



Shire of Pingelly

Attachments

Ordinary Council Meeting
15 June 2016

Attachment 1

15.1 Monthly Statement of Financial Activity

**Monthly Statements of Financial Activity for the period
1 July 2015 to 31 May 2016**



SHIRE OF PINGELLY

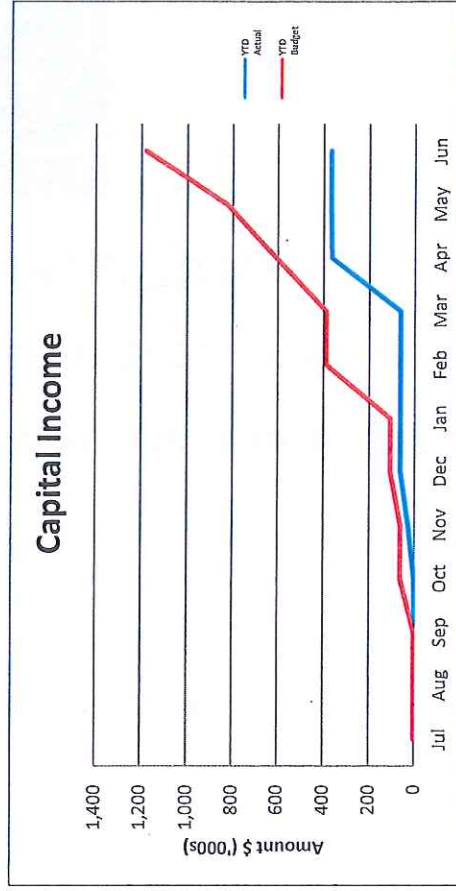
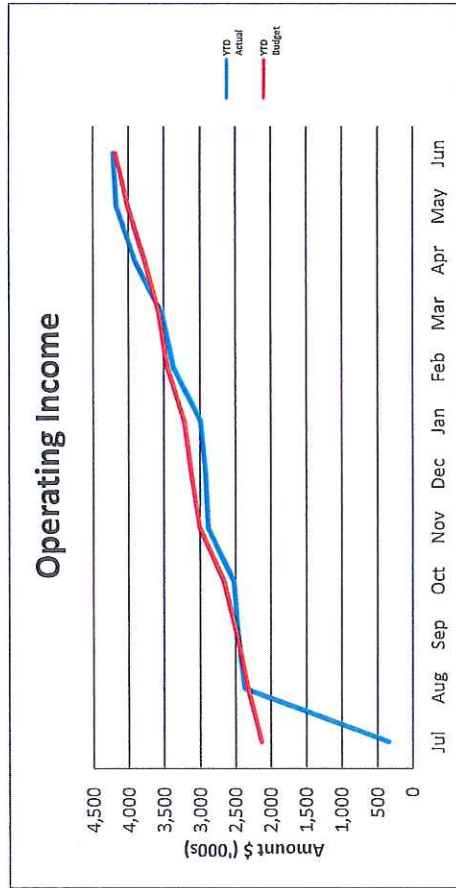
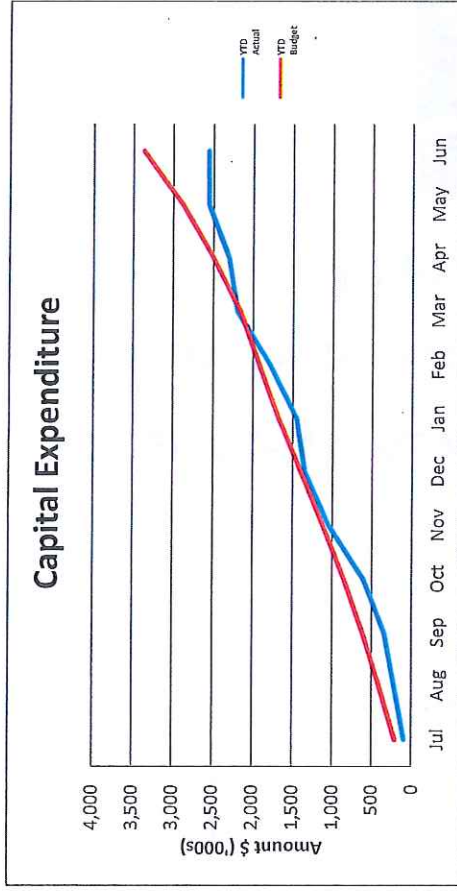
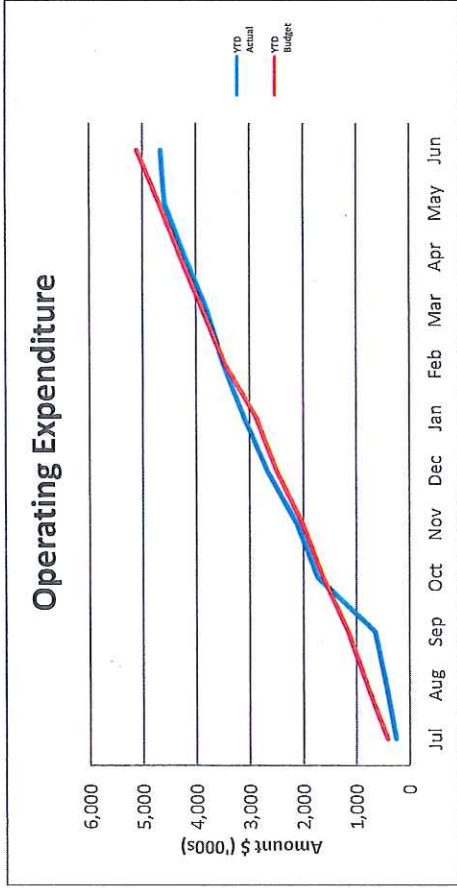
MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

