lack of voting representation regarding the issues raised at the AGM.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Officer Recommendation:

That Council nominate Cr _____ and Cr _____ as the Shire’s Voting Delegates for the WALGA Annual General Meeting to be held in Perth on 03 October 2022.

Moved: _____ Seconded: _____



Notice
of
Annual General Meeting
and
procedural information
for submission of motions

Crown Perth
Monday, 3 October 2022

Deadline for submission of motions:
Friday, 12 August 2022

2022 Local Government Convention and AGM general information

WALGA Annual General Meeting

The Annual General Meeting (AGM) for the Western Australian Local Government Association (WALGA) will be held from 9:00am on **Monday, 3 October 2022**. The formal Agenda will begin at 11:30am after a short morning tea break. The AGM should be attended by up to two Voting Delegates from all Member Local Governments. Lunch will be provided at the conclusion of the meeting.

Cost for attending

Attendance at the AGM is **free of charge** to all Elected Members and staff from Member Local Governments. Voting Delegates and Proxies must register their attendance in advance. Please use the registration form provided at the end of this document. Observers (non-voting) are also welcome to attend the AGM, but registration is essential via our website.

Submission of Motions

Member Local Governments are invited to submit motions for inclusion on the Agenda for consideration at the AGM. Motions should be submitted in writing to the Chief Executive Officer of WALGA. A template motion can be found on our website [here](#).

The closing date for submission of motions is **5:00pm Friday, 12 August**.

*Please note that any motions proposing alterations or amendments to the WALGA Constitution must be received by **5:00pm Friday, 22 July** in order to satisfy the 60-day constitutional notification requirement.*

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

Criteria for Motions

As per the Corporate Governance Charter, prior to the finalisation of the agenda, the WALGA President and Chief Executive Officer will determine whether motions abide by the following criteria:

Motions will be included in the Agenda where they:

1. are consistent with the objects of the Association (refer to clause 3 of the [Constitution](#));
2. demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws); or
5. Are clearly worded and unambiguous in nature.

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions as per the [Advocacy Positions Manual](#) (as the matter has previously been considered and endorsed by WALGA).

Motions of similar objective:

7. Will be consolidated as a single item.

Submitters of motions will be advised of the determinations.

Enquiries relating to the preparation or submission of motions should be directed to Kathy Robertson, Executive Officer Governance on (08) 9213 2036 or krobertson@walga.asn.au.

Further information about the 2022 Local Government Convention can be found on our website at www.walga.asn.au.

Emergency Motions

No motion shall be accepted for debate at the AGM after the closing date unless the WALGA President determines that it is of an urgent nature, sufficient to warrant immediate debate, and Delegates resolve accordingly at the meeting. Please refer to the [AGM Standing Orders](#) for details.



President Cr Karen Chappel JP
WALGA President



Nick Sloan
Chief Executive Officer

EMAIL BACK

Voting Delegate Registration 2022 WALGA Annual General Meeting



All Member Councils are entitled to be represented by two voting delegates at the Annual General Meeting of the WA Local Government Association to be held on Monday, 3 October 2022 at Crown Perth.

In the event one or both of the registered Voting Delegates is unable to attend, provision is made for two Proxy Voting Delegates to be registered.

Only registered Voting Delegates or Proxies will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

Please complete, sign and return this form before **5:00pm Friday, 23 September**.

VOTING DELEGATES	PROXY VOTING DELEGATES
Name of Voting Delegates:	Name of Proxy Voting Delegates:
Delegate 1:	Proxy 1:
Delegate 2:	Proxy 2:
Local Government: Shire/Town/City of	
Signature of Chief Executive Officer:	
Date:	

ON COMPLETION, PLEASE EMAIL TO: krobertson@walga.asn.au

Attention: Kathy Robertson, Executive Officer Governance

Please Note:

- All Voting Delegates must present at the WALGA Delegate Service Desk prior to the AGM to collect their electronic voting device (keypad) and identification tag to gain entry to the AGM.
- Observers (non-voting) are also welcome to attend the AGM, however registration is essential.
- Registration as a Voting Delegate is separate to any registration as a Convention Delegate.
- For further information or to register as an AGM Observer or Convention Delegate, please visit our website at www.walga.asn.au or contact Kathy Robertson on (08) 9213 2036.

14.2 Update Staff Housing and Property Leased by the Shire of Pingelly to Community Groups Policies

File Reference: ADM0487
Location: Not Applicable
Applicant: Not Applicable
Author: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Proposed Staff Housing Policy
Proposed Property Leased to Community Groups Policy
Previous Reference: Nil

Summary

Council is requested to endorse the reviewed policies.

Background

A Policy is a concise statement of strategic objectives or principles that give effect to the local government’s obligations or objectives, minimise risk, guide subsequent decisions and actions and ensure that the community is served in an open, accountable, consistent and sustainable manner.

The annual policy review identified several policies that were required to be updated. This will be progressively actioned throughout the year as staff capacity allows. The Staff Housing Policy and the Property Leased to Community Groups Policy (formally Buildings Owned by the Shire of Pingelly) were two of the policies identified for significant modification during this process. The Property Leased to Community Groups Policy was identified by the Regulation 17 Review (December 2020) as a policy that should be significantly changed or deleted.

Comment

Following discussion with Councillors, these policies have been reviewed and amended appropriately to reflect current best practice and to make them clearer and more user friendly. The substantive change to the Property Leased to Community Groups Policy is to clarify that this policy does not relate to the occasional hire of buildings, but to ensure that new leases to community are aligned on a ‘no cost or benefit to Council’ basis. There has been substantial changes to the wording of the Staff Housing Policy for clarity and to simplify the processes involved and to include the requirement of a property report.

Statutory Environment

Section 2.7(2)(b) of the Local Government Act 1995 provides that one of the functions of a Council is to determine the local government’s policies.

Policy Implications

Policy 2.1 Policy Manual

Financial Implications

Nil

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.8	A strong corporate governance framework is maintained.
Strategy 5.8.1	Maintain strategic and corporate planning documents as outlined in the Integrated Planning and Reporting Framework
Action 5.8.1.5	Review Council policies

Risk Implications

Risk		In order to maintain transparency and to facilitate appropriate decision making processes, it is imperative that policy statements reflect the current position of Council and work practices at the Shire as well as best practice approaches.				
Risk Rating (Prior to Treatment or Control)		Medium (6)				
Principal Risk Theme		Reputational				
Risk Action Plan (Controls or Treatment Proposed)		Nil				
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Absolute Majority

Recommendation

That Council endorse the amended Staff Housing Policy and the Property to Community Groups Policy as attached.

Moved: _____ Seconded: _____



1. PURPOSE

1.1 The purpose of this Policy is to offer staff housing as part of the salary package to employees with essential qualifications, experience and other position skills that are unlikely to be met from local recruitments.

2. SCOPE

2.1 This Policy is applicable to the Shire of Pingelly and its operations.

3. DEFINITIONS

N/A

4. POLICY STATEMENT

4.1 The Shire will provide staff housing at the discretion of the Chief Executive Officer through either:

4.1.1 The Contract/Letter of Employment with the particular staff member; or

4.1.2 A tenancy arrangement under the *Residential Tenancy Act 1987*. This arrangement may be facilitated by a real estate agent to provide expert guidance and arm's length distance. The tenancy arrangement may provide for market rate or subsidised rent by agreement between the Shire.

4.2 Alteration of these agreements must be agreed in writing between the employee and the Shire, including the payment of a housing allowance in lieu of staff housing.

4.3 The Contract/Letter of Employment or tenancy arrangement must detail the employee's responsibility regarding maintenance, payment of utilities, and damage to the property.

4.4 The Contract/Letter of Employment must also include an express term relating to the payment of costs to the Shire from the employee's termination payment arising from the final inspection in relation to the employee's responsibilities at clause 4.2, professional cleaning, and any outstanding invoices.

4.5 The tenancy arrangement must include the requirement for a bond to the equivalent amount of two weeks rent to be paid in advance for the payment of costs to the Shire arising from the final inspection in relation to the employee's responsibilities at clause 4.2, professional cleaning, and any outstanding invoices.

4.6 Staff housing arrangements cease on the termination of the employee's contract of employment with the Shire of Pingelly or at some other time as agreed between the parties.

4.7 A property report is to be completed by the Shire and the employee prior to the occupation and within 2 weeks of vacation.

4.8 The Shire is responsible to ensure that the property is clean and in good working order prior to occupation and the employee is responsible for the same within 2 weeks of vacation.

4.9 Staff housing is for the use of staff and their families. Sub-letting or leasing all or a

portion of the housing is not permitted.

