



17 Queen Street, Pingelly
Western Australia 6308
Telephone: 9887 1066
admin@pingelly.wa.gov.au

Council Minutes

Shire of Pingelly

Ordinary Council Meeting

22 November 2023

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairman declared the meeting open at 02.02pm.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Willman Noongar people of this area and recognise their continuing connection to land, waters and community. We pay respect to Elders past, present and emerging.

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Please turn your mobile phones to silent, any calls are to be taken outside of the Chambers.

Secondly, our CEO Andrew Dover, has recently won the Change Leader Award by the Local Government Professionals. In addition, he received the Planning Award for Excellence on behalf of the Shire of Pingelly from the Planning Institute of Australia in the category of 'Planning Team (Bands 2 -4)'.

The award from the Planning Institute of Australia is for several of the strategic planning projects including Amendments 6 and 7 which reviews the Local Planning Scheme after 20 years and the Local Heritage Survey after almost 30 years. It also reflects the proactive approach taken to statutory planning by the Shire of Pingelly staff who assist applicants to achieve their goals through the legislative process.

The Executive Summary as follows for the Change Leader Award was read by Ellen Cook, the Community Development Officer at the invitation of the President:

In his two-year tenure with the Shire of Pingelly, Mr Dover has displayed remarkable leadership, visionary thinking, and a relentless commitment to driving transformative change within our community. Under Mr Dover's guidance, the Shire of Pingelly has witnessed an era of profound positive change. Andrew's innovative initiatives and policies have not only altered the trajectory of our town but have also set the stage for a brighter, more inclusive future. One of Andrew's standout qualities is his unparalleled ability to collaborate effectively with stakeholders. By cultivating strong relationships and fostering open communication, he has ensured that Pingelly's progress is not just a top-down endeavour but a collaborative effort involving the entire community. This approach has allowed us to excel in various aspects, from infrastructure development to community engagement. Andrew's exceptional leadership extends his role as a team player and motivator. He actively encourages and supports his staff, creating an environment where innovation and dedication thrive. This unwavering support has translated into a motivated and empowered workforce, enabling Pingelly to achieve its goals efficiently and effectively. Andrew's most notable accomplishments include the establishment of the Culture and Arts Framework, a comprehensive blueprint that has injected vibrancy and creativity into our community. His dedication to cultural preservation and enhancement is also evident through his efforts in the redevelopment of the town hall and the reforming of the museum, both of which have rejuvenated our historical assets and provided cultural expression and education. Furthermore, Mr Dover's commitment to inclusivity and unity is exemplified by his spearheading of the Gnalla Wangkiny Park project, a cultural and inclusive Pocket Park that celebrates diversity and brings people together. His ability to foster a sense of belonging has been further solidified by the adoption of policies that prioritise inclusiveness, culture and history, making Pingelly a more welcoming and harmonious place for all. Mr Andrew Dover's impactful leadership and transformative initiatives have elevated the Shire of Pingelly to new heights. His remarkable achievements, and policy implementations, have collectively reshaped our community's landscape. Andrew's visionary leadership, dedication to collaboration, and genuine concern for the betterment of Pingelly's residents make him an exemplary candidate for the Change Leadership Award. His

efforts have not only changed our present but have laid the foundation for a prosperous and inclusive future.

Council applauded and congratulated the CEO on achieving these significant awards.

Council applauded and congratulated Ellen Cook, for nominating the CEO and for her work behind the scenes. Thank you, Ellen.

Council applauded and congratulated Zoe Macdonald, Executive Manager Corporate Services, who has worked with the auditors over the past number of months to achieve that is anticipated to be a clean and clear audit for the Shire. In particular, the infrastructure valuation which received intense scrutiny from the auditors as it was conducted internally. This is challenging role, which Zoe has executed excellently. Thank you, Zoe.

4. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members Present

Cr J McBurney	President
Cr P Wood	Deputy President
Cr C Cheney	
Cr B Hotham	
Cr P Narducci	

Staff in Attendance

Mr A Dover	Chief Executive Officer
Ms Z Macdonald	Executive Manager Corporate Services
Mrs S Nyssen	Governance and Executive Officer

Members of the Public

Mr Allan Curyer
Mr Donavan Govender

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6. PUBLIC QUESTION TIME

Nil.

7. APPLICATIONS FOR LEAVE OF ABSENCE

Voting Requirements

Simple Majority

Council Decision:

13348 Moved: Cr Wood Seconded: Cr Hotham

That Council grant Cr Singh absence for the Ordinary Council Meeting dated 22 November 2023.

CARRIED 5/0

For: President McBurney, Deputy Wood, Cr's Cheney, Hotham, Narducci,

Against: Nil

Voting Requirements

Simple Majority

Council Decision:

13349 Moved: Cr Narducci Seconded: Cr Hotham

That Council grant Cr Wood absence from the 14 December 2023 until the 10 January 2024.

CARRIED 5/0

For: President McBurney, Deputy Wood, Cr's Cheney, Hotham, Narducci,

Against: Nil

8. DISCLOSURES OF INTEREST

Cr Wood Impartiality. Item 15.3 – Committee Member of the Bowling Club.

9. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 Ordinary Meeting – 18 October 2023

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings are to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

13350 Moved: Cr Wood Seconded: Cr Hotham

That the Minutes of the Ordinary Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 18 October 2023 be confirmed.

CARRIED 5/0

For: President McBurney, Deputy Wood, Cr's Cheney, Hotham, Narducci,

Against: Nil

9.2 Special Meeting – 25 October 2023

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

13351 Moved: Cr Narducci Seconded: Cr Cheney

That the Minutes of the Special Meeting of the Council of the Shire of Pingelly held in the Council Chambers on 25 October 2023 be confirmed.

CARRIED 5/0

For: President McBurney, Deputy Wood, Cr's Cheney, Hotham, Narducci,

Against: Nil

10. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

11. ITEMS BOUGHT FORWARD DUE TO PERSONS ATTENDING

Nil

12. REPORTS OF COMMITTEES

12.1 Reports of Committees of Council

- Audit & Risk Committee Full Council
- Bush Fire Advisory Committee Member – Cr Narducci
Deputy – Cr Hotham
- CEO Performance Review Committee Member – Shire President
Member – Deputy President
Member – Cr Cheney
Member – Cr Hotham

12.2 Reports of Council Delegates on External Committee

- Central Country Zone of WALGA Delegate – Shire President
Delegate – Deputy President
- Hotham-Dale Regional Road Sub-Group Delegate – Shire President
Deputy – Deputy President
- Pingelly Recreation & Cultural Centre Board Member – Shire President
Deputy – Deputy President
- Development Assessment Panel Delegate – Shire President
Delegate – Cr Narducci
Deputy – Cr Hotham
Deputy – Cr Singh
- Pingelly Tourism Group Delegate – Cr Singh
Deputy – Cr Narducci
- Shires of Pingelly and Wandering Joint Local Emergency Management Committee Delegate – Deputy President
Deputy – Cr Cheney
- Pingelly Youth Network Delegate – Cr Narducci
Delegate – Cr Cheney
Deputy – Shire President
- Pingelly Early Years Network Delegate – Shire President
- Pingelly Community Wellbeing Plan Working Group Delegate – Shire President
Deputy – Cr Narducci
- Pingelly Museum and Historical Group Delegate – Cr Hotham
Deputy – Cr Singh

13. REPORTS FROM COUNCILLORS

13.1 Cr Jackie McBurney (President)

OCTOBER

- 25th Special Council Meeting
- 25th Meeting with Playgroup
- 27th Town Team Convergence in Joondalup
- 27th WA Community Achievement Awards at the Hyatt

NOVEMBER

- 6th Arts and Cultural Establishment Committee
- 7th Meeting with the CEO, President and Deputy President.
- 8th PRACC Board Meeting
- 11th Remembrance Day Service

13.2 Memorials

The Chairman to ask Councillors if there are any memorials or commemorations to be noted in the minutes.

- Grant Hanson was the DFES Area Manager for this region for several years with significant ties to Pingelly bushfire volunteers. He resided in Narrogin.

14 OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Loan Agreement for Omnibus

File Reference: ADM0012
Location: Not Applicable
Applicant: Not Applicable
Author: Chief Executive Officer
Disclosure of Interest: Nil
Attachments: Nil
Previous Reference: Nil

Summary

Council to consider a loan for an omnibus for display by the Museum.

Background

The owner (Mr. Paul Noone) contacted the Pingelly Museum and Historical Group (PMHG) and offered to loan the omnibus to the Shire for an unspecified amount of time. The omnibus has been on display at Whiteman Park for the last two years. The display is being changed and the omnibus must be removed. As such, the owner has offered it to on loan to the Shire of Pingelly. The dimensions are:

Height: 4.5m
Length: 5m
Width: 2.5m



Comment

Due to the size of the omnibus, it cannot be displayed at the Town Hall and locations for display will be limited. However, following a meeting of the Pingelly Museum and Historical Group

(PMHG), this artifact is considered an ideal attraction to add to the existing sulkies and buggies within the Town Hall and that this opportunity should be further pursued.

Suitable display options for the omnibus are still to be investigated. There are a number of suitable storage locations of a size able to store the omnibus in the meantime. It is likely that there will be some work required to build/modify any suitable display options. Therefore, it is considered that appropriate to acquire the omnibus for an extended period – not less than 5 years.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Council Policy 7.11 Pingelly Museum Management states that:

4.8 *The Shire will accept or acquire the following materials in accordance with this theme:*

- 4.8.1 *Oral Histories about the people, places and events of Pingelly;*
- 4.8.2 *Personal military material relating to Pingelly men and women at war;*
- 4.8.3 *Diaries from people living in Pingelly;*
- 4.8.4 *Historical photographs, albums and films relating to Pingelly;*
- 4.8.5 *Pingelly businesses and industries;*
- 4.8.6 *Products made in Pingelly; and*
- 4.8.7 *Pingelly sporting material.*

Acceptance of material will be conditional upon the Shire being able to adequately care for the items through proper documentation and storage.

4.9 *The Shire will not accept or acquire the following materials as part of the Pingelly Museum, although the Shire, at the discretion of Council, may accept these materials as part of a separate collection:*

- 4.9.1 *Moved buildings or items of moveable heritage that should be left in situ;*
- 4.9.2 *Large agricultural machinery or parts of such machinery;*
- 4.9.3 *Items which have no provenance to the Shire of Pingelly;*
- 4.9.4 *Books, periodicals, magazines or documents unless they are directly linked to an item in the collection and add value to that item;*
- 4.9.5 *Material which do not relate to the theme of the Museum;*
- 4.9.6 *Cars, trucks, engines and other large mechanical items or parts of such machinery;*
- 4.9.7 *Parts of demolished buildings;*
- 4.9.8 *Firearms and explosive devices;*
- 4.9.9 *Newspaper collections;*
- 4.9.10 *Large medical equipment;*
- 4.9.11 *Materials which require specialised conservation or restoration; and*
- 4.9.12 *Skeletal remains.*

4.10 *The Shire is under no obligation to accept material for any reason including material:*

4.10.1 *On loan;*

4.10.2 *With stipulated conditions*

4.10.3 *Duplicates;*

4.10.4 *Damaged;*

4.10.5 *Whose ownership cannot be verified;*

4.10.6 *Without historical significance including through documented or oral history; and*

4.10.7 *Not in accordance with the theme of the Museum.*

4.21 *The Shire will only consider loans (both incoming or outgoing loans) for exhibition purposes or bonafide research purposes with a prescribed time period of less than 3 months.*

The purpose of the above is to ensure that objects accepted relate to Pingelly, and that the Shire has capacity to care for and display the objects appropriately. While the proposed loan of this omnibus does not comply with this policy, Council has discretion to override any Council policy.

While the omnibus does not have provenance from Pingelly, it is considered that it will add value to the current collection of sulkies and buggies.

Financial Implications

There are no known financial implications.

Strategic Implications

Outcome 1	Pingelly is an acclaimed hub of creativity, culture and heritage in the Wheatbelt
Objective 1.3	Preserve and showcase our rich local history and heritage.
Action 1.3.1	Support the History and Heritage Committee to oversee the collection, maintenance and accessibility of Pingelly's history and heritage.

Risk Implications

Risk	Entering a requirement to construct/modify a building at a currently unknown cost.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Financial
Risk Action Plan (Controls or Treatment Proposed)	Initial investigation of the display options.

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Officer's Recommendation and Council Decision:

13352 Moved: Cr Hotham Seconded: Cr Cheney

That Council:

- 1. Authorise the Pingelly Museum and Historical Group to negotiate with Mr. Paul Noone and/or his representatives in conjunction with the Chief Executive Officer to acquire a 5 year loan of his omnibus constructed by Sydney Horse Carriages & Co. subject to Council approval;**
- 2. Further investigate suitable display options for the omnibus; and**
- 3. Report back to Council following the completion of both 1 and 2 above.**

CARRIED 4/1

For: Deputy Wood, Cr's Cheney, Hotham, Narducci,

Against: President McBurney

Councillor comments in support of the motion:

- The item one of one, that will be displayed with current buggies and sulkies.

Councillor comments in opposing the motion:

- This item is not related to the Shire of Pingelly History and goes against the policy
- Concerns about the lack of storage space.
- Men's shed have many local history items unable to currently be displayed. The focus should be on the items which have relevance to Pingelly.
- Concerns that this item does not fit in with the overall prospective of what we are trying to achieve. The Pingelly Historical Museum is for Pingelly history. This item is not related to the history of Pingelly.

14.2 Council Delegates to the LEMC

File Reference:	ADM0008
Location:	Shire of Pingelly
Applicant:	Shire of Pingelly
Author:	Governance and Executive Officer
Disclosure of Interest:	Nil
Attachments:	Nil
Previous Reference:	Nil

Summary:

Council to consider reviewing and appointing an additional delegate to the Shires of Pingelly and Wandering Joint Local Emergency Management Committee (LEMC).

Background:

Council has a number of delegates on external committees. These committees and their delegates are listed in this agenda at item 12.1 and 12.2. The purpose of these delegates is to provide representation from Council on the committee and to report back to Council regarding any decisions made by the external committee. These delegates are not empowered to make decision or commitments on behalf of Council.

On the special Council Meeting held on the 25 October 2023, item 13.1 in the Special Council Meeting agenda, the Council appointed delegates to committees of Council and External Committees. The newly appointed delegates are listed in this agenda, the Ordinary Council Meeting 18 November 2023, under item 12.1 and 12.2.

Shire president Jackie McBurney has previously been a delegate for the Shires of Pingelly and Wandering Joint Local Emergency Management Committee (LEMC).

Comment:

On the Special Council Meeting held on the 25 October 2023, all positions to committees and other representation as members of Council were vacated and fresh delegates and deputies were appointed.

Shire President Jackie McBurney has previously been a delegate for the LEMC. It is usual to have the Shire President represented on this Committee due to its importance in the preparation for emergencies. As such, the Shire President Jackie McBurney has requested that Council consider appointing the Shire President as an additional Council delegate on the committee.

LEMC is a valuable community organisation, and it benefits the community to have Shire involvement in this committee.

Consultation:

Chief Executive Officer.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Business as usual.

Risk Implications

Risk	Lack of representation may lead external committees to believe that they are not valued by Council.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	No further action is required.

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Officer’s Recommendation and Council Decision:

13353 Moved: Cr Narducci Seconded: Cr Hotham

That Council appoints the Shire President Jackie McBurney as a delegate for the Shires of Pingelly and Wandering Joint Local Emergency Management Committee, in addition to the current delegate (the Deputy President) and deputy (Cr Cheney).

CARRIED 5/0

For: President McBurney Deputy Wood, Cr’s Cheney, Hotham, Narducci,

Against: Nil

Councillor comments in support of the motion:

- LEMAC is an important part of our Shire involvement in emergency services.
- This committee shows a good representation from the Council.

Councillor comments in opposing the motion:

Nil

14.3 Lease Expressions of Interest - Old Courthouse

File Reference:	ADM0034
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	Old Courthouse Expressions of Interest Lease Opportunity Response to EOI from Jelcobine Farms
Previous Reference:	13012 (Ordinary Council Meeting 16 June 2021) 13044 (Ordinary Council Meeting 18 August 2021) 13263 (Ordinary Council Meeting 17 May 2023)

Summary

Council is requested to consider the Expressions of Interests received to lease the Old Courthouse and appoint a successful applicant.

Background

At the Ordinary Council Meeting in May 2023, Council made the following resolution:

Resolution Number: 13263

That Council authorises the call for Expressions of Interest for the lease of the Pingelly Old Court House at 15 Parade Street Pingelly, in accordance with the attached Expression of Interest documentation.

This resolution followed the expiry of the lease agreement with Pingelly Courthouse Cinema. Unfortunately, this Cinema did not progress. Council has now sought Expressions of Interest widely for uses of the Old Courthouse which will activate the building and the surrounding Memorial Park.

Council sought an occupant who will value the buildings heritage and look to engage with visitors to Pingelly. The leasable area includes the entirety of the building. It was expected that by sourcing a commercial tenant for the building, local community benefits may include job creation, increased visitation to the town centre and economic growth.

The key elements of the Expression of Interest included:

- The Shire is specifically seeking EOI's from those in the arts, culture, tourism or hospitality industries which can deliver an outcome within the Old Courthouse building, that is complementary to the Memorial Park Precinct re-development and aligns with the Shire's vision of increasing tourism visitation and experiences.
- In order to obtain a tenant that is highly advantageous to the area, the Shire of Pingelly is offering the tenancy for the initial 3 years, at the cost of outgoings only. Outgoings (Shire rates, water rates, Emergency Services Levy, building insurance) are anticipated to be approximately \$265 per month.
- It is envisaged that the fixtures within the main courtroom would be predominantly retained.
- Responses to the Expression of Interest are to include:
 - Summary of use
 - Extent to which the use will benefit tourism
 - Extent to which the use will activate the site
 - Extent to which the use will be complementary to the Memorial Park redevelopment
 - Detail of hours and days of operation that the proposal would typically involve
 - How many staff (or volunteers) would perform activities as a part of the proposal
 - Experience in the proposed activity

- Preferred timeframe for accessing the building and commencing operations
- Proposed length of lease
- Detail of any changes proposed to the building

An Expression of Interest prospectus had been developed with a draft version provided to Council at its June 2021 Ordinary Meeting. When advertising commenced the textual content remained the same, however the images were updated to reflect the current works to the building.