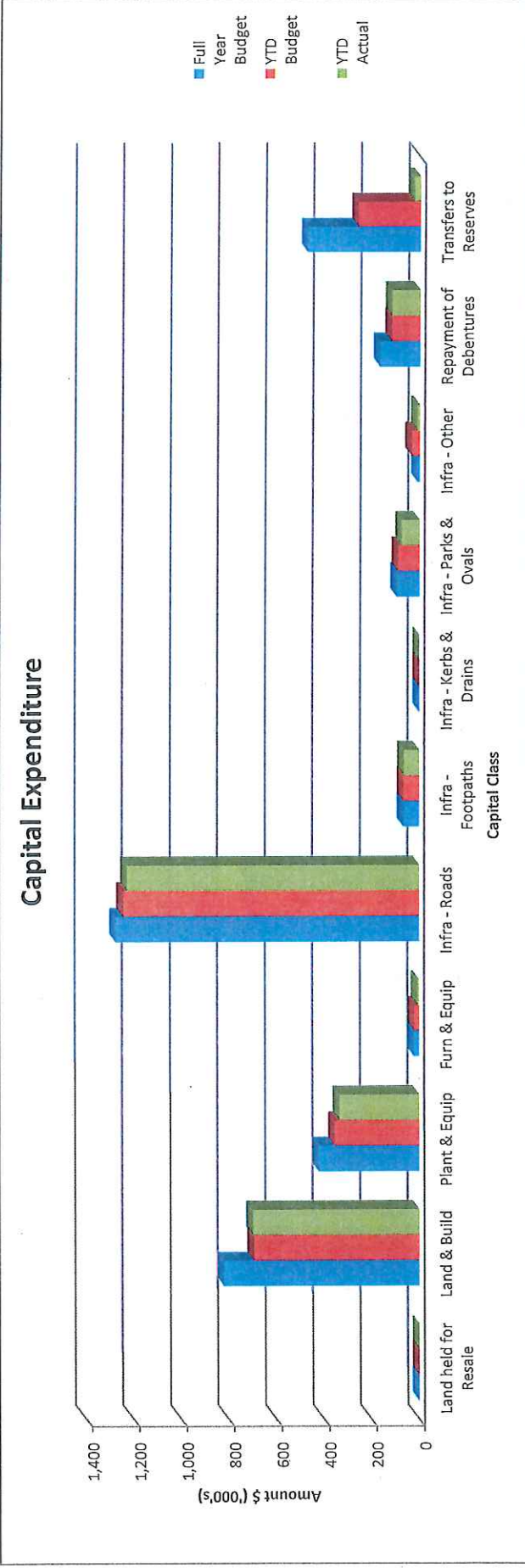
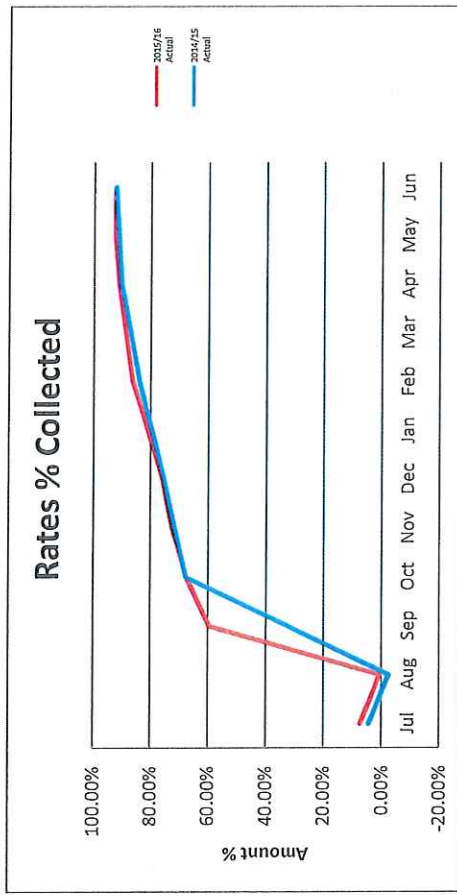
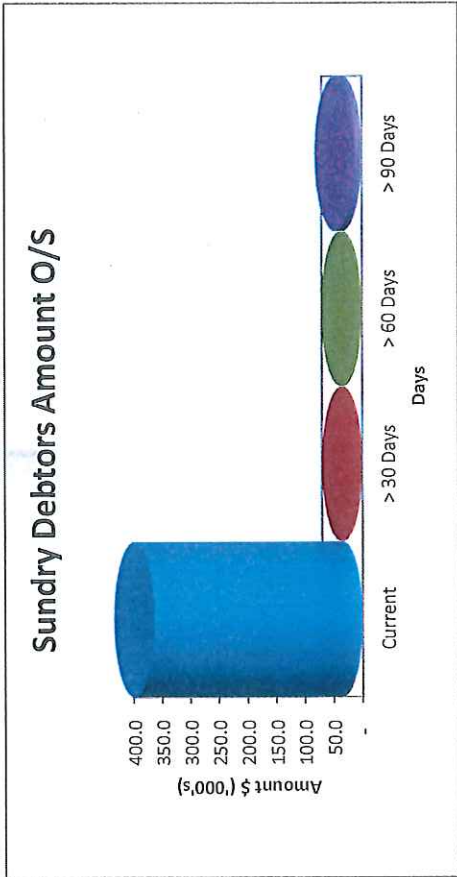
TABLE OF CONTENTS