- 4.10 The employee must keep the premises in a reasonable state of cleanliness, repair and free of damage. The Shire is to be notified as soon as practicable but within three days of any damage to the premises.
- 4.11 The Shire of Pingelly is responsible for carrying out regular maintenance on the air conditioning systems, fire extinguishers and smoke alarms and annual pest control treatments. Urgent repair work will be carried out as reasonably possible by the Shire.
- 4.12 Any repairs required are to be completed by the Shire or by an external contractor.
- 4.13 Where repairs are required due to damage caused by the employee, their family, or any visitors, excluding internal repainting; acceptable general wear and tear; or damage caused by natural occurring conditions such as weather, the employee is liable to reimburse the Shire of such expense.
- 4.14 The Shire undertakes to repaint the interior of staff housing every 5 years, or at the termination of the occupancy, whichever is greater.

5 RELATED DOCUMENTATION / LEGISLATION

Residential Tenancy Act 1987

6 REVIEW DETAILS

Review Frequency	Bi-Annually
Council Adoption	17 June 2015, 17 May 2017, 18 July 2018, 15 July 2020 18 May 2022

7.6 Property Leased to Community Groups

1. PURPOSE

- 1.1. The purpose of this Policy is to outline the conditions that apply when leasing or licencing a Shire land or buildings to a community group.

2. SCOPE

- 2.1. This Policy is applicable to the Shire of Pingelly and its operations.

3. DEFINITIONS

- 3.1. Community Group means a group whether incorporated or not which operate on a not for profit basis, located in Pingelly for the benefit of the people of Pingelly, excluding government agencies, departments and organisations.

4. POLICY STATEMENT

- 4.1. The Shire leases and licenses land and buildings at its discretion to local community groups on a cost neutral basis to the Shire. As such, the lease or licence agreement should include the following:
 - 4.1.1. Utility (water, electricity etc). charges, waste collection rates and emergency services levy are to be met by the community group.
 - 4.1.2. Satisfactory insurance cover for contents of the building, public liability and other relevant insurance for activities being carried by the community group.
 - 4.1.3. The Shire will provide building insurance for the structure.
 - 4.1.4. Cost of repairs and alterations are to be met by the community group to ensure that the building is kept in the same or better condition than at the start of the lease.
- 4.2. Any alterations and repairs to any leased building must to be approved by the Chief Executive Officer prior to work being carried out.

5. RELATED DOCUMENTATION / LEGISLATION

Nil

6. REVIEW DETAILS

15. DIRECTORATE OF CORPORATE SERVICES

15.1 Accounts Paid by Authority – July 2022

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of July 2022.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13*

(1) schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2021/2022 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council’s current budget or long-term financial plan.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Officer Recommendation:

That Council receive the Accounts for Payments for July 2022 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 31 July:

Municipal Account	\$347, 589.92
Trust Licensing Account	\$21,967.10

Moved: _____ Seconded: _____

Attachment – Accounts Paid Presented for Endorsement July 2022

SHIRE OF PINGELLY

JULY ACCOUNTS PAID PRESENTED FOR ENDORSEMENT AUGUST 2022 ORDINARY COUNCIL MEETING

EFT NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
EFT9117	07/07/2022	CWA PUMPHREYS BRIDGE	CATERING	1		390.00
INV 32	15/06/2022	CWA PUMPHREYS BRIDGE	JUNE COUNCIL MEETING DINNER		390.00	
EFT9118	07/07/2022	TELSTRA	TELEPHONE AND INTERNET CHARGES - 11/06/2022 TO 10/07/2022	1		1,111.18
INV 990000001380	12/06/2022	TELSTRA	EMW & TL, CG, CDO, EMCS, CEO		330.00	
INV K814040390-5	18/06/2022	TELSTRA	ADMIN		781.18	
EFT9119	07/07/2022	GARRARDS PTY LTD	VECTOBAC 18KG	1		165.72
INV 1060384	12/05/2022	GARRARDS PTY LTD	EFFLUENT POND MAINTENANCE		165.72	
EFT9120	07/07/2022	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		120.71
INV 6931	25/05/2022	SULLIVAN LOGISTICS PTY LTD	VARIOUS SUPPLIERS		120.71	
EFT9121	07/07/2022	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT	1		10,001.37
INV IN000343	20/06/2022	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT		10,001.37	
EFT9122	07/07/2022	COMMANDACOM & CLASSICAL	TECHNICAL SUPPORT	1		38.50
INV 12991	22/06/2022	COMMANDACOM & CLASSICAL	CHANGE OF CALL FORWARD NUMBER		38.50	
EFT9123	07/07/2022	CONSTRUCTION TRAINING FUND	BCITF LEVY PAYMENT REQUEST	1		97.10
INV 144762	17/06/2022	CONSTRUCTION TRAINING FUND	P3G0Z3 111 - 545 MOORUMBINE ROAD		97.10	
EFT9124	07/07/2022	HANCOCKS HOME HARDWARE	CONSUMABLES	1		579.10
INV 401611	19/05/2022	HANCOCKS HOME HARDWARE	SHELVING FOR CESM OFFICE		579.10	
EFT9125	07/07/2022	AUSTRALIA POST	STATIONERY, GENERAL POSTAGE	1		271.79
INV 1011586435	03/06/2022	AUSTRALIA POST	GENERAL POSTAGE - MAY 2022		98.60	
INV 1011586435.1	03/06/2022	AUSTRALIA POST	A4 COPY PAPER X 6 BOXES, A3 COPY PAPER X 1 REEM		173.19	
EFT9126	07/07/2022	PINGELLY PHARMACY	NASAL RAPID ANTIGEN TESTS	1		510.00

INV 53606	05/04/2022	PINGELLY PHARMACY	RATS X 50		510.00	
EFT9127	07/07/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD CHARGES - MAY 2022	1		1,388.66
INV 31052022	31/05/2022	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN01, PN761, BFB TRUCK B, SMALL PLANT		1,388.66	
EFT9128	07/07/2022	SECURITY & KEY DISTRIBUTORS	BILOCK PADLOCK	1		183.55
INV 90979	31/05/2022	SECURITY & KEY DISTRIBUTORS	BILOCK 83/45 PADLOCK COMPLETE (25MM SHACKLE) SKD8345SS25		183.55	
EFT9129	07/07/2022	BEST OFFICE SYSTEMS	PRINTER TONER	1		418.00
INV 603326	14/06/2022	BEST OFFICE SYSTEMS	RICOH PRINTER CARTRIDGE SP 3170SF X 2		418.00	
EFT9130	07/07/2022	WINC AUSTRALIA PTY LIMITED	OFFICE FURNITURE, STATIONERY	1		1,784.24
INV 9038947478	07/04/2022	WINC AUSTRALIA PTY LIMITED	ASSORTED STATIONERY		316.47	
INV 9039419668	02/06/2022	WINC AUSTRALIA PTY LIMITED	ASSORTED STATIONERY		457.22	
INV 9039453675	07/06/2022	WINC AUSTRALIA PTY LIMITED	OFFICE FURNITURE - PLANNER		1,010.55	
EFT9131	07/07/2022	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		437.50
INV 4300	14/06/2022	WHEATBELT ELECTRICS	CHECK OUT ISSUES WITH POWER TRIPPING AT 7B WEBB STREET		437.50	
EFT9132	07/07/2022	MORNINGSIDE PRINTERS & GRAPHICS	ENVELOPES	1		291.00
INV 22769	15/06/2022	MORNINGSIDE PRINTERS & GRAPHICS	1500 DLX WINDOW FACE, 1 COLOUR, 1 SIDE, PEEL AND SEAL - RATES ENVELOPES, ENVELOPES - \$251.00, FREIGHT - \$40.00		291.00	
EFT9133	07/07/2022	AMPAC DEBT RECOVERY PTY LTD	DEBT RECOVERY COSTS	1		415.42
INV 84591	31/05/2022	AMPAC DEBT RECOVERY PTY LTD	MAY 2022		415.42	
EFT9134	07/07/2022	WALLIS COMPUTER SOLUTIONS	TECHNICAL SERVICES AND SUPPORT	1		1,235.08
INV 23445	31/05/2022	WALLIS COMPUTER SOLUTIONS	2X UBIQUITI UNIFI WIFI LR AP		1,235.08	
EFT9135	07/07/2022	LOCALISE PTY LIMITED	LEADERSHIP TEAM DEVELOPMENT AND STRATEGY DAYS	1		6,040.96
INV 1625	02/06/2022	LOCALISE PTY LIMITED	TWO DAY DEVELOPMENT AND STRATEGIC PLANNING WORKSHOP, 23 & 24 MAY 2022		6,040.96	
EFT9136	07/07/2022	ABCO PRODUCTS PTY LTD	ASSORTED CLEANING PRODUCTS	1		1,144.46
INV 797694	16/05/2022	ABCO PRODUCTS PTY LTD	VARIOUS BUILDINGS		1,004.27	
INV 800282	26/05/2022	ABCO PRODUCTS PTY LTD	VARIOUS BUILDINGS		74.35	
INV 804490	15/06/2022	ABCO PRODUCTS PTY LTD	VARIOUS BUILDINGS		65.84	
EFT9137	07/07/2022	PINGELLY IGA EXPRESS	ASSORTED SUPPLIES, CONSUMABLES AND REFRESHMENTS	1		632.26