Comment

No applications were received during the formal Expression of Interest period with one application received from Jelcobine Farms on 26 October 2023. This application is attached.

Given that there is one application, it is considered unnecessary to complete a formal comparison against the assessment criteria. It is considered that this use of the building is consistent with the objective of the EOI as

✓ Summary of use	Supplied
✓ Will the use benefit tourism	Yes
✓ Will the activate the site	Yes
✓ Will the use be complementary to Memorial Park	Yes
✓ Detail of hours and days of operation	Wed- Frid 9.30am - 4:00pm Sat 8:30am - 12 noon
✓ How many staff will be employed	2 staff
✓ Experience in the proposed activity	10 years in operation
✓ Preferred timeframe	1 December 2023
✓ Proposed length of lease	1 year + 2 years
✓ Detail of any changes proposed to the building	Seal floor (by Shire)

This proposal complies with the assessment criteria and is an exciting opportunity for the town as there is no florist shop currently within Pingelly.

Consultation

The Expression of Interest process undertaken included public notification in local newspapers including the Pingelly Times, on the Shire of Pingelly's website, as well as the Shire of Pingelly's Facebook page.

Statutory Environment

Under Section 3.58 of the Local Government Act 1995 (the Act), a disposition of land includes leasing of local government property. If a local government does not dispose of property via a public auction or the public tender method, the proposal must be advertised for public comment – unless the proposal is an 'exempt' disposition.

A disposition of property is exempt from Section 3.58 under Regulation 30, Part 6 Miscellaneous Provisions of the Local Government (Functions and General) Regulations 1996 if the land is to be used for charitable, benevolent, religious, cultural, educational, recreational, sporting or other like purposes.

Policy Implications

Nil

Financial Implications

The successful leasing of the facility will have a minor positive impact on the Shire, as currently, water rates, utilities and insurance are the responsibility of the Shire.

Strategic Implications

Outcome 8	Sustainable economic growth with decent learning opportunities and work for all
Objective 8.1	Create and support opportunities to diversify and grow the economy.
Objective 8.2	Activate the town centre

Risk Implications

Risk	A business may cause inadvertent damage/wear and tear to the historical building.
Risk Rating (Prior to Treatment or Control)	Medium (6)
Principal Risk Theme	Financial
Risk Action Plan (Controls or Treatment Proposed)	The lease conditions should ensure that the occupier is responsible to repair any damage.

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Officer's Recommendation:

That Council authorises the Chief Executive Officer to negotiate and sign a lease agreement with Jelcobine Farms for the Old Courthouse building for 1 year with an option of a further 2 years.

Voting Requirements:

Simple Majority

Council Decision:

13354 Moved: Cr Hotham Seconded: Cr Narducci

That Council authorises the Chief Executive Officer to negotiate and sign a lease agreement with Jelcobine Farms for the Old Courthouse building for up to 3 years, with an option of a further 3 years.

CARRIED 5/0

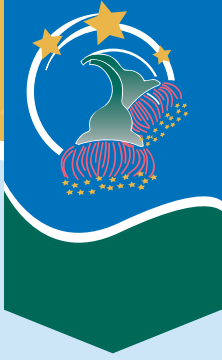
For: President McBurney, Deputy Wood, Cr's Cheney, Hotham, Narducci,
Against: Nil

Councillor comments in support of the motion:

- A professional business that will benefit the community.
- Great use of the Court house on the main street.

Councillor comments in opposing the motion:

Nil



OLD COURTHOUSE

Expression of Interest
Lease Opportunity

An exciting future in the Memorial Park Precinct

The Shire of Pingelly is seeking Expressions of Interest for a unique tenancy opportunity.

The Shire is specifically seeking EOI's from those in the arts, culture, tourism or hospitality industries which can deliver an outcome within the Old Courthouse building, that is complementary to the Memorial Park Precinct re-development and aligns with the Shire's vision of increasing tourism visitation and experiences, by transforming Pingelly into a must-visit destination.

The goal of Council is to secure a long-term lease to activate the site.

The tenancy would contribute to and develop the potential of Pingelly, in line with the Strategic Community Plan 2020-2030.

In order to obtain a tenant that is highly advantageous to the area, the Shire of Pingelly is offering the tenancy for the initial 3 years, at the cost of outgoings only. Outgoings (Shire rates, water rates, Emergency Services Levy, building insurance) are anticipated to be approximately \$265 per month. Other costs that should be included when preparing a proposal include (but are not limited to) commercial rubbish and utilities.

Background

Pingelly is approximately 155 km from central Perth, and ideally situated as a day trip destination from the metropolitan area. It is located in the southern Wheatbelt Region, with a population of 1164 (2016 census). The Great Southern Hwy has an estimated traffic volume of 1320 vehicles per day.

The Old Courthouse is a much-loved building within the Memorial Park Precinct, with recent upgrades to both the Courthouse and Park anticipated to combine to become a leading destination in the Region.

The surrounding historical buildings and parkland already host cultural and commercial activities. These include a contemporary art gallery, museum, tourist information space, public event space, small business precinct, and areas for passive recreation.

The Memorial Park Precinct features an all ages children's playground which attracts locals and visitors from across the region. A re-development of the Precinct valued at \$1m, was completed in June 2021.

About the Facility

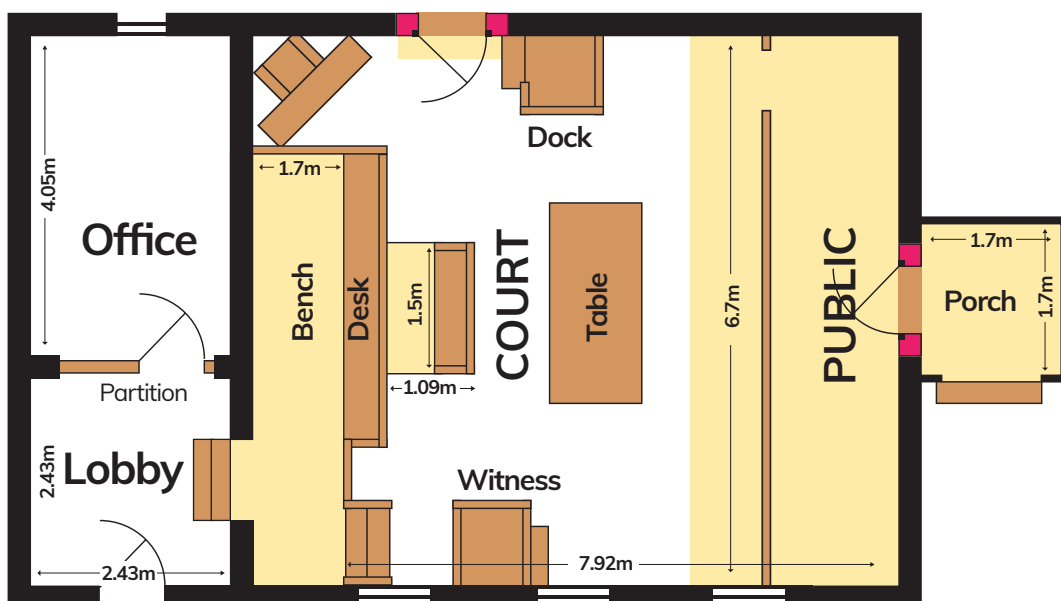
The Old Courthouse is approximately 67sqm and contains 3 rooms being:

- Main Courtroom (52.17sqm) – includes bench, dock, and witness stand. Main entry to the building is through this room from the north.
- Office (9.88sqm) – previously used as storage space.
- Lobby (4.88sqm) – previously used as office space.

It is envisaged that the fixtures within the main courtroom would be predominantly retained.

No kitchen facilities are present within the building, and it is anticipated that the installation of a full commercial kitchen would be challenging.

Accessible toilet facilities are located close-by within Memorial Park, and are likely to meet the needs of the future lessee.



Pingelly Old Courthouse

The mix of uses surrounding the Courthouse provides a dynamic environment for visitors and residents.



EOI Requirements

- Detailed proposal including:
 - Summary of use
 - Extent to which the use will benefit tourism
 - Extent to which the use will activate the site
 - Extent to which the use will be complementary to the Memorial Park re-development
- Acknowledgement of the requirement to meet the outgoings
- Detail of hours and days of operation that the proposal would typically involve
- How many staff (or volunteers) would perform activities as a part of the proposal
- Experience in the proposed activity
- Preferred timeframe for accessing the building and commencing operations
- Proposed length of lease
- Detail of any changes proposed to the building

The information submitted to the Shire of Pingelly during the EOI process will remain confidential, however, information will be shared with those staff and Councillors involved in the assessment process. The Shire of Pingelly is under no obligation to continue dealing with one or any of the EOI respondents at any stage in the process. The Shire of Pingelly may elect, at its sole discretion, to pursue another idea or option.

Key Dates

Site Inspection Dates

Please contact admin@pingelly.wa.gov.au to register for the site inspection.

Thursday 1 June 10am

Tuesday 6 June 1pm

Other inspection times can be made by arrangement.

Anticipated Timeline

14 June 2023	Expressions of Interest close
21 June 2023	Council decision
26 June 2023	Successful applicant notified

Shire of Pingelly

Administration Office:

17 Queen Street, Pingelly WA 6308

Phone: (08) 9887 1066

Email: admin@pingelly.wa.gov.au

pingelly.wa.gov.au



CE & CA Hartl trading as Jelcobine Farms
Caitlyn & Chris Hartl
ABN57162509312

922 Hillcroft Rd,
Jelcobine WA 6306

jelcobinefarms@gmail.com.au
0418950282

Jelcobine Farms has been operating as a flower and vegetable production business since we moved to the area 10 years ago . We also have been continuing and building our floristry side of the business. We have planted foliage trees and bushes that we use in our designs and we also grow sunflowers and other floral varieties.

We propose to use the Old Courthouse Building predominately as a florist retail space. The products would include fresh cut flowers, grown on our property and predominately sourced directly from other WA growers, Indoor plants, dried arrangements and produce when available from the farm. Products that supplement the plants and flower arrangements would also be included such as Hort with Heart fertilisers and tonics.

We also believe in supporting other businesses within the community and with this in mind we would look to contract a local artist to create our gift cards and also invite local artists to display their artworks.

The old Courthouse is situated in the beautifully kept park area in the middle of Pingelly, with this in mind we hope that by giving life to the building it will add to the atmosphere and energy created in the surrounding area.

Although the space will be used as a retail space we also feel that using it, to show our creativity with plants and our floral designs it will draw the local residents and tourist community in to view our creations with interest.

We hope that our clients will also enjoy the surrounding space, whilst their floral arrangements are being created for them, we envisage they would meet family and friends in the park whilst kids play, and get their fresh flowers to take home.

The space will provide another area for tourists to peruse whilst wandering in the town. As mentioned above we will have art works displayed We also imagine the space to be a wonderland of intrigue and investigation for clients perusal

Caitlyn is a qualified florist with 16 years experience. We also have 25 plus years experience in floriculture and horticultural production. We also value the importance of customer service and have many years experience within the hospitality and retail sectors.

We expect the business would operate initially from;

Wednesday - Friday 9.30am - 4:00pm
Saturday mornings 8:30am - 12 noon

We envisage employing up to 2 casual staff with the option for training as a florist. The business will require 2 employees initially increasing up to 5 people in peak floristry times. (Valentines Day, Mother's Day, Weddings etc)

We appreciate the opportunity to express our interest in the old courthouse and will pay the outgoings of the buildings as stipulated in the proposal. We would prefer an Initial lease of one year with option extend to the three year proposed lease

We would require the floors to be sealed, which in initial conversations we were told they would be getting done, primarily to protect from any water spillages. The office area would be our storage work area and would require a larger double sink to be installed. We would bring in some other tables and fixtures but these would be in line with the Heritage requirements of the building and we would choose items that reflect the existing style of the building.

We would like to open with your Christmas festival but understand the time constraints involved for both parties may not make this feasible.

Kind Regards
Chris & Caitlyn Hartl

15. DIRECTORATE OF CORPORATE AND COMMUNITY SERVICES

15.1 Monthly Statement of Financial Activity – September and October 2023

File Reference:	ADM0075
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Executive Manager Corporate Services
Disclosure of Interest:	Nil
Attachments:	Monthly Statements of Financial Activity for the period 1 September to 30 September 2023 and 1 October 2023 to 31 October 2023
Previous Reference:	Nil

Summary

In Accordance with the *Local Government Act 1995* Section 5.25 (1) and *Local Government (Financial Management) Regulations 1996*, Monthly Financial Statements are required to be presented to Council, in order to ensure that income and expenditure is in keeping with budget forecasts.

The Monthly Statements of Financial Activity for the month of September 2023 and October 2023 are attached for Council consideration and adoption. This report now incorporates new Australian Accounting Standards Board (AASB) requirements effective from 1 July 2019. AASB 15 Revenue from Contracts with Customers (IFRS 15), AASB 1058 Income for Not-for Profit Entities, AASB 16 Lease replaces AASB 117 (IFRS 16).

Background

In order to prepare the monthly statements, the following reconciliations have been completed and verified:

- Reconciliation of assets, payroll and taxation services;
- Reconciliation of all shire's bank accounts, including term deposits;
- Reconciliation of rates, including outstanding debtors;
- Reconciliation of sundry creditors and debtors;

Comment

The Monthly Financial report has been prepared in accordance with statutory requirements and provides council with their financial position as at 30 September 2023 and 31 October 2023.

Consultation

Nil

Statutory Environment

Local Government Act 1995;

Local Government (Financial Management) Regulations 1996

Section 34: Financial Reports to be Prepared

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of the month to which the statement relates;

- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) The net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing -
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) An explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) Such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown -
- (a) According to nature and type classification;
 - (b) By program; or
 - (c) By business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be -
- (a) Presented to the council -
 - (i) At the next ordinary meeting of the council following the end of the month to which the statement relates; or
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

Policy Implications

There are no policy implications.

Financial Implications

There are no significant trends or issues to be reported. The report and Officer recommendation is consistent with Council’s adopted Budget 2023/24. The Shire is currently awaiting confirmation of the insurance claim for the PRACC power board replacement due to water damage.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to monitor the Shire’s ongoing financial performance would increase the risk of a negative impact on the Shire’s financial position. As the monthly report is a legislative
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	requirement, non-compliance may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Recommendation and Council Decision:

13355 Moved: Cr Wood Seconded: Cr Narducci

That with respect to the Monthly Statements of Financial Activity for the month ending 30 September 2023 and 31 October 2023 be accepted and material variances be noted.

CARRIED 5/0

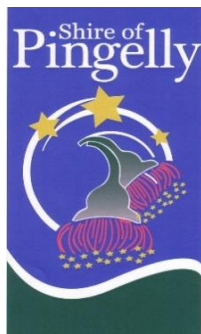
For: President McBurney Deputy Wood, Cr’s Cheney, Hotham, Narducci,
Against: Nil

Councillor comments in support of the motion:

- Appreciate the hard work by the Executive Manager Corporate Services. congratulations on the hard work.
- Precise and all above board.

Councillor comments in opposing the motion:

Nil



SHIRE OF PINGELLY
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD TO 30 SEPTEMBER 2023

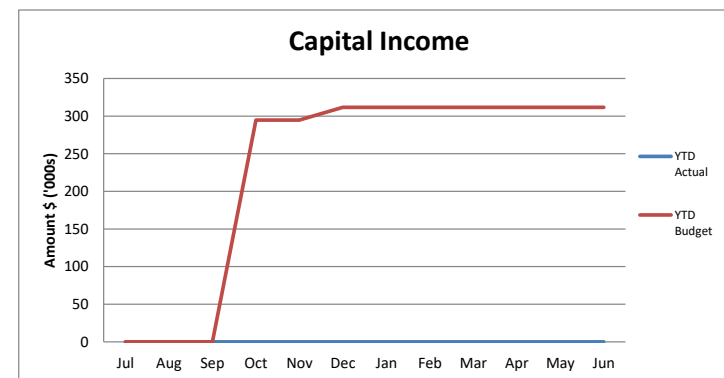
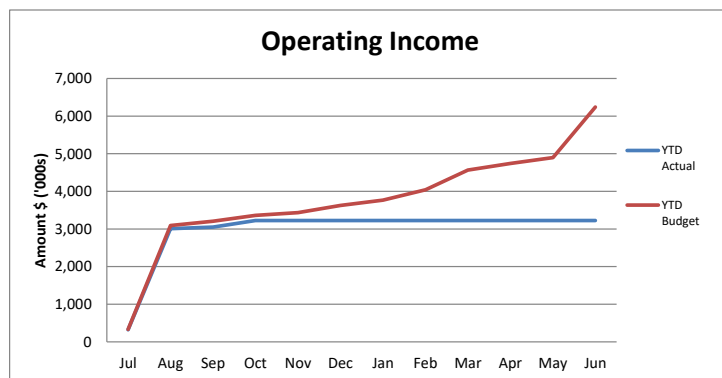
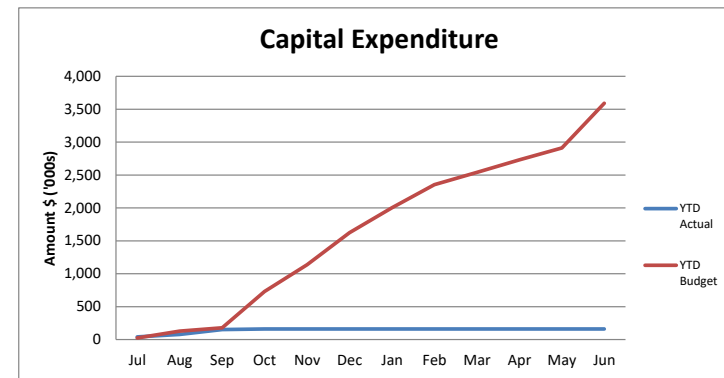
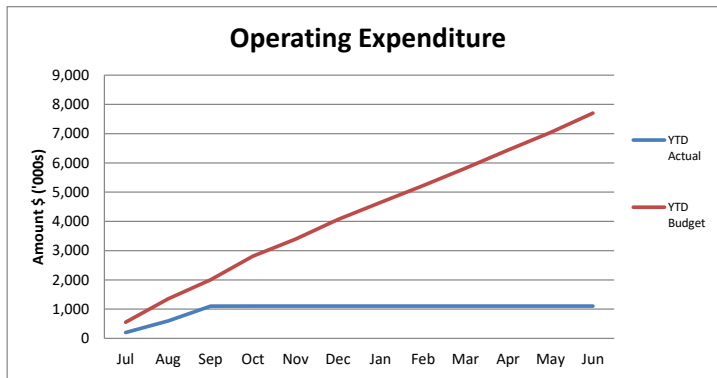
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- 2 Disposal of Assets
- 3 Information on Borrowings
- 4 Reserves
- 5 Net Current Assets
- 6 Rating Information
- 7 Operating Statement
- 8 Statement of Financial Position
- 9 Restricted Funds Summary