	Page
Graphical Analysis	1 to 2
Report Balancing Integrity	3
Statement of Financial Activity	4
Report on Significant Variances	5
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	6 to 7
2 Disposal of Assets	8
3 Information on Borrowings	9
4 Reserves	10 to 11
5 Net Current Assets	12
6 Rating Information	13
7 Trust Funds	14
8 Operating Statement	15
9 Statement of Financial Position	16
10 Financial Ratios	17
Restricted Funds Summary	18

Income and Expenditure Graphs to 31 May 2016



Other Graphs to 31 May 2016



SHIRE OF PINGELLY

Summary of Balancing Contained Within The Monthly Reports

	2015/16 Adopted Budget \$	2015/16 Revised Budget \$	May 2016 Y-T-D Budget \$	May 2016 Actual \$
Finance Statement				
<u>Balancing to Rating Note</u>				
Rates Balance per Finance Statement	1,675,739	1,675,749	1,675,736	1,679,042
Balance per Note 6 (Rating Information)	1,675,739	1,675,749	1,675,736	1,679,043
Variance	0	0	0	(1)
<u>Balancing of Closing Position</u>				
Closing Balance per Finance Statement	963	13,907	257,921	379,652
Closing Balance per General Fund Summary	963	13,906	257,921	379,653
Variance	0	1	0	(1)
<u>Balancing of Operating Income</u>				
Operating Income per Finance Statement	4,224,770	4,184,289	4,000,414	4,167,277
Operating Income per General Fund Summary	4,224,770	4,184,289	4,000,414	4,167,278
Variance	0	0	0	(1)
<u>Balancing of Operating Expenditure</u>				
Operating Expense per Finance Statement	(5,230,773)	(5,096,822)	(4,664,127)	(4,568,360)
Operating Expense per General Fund Summary	(5,230,773)	(5,096,822)	(4,664,127)	(4,568,361)
Variance	0	0	0	1
<u>Balancing of Capital Income</u>				
Capital Income per Finance Statement	1,260,247	1,260,247	900,258	443,375
Capital Income per General Fund Summary	1,260,247	1,260,247	900,258	443,375
Variance	0	0	0	0
<u>Balancing of Capital Expenditure</u>				
Capital Expense per Finance Statement	(3,497,488)	(3,557,716)	(3,051,763)	(2,811,612)
Capital Expense per General Fund Summary	(3,497,488)	(3,557,717)	(3,051,763)	(2,811,611)
Variance	0	1	0	(1)

SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

	NOTE	2015/16 Adopted Budget \$	2015/16 Revised Budget \$	May 2016 Y-T-D Budget \$	May 2016 Actual \$	Variations Actuals to Budget \$	Variations Actual Budget to Y-T-D %	
Operating								
Revenues/Sources								
Governance		102,100	112,823	104,342	100,383	(3,959)	(3.79%)	
General Purpose Funding		741,132	741,132	657,994	654,004	(3,990)	(0.61%)	
Law, Order, Public Safety		80,439	83,613	74,728	87,251	12,523	16.76%	▲
Health		12,900	12,900	11,814	10,758	(1,056)	(8.94%)	
Education and Welfare		46,196	16,196	8,849	282,113	273,264	3088.08%	▲
Housing		0	0	0	0	0	0.00%	
Community Amenities		196,140	192,420	186,637	166,231	(20,406)	(10.93%)	▼
Recreation and Culture		99,050	85,283	79,581	65,388	(14,193)	(17.83%)	▼
Transport		1,119,454	1,119,454	1,068,095	1,025,627	(42,468)	(3.98%)	
Economic Services		74,020	65,120	59,697	51,504	(8,193)	(13.72%)	▼
Other Property and Services		77,600	79,599	72,941	44,975	(27,966)	(38.34%)	▼
		2,549,031	2,508,540	2,324,678	2,488,234	163,556	7.04%	
(Expenses)/(Applications)								
Governance		(655,193)	(676,585)	(618,758)	(443,123)	175,635	28.39%	▼
General Purpose Funding		(141,296)	(141,296)	(129,853)	(125,683)	4,170	3.21%	
Law, Order, Public Safety		(243,654)	(233,683)	(216,962)	(209,802)	7,160	3.30%	
Health		(133,856)	(129,856)	(112,519)	(115,088)	(2,569)	(2.28%)	
Education and Welfare		(77,548)	(47,548)	(37,741)	(34,036)	3,705	9.82%	
Housing		0	0	0	0	0	0.00%	
Community Amenities		(374,681)	(343,020)	(312,293)	(293,929)	18,364	5.88%	
Recreation & Culture		(1,081,451)	(1,032,897)	(914,661)	(922,923)	(8,262)	(0.90%)	
Transport		(2,079,217)	(2,089,789)	(1,933,396)	(2,240,949)	(307,553)	(15.91%)	▲
Economic Services		(409,552)	(409,990)	(390,092)	(211,951)	178,141	45.67%	▼
Other Property and Services		(34,325)	7,842	2,148	29,124	26,976	(1256%)	▲
		(5,230,773)	(5,096,822)	(4,664,127)	(4,568,360)	95,767	(2.05%)	
Net Operating Result Excluding Rates		(2,681,742)	(2,588,282)	(2,339,449)	(2,080,126)	259,323	(11.08%)	
Adjustments for Non-Cash								
(Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	179,870	179,870	179,870	(2,440)	(182,310)	101.36%	▼
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0.00%	
Adjustments in Fixed Assets		0	0	0	0	0	0.00%	
Rounding		0	0	0	1	1	0.00%	
Depreciation on Assets		1,800,200	1,808,998	1,658,228	1,916,371	258,143	(15.57%)	▲
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0.00%	
Purchase of Land and Buildings	1	(1,000,160)	(1,014,415)	(872,811)	(898,900)	(26,089)	(2.99%)	
Purchase of Furniture & Equipment	1	(12,000)	(20,800)	(19,074)	(6,818)	12,256	64.26%	▼
Purchase of Plant & Equipment	1	(457,460)	(420,763)	(353,698)	(379,356)	(25,658)	(7.25%)	
Purchase of Infrastructure Assets - Roads	1	(1,212,898)	(1,273,768)	(1,243,109)	(1,227,052)	16,057	1.29%	
Purchase of Infrastructure Assets - Footpaths	1	(64,250)	(64,250)	(64,250)	(62,795)	1,455	2.26%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Parks & Ovals	1	(79,500)	(94,500)	(88,250)	(73,315)	14,935	16.92%	▼
Purchase of Infrastructure Assets - Other	1	(34,500)	(32,500)	(31,909)	(21,058)	10,851	34.01%	▼
Works in progress - Recreation centre	1							
Proceeds from Disposal of Assets	2	585,500	585,500	585,500	66,108	(519,392)	(88.71%)	▼
Repayment of Debentures	3	(165,510)	(165,510)	(118,249)	(117,724)	525	0.44%	
Proceeds from New Debentures	3	0	0	0	0	0	0.00%	
Advances to Community Groups		0	0	0	0	0	0.00%	
Self-Supporting Loan Principal Income		83,747	83,747	77,368	77,267	(101)	(0.13%)	
Transfers to Restricted Assets (Reserves)	4	(471,210)	(471,210)	(260,413)	(24,594)	235,819	90.56%	▼
Transfers from Restricted Asset (Reserves)	4	591,000	591,000	237,390	300,000	62,610	26.37%	▲
Transfers to Restricted Assets (Other)		0	0	0	0	0	0.00%	
Transfers from Restricted Asset (Other)		0	0	0	0	0	0.00%	
ADD Net Current Assets July 1 B/Fwd	5	1,264,137	1,235,041	1,235,041	1,235,041	0	0.00%	
LESS Net Current Assets Year to Date	5	963	13,907	257,921	379,652	121,731	(47.20%)	
Amount Raised from Rates		(1,675,739)	(1,675,749)	(1,675,736)	(1,679,042)	(3,306)	0.20%	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$5,000 ▲

Below Budget Expectations Less than 10% and \$5,000 ▼

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 5%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$5,000:

Don't Report

Use Management Discretion

Must Report

Please note: Variations below in *Italic font* - Indicates no changes
from previous reporting period

REPORTABLE OPERATING REVENUE VARIATIONS

Law Order and Public Safety 14% ↑

SES and ESL grants - Higher than budgeted

Education and Welfare - Variance below budget expectatio 3088% ↑

Advance grant received from WAHCS

Community Amenities 11% ↓

Charges Tip Site - Less than anticipated

Charges Cemeteries Fees - Less than anticipated

Recreation and Culture 18% ↓

Community contributions - Less than anticipated

Gym Membership and Town hall income - Less than anticipated.

Community bus Income - Less than anticipated

Economic Services 14% ↓

Revenue from Caravan park - Less than anticipated for this reporting period

Building Licenses - Less than anticipated - Income based on previous year

Other Property and Services 38% ↓

Private Works - Less than anticipated - Income based on previous year

Sale of Scrap - Less than anticipated for this period

Reimbursement Drum Muster and Rebates - Less than anticipated for this reporting period

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance 28% ↓

Audit Expenses - Will be paid upon Compliance Audit in June 2016

Integrated Planning Expenditure - Purchase Order issued - Yet to be paid

Executive vehicles running costs - Less than anticipated for this reporting period

Team development day - yet to be paid

Maintenance for staff housing - Less than anticipated for this reporting period

Refreshments - Less than anticipated for this reporting period

Transport 16% ↑

Wickepin/Chopping/Pingelly/Yealering Roads - Additional earth work and drainage works due to Road safety

Depot Tank & Depot Grounds Maintenance - Higher than anticipated

Digital two way Radio Network - Higher than anticipated

Parking Bays Parade Street - Higher than anticipated

Economic Services 46% ↓

Caravan Park Building, Drainage & Information Bay Maintenance - Less than anticipated

Building Inspections - Less than anticipated

Public Standpipe - Less than anticipated

Industrial Shed Maintenance - Less than anticipated

Community Grants - Few will be paid middle June.

Area Promotion - Less than anticipated.

Other Property and Services - ↑

Insurance - Works schedule - Under budgeted

Variation on Plant Operation and Public Works Overheads - Recurring issue. Budget was not set with correct percentage. Adjustment will be made on June roll over.

Holiday pay - Higher than anticipated

Fuel & Oil expenses - Higher than anticipated

REPORTABLE NON-CASH VARIATIONS

(Profit)/Loss on Asset Disposals

No disposal for this reporting period

Depreciation on Assets

Depreciation - Higher than anticipated for this reporting period - timing variance

Inventories

Recurring issue on negative amount carried forward from July 2016. Adjustment will be made and issues fixed June roll over.