INV 03-7868	12/10/2021	PINGELLY IGA EXPRESS	SUPPLIES FOR DEPOT KITCHEN		30.31	
INV 01-9320	18/10/2021	PINGELLY IGA EXPRESS	PALLET OF WATER		480.00	
INV 01-9560	22/10/2021	PINGELLY IGA EXPRESS	8 PIECE HEX KEY SET		13.55	
INV 01-9862	26/10/2021	PINGELLY IGA EXPRESS	CABLE TIES		3.00	
INV 03-9441	11/11/2021	PINGELLY IGA EXPRESS	SUPPLIES FOR DEPOT KITCHEN		33.62	
INV 03-4211	24/11/2021	PINGELLY IGA EXPRESS	SUPPLIES FOR DEPOT KITCHEN		26.59	
INV 03-197	09/12/2021	PINGELLY IGA EXPRESS	SUPPLIES FOR DEPOT KITCHEN		13.60	
INV 03-2444	15/12/2021	PINGELLY IGA EXPRESS	PAPERMATE PENCIL HB 3PK		2.34	
INV 03-5587	23/12/2021	PINGELLY IGA EXPRESS	WHITE VINIGAR, METHYLATED SPIRITS		9.30	
INV 03-4951	12/04/2022	PINGELLY IGA EXPRESS	GLEN 20 DISINFECTANT - ADMIN BUILDING		19.95	
EFT9138	07/07/2022	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		63.90
INV 0462	15/05/2022	TOLL TRANSPORT PTY LTD	28/04/2022 FROM STATE LIBRARY		20.97	
INV 0464	05/06/2022	TOLL TRANSPORT PTY LTD	31/05/2022 FROM EASTERN HILLS SAWS AND MOWERS		11.01	
INV 0466	19/06/2022	TOLL TRANSPORT PTY LTD	09/06/2022 FROM INTERFIRE		31.92	
EFT9139	07/07/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS	1		407.13
INV BSLMAY2022	01/06/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	MAY 2022		407.13	
EFT9140	07/07/2022	REGIONAL FIRE & SAFETY	SAFETY EQUIPMENT INSPECTION	1		2,806.10
INV 1380	02/06/2022	REGIONAL FIRE & SAFETY	VARIOUS BUILDINGS		2,806.10	
EFT9141	07/07/2022	6 SEASONS CAFE	CATERING	1		508.00
INV 1006	30/04/2022	6 SEASONS CAFE	SUSTENANCE FOR MITIGATION BURNING		106.00	
INV 1008	17/05/2022	6 SEASONS CAFE	MORNING TEA & LUNCH FOR MITIGATION BURNING		126.00	
INV 1010	08/06/2022	6 SEASONS CAFE	WELFARE FOR CONTROLLED BURNS 4, 5 & 6 JUNE 2022		276.00	
EFT9142	07/07/2022	LANDGATE	RURAL UV GENERAL REVALUATION 2021/2022	1		6,398.73
INV 370411	24/11/2021	LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE: R2021/2 - 16/10/2021 TO 29/10/2021		173.88	
INV 371269	22/12/2021	LANDGATE	SCHEDULE NO: M 2021/08 DATED 15/10/2021 TO 19/11/2021, SCHEDULE NO: G 2021/10 DATED 13/11/2021 TO 10/12/2021		70.40	

INV 374585	16/05/2022	LANDGATE	RURAL UV GENERAL REVALUATION 2021/2022		5,865.30	
INV 374718	20/05/2022	LANDGATE	CONSOLIDATED MINING TENEMENT ROLL		218.75	
INV 374815	25/05/2022	LANDGATE	SCHEDULE NO: G 2022/02 DATED 02/04/2022 TO 13/05/2022		70.40	
EFT9143	07/07/2022	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION	1		300.55
INV 124	03/06/2022	PINGELLY COMMUNITY CRAFT CENTRE	MAY 2022		300.55	
EFT9145	19/07/2022	AUSTRALIAN TAXATION OFFICE	GST LIABILITY	1		22,513.00
INV 19072022	19/07/2022	AUSTRALIAN TAXATION OFFICE	JUNE 2022		22,513.00	
EFT9146	22/07/2022	HERSEY'S SAFETY PTY LTD	SUPPLIES FOR PLANT MAINTENANCE	1		74.25
INV 0994	23/06/2022	HERSEY'S SAFETY PTY LTD	1 X OXY CUTTING TIP - TIP TRUCK PT13, 1 X OXY GAUGING TIP - TIP TRUCK PT13		74.25	
EFT9147	22/07/2022	ECHELON AUSTRALIA PTY LTD	REGIONAL RISK CO-ORDINATOR FEE 2021/22	1		3,567.97
INV 156-022620	21/06/2022	ECHELON AUSTRALIA PTY LTD	SECOND INSTALMENT		3,567.97	
EFT9148	22/07/2022	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		44.18
INV 5204	10/05/2022	SULLIVAN LOGISTICS PTY LTD	08/05/2022 FROM ABCO PRODUCTS		44.18	
EFT9149	22/07/2022	WESTRAC EQUIPMENT PTY LTD	PARTS FOR PLANT	1		77.00
INV PI7132535	22/06/2022	WESTRAC EQUIPMENT PTY LTD	1 X DOOR SEAL - CAT GRADER PG7		77.00	
EFT9150	22/07/2022	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT	1		534.18
INV 345	30/06/2022	PINGELLY VOLUNTEER SES UNIT	SES REIMBURSEMENT		534.18	
EFT9151	22/07/2022	CONSTRUCTION TRAINING FUND	BCITF COLLECTIONS	1		555.75
INV 146144	30/06/2022	CONSTRUCTION TRAINING FUND	805 BULLARING ROAD 24.21/22		555.75	
EFT9152	22/07/2022	SHIRE OF KONDININ	PURCHASE OF PLANT	1		17,380.00
INV 7315	16/06/2022	SHIRE OF KONDININ	PURCHASE TWO WHEEL ROLLERS, EMULSION SPRAYER		17,380.00	
EFT9153	22/07/2022	HANCOCKS HOME HARDWARE	TOOLS FOR REPAIRS	1		73.80
INV 399359	28/04/2022	HANCOCKS HOME HARDWARE	2 X ROUTER BITS, PAINT BRUSHES - ENTRY STATEMENTS		73.80	
EFT9154	22/07/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT	ATTENDANCE REGISTRATION	1		130.00
INV I3093322	19/05/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT	WALGA BREAKFAST WITH HEADS OF AGENCIES - 06/05/2022		65.00	
INV I3093323	19/05/2022	WESTERN AUSTRALIA LOCAL GOVERNMENT	WALGA BREAKFAST WITH HEADS OF AGENCIES - 06/05/2022		65.00	