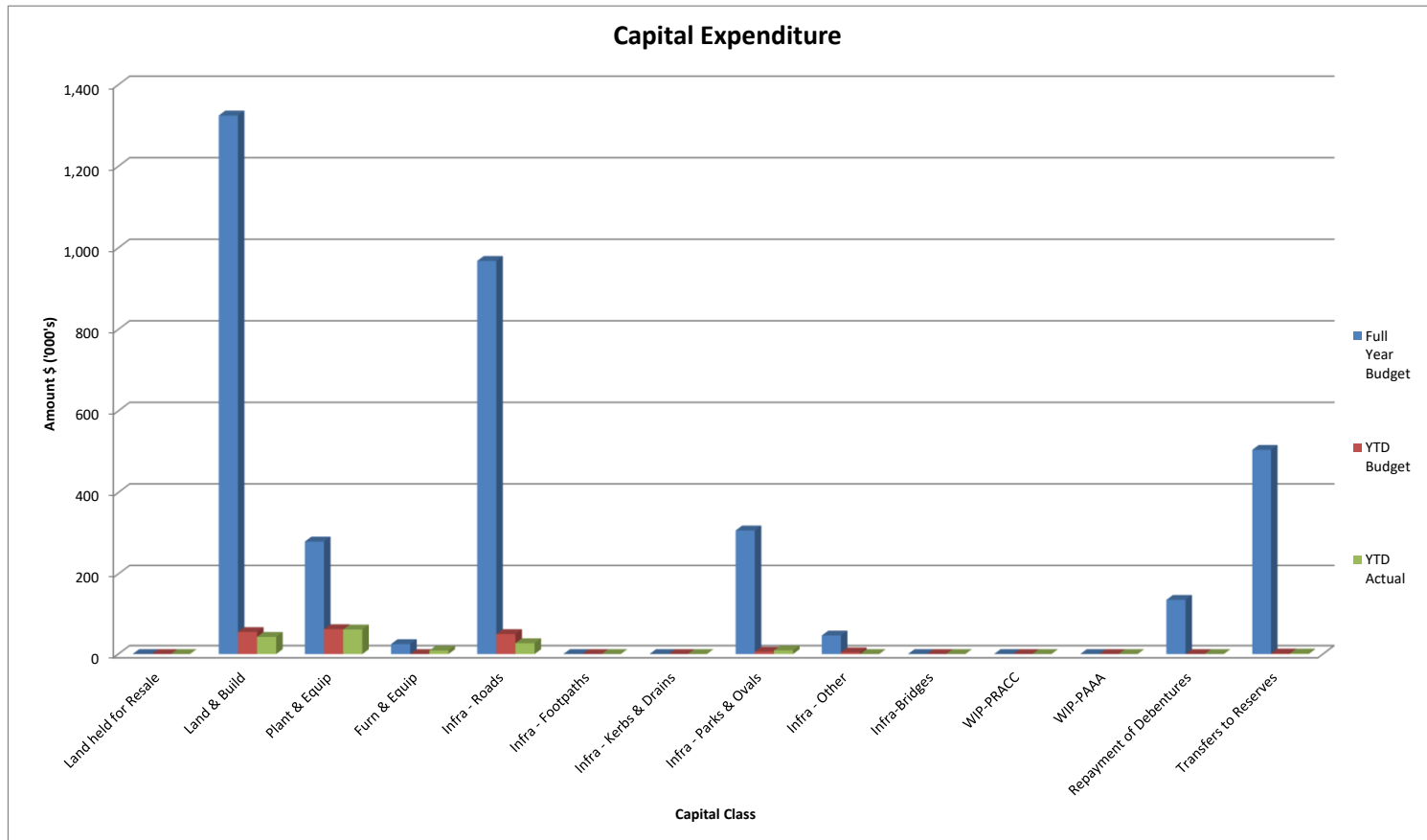
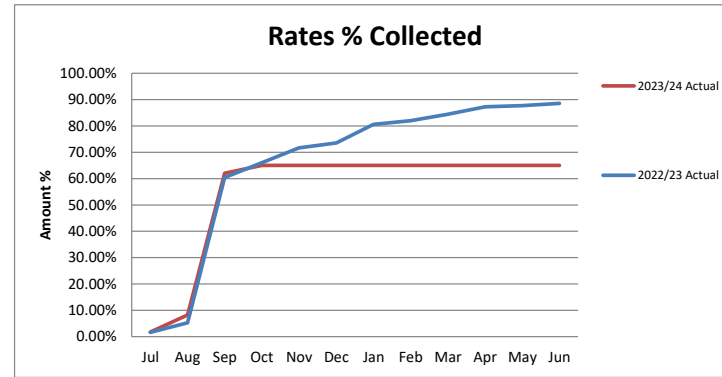
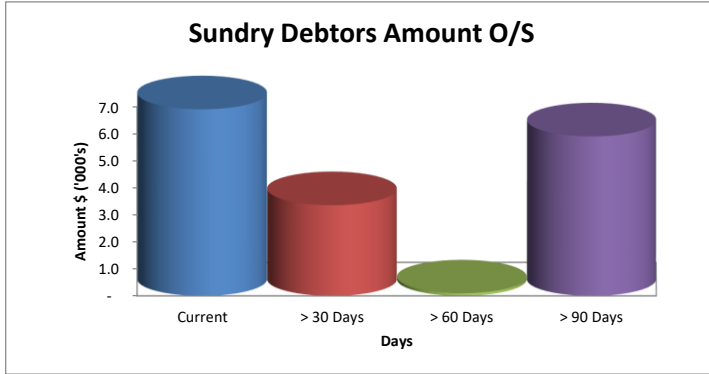
Income and Expenditure Graphs to 30 September 2023



10

This is adjusted in line with accounting standards to capital grants expenditure
To date no transfers have been made from reserves

Other Graphs to 30 September 2023



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY BY NATURE

FOR THE PERIOD TO 30 SEPTEMBER 2023

	NOTE	2023/24 Adopted Budget \$	September 2023 YTD Budget \$	September 2023 Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %	
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates		2,446,730	2,446,730	2,437,516	(9,214)	0%	
Grants, subsidies and contributions		619,746	229,914	154,944	(74,970)	-33%	▼
Fees and charges		427,668	246,785	234,705	(12,080)	-5%	
Interest revenue		48,997	16,758	13,667	(3,091)	-18%	
Other revenue		89,221	16,586	24,410	7,824	47%	
Profit on asset disposal		2,000	0	0	0	0%	
		<u>3,634,362</u>	<u>2,956,773</u>	<u>2,865,241</u>	<u>(91,532)</u>	<u>-3%</u>	
Expenditure from operating activities							
Employee costs		(2,149,081)	(567,336)	(550,337)	16,999	3%	
Materials & Contracts		(2,028,784)	(505,485)	(397,193)	108,292	21%	▼
Utility charges		(166,838)	(41,661)	(22,732)	18,929	45%	▼
Insurance charges		(231,841)	(128,680)	(118,237)	10,443	8%	
Finance costs		(89,641)	(2,957)	3,331	6,288	213%	
Depreciation		(2,933,590)	(733,386)	0	733,386	100%	▼
Other Expenditure		(93,111)	(20,119)	(18,160)	1,959	10%	
Loss on Asset Disposal		(9,300)	(999)	0	0	100%	
		<u>(7,702,186)</u>	<u>(2,000,623)</u>	<u>(1,103,327)</u>	<u>896,297</u>	<u>-45%</u>	
Operating activities excluded from budget							
(Profit)/Loss on Asset Disposals	2	7,300	999	0	(999)	100%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Add back Depreciation		2,933,590	733,386	0	(733,386)	100%	▼
		<u>2,940,890</u>	<u>734,385</u>	<u>0</u>	<u>(734,385)</u>	<u>-100%</u>	▼
Amount attributable to operating activities		(1,126,934)	1,690,535	1,761,914	71,379	-4%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital grants, subsidies and contributions		2,606,381	251,007	184,310	(66,697)	27%	▼
Proceeds from Disposal of Assets	2	42,000	0	0	0	0%	
Proceeds from financial assets at amortised cost - self supporting loans		21,230	0	0	0	0%	
		<u>2,669,611</u>	<u>251,007</u>	<u>184,310</u>	<u>(1,463,089)</u>	<u>-27%</u>	
Outflows from investing activities							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,324,477)	(55,066)	(35,868)	19,198	35%	▼
Purchase of Furniture & Equipment	1	(25,000)	0	(8,719)	(8,719)	0%	
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(279,691)	(62,137)	(61,355)	782	1%	
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(967,970)	(49,998)	(34,179)	15,819	32%	▼
Purchase of Infrastructure Assets - Footpaths	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(306,899)	(6,000)	(9,078)	(3,078)	-51%	
Purchase of Infrastructure Assets - Bridges	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(46,293)	(4,286)	0	4,286	100%	
		<u>(2,950,330)</u>	<u>(177,487)</u>	<u>(149,199)</u>	<u>28,288</u>	<u>-16%</u>	▼
Amount attributable to investing activities		(280,719)	73,520	35,111	(38,409)	-52%	▼
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfers from Restricted Asset (Reserves)	4	269,691	0	0	0	0%	
		<u>269,691</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	
Outflows from financing activities							
Repayment of Borrowings	3	(135,336)	0	0	0	0%	
Payments for principal portion of lease liabilities	3	(98,891)	(24,719)	(23,550)	1,169	-5%	
Transfers to Restricted Assets (Reserves)	4	(504,638)	(1,500)	(1,366)	134	9%	
		<u>(738,865)</u>	<u>(26,219)</u>	<u>(24,915)</u>	<u>1,304</u>	<u>5%</u>	
Amount attributable to financing activities		(469,174)	(26,219)	(24,915)	1,304	5%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	5	1,876,827	1,876,827	1,832,480	(44,347)	2%	
Amount attributable to operating activities		(1,126,934)	1,690,535	1,761,914	71,379	-4%	
Amount attributable to investing activities		(280,719)	73,520	35,111	(38,409)	-52%	▼
Amount attributable to financing activities		(469,174)	(26,219)	(24,915)	1,304	5%	
Surplus or deficit at the end of the financial year	5	(0)	3,614,663	3,604,590	(10,073)	0%	

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive**Material Variances Symbol**

Above Budget Expectations

Greater than 10% and \$5,000 ▲

Below Budget Expectations

Less than 10% and \$5,000 ▼

SHIRE OF PINGELLY
FOR THE PERIOD TO 30 SEPTEMBER 2023
Report on Significant variances Greater than 10% and \$5,000

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date.
The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.
Items in bold are additions not previously included in reporting

NATURE AND TYPE VARIATIONS

REPORTABLE OPERATING REVENUE VARIATIONS

Operating Grants & Subsidies

	5,844	(74,970)	-33% ▼
Additional FAGS Grant Funding 23/24	23,790		
ESL BFB & SES under budget ytd (profile timing) Fire Mitigation Adjustment on acquittal	(104,604)		
West Pingelly Fireshed budget timing			

Capital Grants (Non Operating)

LRCI 3, Town Hall (Election Promise)LRCI , Mainroads Grain Freight Network		(66,697)	27% ▼
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REPORTABLE OPERATING EXPENSE VARIATIONS

Materials and Contracts

Computer and office equipment (Timing of profiling of licensing)	(29,230)	108,292	21% ▼
Council Plans and Strategies	5,225		
Consultants	4,000		
Internet	9,350		
Minor plant and equipment	10,285		
ESL Expenditure	18,085		
Bush Fire Mitigation	102,037		
CESM costs	4,248		
Election Expenses profiled September	6,000		
Conferences	8,211		
Subscriptions	8,188		
Refuse Site collection and Tip Site maintenance	30,524		
Contract Health paid to September 2023	4,268		
PRACC Building maintenance Curcuit Failure - Insurance Claim to be reimbursed, profile 80K subsidy	(71,278)		
Fuels & oils, and parts and repairs	19,231		
Management Fee to CRC	5,115		
Rural Road, Town Road maintenance & bridges	(14,162)		
Area Promotion	13,055		
Job Training	5,725		
PWO non cash	(30,377)		

Utilities

We have received fewer than anticipated utility charges. Timing of the Pool utilities and Street light billing		18,929	45% ▼
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Depreciation

Depreciation charges have not been charged until October when the fair valuation rates have been uploaded.		733,386	100% ▼
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REPORTABLE CAPITAL EXPENDITURE VARIATIONS

CCTV opposite the Pocket park has been purchased.
The Playgroup/ childcare building is still in progress

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD TO 30 SEPTEMBER 2023

1. ACQUISITION OF ASSETS	2023/24 Adopted Budget \$	2023/24 YTD Budget \$	September 2023 YTD Actual \$
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
<u>Administration</u>			
Furniture And Equipment	CCTV 25,000	0	8,719
Building Purchase Level 3 - Schedule 4	65,000	0	-
Capex - Admin Plant Purchases	46,872	0	-
Law, Order & Public Safety			
<u>Fire Prevention</u>			
Plant Purchase - Weather Stations X 3	15,000	0	-
Building Purchase Schedule 5	765,814	0	-
Building Purchase Schedule 5	371,000	0	-
Education & Welfare			
<u>Education</u>			
Building Purchase - Education Schedule 8	55,194	27,597	13,203
Recreation and Culture			
<u>Public Halls & Civic Centres</u>			
Town Hall - State Election Promise	17,469	17,469	22,665
<u>Swimming Areas & Beaches</u>			
Youth Precinct	267,597	0	-
Capex - Infra Parks & Ovals	33,302	0	-
Pingelly Pocket Park - Expenditure	6,000	6,000	9,078
Pracc Generator	30,000	0	-
Transport			
<u>Construction - Roads, Bridges, Depots</u>			
Roads Construction			
Somerset Street	50,000	49,998	24,679
Yenellin Road - Expenditure (Lrci 4 Roads Grant)	154,355	0	-
Capex - Rrg Wickopin Pingelly Slk 7.9-9.0	598,615	0	9,500
Capex - Rrg North Bannister Pingelly Road	165,000	0	-
<u>Road Plant Purchases</u>			
High Pressure Cleaner Jet Rodder	12,000	12,000	11,364
Capex - Skip Trailers	15,000	3,750	-
Squirrell Ewp	10,000	10,000	-
Capex - Parks And Gardens - Kubota F2280			
Mower/ Flail Mower/ Billy Goat	15,000	3,750	-
Loader Tip Second Hand	70,000	0	49,991
Capex - Isuzu Dmax 3L Auto Diesel Crew			
Cab 4 X 2	33,182	0	-
Forestry Mulching Head	32,637	32,637	-
Economic Services			
<u>Tourism & Area Promotion</u>			
Caravan Park Improvements - Chalets	50,000	10,000	-
Signage & Streetscape	34,293	4,286	-
<u>Other Economic Services</u>			
Infrastructure Economic Services	12,000	0	-
	<u>2,950,330</u>	<u>177,487</u>	<u>149,199</u>
<u>By Class</u>			
Buildings	1,324,477	55,066	35,868
Furniture & Equipment	25,000	0	8,719
Plant & Equipment	279,691	62,137	61,355
Infrastructure - Roads	967,970	49,998	34,179
Infrastructure - Parks & Ovals	306,899	6,000	9,078
Infrastructure - Other	46,293	4,286	-
	<u>2,950,330</u>	<u>177,487</u>	<u>149,199</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 SEPTEMBER 2023

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
		2023/24	September 2023	2023/24	September 2023	2023/24	September 2023
		Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
PM4	Governance PM4 Mazda CX5	29,000		25,000		(4,000)	0
PSM01	Transport Building Services Ute	10,000		12,000		2,000	0
PT20	Case Loader Tip	10,300		5,000		(5,300)	0
		49,300	0	42,000	0	(7,300)	0

Asset No	By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2023/24	September 2023	2023/24	September 2023	2023/24	September 2023
		Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
PSM01	Plant & Equipment Building Services Ute	10,000	0	12,000	0	2,000	0
PT20	Case Loader Tip	10,300	0	5,000	0	(5,300)	0
PM4	PM4 Mazda CX5	29,000	0	25,000	0	(4,000)	0
		49,300	0	42,000	0	(7,300)	0

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2023/24 Adopted Budget \$	September 2023 Actual \$
2,000	0
(9,300)	0
(7,300)	0

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 SEPTEMBER 2023

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Education & Welfare									
Loan 120 - SSL Pingelly Cottage Homes *	93,669	0	0	21,230	0	72,439	93,669	5,722	(497)
Recreation & Culture									
Loan 123 - Recreation and Cultural Centre	1,739,757	0	0	114,106	0	1,625,651	1,739,757	72,055	(5,971)
	1,833,426	0	0	135,336	0	1,698,090	1,833,426	77,777	(6,468)

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-23	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Administration									
Photocopier Lease	13,005	0	0	3,421	0	9,584	13,005	587	0
Solar System-Admin Office	5,492	0	0	3,612	885	1,880	4,607	225	74
Server Lease	24,010	0	0	9,242	2,267	14,768	21,743	1,045	305
CCTV Server Lease	12,330	0	0	4,216	1,031	8,114	11,299	643	184
Grader Lease	170,834	0	0	62,421	15,412	108,414	155,422	4,400	1,293
Loader Lease	71,356	0	0	15,979	3,956	55,377	67,400	4,964	1,280
	297,027	0	0	98,891	23,550	198,137	273,477	11,864	3,137