REPORTABLE CAPITAL REVENUE VARIATIONS

Purchase of Land Furniture and Plant Equipment

All Capital Revenue and expenditure are marginally under/over anticipated for this reporting period

Purchase of Infrastructure Assets

All Capital purchase under expectation for this reporting period.

Transfers from Reserve

Timing Variance - Transactions are usually done before end June or when reserve utilised

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

1. ACQUISITION OF ASSETS	2015/16 Adopted Budget \$	2015/16 Revised Budget \$	2015/16 YTD Budget \$	May 2016 Actual \$
The following assets have been acquired during the period under review:				
By Program				
Governance				
<i>Other Governance</i>				
Additional Female Toilet	2,000	2,000	2,000	0.00
Office Carpark And Line Marking	62,600	5,000	4,587	0.00
Phone System	12,000	14,000	12,837	0.00
Admin Plant Purchases	79,000	44,705	40,975	44,705.19
Law, Order & Public Safety				
<i>Fire Prevention</i>				
Plant Purchase - Weather Stations X 3	29,000	29,000	29,000	83.71
<i>Animal Control</i>				
Dog/Cat Pound Upgrade	15,000	0	0	0.00
Dog Transport Trailer	5,500	5,500	5,500	0.00
Health				
<i>Other Health</i>				
Furniture & Equipment Purchase -	0	6,800	6,237	6,818.00
Community Amenities				
<i>Sanitation - household Refuse</i>				
Land Acquisition	80,000	80,000	0	0.00
Refuse Facility Monitoring Bores	18,500	18,500	18,498	10,979.97
Refuse Site Buildings	20,000	23,545	21,582	23,926.72
Recreation and Culture				
<i>Other Recreation & Sport</i>				
Outdoor Gym Equipment	19,500	19,500	19,500	0.00
Dam Cleaning	60,000	75,000	68,750	73,314.74
New Mower Trailer	10,230	10,230	10,230	251.13
Spray Tank & Equipment	21,200	22,052	20,218	23,452.42
Project Manager Vehicle	39,000	39,000	0	38,037.73
Capex - Pracc Development	100,000	100,000	91,663	103,045.57
PRACC Builders	0	0	0	1,622.18
PRACC Architects	0	0	0	10,002.74
Project Officer - Recreation & Cultural	95,265	95,265	86,245	96,785.69
Tennis Court Construction	499,205	572,705	531,902	574,878.26
Transport				
<i>Construction - Roads, Bridges, Depots</i>				
Rural Roads Construction				
Wickepin Pingelly/Chopping Road Failure	31,890	10,500	9,625	9,428.73
Wickepin Pingelly Road 1 Km South Of	46,970	30,000	27,500	34,090.34
Bullaring Road Failure East Of South	44,950	25,000	22,924	21,264.01
Yealering Road Construction 3.8-4.3 Slk	109,804	109,804	109,804	122,886.04
Yealering-Pingelly Road Construction 2.0-	272,102	272,102	272,102	279,770.68
North Wandering Road 9.00-13.00 Slk	51,410	51,410	51,410	31,412.66
Wickepin Pingelly Slk 7.9-9.0	122,915	245,000	224,587	241,436.68
Survey North Wandering Road	10,200	10,200	10,200	2,372.00
Crsf Jingaring Road Gravel Resheeting	218,254	218,254	218,254	218,026.63
Crsf Moorumbine Road Gravel Sheetting	69,653	69,653	69,653	62,656.46
Town Streets Construction				
Johnson Street	0	0	0	0.00
Quadrant Street Improvements	65,000	65,000	64,986	63,470.04
Parking Bays Parade St	35,990	40,000	36,674	53,480.57
Shaddick Street Drainage	18,155	35,000	33,545	13,201.03
Johnston St	42,890	42,890	42,890	40,230.44
Paragon St Reseal	23,760	0	0	0.00
Johnston Street Upgrade	48,955	48,955	48,955	33,325.64
Footpaths Construction				
Footpath Upgrade - Pioneer Park	41,250	41,250	41,250	39,737.29
Footpath Access Ramps	23,000	23,000	23,000	23,058.20