EFT9155	22/07/2022	OFFICEWORKS LTD	STATIONERY ITEMS	1		897.90
INV 601561423	29/06/2022	OFFICEWORKS LTD	5 X SANDISK EXTREME PRO MICRO SD CARD 128GB, 2 X SANDISK EXTREME PRO MICRO SD CARD 512GB		698.95	
INV 601569983	30/06/2022	OFFICEWORKS LTD	PIGEON HOLE CUBE UNIT - ADMIN BUILDING		198.95	
EFT9156	22/07/2022	LGISWA	REIMBURSEMENT	1		218.41
INV 100-147554	16/05/2022	LGISWA	FLU VACCINES CONDUCTED MAY 2021		218.41	
EFT9157	22/07/2022	MCINTOSH & SON WA	PART FOR PLANT	1		231.76
INV 1720654	29/06/2022	MCINTOSH & SON WA	1 X WIPER SWITCH - CASE LOADER PL8		231.76	
EFT9158	22/07/2022	NARROGIN AUTO ELECTRICS	AUTO ELECTRICAL MAINTENANCE	1		1,135.04
INV 263095	23/06/2022	NARROGIN AUTO ELECTRICS	INSTALL 3 X CELFI SIGNAL BOOSTERS INTO SHIRE VEHICLES		775.04	
INV 263101	30/06/2022	NARROGIN AUTO ELECTRICS	INSTALL CELFI SIGNAL BOOSTERS TO SES VEHICLES		360.00	
EFT9159	22/07/2022	GREAT SOUTHERN WASTE DISPOSAL	WASTE AND RECYCLING COLLECTION PLUS SITE MANAGEMENT - 25/05/2022 TO 29/06/2022	1		13,515.81
INV 2062	08/07/2022	GREAT SOUTHERN WASTE DISPOSAL	DOMESTIC KERBSIDE COLLECTION - 25/05/2022 TO 29/06/2022, 3105 GENERAL WASTE BIN COLLECTIONS, DOMESTIC KERBSIDE AND BULK RECYCLE COLLECTION - 7 & 21 JUNE 2022, 938 RECYCLING BIN COLLECTIONS, 14 BULK WASTE BIN COLLECTIONS, REFUSE SITE MAINTENANCE - 30/05/2022 TO 27/06/2022, 102 - LABOUR HOURS, 12 - PLANT HOURS		13,515.81	
EFT9160	22/07/2022	PINGELLY COMMUNITY RESOURCE CENTRE	BULK PRINTING	1		228.00
INV 3816	21/06/2022	PINGELLY COMMUNITY RESOURCE CENTRE	PRINTING SHORTFALL OF SHIRE NEWS FOR PINGELLY TIMES. DISCOUNT FOR BULK INCLUDED.		228.00	
EFT9161	22/07/2022	NARROGIN PLANT HIRE	HIRE OF TRAILER	1		2,984.41
INV 3265	30/06/2022	NARROGIN PLANT HIRE	HIRE OF A 15 TONNE TAG TRAILER FROM 31/5 TO 30/6. - WICKEPIN PINGELLY ROAD RVC3		2,984.41	
EFT9162	22/07/2022	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		2,274.01
INV 4313	29/06/2022	WHEATBELT ELECTRICS	RCD & SMOKE ALARM INSPECTION - VARIOUS SHIRE BUILDINGS		2,153.01	
INV 4314	29/06/2022	WHEATBELT ELECTRICS	RESTORE POWER FOLLOWING POWER OUTAGE - EFFLUENT POND		121.00	
EFT9163	22/07/2022	RURAL TRAFFIC SERVICES	TRAFFIC MANAGEMENT	1		11,821.27
INV 3906	30/06/2022	RURAL TRAFFIC SERVICES	WICKEPIN PINGELLY ROAD RVC3		11,821.27	
EFT9164	22/07/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	1		1,098.63
INV 4043	25/06/2022	WA CONTRACT RANGER SERVICES	13/06/2022 - 3 HOURS, 15/06/2022 - 4 HOURS, 24/06/2022 - 4.75 HOURS		1,098.63	
EFT9165	22/07/2022	MIDALIA STEEL	PARTS FOR BRIDGE REPAIRS	1		431.51
INV 63776941	22/06/2022	MIDALIA STEEL	1 X 75X75X6 RHS - REVIEW STREET BRIDGE		431.51	

EFT9166	22/07/2022	KALINDER FAMILY TRUST T/A SPORTS POWER	ITEMS FOR REPAIRS	1		30.00
INV 22-00006890	16/06/2022	KALINDER FAMILY TRUST T/A SPORTS POWER	NETBALL RING NETS - REC GROUND MAINTENANCE		30.00	
EFT9167	22/07/2022	NARROGIN TOWING (CUBY WINDSCREENS)	GLASS REPAIRS	1		335.00
INV 16004	20/06/2022	NARROGIN TOWING (CUBY WINDSCREENS)	SUPPLY AND FIT DOOR GLASS - ISUZU TRUCK PT21		335.00	
EFT9168	22/07/2022	NUTRIEN AG SOLUTIONS	VARIOUS CONSUMABLES	1		17,510.21
INV 907054505	04/06/2022	NUTRIEN AG SOLUTIONS	GATE HINGE & FITTINGS - DAY CARE BUILDING		130.21	
INV 907201692	29/06/2022	NUTRIEN AG SOLUTIONS	STORMPRO 300 MM PIPE - WICKEPIN PINGELLY ROAD		1,870.00	
INV 907201697	29/06/2022	NUTRIEN AG SOLUTIONS	NUFA CRUCIAL VEGETATION CONTROL - METSULFURON 600 WG VEGETATION CONTROL - WICKEPIN PINGELLY ROAD RVC3		15,510.00	
EFT9169	22/07/2022	FUEL DISTRIBUTORS OF WA PTY LTD	BULK DIESEL	1		22,379.10
INV 403495	23/06/2022	FUEL DISTRIBUTORS OF WA PTY LTD	10,000L DIESEL DELIVERED TO SHIRE DEPOT		22,379.10	
EFT9170	22/07/2022	NARROGIN HARDWARE AND BUILDING SUPPLIES	MATERIALS FOR BUILDING MAINTNACE	1		117.80
INV 114502	09/06/2022	NARROGIN HARDWARE AND BUILDING SUPPLIES	TIMBER AS REQUIRED, GAP FILLER/SILICONE AS REQUIRED		117.80	
EFT9171	22/07/2022	AUSTRALIA'S GOLDEN OUTBACK	ANNUAL MEMBERSHIP FEE	1		350.00
INV 003924	28/06/2022	AUSTRALIA'S GOLDEN OUTBACK	2022/2023 GOLDEN OUTBACK MEMBERSHIP. GOLD TIER. PERIOD FROM 1 JULY 2022- 30 JUNE 2023		350.00	
EFT9172	22/07/2022	QUICKFIT WINDSCREENS	SUPPLIES AND LABOUR FOR BUILDING REPAIRS	1		1,582.27
INV 58666	30/06/2022	QUICKFIT WINDSCREENS	SUPPLY & FIT NEW ROLLER SHUTTER TO KIOSK WINDOW - SWIMMING POOL		1,582.27	
EFT9174	22/07/2022	PINGELLY TOURISM GROUP INC	REIMBURSEMENT	1		2,725.00
INV 100	27/06/2022	PINGELLY TOURISM GROUP INC	COMMUNITY GRANT REIMBURSEMENT 2021/22		2,725.00	
EFT9175	22/07/2022	MOORE AUSTRALIA (WA) PTY LTD	FINANCIAL SERVICES	1		825.00
INV 2972	06/07/2022	MOORE AUSTRALIA (WA) PTY LTD	2022 BUDGET - TEMPLATE AND DOCUMENTATION		825.00	
EFT9176	22/07/2022	BETTA ROADS PTY LTD	ROAD STABILISATION	1		23,760.00
INV 443	20/06/2022	BETTA ROADS PTY LTD	STABILISATION OF HALL ROAD		23,760.00	
EFT9177	22/07/2022	PINGELLY TYRE SERVICE	TYRES AND CONSUMABLES	1		8,159.63
INV 6897	01/03/2022	PINGELLY TYRE SERVICE	STRIP AND REPAIR TYRE - KOMATSU BACKHOE PBH3		49.50	
INV 7035	01/04/2022	PINGELLY TYRE SERVICE	2 X BATTERIES - MITSUBISHI TIP TRUCK PT16		620.00	
INV 7085	07/04/2022	PINGELLY TYRE SERVICE	HAVE 1 HYD HOSES MADE - CASE LOADER PL8, HAVE 1 HYD HOSES MADE - ISUZU TRUCK PT19, HAVE 2 HYD HOSES MADE - CAT GRADER PG7		674.00	

INV 7128	20/04/2022	PINGELLY TYRE SERVICE	2 X 1312 OSFSM FITTINGS - CAT GRADER PG7		37.29	
INV 7116	01/05/2022	PINGELLY TYRE SERVICE	1 X 245/R70-16 TYRE - HOLDEN COLORADO PBM01, 1 X TYRE REPAIR - HOLDEN COLORADO PDS01		255.00	
INV 7117	01/05/2022	PINGELLY TYRE SERVICE	STRIP AND REPAIR TYRE - CAT GRADER PG7		75.00	
INV 7382	01/06/2022	PINGELLY TYRE SERVICE	2 X 1400 XR24 TYRES - CAT GRADER PG7, 1 X L BRAKE FLID - HOLDEN COLORADO PBM01		2,584.00	
INV 7402	01/06/2022	PINGELLY TYRE SERVICE	3 X 265/65R17 TYRES - TOYOTA FORTUNA PEMT1, , 1 X WHEEL ALIGNMENT - TOYOTA FORTUNA PEMT1		1,144.00	
INV 7406	01/06/2022	PINGELLY TYRE SERVICE	SUPPLY AND FIT 2 X 11R-22.5 TYRES - MITSUBISHI TIP TRUCK PT16		946.00	
INV 7427	01/06/2022	PINGELLY TYRE SERVICE	1 X BATTERY - MAZDA CX-5B PEMC1, 1 X TYRE REPAIR - HOLDEN COLORADO PSM01		207.00	
INV 7432	08/06/2022	PINGELLY TYRE SERVICE	1 X LED WORK LIGHT - KOMATSU GRADER PG8		33.00	
INV 7487	24/06/2022	PINGELLY TYRE SERVICE	HYDRAULIC HOSE AND FITTINGS FOR HIRE MULCHER		924.84	
INV 7526	29/06/2022	PINGELLY TYRE SERVICE	STRIP AND REPAIR TYRE - CAT GRADER PG7, BATTERY FOR SPRAY UNIT - SMALL PLANT		610.00	
EFT9178	22/07/2022	BOB WADDELL & ASSOCIATES PTY LTD	TECHNICAL SUPPORT	1		2,475.00
INV 2845	29/06/2022	BOB WADDELL & ASSOCIATES PTY LTD	13.25 HOURS - SETUP OF THE 2022/23 ANNUAL BUDGET		2,186.25	
INV 2871	10/07/2022	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL ASSISTRANCE BUDGET MODEL, RATES MODELLING, 1.75 HOURS		288.75	
EFT9179	22/07/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	VARIOUS CONSUMABLES	1		1,083.09
INV DI25007849	01/03/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	GLAND PACKING - EFFLUENT POND MAINTENANCE		54.05	
INV DI25008088	09/03/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	SPRINKLER REPLACEMENT - MEMORIAL PARK		99.00	
INV DI25008573	23/03/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	SOLENOID VALVE 25 MM, SANDING BELTS # 120 GRIT / PKT, GEL JOINERS		277.49	
INV DI25008552	23/03/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	SOLONOID VALVE - 7A WEBB STREET		29.99	
INV DI25008756	29/03/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	NYLON CORD FOR THE FLAG POLE - ADMIN BUILDING		45.05	
INV DI25009490	23/04/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	SPRAY EQUIPMENT - BUSH FIRE MITIGATION		96.05	