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 SEPTEMBER 2023

	2023/24 Adopted Budget \$	September 2023 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	198,012	198,012
Amount Set Aside / Transfer to Reserve	275	283
Amount Used / Transfer from Reserve	0	0
	198,287	198,295
(b) Plant Reserve		
Opening Balance	165,988	165,988
Amount Set Aside / Transfer to Reserve	329,054	237
Amount Used / Transfer from Reserve	(269,691)	0
	225,351	166,225
(c) Building and Recreation Reserve		
Opening Balance	378,019	378,019
Amount Set Aside / Transfer to Reserve	56,077	540
Amount Used / Transfer from Reserve	0	0
	434,096	378,559
(d) Electronic Equipment Reserve		
Opening Balance	53,094	53,094
Amount Set Aside / Transfer to Reserve	24,663	76
Amount Used / Transfer from Reserve	0	0
	77,757	53,170
(e) Community Bus Reserve		
Opening Balance	64,342	64,342
Amount Set Aside / Transfer to Reserve	50,328	92
Amount Used / Transfer from Reserve	0	0
	114,670	64,434
(f) Swimming Pool Reserve		
Opening Balance	38,345	38,345
Amount Set Aside / Transfer to Reserve	40,247	55
Amount Used / Transfer from Reserve	0	0
	78,592	38,400
(g) Refuse Site Rehab/Closure Reserve		
Opening Balance	16,370	16,370
Amount Set Aside / Transfer to Reserve	1,122	23
Amount Used / Transfer from Reserve	0	0
	17,492	16,393
(h) Tutanning Nature Reserve		
Opening Balance	2,013	2,013
Amount Set Aside / Transfer to Reserve	1,682	3
Amount Used / Transfer from Reserve	0	0
	3,695	2,016
(i) Wheatbelt Secondary Freight Network Reserve		
Opening Balance	40,329	40,329
Amount Set Aside / Transfer to Reserve	1,190	58
Amount Used / Transfer from Reserve	0	0
	41,519	40,387
Total Cash Backed Reserves	1,191,459	957,879

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 SEPTEMBER 2023

	2023/24 Adopted Budget \$	September 2023 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	275	283
Plant Reserve	329,054	237
Building and Recreation Reserve	56,077	540
Electronic Equipment Reserve	24,663	76
Community Bus Reserve	50,328	92
Swimming Pool Reserve	40,247	55
Refuse Site Rehab/Closure Reserve	1,122	23
Tutanning Nature Reserve	1,682	3
Wheatbelt Secondary Freight Network Reserve	1,190	58
	<u>504,638</u>	<u>1,367</u>
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	(269,691)	0
Building Reserve	0	0
Electronic Equipment Reserve	0	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Refuse Site Rehab/Closure Reserve	0	0
Tutanning Nature Reserve	0	0
Wheatbelt Secondary Freight Network Reserve	0	0
	<u>(269,691)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>234,947</u>	<u>1,367</u>

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

Tutanning Nature Reserve

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

Wheatbelt Secondary Freight Network Reserve

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 SEPTEMBER 2023

	2022/23 June Actual \$	September 2023 Actual \$
5. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,141,062	2,528,737
Cash - Restricted Unspent Grants		473,749
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,787	12,511
Cash - Restricted Reserves	956,511	957,877
Receivables (Budget Purposes Only)	0	0
Rates Outstanding	262,584	1,065,914
Sundry Debtors	191,891	107,308
Provision for Doubtful Debts	(768)	(768)
Gst Receivable	51,643	38,499
Contract Asset	0	0
Loans - clubs/institutions	21,230	21,230
Accrued Income/Payments In Advance	52,534	51,803
Investments	5,000	5,000
Inventories	2,105	7,980
	<u>3,698,580</u>	<u>5,269,842</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(206,646)	(99,850)
Accrued Interest On Loans	(232)	6,236
Accrued Salaries & Wages	(51,400)	(51,400)
Bonds & Deposits Held	(14,787)	(12,811)
Income In Advance	* (45,924)	(45,708)
Gst Payable	(14,764)	(502)
Payroll Creditors	0	-
Contract Liabilities	0	-
Performance Obligation Liability	(453,504)	(428,825)
Prepaid Rates Liability	(46,325)	(7,195)
Current Lease Liability	(98,891)	(75,341)
Accrued Expenses	(12,499)	(3,258)
PAYG Liability	(29,468)	(29,936)
Other Payables	(7,808)	(7,896)
Current Employee Benefits Provision	(352,434)	(352,434)
Current Loan Liability	(135,336)	(135,336)
	<u>(1,470,019)</u>	<u>(1,244,256)</u>
NET CURRENT ASSET POSITION	2,228,561	4,025,586
Less: Cash - Reserves - Restricted	(956,511)	(957,877)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0
Less: Current Loans - Clubs / Institutions	(21,230)	(21,230)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	352,434	352,434
Add Back : Current Loan Liability	135,336	135,336
Add Back : Current Lease Liability	98,891	75,341
Adjustment in Accounting policies	0	0
Adjustment for Trust Transactions Within Muni	0	(300)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,832,480</u>	<u>3,604,590</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 SEPTEMBER 2023

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2023/24 Rate Revenue \$	2023/24 Interim Rates \$	2023/24 Back Rates \$	2023/24 Total Revenue \$	2023/24 Adopted Budget \$
General Rate								
GRV - Residential	0.14090	321	3,661,944	515,968			515,968	515,968
GRV - Rural Residential	0.14090	65	807,924	113,836			113,836	113,836
GRV - Commercial/Industrial	0.14090	28	396,080	55,808			55,808	55,808
GRV - Townsites	0.14090	13	155,480	21,907			21,907	21,907
UV - Broadacre Rural	0.007294	238	214,707,000	1,566,073			1,566,073	1,566,073
Non Rateable								
Sub-Totals		665	219,728,428	2,273,592	0	0	2,273,592	2,273,592
Minimum Rates	Minimum \$							
GRV - Residential	1043	61	82,646	63,623			63,623	63,623
GRV - Rural Residential	1043	23	55,170	23,989			23,989	23,989
GRV - Commercial/Industrial	1043	13	55,980	13,559			13,559	13,559
GRV - Townsites	1043	7	15,685	7,301			7,301	7,301
UV - Broadacre Rural	1043	62	5,573,662	64,666			64,666	64,666
Sub-Totals		166	5,783,143	173,138	0	0	173,138	173,138
Ex Gratia Rates							2,446,730	2,446,730
Movement in Excess Rates							0	0
Total Amount of General Rates							2,446,730	2,446,730
Specified Area Rates							0	0
Ex Gratia Rates							0	0
Total Rates							2,446,730	2,446,730

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 SEPTEMBER 2023

7. OPERATING STATEMENT

	September 2023 Actual \$	2023/24 August Ytd Budget \$	2023/24 Adopted Budget \$	2022/23 Actual \$
OPERATING REVENUES				
Governance	15,730	17,505	95,260	62,186
General Purpose Funding	2,478,469	2,485,955	2,569,697	4,463,526
Law, Order, Public Safety	24,980	105,159	1,584,093	846,854
Health	336	669	2,694	2,682
Education and Welfare	1,682	42,819	68,925	64,781
Community Amenities	201,508	212,352	242,730	229,919
Recreation and Culture	13,634	11,256	350,509	367,969
Transport	297,363	313,933	1,123,765	1,435,597
Economic Services	12,891	13,134	136,843	82,071
Other Property and Services	2,957	4,998	66,227	49,534
TOTAL OPERATING REVENUE	3,049,551	3,207,780	6,240,743	7,605,118
OPERATING EXPENSES		-		
Governance	119,423	223,348	678,281	507,321
General Purpose Funding	56,752	58,044	240,620	234,827
Law, Order, Public Safety	62,304	219,546	696,320	383,215
Health	51,409	50,429	201,126	182,203
Education and Welfare	27,445	26,585	110,229	110,174
Community Amenities	59,027	110,246	439,224	389,612
Recreation & Culture	256,565	367,859	1,631,589	1,538,031
Transport	336,416	792,153	3,231,052	2,712,209
Economic Services	84,153	113,476	467,466	436,531
Other Property and Services	49,834	38,937	6,279	19,021
TOTAL OPERATING EXPENSE	1,103,327	2,000,623	7,702,186	6,513,144
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	1,946,224	1,207,157	(1,461,443)	1,091,973

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 30 SEPTEMBER 2023

8. STATEMENT OF FINANCIAL POSITION

	September 2023 Actual \$	2022/23 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	3,960,363	3,097,573
Investments Current	5,000	5,000
Trade and Other Receivables	1,283,987	579,114
Inventories	7,980	2,105
Restricted Cash - Bonds & Deposits	12,511	14,787
TOTAL CURRENT ASSETS	5,269,841	3,698,579
NON-CURRENT ASSETS		
Other Receivables	137,555	137,555
Inventories	0	0
Property, Plant and Equipment	24,073,903	23,960,962
Infrastructure	88,240,887	88,204,630
Investments Non Current	61,117	61,117
TOTAL NON-CURRENT ASSETS	112,513,462	112,364,264
TOTAL ASSETS	117,783,303	116,062,843
CURRENT LIABILITIES		
Trade and Other Payables	743,673	967,461
Long Term Borrowings	135,336	135,336
Provisions	352,434	352,434
Bonds & Deposits Liability	12,811	14,787
TOTAL CURRENT LIABILITIES	1,244,254	1,470,018
NON-CURRENT LIABILITIES		
Trade and Other Payables	198,421	198,421
Long Term Borrowings	1,698,091	1,698,091
Provisions	35,785	35,785
TOTAL NON-CURRENT LIABILITIES	1,932,297	1,932,297
TOTAL LI/ 10	3,176,551	3,402,315
NET ASSETS	114,606,752	112,660,528
EQUITY		
Retained Surplus	35,478,932	33,574,403
Reserves - Cash Backed	957,877	916,182
Revaluation Surplus	78,169,943	78,169,943
TOTAL EQUITY	114,606,752	112,660,528

SHIRE OF PINGELLY
RESTRICTED CASH RECONCILIATION
30 September 2023

9. Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2022/23	Restricted Funds Remaining
Review Street Bridge Special Funding	Transport	BR005	136,000	136,000		-
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	67,500	67,500		-
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	54,000	54,000		-
Youth Precinct, Memorial Park & Pump Track (LRCI 4)	Recreation & Culture	IP008	-			-
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	36,000	5,707		30,293
Caravan Park Improvements (LRCI 3)	Tourism	BU046	45,000			45,000
Wickepin Pingelly Seal (LRCI 3)	Transport	RRG05	117,000	117,000		-
Somerset Street upgrade (LRCI 3)	Transport	CC89	117,175	-	24,679	92,496
Childcare Upgrade	Education & Welfare	0833	45,000	45,000		-
Roads to Recovery Cfd plus 22/23 receipt	Transport	RRG05	166,461	137,132		29,329
WA Cycle Network All Aged shared path	Department of Transport	BIC01	137,132	137,132		-
Pingelly Pocket Park - RAC	Recreation & Culture	IP007	31,000	31,000		-
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707			231,707
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000	4,559		15,441
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250			18,250
Pingelly Youth Strategy	Other Economic Services	CG009	10,000	4,766		5,234
Queens Jubilee Tree Planting	Recreation & Culture	TG9	20,000	20,000		-
Live & Local Music	Recreation & Culture	CG022	13,000	13,000		(0.00)
Keep Australia Beautiful Butt Poles (Dept Environment)	Recreation & Culture	CD033	4,920	4,920		-
RACIP(Regional Arts and Cultural Investment Program) Leveraged Cultural Planning	Recreation & Culture	135C	50,000	50,000		-
People of Pingelly Past and Present	Other Communitites	CG026	44,895	44,895		-
Seniors Weeks	Other Communitites	0805	1,000			1,000.00
Age is just a number	Recreation & Culture	CD032	5,000	5,000		-
Tutanning Walk Trails	Department of Communities	113440.03	5,000			5,000.00
Australia Day	National Australia Day Council	EV001	23,998	23,998		-
Naidoc Week	National Indeigenous Australians Agency	EV006	1,000		217	783.17
Sub Total						473,749
Total Restricted Grant Funds						473,749
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			2,970,480.02
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			31,456.09
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						3,002,486.11
Less Restricted Cash						(473,749.46)
Total Unrestricted Cash						2,528,736.65



SHIRE OF PINGELLY
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD TO 31 OCTOBER 2023

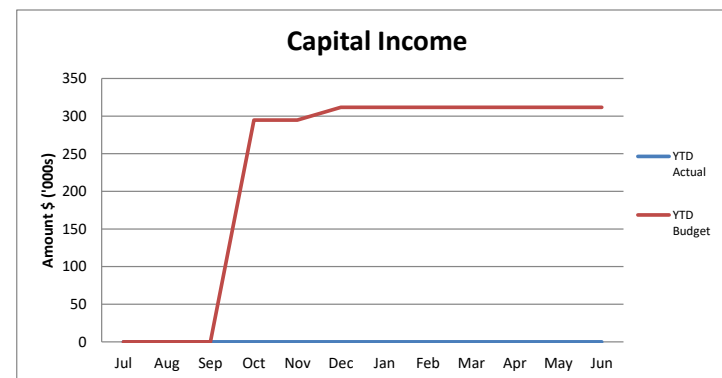
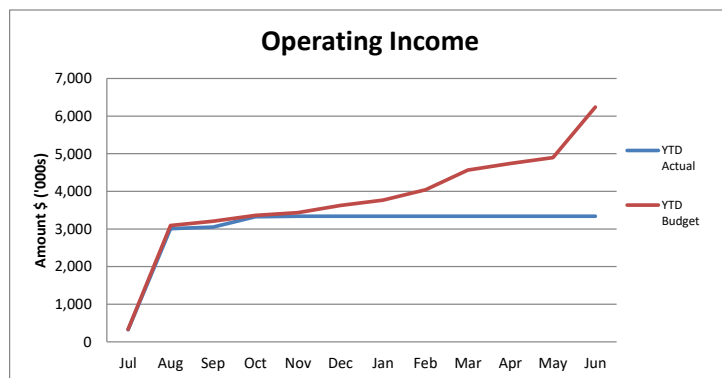
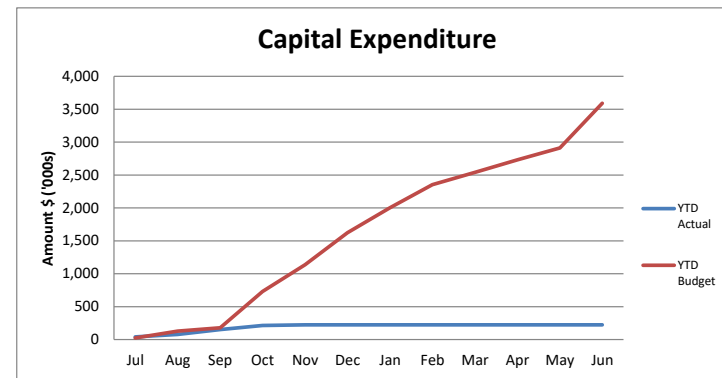
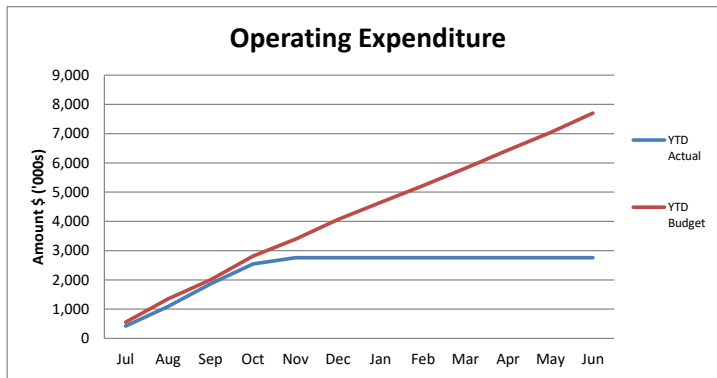
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- 5 Net Current Assets
- 6 Rating Information
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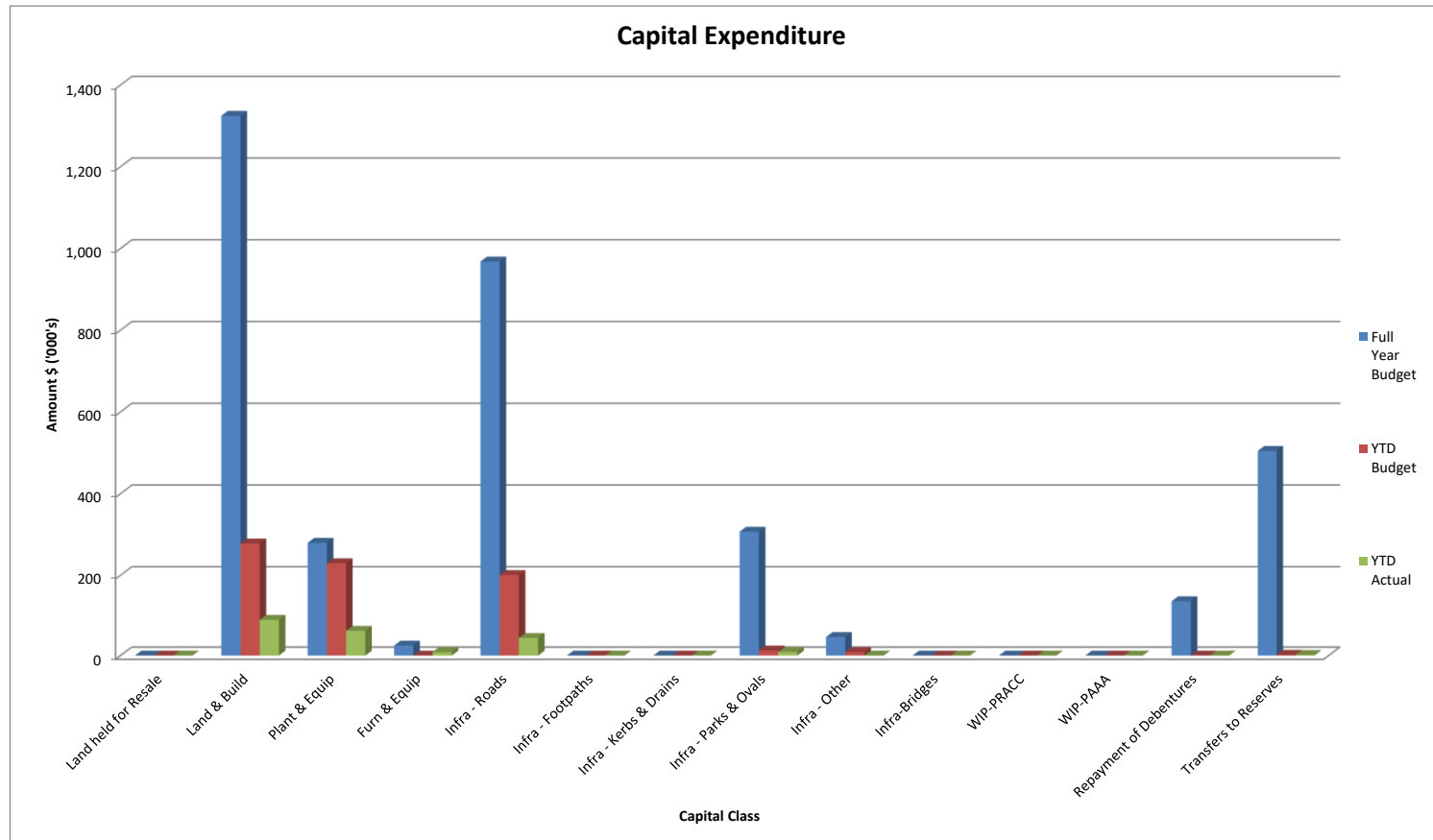
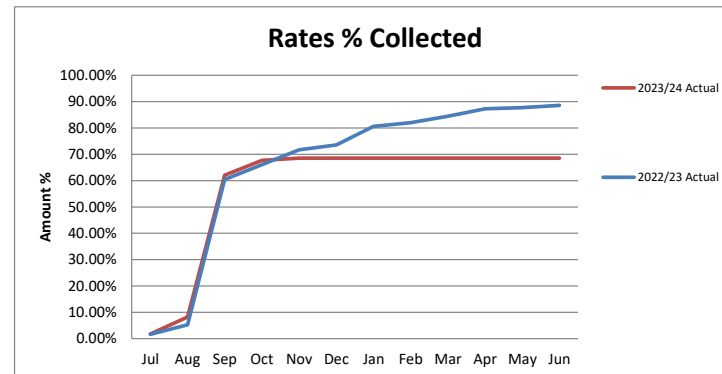
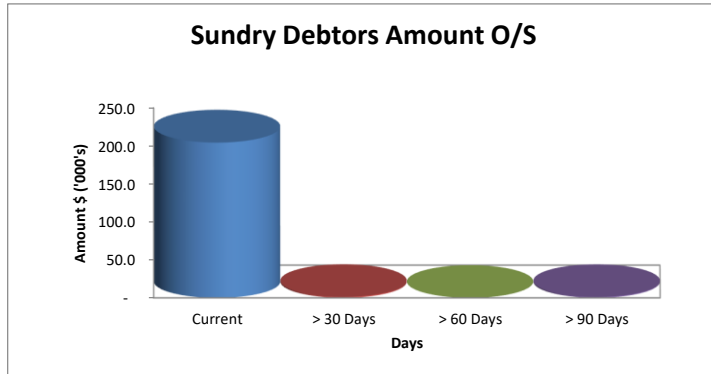
Income and Expenditure Graphs to 31 October 2023