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

1. ACQUISITION OF ASSETS (Continued)	2015/16 Adopted Budget \$	2015/16 Revised Budget \$	2015/16 YTD Budget \$	May 2016 Actual \$
Transport (continued)				
Building Purchase - Schedule 12				
Depot Tank	9,000	7,000	6,413	10,011.04
Depot Wash Down Bay	2,000	2,000	2,000	67.41
Depot Fence	24,690	19,000	18,132	12,861.21
Depot Showers	4,900	2,400	2,200	1,653.50
Depot Bund Pipe And Fuel Tank	6,000	6,000	6,000	0.00
Records Sea Container	0	18,000	18,000	0.00
Communications Tower - Depot	10,500	10,500	10,500	5,460.00
Road Plant Purchases				
Traffic Counters And Tubing	0	0	0	0.00
Digital Two Way Radio Network	40,000	52,500	48,136	52,573.32
Light Truck	68,530	67,927	62,271	72,427.27
Backhoe	165,000	149,848	137,368	147,825.00
Economic Services				
Tourism & Area Promotion				
Caravan Park Drainage	5,000	5,000	4,998	0.00
Other Economic Services				
Purchase Of Land	80,000	80,000	80,000	68,664.31
	<u>2,860,768</u>	<u>2,920,997</u>	<u>2,673,101</u>	<u>2,671,310.55</u>
By Class				
Land Held for Resale - Current	0	0	0	0.00
Land Held for Resale - Non Current	0	0	0	0.00
Land	160,000	160,000	80,000	68,664.31
Buildings	840,160	854,415	792,811	830,235.87
Furniture & Equipment	12,000	20,800	19,074	6,818.00
Plant & Equipment	457,460	420,763	353,698	379,355.77
Work in Progress - PPE	0	0	0	0.00
Infrastructure - Roads	1,212,898	1,273,768	1,243,109	1,227,051.95
Infrastructure - Footpaths	64,250	64,250	64,250	62,795.49
Infrastructure - Kerbs & Drains	0	0	0	0.00
Infrastructure - Parks & Ovals	79,500	94,500	88,250	73,314.74
Infrastructure - Other	34,500	32,500	31,909	21,058.42
Work in Progress - Recreation Centre	0	0	0	0.00
	<u>2,860,768</u>	<u>2,920,997</u>	<u>2,673,101</u>	<u>2,669,294.55</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value			Sale Proceeds			Profit(Loss)		
	2015/16 Budget \$	May 2016 Actual \$	Forecast 2015/16 Actual \$	2015/16 Budget \$	May 2016 Actual \$	Forecast 2015/16 Actual \$	2015/16 Budget \$	May 2016 Actual \$	Forecast 2015/16 Actual \$
Governance									
1015 - 16 Eliot St	143,550	0.00	0.00	140,000	0.00	0.00	(3,550)	0.00	0.00
10182 - 16 Eliot St (land)	38,000	0.00	0.00	35,000	0.00	0.00	(3,000)	0.00	0.00
PCEO14 - CEO Car	28,820	38,715.36	38,715.36	40,000	35,018.83	35,018.83	11,180	(3,696.53)	(3,696.53)
5 Webb St	32,000	0.00	0.00	25,000	0.00	0.00	(7,000)	0.00	0.00
Transport									
PT8 Dyna II 4500 Single Cab	3,800	1,130.80	1,130.80	7,000	4,500.00	4,500.00	3,200	3,369.20	3,369.20
PT18 Fuso 918 Crew Cab Tip Truck	29,200	0.00	0.00	38,000	0.00	0.00	8,800	0.00	0.00
PBH2 John Deere Backhoe	24,000	23,821.28	23,821.28	20,000	26,589.00	26,589.00	(4,000)	2,767.72	2,767.72
PMR3 Pacific Roller	15,000	0.00	0.00	500	0.00	0.00	(14,500)	0.00	0.00
Economic Services									
Industrial Shed - 2 Paragon Street	396,000	0.00	0.00	225,000	0.00	174,336.00	(171,000)	0.00	174,336.00
Land - Industrial Shed - Lot 853	55,000	0.00	68,664.00	55,000	0.00	68,664.00	0	0.00	0.00
	765,370	63,667.44	132,331.44	585,500	66,107.83	309,107.83	(179,870)	2,440.39	176,776.39

By Class of Asset	Written Down Value			Sale Proceeds			Profit(Loss)		
	2015/16 Budget \$	May 2016 Actual \$	Forecast 2015/16 Actual \$	2015/16 Budget \$	May 2016 Actual \$	Forecast 2015/16 Actual \$	2015/16 Budget \$	May 2016 Actual \$	Forecast 2015/16 Actual \$
		WDd							
Plant & Equipment									
PCEO14 - CEO Car	28,820	38,715.36	38,715.36	40,000	35,018.83	35,018.83	11,180	(3,696.53)	(3,696.53)
PT8 Dyna II 4500 Single Cab	3,800	1,130.80	1,130.80	7,000.00	4,500.00	4,500.00	3,200.00	3,369.20	3,369.20
PT18 Fuso 918 Crew Cab Tip Truck	29,200	0.00	0.00	38,000	0.00	0.00	8,800	0.00	0.00
PBH2 John Deere Backhoe	24,000	23,821.28	23,821.28	20,000	26,589.00	26,589.00	(4,000)	2,767.72	2,767.72
PMR3 Pacific Roller	15,000	0.00	0.00	500	0.00	0.00	(14,500)	0.00	0.00
Land & Buildings									
1015 - 16 Eliot St	143,550	0.00	0.00	140,000	0.00	0.00	(3,550)	0.00	0.00
10182 - 16 Eliot St (land)	38,000	0.00	0.00	35,000	0.00	0.00	(3,000)	0.00	0.00
5 Webb St	32,000	0.00	0.00	25,000	0.00	0.00	(7,000)	0.00	0.00
Industrial Shed - 2 Paragon Street	396,000	0.00	0.00	225,000	0.00	174,336.00	(171,000)	0.00	174,336.00
Land - Industrial Shed - Lot 853	55,000	0.00	68,664.00	55,000	0.00	68,664.00	0	0.00	0.00
	765,370	63,667.44	132,331.44	585,500	66,107.83	309,107.83	(179,870)	2,440.39	176,776.39

Summary

	2015/16 Adopted Budget \$	May 2016 Actual \$	Forecast 2015/16 Actual \$
Profit on Asset Disposals	23,180	6,136.92	180,472.92
Loss on Asset Disposals	(203,050)	(3,696.53)	(3,696.53)
	<u>(179,870)</u>	<u>2,440.39</u>	<u>176,776.39</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-15	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$
Law, Order & Public Safety Loan 122 - SSL DFES	525,821	0	0	70,991	70,991	454,830	454,830	23,385	21,298
Education & Welfare Loan 120 - SSL Pingelly Cottage Homes	222,558	0	0	12,756	6,277	209,802	216,281	14,376	7,964
Recreation & Culture Loan 123 - Recreation and Cultural Centre	2,500,000	0	0	81,763	40,456	2,418,237	2,459,544	106,585	61,153
	3,248,379	0	0	165,510	117,724	3,082,869	3,130,655	144,346	90,415