INV DI25009825	04/05/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	PARTS FOR WATER TANK - WICKEPIN PINGELLY RRG05		78.93
INV DI25010539	24/05/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	PLUGS AND CUTTING WHEEL - DEPOT WORKSHOP		28.11
INV DI25010847	01/06/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	WHITE SPRAY CANS - WICKEPIN PINGELLY ROAD RRG05		71.99
INV DI25011085	10/06/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	FITTINGS AND CLAMPS AS REQUIRED - PIONEER PARK TOILETS		29.02
INV DI25011170	14/06/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	RENDER AND FILLER		24.95
INV DI25011514	24/06/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	CLEAR TUBING - PIONEER PARK MAINTENANCE		6.00
INV DI25011658	29/06/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	2 X SILICONE AND LIQUID NAILS - CEMETERY		52.52
INV DI25011725	30/06/2022	AGQUIRE RURAL HOLDINGS T/A BROOKTON RURAL TRADERS	CHEMICAL DRUM PUMP - RURAL ROAD MAINTENANCE		189.94
EFT9180	22/07/2022	PINGELLY RECREATION & CULTURAL CENTRE	REIMBURSEMENT	1	2,750.00
INV 1174	15/06/2022	PINGELLY RECREATION & CULTURAL CENTRE	COMMUNITY GRANT REIMBURSEMENT 2021/22		2,750.00
EFT9181	22/07/2022	PINGELLY IGA EXPRESS	ASSORTED SUPPLIES, CONSUMABLES AND REFRESHMENTS	1	3,550.55
INV 8723	24/01/2022	PINGELLY IGA EXPRESS	5 X 24 BOTTLES OF WATER @ 17.99 EA. , 5 X BAGS OF ICE @ 4.50 EA., AUSTRALIA DAY EVENT 2022		112.45
INV 8862	22/03/2022	PINGELLY IGA EXPRESS	6 BAGS OF ICE @ \$4.50 EA, 17 X 6PACK OF JUICE BOXES @ \$6.79 PER PACK, 1 LARGE BAG OF SLICED ONIONS @ \$40.00 A BAG, 5 X 24PK WATER @ \$16.00 PER PACK, 13 BAGS OF HOT DOG BUNS @ \$7.76 PER BAG, COVID CLINIC FUN DAY		363.31
INV 8882	23/03/2022	PINGELLY IGA EXPRESS	FRUIT AND LOLLYS FOR LOLLY BAGS TOWARD COVID CLINIC FUN DAY		258.02
INV 03/2171	04/04/2022	PINGELLY IGA EXPRESS	04/04/2022 - MILK, 11/04/2022 - MILK, 13/04/2022 - MILK, 13/04/2022 - BATTERIES, 14/04/2022 - NARROGIN OBSERVER, 14/04/2022 - SUPPLIES FOR BLESSING OF THE ROADS, 19/04/2022 - SUPPLIES FOR APRIL COUNCIL MEETING, 19/04/2022 - SUPPLIES FOR APRIL COUNCIL MEETING, 20/04/2022 - REFRESHMENTS FOR COUNCIL KITCHEN, 20/04/2022 - REFRESHMENTS FOR COUNCIL KITCHEN, 21/04/2022 - NARROGIN OBSERVER, 21/04/2022 - THE WEST AUSTRALIAN, 27/04/2022 - MILK, 27/04/2022 - NARROGIN OBSERVER		189.58
INV 8915	08/04/2022	PINGELLY IGA EXPRESS	SOFT DRINKS AND BREAD FOR STAFF BARBEQUE AT THE DEPOT		44.60
INV 8930	08/04/2022	PINGELLY IGA EXPRESS	\$106.00 ON CHOCOLATE EGGS FOR PRIZES AND SCAVENGER HUNT. \$68.64 ON FRUIT AND SUNDRYS FOR YOUTH WEEK		174.64
INV 9157	11/04/2022	PINGELLY IGA EXPRESS	THANK YOU GIFT CARDS FOR COVID CLINIC		1,874.40

INV 03/1857	02/05/2022	PINGELLY IGA EXPRESS	02/05/2022 - MILK, COFFEE, 03/05/2022 - ZIPLOC BAGS, 06/05/2022 - MILK, 09/05/2022 - MILK, 12/05/2022 - NARROGIN OBSERVER, 12/05/2022 - REFRESHMENTS FOR COUNCIL KITCHEN, 12/05/2022 - WATER FOR COUNCIL KITCHEN, 17/05/2022 - SUPPLIES FOR MAY COUNCIL MEETING, 17/05/2022 - SUPPLIES FOR MAY COUNCIL MEETING, 19/05/2022 - NARROGIN OBSERVER, 19/05/2022 - MILK, SUGAR, TEA, 24/05/2022 - SUGAR, TEA, SALT, COFFEE, MILK, 26/05/2022 - NARROGIN OBSERVER, 26/05/2022 - MILK, COFFEE, 30/05/2022 - MILK		296.41	
INV 03/5079	11/05/2022	PINGELLY IGA EXPRESS	FOOD ITEMS FOR BUILDING INCLUSIVE COMMUNITIES WORKSHOP IN MAY 2022, FOOD ITEMS FOR BUILDING INCLUSIVE COMMUNITIES WORKSHOP IN MAY 2022		93.49	
INV 03/5472	12/05/2022	PINGELLY IGA EXPRESS	SUNDRY ITEMS FROM IGA FOR BUILDING INCLUSIVE COMMUNITIES IN MAY 2022		6.29	
INV 03/0086	25/05/2022	PINGELLY IGA EXPRESS	MINERAL TURPENTINE - CARAVAN PARK		8.69	
INV 03/2896	02/06/2022	PINGELLY IGA EXPRESS	02/06/2022 - THE WEST AUSTRALIAN, 07/06/2022 - MILK, 09/06/2022 - NARROGIN OBSERVER, 14/06/2022 - MILK, 14/06/2022 - SUPPLIES FOR COUNCIL KITCHEN, 15/06/2022 - TISSUES, 16/06/2022 - NARROGIN OBSERVER, 20/06/2022 - MILK, 22/06/2022 - COFFEE, MILK, SUGAR, 23/06/2022 - NARROGIN OBSERVER, 30/06/2022 - NARROGIN OBSERVER		91.36	
INV 03/0873	24/06/2022	PINGELLY IGA EXPRESS	SUPPLIES FOR MORNING TEA FOR TRAFFIC CONTROL TRAINING 28 JUNE 2022		35.61	
INV 03/2870	30/06/2022	PINGELLY IGA EXPRESS	30/06/2022 - NARROGIN OBSERVER		1.70	
EFT9182	22/07/2022	AUSQ TRAINING	STAFF TRAINING	1		896.00
INV 7498	24/06/2022	AUSQ TRAINING	TRAFFIC CONTROL RENEWAL TRAINING		896.00	
EFT9183	22/07/2022	SPR & KL MACNAMARA	SUPPLY AND CART GRAVEL	1		2,860.00
INV 103	30/06/2022	SPR & KL MACNAMARA	SUPPLY AND CART BLENDING GRAVEL - YENELLIN ROAD		2,860.00	
EFT9184	22/07/2022	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		33.54
INV 0467	26/06/2022	TOLL TRANSPORT PTY LTD	20/06/2022 FROM INTERFIRE AGENCIES, 22/06/2022 FROM WESTRAC		22.53	
INV 0468	03/07/2022	TOLL TRANSPORT PTY LTD	28/06/2022 FROM GENTRONICS		11.01	
EFT9185	22/07/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS	1		273.19
INV BSLJUN2022	01/07/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	JUNE 2022		273.19	
EFT9186	22/07/2022	ELDERS RURAL SERVICES	VARIOUS CONSUMABLES	1		386.99
INV 109720	27/04/2022	ELDERS RURAL SERVICES	MASONARY DISKS - DEPOT BUILDING MAINTENANCE		25.00	
INV 110018	08/06/2022	ELDERS RURAL SERVICES	2 X 45KG GAS BOTTLES - 4 SHIRE STREET		362.00	
INV 109720	15/06/2022	ELDERS RURAL SERVICES	OVERCHARGE ADJUSTMENT		-0.01	
EFT9187	22/07/2022	NARROGIN QUARRY OPERATIONS	RIP RAP - ROAD WORKS	1		7,681.70