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This is adjusted in line with accounting standards to capital grants expenditure
To date no transfers have been made from reserves

Other Graphs to 31 October 2023



SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY BY NATURE

FOR THE PERIOD TO 31 OCTOBER 2023

	NOTE	2023/24 Adopted Budget \$	October 2023 YTD Budget \$	October 2023 Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %	
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates		2,446,730	2,446,730	2,437,304	(9,426)	0%	
Grants, subsidies and contributions		619,746	317,927	333,553	15,626	5%	
Fees and charges		427,668	262,655	250,356	(12,299)	-5%	
Interest revenue		48,997	19,594	16,295	(3,299)	-17%	
Other revenue		89,221	26,036	49,152	23,116	89%	▲
Profit on asset disposal		2,000	2,000	0	0	100%	
		<u>3,634,362</u>	<u>3,074,942</u>	<u>3,086,660</u>	<u>13,718</u>	<u>0%</u>	
Expenditure from operating activities							
Employee costs		(2,149,081)	(758,748)	(669,545)	89,203	12%	▼
Materials & Contracts		(2,028,784)	(748,160)	(581,047)	167,113	22%	▼
Utility charges		(166,838)	(55,548)	(39,883)	15,665	28%	▼
Insurance charges		(231,841)	(231,810)	(118,237)	113,573	49%	▼
Finance costs		(89,641)	(4,770)	(32,056)	(27,286)	-572%	▲
Depreciation		(2,933,590)	(977,848)	(1,078,839)	(100,991)	-10%	▲
Other Expenditure		(93,111)	(26,258)	(22,455)	3,803	14%	
Loss on Asset Disposal		(9,300)	(6,632)	0	0	100%	
		<u>(7,702,186)</u>	<u>(2,809,774)</u>	<u>(2,542,062)</u>	<u>261,080</u>	<u>-10%</u>	
Operating activities excluded from budget							
(Profit)/Loss on Asset Disposals	2	7,300	4,632	0	(4,632)	100%	
Adjustments in Fixed Assets		0	0	0	0	0%	
Add back Depreciation		2,933,590	977,848	1,078,839	100,991	-10%	▲
		<u>2,940,890</u>	<u>982,480</u>	<u>1,078,839</u>	<u>96,359</u>	<u>10%</u>	
Amount attributable to operating activities		(1,126,934)	1,247,648	1,623,437	375,789	-30%	▲
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital grants, subsidies and contributions		2,606,381	288,126	240,504	(47,622)	17%	▼
Proceeds from Disposal of Assets	2	42,000	25,000	0	(25,000)	-100%	▼
Proceeds from financial assets at amortised cost - self supporting loans		21,230	0	0	0	0%	
		<u>2,669,611</u>	<u>313,126</u>	<u>240,504</u>	<u>500,516</u>	<u>-23%</u>	
Outflows from investing activities							
Purchase Land Held for Resale	1	0	0	0	0	0%	
Purchase of Land and Buildings	1	(1,324,477)	(278,021)	(89,085)	188,936	68%	▼
Purchase of Furniture & Equipment	1	(25,000)	0	(8,719)	(8,719)	0%	
Purchase of Right of Use Asset - Furniture & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Plant & Equipment	1	0	0	0	0	0%	
Purchase of Right of Use Asset - Buildings	1	0	0	0	0	0%	
Purchase of Plant & Equipment	1	(279,691)	(229,691)	(61,596)	168,095	73%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Roads	1	(967,970)	(200,588)	(43,882)	156,706	78%	▼
Purchase of Infrastructure Assets - Footpaths	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(306,899)	(12,659)	(9,078)	3,581	28%	
Purchase of Infrastructure Assets - Bridges	1	0	0	0	0	0%	
Purchase of Infrastructure Assets - Other	1	(46,293)	(8,572)	0	8,572	100%	
		<u>(2,950,330)</u>	<u>(729,531)</u>	<u>(212,360)</u>	<u>517,171</u>	<u>-71%</u>	▼
Amount attributable to investing activities		(280,719)	(416,405)	28,144	444,549	-107%	▼
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfers from Restricted Asset (Reserves)	4	269,691	269,691	0	(269,691)	-100%	▼
		<u>269,691</u>	<u>269,691</u>	<u>0</u>	<u>(269,691)</u>	<u>-100%</u>	▼
Outflows from financing activities							
Repayment of Borrowings	3	(135,336)	0	0	0	0%	
Payments for principal portion of lease liabilities	3	(98,891)	(38,466)	(37,264)	1,202	-3%	
Transfers to Restricted Assets (Reserves)	4	(504,638)	(2,000)	(1,605)	395	20%	
		<u>(738,865)</u>	<u>(40,466)</u>	<u>(38,869)</u>	<u>1,597</u>	<u>4%</u>	
Amount attributable to financing activities		(469,174)	229,225	(38,869)	(268,094)	117%	▲
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	5	1,876,827	1,876,827	1,832,480	(44,347)	2%	
Amount attributable to operating activities		(1,126,934)	1,247,648	1,623,437	375,789	-30%	▲
Amount attributable to investing activities		(280,719)	(416,405)	28,144	444,549	-107%	▼
Amount attributable to financing activities		(469,174)	229,225	(38,869)	(268,094)	117%	▲
Surplus or deficit at the end of the financial year	5	(0)	2,937,295	3,445,193	507,897	-17%	▼

This statement is to be read in conjunction with the accompanying notes.

1. Please note that the rates were raised in August but this schedule is not date sensitive**Material Variances Symbol**

Above Budget Expectations

Greater than 10% and \$5,000

▲

Below Budget Expectations

Less than 10% and \$5,000

▼

SHIRE OF PINGELLY
FOR THE PERIOD TO 31 OCTOBER 2023
Report on Significant variances Greater than 10% and \$10,000

Purpose

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date.
The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$5,000.
Items in bold are additions not previously included in reporting

NATURE AND TYPE VARIATIONS

REPORTABLE OPERATING REVENUE VARIATIONS

Other Revenue		23,116	89% ▲
Other culture revenue AASB 115			
Reimbursements of Legal Fees	7,394		
Sundry Income - Rates Incentive Sponsors	2,300		
Insurance Claims	2,557		
Reimbursement Somerset Alliance Profile timing	4,313		
Sponsorship	2,041		
Capital Grants (Non Operating)		(47,622)	17% ▼
DFES Fireshed, LRCI 3, Town Hall (Election Promise)			

REPORTABLE OPERATING EXPENSE VARIATIONS

Employee Costs		89,203	12% ▼
Salaries and wages EOFY accrual reversed profile timing	89,203		
Materials and Contracts		167,113	22% ▼
Computer and office equipment (Timing of profiling of licensing)	(24,018)		
Council Plans and Strategies	10,450		
Consultants	7,017		
Audit	6,359		
Minor plant and equipment	6,882		
ESL Expenditure	22,931		
Bush Fire Mitigation	154,339		
CESM costs	5,664		
Election Expenses profiled September	6,420		
Conferences	5,631		
Subscriptions	2,133		
Refuse Site collection and Tip Site maintenance	16,131		
Contract Health paid to September 2023	9,587		
PRACC Building maintenance Curcuit Failure - Insurance Claim to be reimbursed 20K, profile 80K subsidy	(61,323)		
Other Culture Heritage and Arts Profile timing	9,118		
Fuels & oils, and parts and repairs	7,075		
Management Fee to CRC	6,820		
Rural Road, Town Road maintenance & bridges	(24,725)		
Area Promotion	17,513		
Job Training	6,480		
PWO non cash	(17,537)		
Utilities		15,665	28% ▼
We have received fewer than anticipated utility charges. Timing of the Pool utilities, Parks and Gardens and Street light billing			
Insurance		113,573	49% ▼
The second installment for insurance is being processed in November			
Depreciation		(100,991)	-10% ▲
Depreciation charges were not budgeted to include revaluations of infrastructure conducted at 30 June 2023. These will be adjusted during the Budget Review Process - Non cash			
Finance Costs		(27,286)	-572% ▲
Interest Expenses is accrued monthly, this will be adjusted in the Budget Review Process			

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Land & Buildings		188,936	68% ▼
Building capex - Fire Shed West Pingelly	46,366		
Building capex - Fire Shed East Pingelly	123,666		
Building capex - Caravan Park Improvements	15,000		
Building Capex - Childcare centre	16,100		
Building Capex - Town Hall Election Promise	(12,196)		
Purchase of Plant & Equipment		168,095	73% ▼
Replacement vehicles and mower decks awaiting delivery.			
Purchase of Road Infrastructure Assets		156,706	78% ▼
Roads program Somerset	25,319		
Roads program Yenellin	30,400		
Roads Program Wickopin Pingelly	100,988		

REPORTABLE CAPITAL REVENUE VARIATIONS

Transfers to Restricted Assets (Reserves)		395	20%
Interest was transferred at the TDA maturity, with the remainder to occur at the end of the financial year			
Transfers from Restricted Assets (Reserves)		(269,691)	-100%
Transfers to occur at the end of the financial year, profile timing to be adjusted at Budget Review			

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD TO 31 OCTOBER 2023

1. ACQUISITION OF ASSETS	2023/24 Adopted Budget \$	2023/24 YTD Budget \$	October 2023 YTD Actual \$
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
<u>Administration</u>			
Furniture And Equipment	CCTV 25,000	0	8,719
Building Purchase Level 3 - Schedule 4	65,000	0	-
Capex - Admin Plant Purchases	46,872	46,872	-
Law, Order & Public Safety			
<u>Fire Prevention</u>			
Plant Purchase - Weather Stations X 3	15,000	15,000	-
Building Purchase Schedule 5	765,814	85,090	38,724
Building Purchase Schedule 5	371,000	123,666	-
Education & Welfare			
<u>Education</u>			
Building Purchase - Education Schedule 8	55,194	36,796	20,696
Recreation and Culture			
<u>Public Halls & Civic Centres</u>			
Town Hall - State Election Promise	17,469	17,469	29,665
<u>Swimming Areas & Beaches</u>			
Youth Precinct	267,597	0	-
Capex - Infra Parks & Ovals	33,302	6,659	-
Pingelly Pocket Park - Expenditure	6,000	6,000	9,078
Pracc Generator	30,000	0	-
Transport			
<u>Construction - Roads, Bridges, Depots</u>			
Roads Construction			
Somerset Street	50,000	49,998	24,679
Yenellin Road - Expenditure (Lrci 4 Roads Grant	154,355	30,869	470
Capex - Rrg Wickopin Pingelly Slk 7.9-9.0	598,615	119,721	18,733
Capex - Rrg North Bannister Pingelly Road	165,000	0	-
<u>Road Plant Purchases</u>			
High Pressure Cleaner Jet Rodder	12,000	12,000	11,364
Capex - Skip Trailers	15,000	5,000	-
Squirrell Ewp	10,000	10,000	-
Capex - Parks And Gardens - Kubota F2280			
Mower/ Flail Mower/ Billy Goat	15,000	5,000	-
Loader Tip Second Hand	70,000	70,000	50,232
Capex - Isuzu Dmax 3L Auto Diesel Crew			
Cab 4 X 2	33,182	33,182	-
Forestry Mulching Head	32,637	32,637	-
Economic Services			
<u>Tourism & Area Promotion</u>			
Caravan Park Improvements - Chalets	50,000	15,000	-
Signage & Streetscape	34,293	8,572	-
<u>Other Economic Services</u>			
Infrastructure Economic Services	12,000	0	-
	<u>2,950,330</u>	<u>729,531</u>	<u>212,360</u>
<u>By Class</u>			
Buildings	1,324,477	278,021	89,085
Furniture & Equipment	25,000	0	8,719
Plant & Equipment	279,691	229,691	61,596
Infrastructure - Roads	967,970	200,588	43,882
Infrastructure - Parks & Ovals	306,899	12,659	9,078
Infrastructure - Other	46,293	8,572	-
	<u>2,950,330</u>	<u>729,531</u>	<u>212,360</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
		2023/24	October 2023	2023/24	October 2023	2023/24	October 2023
		Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
PM4	Governance PM4 Mazda CX5	29,000		25,000		(4,000)	0
PSM01	Transport Building Services Ute	10,000		12,000		2,000	0
PT20	Case Loader Tip	10,300		5,000		(5,300)	0
		49,300	0	42,000	0	(7,300)	0

Asset No	By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2023/24	October 2023	2023/24	October 2023	2023/24	October 2023
		Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
PSM01	Plant & Equipment Building Services Ute	10,000	0	12,000	0	2,000	0
PT20	Case Loader Tip	10,300	0	5,000	0	(5,300)	0
PM4	PM4 Mazda CX5	29,000	0	25,000	0	(4,000)	0
		49,300	0	42,000	0	(7,300)	0

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2023/24 Adopted Budget \$	October 2023 Actual \$
2,000	0
(9,300)	0
(7,300)	0

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-23	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Education & Welfare									
Loan 120 - SSL Pingelly Cottage Homes *	93,669	0	0	21,230	0	72,439	93,669	5,722	2,070
Recreation & Culture									
Loan 123 - Recreation and Cultural Centre	1,739,757	0	0	114,106	0	1,625,651	1,739,757	72,055	24,680
	1,833,426	0	0	135,336	0	1,698,090	1,833,426	77,777	26,750

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

3. INFORMATION ON LEASES

(b) Lease Repayments

Particulars	Principal 1-Jul-23	New Lease		Lease Principal Repayments		Lease Principal Outstanding		Lease Interest Repayments	
		2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual	2023/24 Budget	2023/24 Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Administration									
Photocopier Lease	13,005	0	0	3,421	282	9,584	12,723	587	52
Solar System-Admin Office	5,492	0	0	3,612	1,781	1,880	3,711	225	137
Server Lease	24,010	0	0	9,242	4,563	14,768	19,447	1,045	581
CCTV Server Lease	12,330	0	0	4,216	2,077	8,114	10,253	643	353
Grader Lease	170,834	0	0	62,421	20,580	108,414	150,254	4,400	1,693
Loader Lease	71,356	0	0	15,979	7,981	55,377	63,375	4,964	2,490
	297,027	0	0	98,891	37,264	198,137	259,763	11,864	5,306