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

	2015/16 Adopted Budget \$	May 2016 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	160,807	160,807
Amount Set Aside / Transfer to Reserve	4,063	3,075
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>164,870</u>	<u>163,882</u>
(b) Plant Reserve		
Opening Balance	292,214	292,214
Amount Set Aside / Transfer to Reserve	7,384	5,587
Amount Used / Transfer from Reserve	<u>(136,000)</u>	<u>0</u>
	<u>163,598</u>	<u>297,801</u>
(c) Building and Recreation Reserve		
Opening Balance	735,067	735,066
Amount Set Aside / Transfer to Reserve	443,573	14,055
Amount Used / Transfer from Reserve	<u>(455,000)</u>	<u>(300,000)</u>
	<u>723,640</u>	<u>449,121</u>
(d) Electronic Equipment Reserve		
Opening Balance	1,016	1,016
Amount Set Aside / Transfer to Reserve	5,026	19
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>6,042</u>	<u>1,035</u>
(e) Community Bus Reserve		
Opening Balance	5,786	5,786
Amount Set Aside / Transfer to Reserve	4,556	111
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>10,342</u>	<u>5,897</u>
(f) Swimming Pool Reserve		
Opening Balance	42,619	42,619
Amount Set Aside / Transfer to Reserve	1,077	815
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>43,696</u>	<u>43,434</u>
(g) Joint Venture Housing Reserve		
Opening Balance	48,720	48,719
Amount Set Aside / Transfer to Reserve	5,531	932
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>54,251</u>	<u>49,651</u>
Total Cash Backed Reserves	<u><u>1,166,439</u></u>	<u><u>1,010,821</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

	2015/16 Adopted Budget \$	May 2016 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	4,063	3,075
Plant Reserve	7,384	5,587
Building and Recreation Reserve	443,573	14,055
Electronic Equipment Reserve	5,026	19
Community Bus Reserve	4,556	111
Swimming Pool Reserve	1,077	815
Joint Venture Housing Reserve	5,531	932
	<u>471,210</u>	<u>24,594</u>
Transfers from Reserves		
Leave Reserve	0	0
Plant Reserve	(136,000)	0
Building Reserve	(455,000)	(300,000)
Electronic Equipment Reserve	0	0
Community Bus Reserve	0	0
Swimming Pool Reserve	0	0
Joint Venture Housing Reserve	0	0
	<u>(591,000)</u>	<u>(300,000)</u>
Total Transfer to/(from) Reserves	<u>(119,790)</u>	<u>(275,406)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

	2014/15 B/Fwd Per 2015/16 Budget \$	2014/15 B/Fwd Per Financial Report \$	May 2016 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,100,789	440,550	(97,175)
Cash - Restricted Unspent Grants	0	660,239	272,727
Cash - Restricted Unspent Loans	2,500,000	2,500,000	2,500,000
Cash - Restricted Reserves	1,286,229	1,286,228	1,010,821
Receivables (Budget Purposes Only)	395,534	0	0
Rates Outstanding	0	143,505	153,581
Sundry Debtors	0	123,966	82,018
Provision for Doubtful Debts	0	0	0
Gst Receivable	0	40,029	20,972
Accrued Income/Payments In Advance	0	4,287	0
Investments	0	0	0
Inventories	3,966	3,966	(21,054)
	<u>5,286,518</u>	<u>5,202,770</u>	<u>3,921,890</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	(152,405)	0	0
Sundry Creditors	0	(74,323)	3,286
Accrued Interest On Loans	0	(4,580)	0
Accrued Salaries & Wages	0	(57,458)	0
Income In Advance	0	0	0
Gst Payable	0	(9,269)	(2,498)
Payroll Creditors	0	(497)	(1,283)
Accrued Expenses	0	(10,883)	0
PAYG Liability	0	(24,064)	(30,267)
Other Payables	0	(427)	(655)
Current Employee Benefits Provision	(165,510)	(159,005)	(159,005)
Current Loan Liability	(125,798)	(165,510)	(47,787)
	<u>(443,713)</u>	<u>(506,016)</u>	<u>(238,209)</u>
NET CURRENT ASSET POSITION	4,842,805	4,696,754	3,683,681
Less: Cash - Reserves - Restricted	(1,286,229)	(1,286,228)	(1,010,821)
Less: Cash - Unspent Grants/Loans - Fully Restricted	(2,500,000)	(2,500,000)	(2,500,000)
Less: Current Loans - Clubs / Institutions	(83,747)	0	0
Add Back : Component of Leave Liability not Required to be Funded	165,510	159,005	159,005
Add Back : Current Loan Liability	125,798	165,510	47,787
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,264,137</u>	<u>1,235,041</u>	<u>379,652</u>