INV 5804	22/06/2022	NARROGIN QUARRY OPERATIONS	RIP RAP - YENELLIN ROAD RRG16		7,681.70	
EFT9188	22/07/2022	EDGE PLANNING & PROPERTY	PLANNING SERVICES	1		1,437.97
INV 2049	14/07/2022	EDGE PLANNING & PROPERTY	TOWN PLANNING SERVICES JUNE 2022 - 10.50 HOURS		1,437.97	
EFT9189	22/07/2022	AUTOPRO NORTHAM	PARTS FOR PLANT	1		114.40
INV 1000983	24/06/2022	AUTOPRO NORTHAM	ELECTRICAL PARTS - GRADER		114.40	
EFT9190	22/07/2022	ESPERANCE AND DISTRICTS WORKING SHEEP DOG CLUB	REIMBURSEMENT	1		1,175.00
INV 13	02/01/2022	ESPERANCE AND DISTRICTS WORKING SHEEP DOG CLUB	COMMUNITY GRANT REIMBURSEMENT 2021/22		1,175.00	
EFT9191	22/07/2022	VOXSON SALES PTY LTD	ELECTRONIC SIGNAGE	1		19,404.00
INV 112684	16/06/2022	VOXSON SALES PTY LTD	DRIVER REVIVER VARIABLE MESSAGE - TOWN HALL DRIVER REVIVER		19,404.00	
EFT9192	22/07/2022	PINGELLY CENTRAL BUSH FIRE BRIGADE	FIRE MITIGATION	1		15,000.00
INV 2406	24/06/2022	PINGELLY CENTRAL BUSH FIRE BRIGADE	PLANNED BURN FOR FIRE MITIGATION- 19 HECTARE @ \$790 / HA		15,000.00	
EFT9193	22/07/2022	6 SEASONS CAFE	CATERING	1		105.00
INV 1011	03/07/2022	6 SEASONS CAFE	LUNCH FOR TRAINING AT DEPOT 28 JUNE 2022		105.00	
EFT9194	22/07/2022	WHEATBELT REVEGETATION AND CARBON	DEVELOPMENT OF ENDEMIC SPECIES, SUPPLIERS AND STREET TREE PLANS/LISTS/STRATEGIC DOCUMENTS	1		4,880.00
INV W-21224	30/06/2022	WHEATBELT REVEGETATION AND CARBON	DEVELOPMENT OF ENDEMIC SPECIES, SUPPLIERS AND STREET TREE PLANS/LISTS/STRATEGIC DOCUMENTS, MISCELLANIOUS ITEMS INCLUDING SPECIES IDENTIFICATION, JUBILEE CONSULTATION AND OTHERS.		4,880.00	
EFT9195	22/07/2022	ASV SALES & SERVICE (WA) PTY LTD	PLANT HIRE	1		12,672.00
INV 291804	30/06/2022	ASV SALES & SERVICE (WA) PTY LTD	HIRE RT120 MULCHER, MOBILISATION		12,672.00	
EFT9196	22/07/2022	INTERFIRE AGENCIES	BUSHFIRE PPE	1		15,646.72
INV 10304	26/05/2022	INTERFIRE AGENCIES	BUSHFIRE PROTECTIVE CLOTHING		15,646.72	
EFT9197	22/07/2022	REGIONAL COMMUNICATION SOLUTIONS	AUTO ELECTRICAL SERVICES	1		5,225.00
INV 1703	24/06/2022	REGIONAL COMMUNICATION SOLUTIONS	CEL-FI GO MOBILE PACK - 100, CEL-FI GO MOBILE PACK - 100		5,225.00	
EFT9198	22/07/2022	SAPIO PTY LTD	TECHNICAL SERVICES AND SUPPORT	1		5,816.33
INV 209532	27/06/2022	SAPIO PTY LTD	MONTHLY SUBSCRIPTION FEE - JUNE 2022, CCTV MONITORING - JUNE 2022		170.50	

INV 209690	28/06/2022	SAPIO PTY LTD	CCTV FOR PINGELLY TOWN HALL AS PER QUOTATION 20755, 1X CCTV CAMERA FOR LOBBY/FOYER, 1X CCTV CAMERA FOR LANEWAY, PLUS UNIFI ACCESS POINT, LICENCES AND		5,645.83	
EFT9199	22/07/2022	SHIRE OF LAKE GRACE	COUNCILLOR TRAINING	1		4,658.50
INV 6260	27/06/2022	SHIRE OF LAKE GRACE	MEMBER ESSENTIALS COUNCILLOR TRAINING, 06/07/2022 - UNDERSTANDING FINANCIAL REPORTS AND BUDGETS, 14-15/07/2022 - SERVING ON COUNCIL		4,658.50	
EFT9200	22/07/2022	MOORDITJ YOUTH FOUNDATION ABORIGINAL CORPORATION	RECONCILIATION ACTION PLAN	1		4,000.00
INV 17	30/06/2022	MOORDITJ YOUTH FOUNDATION ABORIGINAL CORPORATION	RECONCILIATION ACTION PLAN		4,000.00	
EFT9201	22/07/2022	SHIRE OF DUMBLEYUNG	LSL ENTITLEMENT	1		1,912.30
INV 17776	28/06/2022	SHIRE OF DUMBLEYUNG	D WATKINS		1,912.30	
EFT9203	22/07/2022	PINGELLY COMMUNITY CRAFT CENTRE	CARAVAN PARK TAKINGS COMMISSION	1		588.18
INV 125	04/07/2022	PINGELLY COMMUNITY CRAFT CENTRE	JUNE 2022		588.18	
TOTAL						309,927.36

CHEQUE NUMBER	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
24896	07/07/2022	IKES HOME IMPROVEMENT & GLASS CENTRE	SUPPLY AND FIT SLIDING DOORS	1		11,535.00
INV 31040	10/06/2022	IKES HOME IMPROVEMENT & GLASS CENTRE	SUPPLY AND FIT BI PARTING AUTOMATIC SLIDING DOORS AS PER QUOTE 745 - VERSION 4, TOWN HALL		11,535.00	
24897	22/07/2022	SYNERGY	STREETLIGHT CHARGES	1		6,108.80
INV 2009554718	01/06/2022	SYNERGY	198 LIGHTS - 25/04/2022 to 24/05/2022		2,999.41	
INV 2077563606	04/07/2022	SYNERGY	198 LIGHTS - 25/05/2022 to 24/06/2022		3,109.39	
TOTAL						17,643.80

PAYROLL	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
EFT9173	22/07/2022	SHIRE OF PINGELLY SOCIAL CLUB	PAYROLL DEDUCTIONS	1		20.00
EFT9202	22/07/2022	WEST AUSTRALIAN SHIRE COUNCILS & MUNICIPAL ROAD BOARDS AND PARKS LGRCEU	PAYROLL DEDUCTIONS	1		205.00
DD13041.1	05/07/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	31	4,351.58

DD13041.2	05/07/2022	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	1		1,221.86
DD13041.3	05/07/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13041.4	05/07/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		693.73
DD13041.5	05/07/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	SUPERANNUATION CONTRIBUTIONS	1		209.42
DD13041.6	05/07/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		478.34
DD13041.7	05/07/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		480.01
DD13041.8	05/07/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		552.96
DD13094.1	19/07/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		4,456.95
DD13094.2	19/07/2022	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	PAYROLL DEDUCTIONS	1		1,274.16
DD13094.3	19/07/2022	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		670.72
DD13094.4	19/07/2022	MLC	SUPERANNUATION CONTRIBUTIONS	1		693.84
DD13094.5	19/07/2022	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL	SUPERANNUATION CONTRIBUTIONS	1		217.79
DD13094.6	19/07/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		459.79
DD13094.7	19/07/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		508.51
DD13094.8	19/07/2022	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		564.02
TOTAL						17,729.40