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

	2023/24 Adopted Budget \$	October 2023 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	198,012	198,012
Amount Set Aside / Transfer to Reserve	275	332
Amount Used / Transfer from Reserve	0	0
	<u>198,287</u>	<u>198,344</u>
(b) Plant Reserve		
Opening Balance	165,988	165,988
Amount Set Aside / Transfer to Reserve	329,054	278
Amount Used / Transfer from Reserve	(269,691)	0
	<u>225,351</u>	<u>166,266</u>
(c) Building and Recreation Reserve		
Opening Balance	378,019	378,019
Amount Set Aside / Transfer to Reserve	56,077	634
Amount Used / Transfer from Reserve	0	0
	<u>434,096</u>	<u>378,653</u>
(d) Electronic Equipment Reserve		
Opening Balance	53,094	53,094
Amount Set Aside / Transfer to Reserve	24,663	89
Amount Used / Transfer from Reserve	0	0
	<u>77,757</u>	<u>53,183</u>
(e) Community Bus Reserve		
Opening Balance	64,342	64,342
Amount Set Aside / Transfer to Reserve	50,328	108
Amount Used / Transfer from Reserve	0	0
	<u>114,670</u>	<u>64,450</u>
(f) Swimming Pool Reserve		
Opening Balance	38,345	38,345
Amount Set Aside / Transfer to Reserve	40,247	64
Amount Used / Transfer from Reserve	0	0
	<u>78,592</u>	<u>38,409</u>
(g) Refuse Site Rehab/Closure Reserve		
Opening Balance	16,370	16,370
Amount Set Aside / Transfer to Reserve	1,122	27
Amount Used / Transfer from Reserve	0	0
	<u>17,492</u>	<u>16,397</u>
(h) Tutanning Nature Reserve		
Opening Balance	2,013	2,013
Amount Set Aside / Transfer to Reserve	1,682	3
Amount Used / Transfer from Reserve	0	0
	<u>3,695</u>	<u>2,016</u>
(i) Wheatbelt Secondary Freight Network Reserve		
Opening Balance	40,329	40,329
Amount Set Aside / Transfer to Reserve	1,190	68
Amount Used / Transfer from Reserve	0	0
	<u>41,519</u>	<u>40,397</u>
Total Cash Backed Reserves	1,191,459	958,115

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

	2023/24 Adopted Budget \$	October 2023 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	275	332
Plant Reserve	329,054	278
Building and Recreation Reserve	56,077	634
Electronic Equipment Reserve	24,663	89
Community Bus Reserve	50,328	108
Swimming Pool Reserve	40,247	64
Refuse Site Rehab/Closure Reserve	1,122	27
Tutanning Nature Reserve	1,682	3
Wheatbelt Secondary Freight Network Reserve	1,190	68
	504,638	1,603
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	(269,691)	0
Building Reserve	0	0
Electronic Equipment Reserve	0	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Refuse Site Rehab/Closure Reserve	0	0
Tutanning Nature Reserve	0	0
Wheatbelt Secondary Freight Network Reserve	0	0
	(269,691)	0
Total Transfer to/(from) Reserves	234,947	1,603

In accordance with council resolutions in relation to each reserve account, the propose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

Tutanning Nature Reserve

- to be used for the operations, improvements and promotion of the Tutanning Nature Reserve

Wheatbelt Secondary Freight Network Reserve

- to be used for the Shire of Pingelly's contribution for Infrastructure renewal for future Wheatbelt Secondary Freight network capital renewal

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

	2022/23 June Actual \$	October 2023 Actual \$
5. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,141,062	2,539,916
Cash - Restricted Unspent Grants		447,025
Cash - Restricted Unspent Loans	0	(0)
Cash - Restricted Bonds & Deposits	14,787	16,498
Cash - Restricted Reserves	956,511	958,116
Rates Outstanding	262,584	901,440
Sundry Debtors	191,891	253,225
Provision for Doubtful Debts	(768)	(768)
Gst Receivable	51,643	21,531
Loans - clubs/institutions	21,230	21,230
Accrued Income/Payments In Advance	52,534	44,272
Investments	5,000	5,000
Inventories	2,105	10,008
	3,698,580	5,217,493
LESS: CURRENT LIABILITIES		
Payables and Provisions (Budget Purposes Only)	0	-
Sundry Creditors	(206,646)	(232,959)
Accrued Interest On Loans	(232)	(26,982)
Accrued Salaries & Wages	(51,400)	-
Bonds & Deposits Held	(14,787)	(16,798)
Income In Advance	*	(57,708)
Gst Payable	(14,764)	(6,237)
Performance Obligation Liability	(453,504)	(390,100)
Prepaid Rates Liability	(46,325)	(10,234)
Current Lease Liability	(98,891)	(61,626)
Accrued Expenses	(12,499)	(4,356)
PAYG Liability	(29,468)	(34,815)
Other Payables	(7,808)	(7,767)
Current Employee Benefits Provision	(352,434)	(352,434)
Current Loan Liability	(135,336)	(135,336)
	(1,470,019)	(1,337,351)
NET CURRENT ASSET POSITION	2,228,561	3,880,142
Less: Cash - Reserves - Restricted	(956,511)	(958,116)
Less: Current Loans - Clubs / Institutions	(21,230)	(21,230)
Less: Investments	(5,000)	(5,000)
Add Back : Component of Leave Liability not Required to be Funded	352,434	352,434
Add Back : Current Loan Liability	135,336	135,336
Add Back : Current Lease Liability	98,891	61,626
Adjustment for Trust Transactions Within Muni	0	(300)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1,832,480	3,445,193

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2023/24 Rate Revenue \$	2023/24 Interim Rates \$	2023/24 Back Rates \$	2023/24 Total Revenue \$	2023/24 Adopted Budget \$
General Rate								
GRV - Residential	0.14090	321	3,661,944	515,968			515,968	515,968
GRV - Rural Residential	0.14090	65	807,924	113,836			113,836	113,836
GRV - Commercial/Industrial	0.14090	28	396,080	55,808			55,808	55,808
GRV - Townsites	0.14090	13	155,480	21,907			21,907	21,907
UV - Broadacre Rural	0.007294	238	214,707,000	1,566,073			1,566,073	1,566,073
Non Rateable								
Sub-Totals		665	219,728,428	2,273,592	0	0	2,273,592	2,273,592
Minimum Rates	Minimum \$							
GRV - Residential	1043	61	82,646	63,623			63,623	63,623
GRV - Rural Residential	1043	23	55,170	23,989			23,989	23,989
GRV - Commercial/Industrial	1043	13	55,980	13,559			13,559	13,559
GRV - Townsites	1043	7	15,685	7,301			7,301	7,301
UV - Broadacre Rural	1043	62	5,573,662	64,666			64,666	64,666
Sub-Totals		166	5,783,143	173,138	0	0	173,138	173,138
Ex Gratia Rates							2,446,730	2,446,730
Movement in Excess Rates							0	0
Total Amount of General Rates							2,446,730	2,446,730
Specified Area Rates							0	0
Ex Gratia Rates							0	0
Total Rates							2,446,730	2,446,730

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

7. OPERATING STATEMENT

	October 2023 Actual \$	2023/24 August Ytd Budget \$	2023/24 Adopted Budget \$	2022/23 Actual \$
OPERATING REVENUES				
Governance	22,615	23,340	95,260	62,186
General Purpose Funding	2,496,634	2,494,541	2,569,697	4,463,526
Law, Order, Public Safety	241,849	195,950	1,584,093	846,854
Health	364	892	2,694	2,682
Education and Welfare	6,214	57,092	68,925	64,781
Community Amenities	204,522	215,726	242,730	229,919
Recreation and Culture	33,009	21,668	350,509	367,969
Transport	297,363	329,683	1,123,765	1,435,597
Economic Services	20,273	17,512	136,843	82,071
Other Property and Services	4,321	6,664	66,227	49,534
TOTAL OPERATING REVENUE	3,327,164	3,363,068	6,240,743	7,605,118
OPERATING EXPENSES		-		
Governance	143,037	315,783	678,281	507,321
General Purpose Funding	81,954	77,392	240,620	234,827
Law, Order, Public Safety	136,884	301,876	696,320	383,215
Health	58,198	68,035	201,126	182,203
Education and Welfare	45,829	37,617	110,229	110,174
Community Amenities	122,029	147,756	439,224	389,612
Recreation & Culture	610,348	533,292	1,631,589	1,538,031
Transport	1,123,368	1,088,956	3,231,052	2,712,209
Economic Services	140,530	151,678	467,466	436,531
Other Property and Services	79,886	87,389	6,279	19,021
TOTAL OPERATING EXPENSE	2,542,062	2,809,774	7,702,186	6,513,144
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	785,103	553,294	(1,461,443)	1,091,973

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD TO 31 OCTOBER 2023

8. STATEMENT OF FINANCIAL POSITION

	October 2023 Actual \$	2022/23 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	3,945,057	3,097,573
Investments Current	5,000	5,000
Trade and Other Receivables	1,240,930	579,114
Inventories	10,008	2,105
Restricted Cash - Bonds & Deposits	16,498	14,787
TOTAL CURRENT ASSETS	5,217,493	3,698,579
NON-CURRENT ASSETS		
Other Receivables	137,555	137,555
Inventories	0	0
Property, Plant and Equipment	23,896,700	23,960,962
Infrastructure	87,402,413	88,204,630
Investments Non Current	61,117	61,117
TOTAL NON-CURRENT ASSETS	111,497,785	112,364,264
TOTAL ASSETS	116,715,278	116,062,843
CURRENT LIABILITIES		
Trade and Other Payables	832,782	967,461
Long Term Borrowings	135,336	135,336
Provisions	352,434	352,434
Bonds & Deposits Liability	16,798	14,787
TOTAL CURRENT LIABILITIES	1,337,350	1,470,018
NON-CURRENT LIABILITIES		
Trade and Other Payables	198,421	198,421
Long Term Borrowings	1,698,091	1,698,091
Provisions	35,785	35,785
TOTAL NON-CURRENT LIABILITIES	1,932,297	1,932,297
TOTAL LI/ 10	3,269,647	3,402,315
NET ASSETS	113,445,631	112,660,528
EQUITY		
Retained Surplus	34,317,572	33,574,403
Reserves - Cash Backed	958,116	916,182
Revaluation Surplus	78,169,943	78,169,943
TOTAL EQUITY	113,445,631	112,660,528

**SHIRE OF PINGELLY
RESTRICTED CASH RECONCILIATION
31 October 2023**

9. Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Year to date expenditure year to 30 June 2022	Actual Expenditure current year 2022/23	Restricted Funds Remaining
PRACC Lighting, Drainage & Landscaping (LRCI 3)	Recreation & Culture	LP001	67,500	67,500		-
Sulkies and Buggies (LRCI 3)	Recreation & Culture	11ES	54,000	54,000		-
Youth Precinct, Memorial Park & Pump Track (LRCI 4)	Recreation & Culture	IP008	-			-
Signage Streetscape Upgrades (LRCI 3)	Tourism	SS001	36,000	5,707		30,293
Caravan Park Improvements (LRCI 3)	Tourism	BU046	45,000			45,000
Wickepin Pingelly Seal (LRCI 3)	Transport	RRG05	117,000	117,000		-
Somerset Street upgrade (LRCI 3)	Transport	CC89	117,175	-	24,679	92,496
Roads to Recovery Cfd plus 22/23 receipt	Transport	RRG05	166,461	137,132		29,329
DFES West Pingelly Fireshed	Law Order & Public Safety	0596	231,707		38,724	192,983
Heritage Survey & Listing (Dept Planning)	Recreation & Culture	135C	20,000	4,559		15,441
Regional Childcare attraction and retention grant	Other Economic Services	CG027	18,250			18,250
Pingelly Youth Strategy	Other Economic Services	CG009	10,000	4,766		5,234
Live & Local Music	Recreation & Culture	CG022	13,000	13,000		(0.00)
Seniors Weeks	Other Communitites	0805	1,000			1,000.00
Tutanning Walk Trails	Department of Communities	113440.03	5,000			5,000.00
Australia Day	National Australia Day Council	EV001	12,000			12,000.00
Naidoc Week	National Indeigenous Australians Agency	EV006	1,000		217	783.17
Sub Total						447,025
Total Restricted Grant Funds						447,025
Available Cash		GL/Job Account	Interest Rate			Balance
Municipal Bank	Muni Fund Bank	0111	0			2,954,934.96
Municipal Bank	Muni Fund Interest Bearing A/C	0111	0.05%			31,456.09
Municipal Bank	Till Float SES	0112				50.00
Municipal Bank	Till Float	0113				200.00
Municipal Bank	Petty Cash on hand	0114				300.00
Total Cash						2,986,941.05
Less Restricted Cash						(447,025.46)
Total Unrestricted Cash						2,539,915.59

15.2 Accounts Paid by Authority – October 2023

File Reference:	ADM0066
Location:	Not Applicable
Applicant:	Not Applicable
Author:	Finance Officer
Disclosure of Interest:	Nil
Attachments:	List of Accounts
Previous Reference:	Nil

Summary

Council is requested to receive the list of accounts paid by authority for the month of October 2023.

Background

In accordance with *Local Government (Financial Management) Regulations 1996 Clause 13(1)* schedules of all payments made through Council's bank accounts are presented to the Committee and to Council.

Comment

Unless otherwise identified, all payments have been made in accordance with Council's adopted 2023/2024 Budget.

Consultation

Nil

Statutory Environment

Regulation 12 of the *Local Government (Financial Management) Regulations* provides that:

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.

- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

Regulation 13 of the *Local Government (Financial Management) Regulations* provides that:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name;
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the Council to which the list is to be presented.

- (3) A list prepared under sub regulation (1) or (2) is to be —

- (a) presented to the Council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

There are no policy implications arising from this amendment.

Financial Implications

There are no known financial implications upon either the Council’s current budget or long-term financial plan.

Strategic Implications

Business as usual

Risk Implications

Risk	Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.
Risk Rating (Prior to Treatment or Control)	Low (2)
Principal Risk Theme	Reputational / Legislative
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Simple Majority

Officer’s Recommendation and Council Decision:

13356 Moved: Cr Wood Seconded: Cr Hotham

That Council receive the Accounts for Payments for October 2023 as authorised under delegated authority and in accordance with the Local Government (Financial Management) Regulations 1996:

To 31 October 2023:

Municipal Account	\$166,229.99
Trust Account	\$238.00

CARRIED 5/0

For: President McBurney Deputy Wood, Cr’s Cheney, Hotham, Narducci,
Against: Nil

Councillor comments in support of the motion:

Nil

Councillor comments in opposing the motion:

Nil

SHIRE OF PINGELLY

ACCOUNTS PAID PRESENTED FOR ENDORSEMENT OCTOBER 2023

EFT NUMBER	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT10493	09/10/2023	PERTH SOFT PLAY EVENT	MEGA RAINBOW SOFT PLAY PACK	1		1,546.20
INV 28	29/09/2023	PERTH SOFT PLAY EVENT	ENTERTAINMENT FOR PINGELLY FAM FESTIVAL 2023		1,546.20	
EFT10497	27/10/2023	CWA PUMPHREYS BRIDGE	CATERING	1		366.00
INV 58	20/09/2023	CWA PUMPHREYS BRIDGE	COUNCIL MEETING DINNER - SEPTEMBER 2023		366.00	
EFT10498	27/10/2023	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	1		157.11
INV 46457	08/09/2023	SULLIVAN LOGISTICS PTY LTD	27/08/2023 FROM UNITED FASTENERS		44.82	
INV 46700	15/09/2023	SULLIVAN LOGISTICS PTY LTD	03/09/2023 FROM MAXIPARTS		74.86	
INV 47287	20/09/2023	SULLIVAN LOGISTICS PTY LTD	03/09/2023 FROM MATILDA AUTO		37.43	
EFT10499	27/10/2023	CONSTRUCTION TRAINING FUND	BCITF COLLECTIONS	1		112.88
INV 197211-FONOT1	29/09/2023	CONSTRUCTION TRAINING FUND	BCITF COLLECTIONS ON PERMIT NUMBER 4.23/24		112.88	
EFT10500	27/10/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	ANNUAL SUBSCRIPTIONS	1		23,657.00
INV SI006786	29/08/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	PREPARATION PROGRAM TO INDUCT NEWLY ELECTED MEMBERS (VIRTUAL CLASSROOM) 20/09/2023		324.50	
INV SI006818	30/08/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	WALGA ANNUAL SUBSCRIPTIONS, ASSOCIATION SUBSCRIPTION - \$8599.10, PROCUREMENT SUBSCRIPTION - \$2945.80, LG COMPLETE GUIDE - \$402.60, WALGA ANNUAL SUBSCRIPTIONS, COUNCIL CONNECT SUBSCRIPTION - \$10285.00		22,232.50	
INV SI007063	12/09/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	2023/2024 ANNUAL SUBSCRIPTION - CENTRAL COUNTRY ZONE		1,100.00	
INV SC00485	21/09/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	PREPARATION PROGRAM TO INDUCT NEWLY ELECTED MEMBERS (VIRTUAL CLASSROOM) 20/09/2023		-324.50	
INV SI007147	21/09/2023	WESTERN AUSTRALIA LOCAL GOVERNMENT ASSOCIATION - WALGA	PREPARATION PROGRAM TO INDUCT NEWLY ELECTED MEMBERS (VIRTUAL CLASSROOM) 13/09/2023		324.50	
EFT10501	27/10/2023	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD CHARGES - AUGUST 2023	1		1,563.79
INV 31082023	31/08/2023	GREAT SOUTHERN FUEL SUPPLIES	0PN, PN01, PN761, P100, PN523, FIRE TRUCK		1,563.79	

EFT10502	27/10/2023	BEST OFFICE SYSTEMS	ADMIN PRINTING CHARGES	1		1,549.65
INV 621083	29/08/2023	BEST OFFICE SYSTEMS	20/07/2023 TO 20/08/2023, BLACK - 4573, COLOUR - 6463		837.36	
INV 622290	27/09/2023	BEST OFFICE SYSTEMS	20/08/2023 TO 20/09/2023, BLACK - 5927, COLOUR - 5294		712.29	
EFT10503	27/10/2023	BROOKTON PLUMBING	PLUMBING SERVICES	1		584.10
INV 6998	22/09/2023	BROOKTON PLUMBING	DISCONNET WATER SERVICE AND RE ROUTE COLD WATER & REMOVE WASTE PIPE & INSTALL DRAIN & GULLY - CHILDCARE BUILDING		584.10	
EFT10504	27/10/2023	GREAT SOUTHERN WASTE DISPOSAL	WASTE & RECYCLING COLLECTION INCLUDING SITE MANAGEMENT - 26/07/2023 TO 30/08/2023	1		18,126.86
INV 2632	11/09/2023	GREAT SOUTHERN WASTE DISPOSAL	26/07/2023 - 30/08/2023 - DOMESTIC RUBBISH COLLECTION, 1ST, 15TH & 29TH AUGUST - DOMESTIC RECYCLING COLLECTION, 31/07/2023 - 28/08/2023 REFUSE SITE MAINTENANCE, 31/07/2023 - 28/08/2023 REFUSE SITE MAINTENANCE - MACHINE HOURS, 07/08/2023 BULK WASTE & RECYCLING COLLECTION - WASTE, , 07/08/2023 BULK WASTE & RECYCLING COLLECTION - CARDBOARD, , 07/08/2023 BULK WASTE & RECYCLING COLLECTION - RECYCLE, , 28/08/2023 - 1 BIN OF WASTE - SHIRE YARD, 7/08/2023 - BULK WASTE & RECYCLING COLLECTION - WASTE, 7/08/2023 - BULK WASTE & RECYCLING COLLECTION - CARDBOARD, 7/08/2023 - BULK WASTE & RECYCLING COLLECTION - RECYCLE		18,126.86	
EFT10505	27/10/2023	SHIRE OF BROOKTON	2022/23 FINAL AUDIT ACCOMMODATION	1		388.00
INV 10067	28/09/2023	SHIRE OF BROOKTON	WANDOO 2 ROOM CABIN ACCOMODATION X 2 NIGHTS 16TH & 17TH OCTOBER 2023 - 2022/23 FINAL AUDIT		388.00	
EFT10506	27/10/2023	WHEATBELT ELECTRICS	ELECTRICAL SERVICES	1		660.00
INV 4964	03/09/2023	WHEATBELT ELECTRICS	REPLACE FAILED LIGHTING & EXHAUST FAN - TOWN HALL TOILETS		660.00	
EFT10507	27/10/2023	CTI SECURITY SERVICES PTY LTD	ALARM MONITORING CHARGES	1		164.59
INV CINS3150871	12/09/2023	CTI SECURITY SERVICES PTY LTD	ADMIN BUILDING - 01/10/2023 TO 31/12/2023		164.59	
EFT10508	27/10/2023	ASSET VALUATION ADVISORY	PROFESSIONAL VALUATION ADVISORY	1		3,960.00
INV 2199	28/09/2023	ASSET VALUATION ADVISORY	2023 DESKTOP OTHER INFRASTRUCTURE ASSET VALUATIONS, INSURANCE COMPONENT - \$1,800.00, FINANCIAL REPORTING COMPONENTS - \$1,800.00		3,960.00	
EFT10509	27/10/2023	RF & PL O'BRIEN	LABOUR FOR WORKS	1		6,737.50
INV 43	16/09/2023	RF & PL O'BRIEN	PUSH UP 3500 CUBIC METRES OF GRAVEL FOR THE SHIRE OF PINGELLY AT THE SQUIERS PIT - SOUTH KWEDA ROAD		6,737.50	
EFT10510	27/10/2023	NARROGIN HARDWARE AND BUILDING SUPPLIES	CONSUMABLES	1		107.10
INV 115428	30/08/2023	NARROGIN HARDWARE AND BUILDING SUPPLIES	BELT SANDER PARTS - SHIRE DEPOT		107.10	
EFT10511	27/10/2023	WILLIAM VINCENT MULRONEY	REIMBURSEMENT	1		27.00
INV 18092023	18/09/2023	WILLIAM VINCENT MULRONEY	COUNCILLOR TRAINING BREAKFAST		27.00	
EFT10512	27/10/2023	ABCO PRODUCTS	CLEANING SUPPLIES FOR VARIOUS SHIRE BUILDINGS	1		599.66
INV 896522	13/09/2023	ABCO PRODUCTS	ASSORTED CLEANING SUPPLIES		599.66	

EFT10513	27/10/2023	DIRECT COMMUNICATIONS PTY LTD	SERVICE OF VARIOUS SHIRE TWO WAY RADIOS	1		6,896.89
INV 117101	22/09/2023	DIRECT COMMUNICATIONS PTY LTD	VARIOUS SHIRE LOCATIONS		6,896.89	
EFT10514	27/10/2023	PINGELLY TYRE SERVICE	TYRE SERVICES	1		672.00
INV 9756	30/09/2023	PINGELLY TYRE SERVICE	SUPPLY AND FIT 2 X TYRES AND WHEEL ALIGNMENT - TOYOTA FORTUNER		672.00	
EFT10515	27/10/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	CONSUMABLES	1		331.29
INV DI25023494	04/09/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	ASSORTED PAINTS, SANDPAPER SHEETS, BELT SANDER - DEPOT MAINTENANCE		257.29	
INV DI25023557	06/09/2023	DELTA AGRIBUSINESS WA PTY LTD T/A BROOKTON RURAL TRADERS	SCW MT HXSL C3 10-16X16 BX500 804262 X 1 - DEPOT WORKSHOP		74.00	
EFT10516	27/10/2023	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	CATERING SERVICES	1		2,000.00
INV 1982	26/09/2023	PINGELLY RECREATION & CULTURAL CENTRE ASSOCIATION	GRAZING BUFFET LUNCH - MOURAMBINE 150 CELEBRATION & TUTANNING WILDFLOWER WALK 2023		2,000.00	
EFT10517	27/10/2023	QUEST INNALOO	ACCOMMODATION FOR STAFF TRAINING	1		980.00
INV 824193	15/09/2023	QUEST INNALOO	LICENSING TRAINING 10/9/2023 TO 14/09/2023 - ACCOMMODATION & PARKING, SFO		980.00	
EFT10518	27/10/2023	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	1		353.05
INV 0504	20/08/2023	TOLL TRANSPORT PTY LTD	31/07/2023 FROM MAJOR MOTORS, 14/08/2023 FROM INTERFIRE		172.73	
INV 0507	10/09/2023	TOLL TRANSPORT PTY LTD	09/08/2023 FROM EASTERN HILLS SAWS AND MOWERS, 24/08/2023 TO STATE LIBRARY		110.77	
INV 0508	17/09/2023	TOLL TRANSPORT PTY LTD	07/09/2023 TO STATE LIBRARY		69.55	
EFT10519	27/10/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL COLLECTIONS	1		72.97
INV BSLSEP2023	01/09/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	SEPTEMBER 2023		72.97	
EFT10520	27/10/2023	PINGELLY SOMERSET ALLIANCE INC	WATER USAGE CHARGES - SENSORY GARDEN	1		10.00
INV 1652	27/09/2023	PINGELLY SOMERSET ALLIANCE INC	MINIMAL WATER USAGE CHARGES PINGELLY SENSORY GARDEN - 18/07/2023 TO 14/09/2023		10.00	
EFT10521	27/10/2023	CORSIGN WA	SIGNAGE	1		64.90
INV 78935	12/09/2023	CORSIGN WA	RURAL ADDRESS PLATE NUMBER 151 - TREEFORTS ROAD, RURAL ADDRESS PLATE NUMBER 295 - HASSELL ROAD		64.90	

EFT10522	27/10/2023	6 SEASONS CAFE	CATERING	1		540.00
INV 1029	07/09/2023	6 SEASONS CAFE	BUSH FIRE FIGHTING SKILLS TRAINING 5 & 6 SEPTEMBER 2023		540.00	
EFT10523	27/10/2023	HERITAGE INTELLIGENCE (WA)	LOCAL HERITAGE SURVEY	1		10,030.63
INV 029/23	26/09/2023	HERITAGE INTELLIGENCE (WA)	HERITAGE LIST - HERITAGE AREA - WORKS SCOPE & GUIDELINES		10,030.63	
EFT10524	27/10/2023	SAPIO PTY LTD	CCTV TECHNICAL SUPPORT	1		1,734.70
INV SP245315	30/08/2023	SAPIO PTY LTD	TROUBLESHOOT AND REPAIR CCTV SWITCH CONNECTION TO TOWN HALL - 10/07/2023		1,333.20	
INV SP245354	30/08/2023	SAPIO PTY LTD	REMOTE ACCESS TROUBLESHOOT AND REPAIR CCTV - 18/07/2023		71.50	
INV SP246212	11/09/2023	SAPIO PTY LTD	REMOTE ACCESS TO REPAIR PRACC CAMERAS AS CAMERAS OFFLINE - 11/07/2023		143.00	
INV SP246658	15/09/2023	SAPIO PTY LTD	CCTV MONITORINGS ON SERVERS & MONTHLY SUBSCRIPTION - AUGUST 2023		187.00	
EFT10525	27/10/2023	HAYDEN MCGLINN	LIVE ENTERTAINMENT	1		400.00
INV 501	02/10/2023	HAYDEN MCGLINN	45 MINUTE ACOUSTIC SESSION - PINGELLY FAM FESTIVAL 2023		400.00	
EFT10526	27/10/2023	SW TAYLOR PROMPT SAFETY SOLUTIONS	WORK HEALTH AND SAFETY SERVICES	1		1,210.00
INV 660	21/09/2023	SW TAYLOR PROMPT SAFETY SOLUTIONS	QUARTERLY WHS SERVICE & TOOLBOX MEETING		1,210.00	
EFT10527	27/10/2023	TOOL KIT DEPOT	MINOR TOOLS	1		1,337.89
INV SI213451	05/09/2023	TOOL KIT DEPOT	RATTLE GUN & ACCESSORIES - MINOR TOOLS		1,114.80	
INV SI213797	08/09/2023	TOOL KIT DEPOT	CREDIT DUE TO INCORRECT TOOL SIZE		-127.46	
INV 13-01-00007251	14/09/2023	TOOL KIT DEPOT	MADLX2180T1 MAKITA 18V BRUSHLESS 2 PIECE COMBO KIT - MINOR TOOLS		350.55	
EFT10528	27/10/2023	KOOKI CREATIONS	TUMBLERS - PINGELLY FAM FESTIVAL MERCHANDISE	1		1,990.00
INV 2	22/09/2023	KOOKI CREATIONS	100 TUMBLERS PRINTED WITH FAM FESTIVAL ADVERTISING		1,990.00	
EFT10529	27/10/2023	JELCOBINE FARMS	FLORAL ARRANGEMENTS - PINGELLY FAM FESTIVAL	1		1,675.00
INV 481	02/10/2023	JELCOBINE FARMS	DRAPING FLOWERS OVER PHONE BOOTH, 9X SMALL BOUQUETS AND 3 LARGE BOUQUETS AND 5 LARGE MIXED FLORAL ARRANGEMENTS - FAM FESTIVAL		1,675.00	
EFT10530	27/10/2023	LADYBIRD ENTERTAINMENT	LIVE ENTERTAINMENT	1		1,694.00
INV 1156	28/09/2023	LADYBIRD ENTERTAINMENT	FAIRIES FOR FAM FESTIVAL EVENT 2023 10 AM - 3.30PM.		1,694.00	
EFT10531	27/10/2023	MICHEAL MCBREARTY	REIMBURSEMENT - PRE EMPLOYMENT TESTING	1		208.70
INV 28092023	28/09/2023	MICHEAL MCBREARTY	REIMBURSEMENT - PRE EMPLOYMENT TESTING		208.70	
EFT10532	27/10/2023	TIMOTHY ROBERT MCNAIR DALE	TRAFFIC CONTROLL SERVICES	1		500.00

INV 15102023	15/10/2023	TIMOTHY ROBERT MCNAIR DALE	TRAFFIC CONTROLL OFFICER PINGELLY FAM FESTIVAL - AGREED FLAT RATE		500.00	
EFT10533	27/10/2023	WHEATBELT CONTRACT SERVICES	PINGELLY SWIMMING POOL MANAGEMENT FEE	1		13,300.00
INV 1	25/10/2023	WHEATBELT CONTRACT SERVICES	NOVEMBER 2023, 01/11/2023 TO 30/11/2023		13,300.00	
EFT10535	27/10/2023	LANDGATE	RURAL UV'S CHARGEABLE, GROSS RENTAL VALUATIONS	1		148.30
INV 387806	22/09/2023	LANDGATE	SCHEDULE: R2023/03, DATED: 27/05/2023 TO 15/09/2023		74.15	
INV 387888	27/09/2023	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE, SCHEDULE NO: G2023/5, DATED: 19/08/2023 TO 15/09/2023		74.15	
TOTAL EFT						106,457.76
DIRECT DEBIT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
24950	09/10/2023	SHIRE OF PINGELLY	12 MONTH VEHICLE REGISTRATION RENEWALS	1		8,014.00
INV REGO2023-	20/09/2023	SHIRE OF PINGELLY	VARIOUS SHIRE VEHICLES		3,993.45	
INV REGO2023-	20/09/2023	SHIRE OF PINGELLY	VARIOUS SHIRE VEHICLES		4,020.55	
24951	13/10/2023	SHIRE OF PINGELLY	FAM FESTIVAL FLOAT & CASH PRIZES	1		3,030.00
INV 09102023	09/10/2023	SHIRE OF PINGELLY	ARTS COMPETITION CASH PRIZES - FAM FESTIVAL		1,930.00	
INV 11102023	11/10/2023	SHIRE OF PINGELLY	COUNCILLOR STALL FLOAT - FAM FESTIVAL		200.00	
INV 12102023	12/10/2023	SHIRE OF PINGELLY	FLOAT PARADE CASH PRIZES - FAM FESTIVAL		900.00	
24952	13/10/2023	WATER CORPORATION	WATER ACCOUNT CHARGES	1		7,006.70
INV WAT -JUL 23 TO SEP 23	14/09/2023	WATER CORPORATION	VARIOUS SHIRE PROPERTIES		7,006.70	
24953	13/10/2023	SYNERGY	SYNERGY ACCOUNT CHARGES	1		11,147.80
INV SYN - JUL 23 TO SEP 23	21/09/2023	SYNERGY	VARIOUS SHIRE PROPERTIES		8,055.49	
INV SYN - JUL 23 TO SEP 23	21/09/2023	SYNERGY	VARIOUS SHIRE PROPERTIES		3,092.31	
24954	27/10/2023	SHIRE OF PINGELLY - PETTY CASH	PETTY CASH RECOUP - SEPTEMBER 2023	1		273.60

INV 30092023	30/09/2023	SHIRE OF PINGELLY - PETTY CASH	07/07/2023 GALVINS HARDWARE - CUTLERY TRAY, AEROSOL CAN ADHESIVE \$43.45, 08/07/2023 DELTA AGRIBUSINESS - CABOTS CABOTHANE GLOSS, WOOD GLUE \$54.25, 13/07/2023 BUNNINGS - KEY CUTTING \$11.90, 13/07/2023 WOOLWORTHS - EGGS & BACON FOR TOOLBOX MEETING \$23.05, 07/08/2023 NARROGIN PUMPS SOLAR & SPRAYING - BRASS HOSE TAIL, GALVANISED SOCKET, GALVINISED NIPPLE \$32.00, 09/08/2023 THE REJECT SHOP - CREPE PAPER FOR FAM FEST \$11.25, 09/08/2023 COLES - PICNIC BOWLS \$4.60, 16/08/2023 PINGELLY COMMUNITY CRAFT CENTRE - HOOK & LOOP FOR FAM FEST \$10.50, 11/09/2023 NARROGIN BEARING SERVICE - HT UNC GRD, UNC NYLON INSERT LOCK NUT FOR HAULMART SIDE TIPPER \$11.55, 13/09/2023 CROWN PERTH - MEALS FOR STAFF TRAINING \$48.00, 15/09/2023 AUSTRALIA POST - MANILA DIVIDERS \$8.00, 21/09/2023 AUSTRALIA POST - REGISTERED POSTAGE \$6.20, 29/09/2023 AUSTRALIA POST - EXPRESS POSTAGE \$8.85			273.60
TOTAL CHEQUE						29,472.10
DIRECT DEBIT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13761.1	10/10/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,093.49
DD13761.2	10/10/2023	MERCER	SUPERANNUATION CONTRIBUTIONS	1		93.86
DD13761.3	10/10/2023	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		525.50
DD13761.4	10/10/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		5,277.25
DD13761.5	10/10/2023	HESTA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		384.69
DD13761.6	10/10/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		266.61
DD13761.7	10/10/2023	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		367.10
DD13761.8	10/10/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		452.32
DD13761.9	10/10/2023	MLC	SUPERANNUATION CONTRIBUTIONS	1		275.33
DD13775.1	24/10/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		7,527.65
DD13775.2	24/10/2023	MERCER	SUPERANNUATION CONTRIBUTIONS	1		261.49
DD13775.3	24/10/2023	COLONIAL FIRSTSTATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	1		525.50
DD13775.4	24/10/2023	HESTA SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		341.67
DD13775.5	24/10/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	1		261.49
DD13775.6	24/10/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		261.49
DD13775.7	24/10/2023	HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	1		367.10

DD13775.8	24/10/2023	AMP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		522.98
DD13775.9	24/10/2023	MLC	SUPERANNUATION CONTRIBUTIONS	1		279.43
EFT10534	27/10/2023	LOCAL GOVERNMENT, RACING AND CEMETERIES EMPLOYEES UNION (WA) LGRCEU	PAYROLL DEDUCTIONS	1		132.00
DD13761.10	10/10/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		83.75
DD13775.10	24/10/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		112.12
TOTAL PAYROLL						25,412.82
DIRECT DEBIT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
DD13779.1	14/10/2023	BENDIGO BANK CREDIT CARDS	EMCS CREDIT CARD RECONCILIATION - SEPTEMBER 2023	1		48.08
INV 30092023	30/09/2023	BENDIGO BANK CREDIT CARDS	18/09/2023 FOXIT SOFTWARE - PDF SUITE PRO FOR TEAMS - 01/08/2023 TO 01/09/2023 \$42.80 18/09/2023 INTERNATIONAL TRANSACTION - FEE \$1.28 30/09/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	48.08	
DD13782.1	14/10/2023	BENDIGO BANK CREDIT CARDS	CEO CREDIT CARD RECONCILIATION - SEPTEMBER 2023	1		4,839.23
INV 30092023	30/09/2023	BENDIGO BANK CREDIT CARDS	05/09/2023 PINGELLY IGA - SUPPLIES FOR PINGELLY FAM FESTIVAL \$7.30 06/09/2023 BUNNINGS BALCATT A - OZTRAIL DRINKFLASKS AND INSULATED JUGS, SHIRE EVENTS \$129.90 09/09/2023 WALGA / TRY BOOKINGS - REGISTRATION TO ATTEND WALGA ROADSIDE VEGETATION WORKSHOP, EMW & TL \$199.00 14/09/2023 FACEBOOK - ADVERTISING, PINGELLY FAM FESTIVAL \$152.88 14/09/2023 INTERNATIONAL TRANSACTION - FEE \$4.59 14/09/2023 FACEBOOK - ADVERTISING, PINGELLY FAM FESTIVAL \$50.36 14/09/2023 INTERNATIONAL TRANSACTION - FEE \$1.51 14/09/2023 SPOTLIGHT MIDLAND - STICKER SHEETS FOR RUBBISH BINS & CIGARETTE POLES \$101.00 14/09/2023 CROWN PROMENADE PERTH - ACCOMMODATION FOR COMMUNITY DEVELOPMENT CONFERENCE, CDO \$512.32 15/09/2023 VISTAPRINT - SIGNAGE FOR PINGELLY MUSEUM & DRIVER REVIVER \$495.97 16/09/2023 CROWN PROMENADE PERTH - ACCOMMODATION FOR COMMUNITY DEVELOPMENT CONFERENCE, CDO \$76.65 20/09/2023 CROWN PERTH ATRIUM - MEALS & REFRESHMENTS FOR WALGA CONVENTION, CEO \$523.90 20/09/2023 CROWN PROMENADE PERTH - ACCOMMODATION FOR WALGA CONVENTION, CEO \$484.00 23/09/2023 PINGELLY POST OFFICE - PRINTER INK, TIDY TOWNS \$55.00 23/09/2023 COLES NARROGIN - SUPPLIES FOR PINGELLY MUSEUM OPENING \$6.30 23/09/2023 COLES NARROGIN - SUPPLIES FOR PINGELLY MUSEUM OPENING \$261.90 23/09/2023 COLES NARROGIN - SUPPLIES FOR COUNCIL CHAMBERS KITCHEN \$32.15 24/09/2023 THE REJECT SHOP - SUPPLIES FOR COUNCIL CHAMBERS KITCHEN \$61.00 24/09/2023 THE REJECT SHOP - SUPPLIES FOR PINGELLY MUSEUM OPENING \$72.50 29/09/2023 PINGELLY POST OFFICE - TISSUE PAPER, FAM FESTIVAL \$27.00 29/09/2023 LOCAL GOVERNMENT PROFESSIONALS - REGISTRATION FOR ANNUAL STATE CONFERENCE & AWARD NIGHT 2023, CEO \$1500.00 30/09/2023 JELCOBINE FARMS - CONDOLENCE FLOWERS, L CHALLIS \$80.00 29/09/2023 BENDIGO BANK - CREDIT CARD FEE \$4.00	1	4,839.23	
TOTAL CREDIT						4,887.31