CREDIT CARDS	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
DD13099.1	14/07/2022	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD TRANSACTIONS - JUNE 2022	1		538.00
INV CEOJUN22	14/07/2022	BENDIGO BANK CREDIT CARDS	11/06/2022 PLANNING INSTITUTE OF AUSTRALIA PTY LTD - WA REGIONAL CONFERENCE REGISTRATION FEE - \$150.00 22/06/2022 SURVEY MONKEY - ANNUAL SUBSCRIPTION FEE - \$384.00 29/06/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	538.00	
DD13101.1	14/07/2022	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD RECONCILIATION - JUNE 2022	1		319.86
INV EMCSJUN22	14/07/2022	BENDIGO BANK CREDIT CARDS	04/06/2022 SHIRE OF PINGELLY - \$100 PINGELLY GIFT CARD GOLF CLUB AWARD - \$102.65 04/06/2022 SHIRE OF PINGELLY - \$100 PINGELLY GIFT CARD GOLF CLUB AWARD - \$102.65 25/06/2022 ILLION AUSTRALIA - INTERNET CHARGES FOR 9A WEBB STREET - \$30.72 25/06/2022 STUMPY'S GATEWAY ROADHOUSE - 37.66L UNLEADED PETROL FOR EMCS CAR - \$79.84 29/06/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	319.86	
DD13103.1	14/07/2022	BENDIGO BANK CREDIT CARDS	EMW CREDIT CARD RECONCILIATION - JUNE 2022	1		1,431.50

INV EMWJUN22	14/07/2022	BENDIGO BANK CREDIT CARDS	01/06/2022 COFFEE SHRINE - 6 CANISTER INSTANT HOT BEVERAGE DISPENSER FOR TOWN HALL DRIVER REVIVER - \$525.00 01/06/2022 AUTODESK AUSTRALIA PTY LTD - AUTO CAD LT SOFTWARE 12 MONTH SUBSCRIPTION - \$753.50 15/06/2022 TOOL KIT DEPOT - REPLACEMENT LASER MEASURER - \$149.00 29/06/2022 BENDIGO BANK - CREDIT CARD FEE - \$4.00	1	1,431.50	
TOTAL						2,289.36

TRUST LICENSING	DATE	CREDITOR NAME	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL AMOUNT
DD13054.1	09/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 07/06/2022	8		726.75
DD13111.1	01/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 29/06/2022	8		937.40
DD13113.1	04/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 30/06/2022	8		1,387.80
DD13115.1	05/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 01/07/2022	8		797.60
DD13117.1	06/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 04/07/2022	8		121.65
DD13119.1	07/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 05/07/2022	8		1,261.05
DD13121.1	08/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 06/07/2022	8		1,488.75
DD13123.1	11/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 07/07/2022	8		897.20
DD13125.1	12/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 08/07/2022	8		1,359.55
DD13127.1	13/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 11/07/2022	8		847.80
DD13129.1	14/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 12/07/2022	8		392.65
DD13131.1	15/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 13/07/2022	8		101.90
DD13133.1	18/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 14/07/2022	8		1,615.90
DD13135.1	19/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 15/07/2022	8		919.60
DD13137.1	20/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 18/07/2022	8		197.75
DD13139.1	21/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 19/07/2022	8		303.45
DD13141.1	22/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 20/07/2022	8		1,010.85
DD13143.1	25/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 21/07/2022	8		550.90
DD13145.1	26/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 22/07/2022	8		1,126.75
DD13147.1	27/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 25/07/2022	8		1,365.45

DD13149.1	28/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 26/07/2022	8		1,283.05
DD13151.1	29/07/2022	DEPARTMENT OF TRANSPORT	RECONCILE TRANSPORT LICENSING 27/07/2022	8		3,273.30
TOTAL						21,967.10
GRAND TOTAL						369,557.02

16. DIRECTORATE OF WORKS

16.1 Application to Keep Show Roosters

File Reference: A6664
Location: Lot 370 – 29 Somerset Street
Applicant: Max Brinkworth
Author: Administration Officer Technical
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Nil

Summary

Council is requested to consider an application to keep 8 show roosters at Lot 370 – 29 Somerset Street, Pingelly.

Background

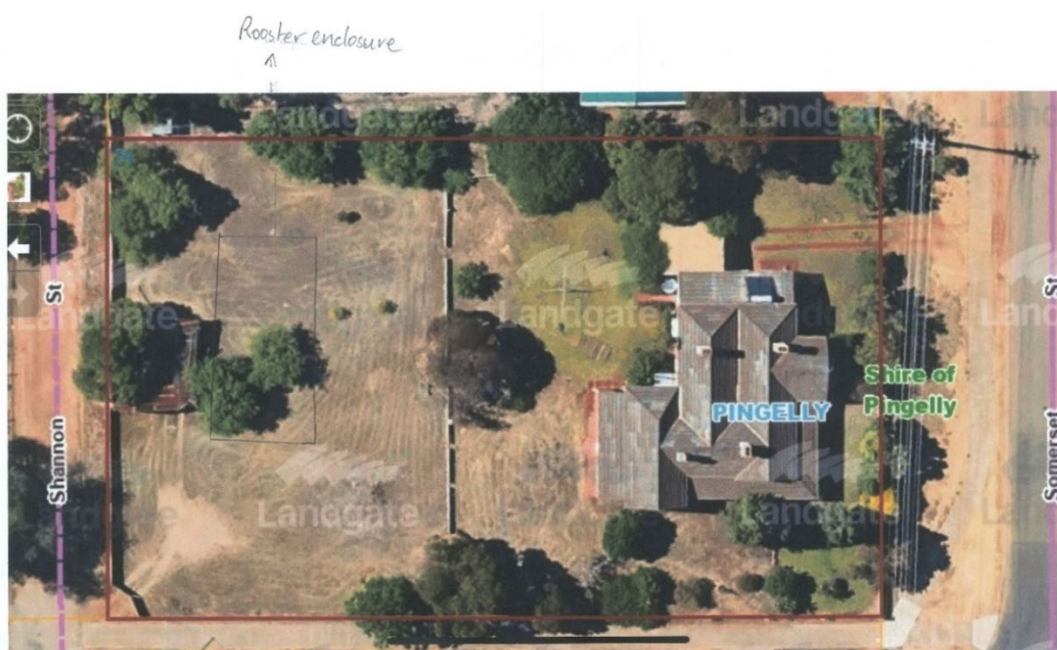
The Shire was made aware, by complaints from nearby residents, of a number of roosters located at Lot 370 - 29 Somerset Street, that are causing noise issues particularly at night.

Upon consultation with the owner of the roosters an application has been submitted, requesting permission to keep the 8 roosters at the property. The roosters are for the purpose of showing as an affiliated member of a poultry club.

The applicant has proposed to have a noise reducing enclosure built to house the roosters at night time until 6am weeknights and 9am weekends and public holidays.

Noise from roosters must comply with noise levels set by the Environmental Protection (Noise) Regulations 1997 . A rooster's crow can reach 80 decibels, making it difficult to comply with the required noise levels.

The owner of the roosters has proposed an enclosure for the roosters located as shown on the aerial photograph below.



Not to scale

There have been four written complaints (inserted below) and several verbal in relation to the continual crowing of these roosters day and night.

ADM0129

14/22/1684



**Shire of Pingelly
NOISE COMPLAINT FORM**

SECTION A

Complainant (Name) _____

Address _____

Contact No's: Home _____

Business _____

Mobile _____

Notification: Time _____

Frequently (am/pm)

Date _____

Day + night

SECTION B – General Information

Type of Unreasonable Noise: _____

ROOSTERS constantly crowing

Name & Address of Owner (if known): _____

MAX Brinkworth

29 SOMERSET ST.

Offence: Time: _____

Frequently
at night

am/pm

Date _____

Location: _____

SECTION C – Details of Complaint

Approx END OF MAY onwards I have been
woken up all hours OF the night
with roosters crowing. This is affecting
my work.

Can also hear them throughout the
day when I'm home weekends etc.

SECTION D This section must be completed

I _____ (your full name)

A). undertake to give full information to the Local Government as to this matter

YES/NO

B) am prepared to appear in court and give evidence as a witness to the truth of this complaint if the need should arise

YES/NO

From: >
Sent: Tuesday, 19 July 2022 11:02 AM
To: Admin Officer
Subject: IHP221665 - ADM0315 -

Dear

There are 2 roosters that crow day and night I went driving around to find out where they were and are at 29 Somerset road pingelly I would like to remain anonymous please have the ranger come and sort this matter out as this has been going for months.

Regards

From: Admin Officer
Sent: Monday, 4 July 2022 3:27 PM
To:
Subject: FW: IWS224055 - ADM0315 - Regarding the man across the road from Pingelly medical centre with his ROOSTERS making so much noise there must be something one can do about the problem. Thankyou.

SynergySoft: IWS224055 - ADM0315

Fyi and this has been registered

From:
Sent: Monday, 4 July 2022 2:37 PM
To: Admin Officer <admin@pingelly.wa.gov.au>
Subject: IWS224055 - ADM0315 - Regarding the man across the road from Pingelly medical centre with his ROOSTERS making so much noise there must be something one can do about the problem. Thankyou.