TRUST ACCOUNT	DATE	CREDITOR	INVOICE DESCRIPTION	BANK CODE	INVOICE AMOUNT	TOTAL
EFT10494	19/10/2023	ARTS NARROGIN INC.	BOND REFUND	7		100.00
INV T303	16/10/2023	ARTS NARROGIN INC.	COMMUNITY BUS HIRE BOND \$100.00	7	100.00	
EFT10495	19/10/2023	SCOTT TYSOE	BOND REFUND	7		50.00
INV T306	16/10/2023	SCOTT TYSOE	STANDPIPE KEY FOR USE WITH WESTERN POWER UPGRADE	7	50.00	
EFT10496	19/10/2023	GARRY NEIL GADSBY	BOND REFUND	7		88.00
INV T305	16/10/2023	GARRY NEIL GADSBY	HIRE OF SMALL PEST TRAP \$88.00	7	88.00	
TOTAL TRUST						238.00
GRAND TOTAL						166,467.99

15.3 Community Bus Fee

File Reference: ADM0552
Location: Not Applicable
Applicant: Not Applicable
Author: Executive Manager Corporate Services
Disclosure of Interest: Nil
Attachments: Attachment Number 1
Previous Reference: Nil

Summary

Council is requested to consider the proposed modifications to the fees and charges for the community bus hire for the financial Year 2023 2024.

Background

Council received a letter from Greg Carter on behalf of the Pingelly Bowling Club to review the community bus charges in light of the affordability to the Club. When the fees and charges were reviewed during the budget process, the cost of the bus servicing and surrounding Shire charges were taken into consideration. The current cost anticipated bus servicing costs with inflation and increased wages costs are budgeted to increase, the losses sustained over the last five years and the reserve transfers to ensure the asset replacement program considers the service well into the future.

The following table details the fees charges over the last 5 years, and the time the fee charged was \$1.10.

Financial Year	Per km charge	Cost of providing the service	Revenue for Bus Hire	Loss to the Shire	Transfer to Bus Reserve
2023/2024	\$1.50	Budget \$6,367	Budget \$4,000	Budget \$2,367	Budget \$50,000
2022/2023	\$1.20	\$4,133	\$3,225	\$908	\$20,000
2021/2022	\$1.45	\$5,400	\$4,295	\$1,105	\$20,000
2020/2021	\$1.30	\$4,788	\$3,636	\$1,152	\$12,000
2019/2020	\$1.25	\$4,179	\$3,477	\$701	\$0
2016/2017	\$1.10	\$8,800	\$2,169	\$6,631	\$5,000

Council can clearly see that the replacement of the Community Bus and Community Car have been included in the reserve transfer for \$50,000 this financial year, and that the 2022/2023 charges were significantly lower than the previous 3 years.

Comment

Having received the request from the Bowling Club, and their option to hire the bus from the Shire of Wickopin or Brookton Shire at a lower cost, Council need to consider whether the service provision within the Shire warrants additional subsidy for community organisations, namely the Bowling Club and perhaps a different rate for non-community organisations to minimise the losses.

The following table highlights the historical use of the bus and the users.

Financial Year	Community	Commercial/Private Hire	Outside the Shire	Total
2023/2024 to October 2023	3	2	0	5
2022/2023	17	2	1	20

2021/2022	27	2	0	29
2020/2021	19	4	2	25
2019/2020	13	2	4	19

The majority of users of the bus are Pingelly community groups, including the school. With the lack of availability of commercial bus hire and the understanding the importance of the groups and their social impact within the community, the service is beneficial and affordable to those who use it. Should the use decline or disappear due to a lack of use, the reputational damage to the Shire would be significant.

Consultation

Nil.

Statutory Environment

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and charges included with the 2023/2024 budget.

Policy Implications

Nil

Financial Implications

The additional loss to Council over the 23/24 financial is estimated at an additional \$500 per annum. The frequency of usage is difficult to anticipate.

Strategic Implications

Goal 5	Innovation Leadership and Governance
Outcome 5.6	Financial systems are effectively managed
Strategy 5.6.1	Financial management and reporting systems are able to deliver on all administrative and management functions (including reporting) and long-term financial planning requirements

Risk Implications

Risk	Failure to adopt the correct fees and charges when providing the service level of the community bus.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Statutory Compliance
Risk Action Plan (Controls or Treatment Proposed)	Preparation of the Annual Budget in a staged and planned process each year to be presented to Council before the 31 August each year for adoption, and subsequent requests to Council be considered and presented.

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Voting Requirements:

Absolute Majority

Recommendation and Council Decision:

13357 Moved: Cr Narducci Seconded: Cr Cheney

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the amended Fees for the hire of the community bus by Pingelly community groups included with the 2023/2024 budget to \$1.20 per kilometre.

CARRIED 5/0

For: President McBurney Deputy Wood, Cr's Cheney, Hotham, Narducci,

Against: Nil

Councillor comments in support of the motion:

- Lowering the fee to \$1.20 per kilometre will assist and support the local Community Groups who require use of a bus.

Councillor comments in opposing the motion:

Nil

CEO
Shire of Pingelly
andrew.dover@pingelly.wa.gov.au

Pingelly Bowling Club
pingellybowls@outlook.com

Dear Andrew

As you may be aware the Pingelly Bowling Club is a regular user of the Community Bus during the Bowls season.

Over the last few years the per kilometre rate has risen to such an extent that it is not economically viable for the Bowling Club to use the Bus

An example of the costs are Pingelly Wickepin and return 127 klm @ 1.45 = \$184.00

So if we get 14 players on the Bus we need to charge around \$13.00 each to pay for the Bus hire and that doesn't cover the cost of fuel.

Note that this example is not our longest journey and based on 14 Players which due to where our players live would be the absolute maximum number we would get to use the Bus. In fact most weekends the numbers would more likely to be 10-12.

I have not included the fuel costs as it is something that Council has no control over.

I have researched the neighbouring Shires (2021-2022 Charges) to see what they are charging for their respective Community Buses

Shire of Wickepin \$1.08c/km (34% Less than Pingelly)

Shire of Brookton \$ 0.85c/km (70.5% Less Than Pingelly)

The Bowling Club over the years has used the Community Bus and resisted using other Buses as we support the concept and community aspects of the Community Bus.

However if the price is not reduced we would need to either not hire the Bus at all or seek to use other available Buses.

Can you please request that Council take this into consideration when setting its fees and charges for 2022-23.

Yours sincerely

Greg Carter
Treasurer
Pingelly Bowling Club
16/05/2022

16. DIRECTORATE OF WORKS

16.1 Proposed Shed

File Reference:	A11045
Location:	Lot 220 – 5 Monger Street
Applicant:	Cary Hathaway
Author:	Administration Officer Technical
Disclosure of Interest:	Nil
Attachments:	Attachment Number
Previous Reference:	Nil

Summary

Council to consider an application for an additional shed at Lot 220 – 5 Monger Street, Pingelly.

Background

The applicant has submitted an application for development consent for a proposed additional shed with an area of 60m² at Lot 220 – 5 Monger Street. There is already an existing shed on the property, one which has an area of 27m²; which will bring the total outbuilding area of 87m² for the property.

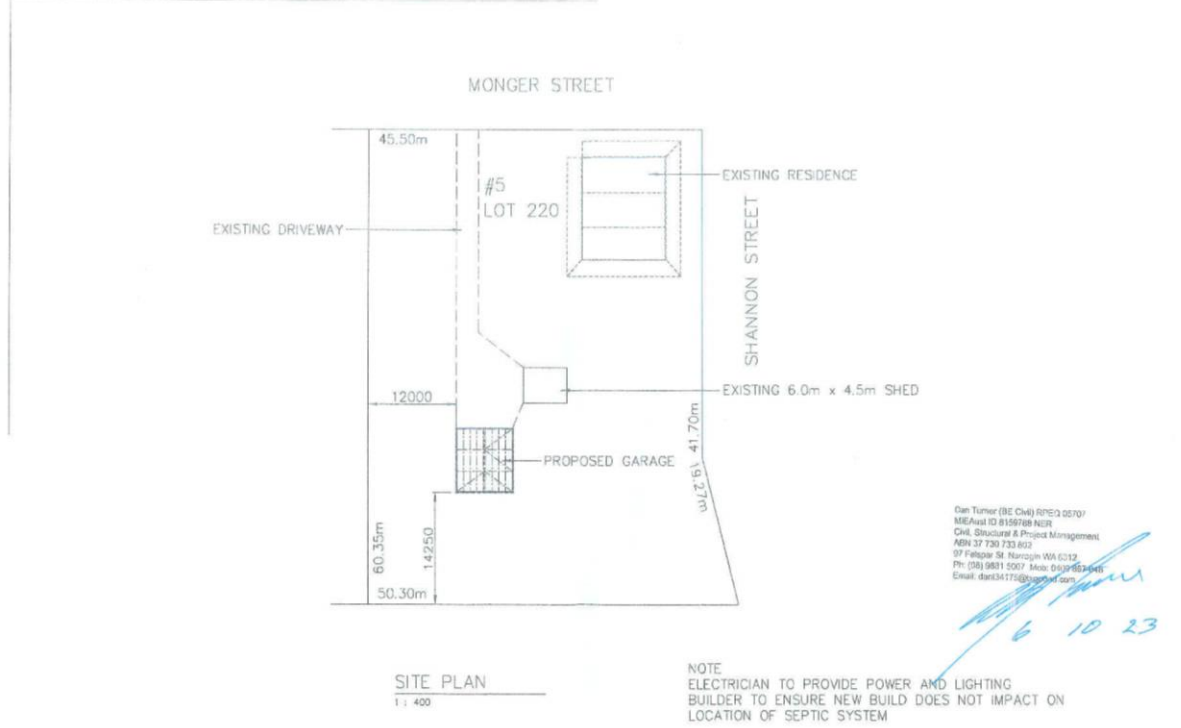
This application is required to be referred to Council as the new shed will further increase the existing outbuilding area bringing it over the requirements of 87m² for the residential zoning of R10/R20, as referenced in the Shire of Pingelly's Policy 13.2 Outbuilding.

Comment

The shed is proposed to be located at Lot 220 – 5 Monger Street, Pingelly, which is zoned residential with an R10/R20 code and a total lot area of 3036m². The shed will be constructed in colorbond materials and be located on the south western boundary of the property setback 12m from the western boundary and 14.25m from the southern boundary on Swinnow Street.

The shed will have a total area of 60m² with a wall height of 3.6m and gable height of 5.2m which is over the recommended wall and gable heights in the policy. The shed is for the purpose of storing a caravan and tools. This will give a total outbuilding area of 87m² for the lot.

There will be no over shadowing issues with neighbouring properties because of the area size of Lot 220 - 5 Monger Street and the location of the lot is bounded by Monger, Swinnow and Shannon Streets shed is setback back some distance from the adjoining properties which are vacant land.



		PINEFIELD'S OF YORK GARY W BYFIELD PO BOX 326 YORK W.A. 6302 MOBILE 0414 885 338 EMAIL gwb151@gmail.com		NEW GARAGE CLIENT : G. HATHAWAY 5 MONGER STREET PINGELLY WA 6308		SITE PLAN DRAWN GWS SCALE 1 : 100 DATE SEPT 2023 REVISION A JOB No BW-10-23/24 SHEET 02 A3	
A	ISSUED FOR REVIEW	SEPT '23					
	REVISION	DATE					

Consultation

Nil

Statutory Environment

Shire of Pingelly's Local Planning Scheme No.3

Policy Implications

“Outbuildings that do not detract from the streetscape or the visual amenity of the residents or neighbouring properties.”

Buildings are to comply with any local planning policy made under the Scheme in respect of the design of carports and garages, including the colour, scale, materials, and roof pitch of buildings. This policy provides design requirements for carports and garages; however, it does not interfere with any other requirement of the Residential Design Codes relating to carports and garages.

This policy does not alter or change in any way the acceptable development criteria of the Residential Design Codes currently in force.

Within all “Residential” and “Rural Residential” zoned areas of the Shire and on Farming zoned lots with an area of 2ha or less except as otherwise stated, planning consent for all outbuildings is required. If planning consent is granted, building approval will be issued for outbuildings which are appurtenant to a dwelling, provided all boundary setbacks and building separation requirements have been complied with, the building is of single storey construction, located behind any residence on-site and provided the proposed development complies with the following:

1. In any residential zone with an R10 code or above in the Shire:
 - a. Non-masonry construction, where the total non-masonry outbuilding area does not exceed 60m² and the total outbuilding area does not exceed 75m²;
 - b. Masonry or other approved construction, where the total outbuilding area has walls constructed of the same materials and appearance as the house and does not exceed 75m² and no parapet wall is greater in length than 8m;
 - c. Wall height of any outbuildings not to exceed 3m. This height limitation also applies to parapet walls. In the case of gable roof construction, the maximum building height is not to exceed 4.2m;
 - d. Prior to considering a parapet wall construction over 8m in length, the applicant will present Council with written agreement to the same by any affected adjoining landowner;
 - e. No planning consent or building licence approval will be granted or issued for any outbuildings, on any Residential zoned lot, which does not contain a residence;
 - f. The applicant providing the Shire with a written undertaking that the outbuilding constructed, will only be used for the purpose permitted within the zone in which it is located, under the provisions of the Shire's operative Local Planning Scheme;
 - g. Any development application which does not comply with the above, shall be referred to Council for consideration.

Financial Implications

There are no known financial implications.

Strategic Implications

Development approvals are a regulatory requirement and responsibility for the Shire of Pingelly.

Risk Implications

Risk	The key risk arises from the failure to consult with neighbouring properties resulting in complaints.
Risk Rating (Prior to Treatment or Control)	Low (4)
Principal Risk Theme	Reputational
Risk Action Plan (Controls or Treatment Proposed)	Nil

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

Officer's Recommendation:

That Council grant planning approval for the proposed shed to be used as a workshop and storage at Lot 220 – 5 Monger Street, Pingelly. This shed to be used being ancillary to the dwelling and not for commercial or habitable purposes.

Voting Requirements:

Simple majority

Council Decision:

13358 Moved: Cr Cheney Seconded: Cr Hotham

That Council grant planning approval for the proposed shed to be:

- 1- used as a workshop and storage at Lot 220 – 5 Monger Street, Pingelly;**
- 2- This shed to be used ancillary to dwelling and not for commercial or habitable purposes;**
- 3- To be constructed from new colorbond materials, or alternatively if using recycled materials, to be subject to further written approval by the shire.**

CARRIED 5/0

For: President McBurney, Deputy Wood, Cr's Cheney, Hotham, Narducci,

Against: Nil

Councillor comments in support of the motion:

Nil

Councillor comments in opposing the motion:

Nil

17. ELECTED MEMBERS MOTIONS WITH PREVIOUS NOTICE

Nil

18. NEW OR URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

Nil

19. CONFIDENTIAL ITEMS

Recommendation and Council Decision:

13359 Moved: Cr Hotham Seconded: Cr Wood

That pursuant to Section 5.23 of the Local Government Act 1995 these items be dealt with, with the public excluded as the item deals with matters of a confidential nature.

CARRIED 5/0

For: President McBurney, Deputy Wood, Cr's Cheney, Hotham, Narducci,
Against: Nil

19.1 Confidential Item – Appointment of a Senior Employee

Voting Requirements:

Simple Majority

Officer's Recommendation and Council Decision:

13360 Moved: Cr Narducci Seconded: Cr Hotham

That Council accept the recommendation from the Chief Executive Officer regarding the position of Executive Manager Works in accordance with section 5.37 of the Local Government Act 1995

CARRIED 5/0

For: President McBurney, Deputy Wood, Cr's Cheney, Hotham, Narducci,
Against: Nil

Recommendation and Council Decision:

13361 Moved: Cr Hotham Seconded: Cr Cheney

That the meeting be re-opened to the public.

CARRIED 5/0

For: President McBurney Deputy Wood, Cr's Cheney, Hotham, Narducci,
Against: Nil

20. CLOSURE OF MEETING

The Chairman declared the meeting closed at 3.40pm.

These minutes were confirmed by Council at the Ordinary Council Meeting held on 12 December 2023

Signed.....
Presiding Person at the meeting at which the minutes were confirmed.