From: Tuesday, 21 June 2022 2:50 PM Admin
Sent: Officer
To:
Subject: IHP221629 - ADM0315 - Roosters

Dear

There are Two Roosters that crow day and night and the address is 29 Somerset Road Pingelly. I would like to remain anonymous please.

Regards

Sent from my iPad

Comment

There have been numerous noise complaints in relation to the roosters that are being kept at the applicants property.

The noise level from the eight (8) roosters is excessive and can be heard from several hundred metres away from the applicants property particularly at night causing continual disturbance to sleep of the residents in these properties. This noise is not only at night but during daylight hours as well.

Under the *Environmental Protection Regulations 1997* the noise from one crowing rooster at 80 decibels for one rooster can easily exceed the recommended suburban limit of 45 to 65 decibels for a residential property.

The applicant is requesting permission to keep eight (8) roosters at Lot 370 – 29 Somerset Street Pingelly locking them up in a noise reducing enclosure at night.

Although the roosters are proposed to be kept in a noise reducing enclosure at night, for the roosters welfare and wellbeing they will still need to be let out during the day before the applicant leaves for work, wherein it has been assessed that they will exceed the assigned noise levels.

The applicant is a member of the Narrogin Poultry Society Inc and the roosters are for showing purposes. A receipt dated 29/07/2022 providing evidence that the applicant is a member of the Narrogin Poultry Society has been received.

On inspection of the property by Shire of Pingelly Ranger Services and Environmental Health Officer following the initial complaints the roosters and other poultry were roaming free range on the property – see Part 5.21 – Conditions of Keeping Poultry.

The following is an extract from the Shire of Pingelly's Health Local Law on keeping of roosters:

5.22. Roosters

- (1) *An owner or occupier of premises shall not—*
- (a) *without the written approval of the Principal Environmental Health Officer; or*
 - (b) *except in accordance with any conditions imposed by the Principal Environmental Health Officer in connection with the approval under paragraph (a), keep or permit a rooster to be kept on the premises.*
- (2) *The Principal Environmental Health Officer may, upon written application, grant approval with or without conditions to the owner or occupier of premises to keep on the premises a specified number of roosters.*

Consultation

Shire of Pingelly Ranger Services
Shire of Pingelly Environmental Health Officer
Environmental Protection Noise Regulations 1997
Shire of Pingelly's Health Local Law 2003

Statutory Environment

Health Local Law - Division 4—Keeping of Poultry and Pigeons

5.19. Interpretation

In this Division, unless the context otherwise requires—
“poultry” *includes fowls, peafowls, turkeys, geese, ducks and other domestic fowls;*

5.20. Limitation on Numbers of Poultry and Pigeons

(1) *An owner or occupier of premises within any gazetted townsite—*

- (a) *who is not an Affiliated Person, shall not keep a combined total of more than 20 poultry and pigeons; and*
- (b) *who is an Affiliated Person, shall not keep a total of more than 150 pigeons and poultry, on any one lot of land.*

(2) *In this section, “Affiliated Person” means a person who is a member of—*

- (a) *the Pigeon Racing Federation of Western Australia;*
- (b) *the Fancy Utility Pigeon Club of Western Australia;*
- (c) *the Southern Districts Pigeon and Bantam Club; or*
- (d) *any other properly constituted Poultry or Pigeon Club.*

5.21. Conditions of Keeping Poultry

A person who keeps poultry or permits poultry to be kept shall ensure that—

- (a) *no poultry is able to approach within 15 metres of a dwelling house, public building or premises where people are employed or where food is stored, prepared, manufactured or sold;*
- (b) *all poultry is kept in a properly constructed and securely fastened structure or enclosure;*
- (c) *the structure or enclosure is in a yard having an otherwise unobstructed area of at least 30 square metres; and*
- (d) *no poultry is able to approach within 18 metres of a street other than a right of way unless, in the case of land at the junction of two or more streets, Local Government has approved a lesser distance.*
- (e) *no poultry is able to approach within 1.2 metres of any side or rear boundary of the premises.*

5.22. Roosters

(1) *An owner or occupier of premises shall not—*

- (a) *without the written approval of the Principal Environmental Health Officer; or*
- (b) *except in accordance with any conditions imposed by the Principal Environmental Health Officer in connection with the approval under paragraph (a), keep or permit a rooster to be kept on the premises.*

(2) *The Principal Environmental Health Officer may, upon written application, grant approval with or without conditions to the owner or occupier of premises to keep on the premises a specified number of roosters.*

5.24. Removal of Non-Conforming Structure or Enclosure

(1) *If a structure or enclosure is used for the keeping of poultry or of pigeons or doves contrary to the provisions of Sections 5.21 and 5.23, the Principal Environmental Health Officer may direct the owner or occupier to remove it.*

(2) *An owner or occupier shall comply with a direction from the Principal Environmental Health Officer, made under this section.*

Advice Received from the Department of Water and Environmental Regulation.

The following advice was received by the Shire of Pingelly, from the Department of Water and Environmental Regulation, Noise Branch, with respect to a similar situation involving rooster noise and assessment of levels that were taken from roosters crowing at various distances from a complainant.

“The Noise Regulations apply to roosters kept on private property. Previous assessments of this type have compared the level of the measured rooster crows against the $L_{A\ max}$ assigned noise level (accounting for any necessary adjustments for tonality and impulsiveness, if required).

Previous assessments of this type have measured the roosters crow at-

- *33 dB L_{A max} from a distance of about 170 metres from the complainant, the crow complying with the Noise Regulations*
- *An adjusted 55- 60 dB L_{A max} at a distance of about 30 m from the complainant, the crow being above the morning assigned level of 55 dB L_{A max}*
- *An adjusted 70 – 80 dB L_{A max} from a rooster at an adjoining property exceeding morning assigned level of 55 dB L_{A max}.”*

There are residential buildings within 35 metres of the area where it is proposed to keep the roosters.

After reviewing the information from the DWER above, it can be assumed with a high degree of certainty that the noise levels of the roosters, if allowed to be kept on the property as proposed, will not comply with the assigned noise levels specified under Environmental Protection (Noise) Regulations 1997.

Compliance with the assigned noise level is required, regardless of whether a complaint has been received by a nearby resident or not, as the occupier of the building may change at any time.

Policy Implications

No known policy implications

Financial Implications

No known financial implications

Strategic Implications

Goal 2	Community
Outcome 2.3	People feel that their community is safe for all, free of nuisance and protected from risk of damage
Strategy 2.3.1	Protect public health and amenity

Risk Implications

Risk	Non-compliance with Shire of Pingelly’s Health Local Law Division 4 – Keeping of Poultry and Pigeons
Risk Rating (Prior to Treatment or Control)	Medium 6
Principal Risk Theme	Compliance
Risk Action Plan (Controls or Treatment Proposed)	To remove the related noise issues and ensure compliance with the Shire of Pingelly’s Health Local Law Division 4 – Keeping of Poultry and Pigeons

Risk	Non-compliance with the Environmental Protection (Noise) Regulations 1997
Risk Rating (Prior to Treatment or Control)	High 12
Principal Risk Theme	Compliance
Risk Action Plan (Controls or Treatment Proposed)	To remove the related noise issues and ensure compliance with the Environmental Protection (Noise) Regulations 1997

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements

Simple Majority

Officer Recommendation

That the application to keep up to 8 roosters and 16 hens at 29 Somerset Street, Pingelly be approved subject to the following conditions:

1. All roosters must be removed from this property within 7 days of the date of this approval.
2. Roosters are not permitted at this property until a noise management plan developed by a suitably qualified consultant must be supplied to the local government and implemented and maintained to the satisfaction of the local government. This plan must include appropriate noise attenuation to ensure compliance with the Noise Regulations 1997 including that the roosters have an adjusted decibel rating of less than 40 dB $L_{A\ max}$ from 7pm to 7am and 55 dB $L_{A\ max}$ from 7am to 7pm at the closest neighbouring dwelling.
3. All poultry is kept in a properly constructed and securely fastened structure or enclosure within 14 days of the date of this approval as indicated on the site plan.

Moved: _____ Seconded: _____

Alternative Recommendation

That the application to keep roosters at 29 Somerset Street, Pingelly be refused as it has been assessed that the noise from the roosters crowing will not comply with the assigned noise levels specified under Environmental Protection (Noise) Regulations 1997.

17. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

New business of an urgent nature introduced by decision of the meeting. Best practice provides that Council should only consider items that have been included on the Agenda (to allow ample time for Councillors to research prior to the meeting) and which have an Officer Report (to provide the background to the issue and a recommended decision).

19. CONFIDENTIAL ITEMS

20. CLOSURE OF MEETING

The Chairman to declare the meeting closed.