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2015/16 Rate Revenue \$	2015/16 Interim Rates \$	2015/16 Back Rates \$	2015/16 Total Revenue \$	2015/16 Budget \$
General Rate								
GRV - Residential	11.149600	310	3,042,404	339,216	0	135	339,351	339,216
GRV - Rural Residential	11.149600	65	679,968	75,814	0	0	75,814	75,814
GRV - Commercial/Industrial	11.149600	30	432,514	48,224	0	0	48,224	48,224
GRV - Townsites	11.149600	12	128,960	14,379	0	0	14,379	14,379
UV - Broadacre Rural	1.017900	254	105,462,510	1,073,502	653	0	1,074,155	1,073,501
Sub-Totals		671	109,746,356	1,551,135	653	135	1,551,923	1,551,134
Minimum Rates	\$							
GRV - Residential	835	66	0	55,110	0	0	55,110	54,275
GRV - Rural Residential	835	24	0	20,040	0	0	20,040	18,370
GRV - Commercial/Industrial	835	12	0	10,020	0	0	10,020	10,020
GRV - Townsites	835	6	0	5,010	0	0	5,010	5,010
UV - Broadacre Rural	835	44	0	36,740	0	0	36,740	36,740
Sub-Totals		152	0	126,920	0	0	126,920	124,415
Ex Gratia Rates								
Movement in Excess Rates								
Total Amount of General Rates Specified Area Rates								
							1,678,843	1,675,549
							200	190
							0	0
							1,679,043	1,675,739
Total Rates							1,679,043	1,675,739

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/16 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Transport Licensing	3,837	369,880	(371,749)	1,968
BCITF Levy	0	0	0	0
Rates	200	0	(200)	0
Funds Held on Behalf of Groups	80	0	(80)	0
Unclaimed Monies	0	100	0	100
Builders Registration Board	0	0	0	0
Nomination Deposits	0	960	(960)	0
Bond Monies (Including Key Deposits)	4,210	14,982	(6,510)	12,682
	<u>8,327</u>	<u>385,922</u>	<u>(379,499)</u>	<u>14,750</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

8. OPERATING STATEMENT

	May 2016 Actual \$	2015/16 Adopted Budget \$	2014/15 Actual \$
OPERATING REVENUES			
Governance	100,383	102,100	93,276
General Purpose Funding	2,333,047	2,416,871	3,415,613
Law, Order, Public Safety	87,251	80,439	111,177
Health	10,758	12,900	36,186
Education and Welfare	282,113	46,196	20,604
Housing	0	0	0
Community Amenities	166,231	196,140	215,818
Recreation and Culture	65,388	99,050	62,230
Transport	1,025,627	1,119,454	683,363
Economic Services	51,504	74,020	83,251
Other Property and Services	44,975	77,600	121,577
TOTAL OPERATING REVENUE	4,167,277	4,224,770	4,843,097
OPERATING EXPENSES			
Governance	443,123	655,193	879,959
General Purpose Funding	125,683	141,296	96,490
Law, Order, Public Safety	209,802	243,654	215,706
Health	115,088	133,856	158,176
Education and Welfare	34,036	77,548	49,999
Housing	0	0	0
Community Amenities	293,929	374,681	328,788
Recreation & Culture	922,923	1,081,451	816,282
Transport	2,240,949	2,079,217	1,678,170
Economic Services	211,951	409,552	235,080
Other Property and Services	(29,124)	34,325	199,460
TOTAL OPERATING EXPENSE	4,568,360	5,230,773	4,658,111
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>(401,083)</u>	<u>(1,006,003)</u>	<u>184,986</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

9. STATEMENT OF FINANCIAL POSITION

	May 2016 Actual \$	2014/15 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	3,686,373	4,887,017
Investments	5,000	5,000
Trade and Other Receivables	263,052	395,534
Inventories	(21,054)	3,966
TOTAL CURRENT ASSETS	3,933,371	5,291,517
NON-CURRENT ASSETS		
Other Receivables	664,631	664,631
Inventories	0	0
Property, Plant and Equipment	10,827,219	10,012,221
Infrastructure	70,474,544	70,600,286
TOTAL NON-CURRENT ASSETS	81,966,394	81,277,138
TOTAL ASSETS	85,899,765	86,568,655
CURRENT LIABILITIES		
Trade and Other Payables	31,417	181,501
Long Term Borrowings	47,787	165,510
Provisions	159,005	159,005
TOTAL CURRENT LIABILITIES	238,209	506,016
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	3,082,868	3,082,868
Provisions	24,210	24,210
TOTAL NON-CURRENT LIABILITIES	3,107,078	3,107,078
TOTAL LIABILITIES	3,345,287	3,613,094
NET ASSETS	82,554,478	82,955,561
EQUITY		
Trust Imbalance	0	0
Retained Surplus	25,827,958	25,953,634
Reserves - Cash Backed	1,010,821	1,286,228
Revaluation Surplus	55,715,699	55,715,699
TOTAL EQUITY	82,554,478	82,955,561

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2015 TO 31 MAY 2016

10. FINANCIAL RATIOS

	2016 YTD	2015	2014	2013
Current Ratio	1.89	2.44	5.35	4.43
Operating Surplus Ratio	(0.78)	(0.22)	(0.91)	0.28

The above ratios are calculated as follows:

Current Ratio
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

Operating Surplus Ratio
$$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$$

**SHIRE OF PINGELLY
RESTRICTED CASH RECONCILIATION
31 May 2016**

Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure Previous Years	Actual Expenditure 2015/16	Restricted Funds Remaining
Royalties for Regions 2012/13 (Individual)	Dam Clean/Tanks	R4R01	60,000.00	0.00	60,000.00	0.00
	Netball/Basketball	CT01	91,530.00	91,530.00	0.00	0.00
	Footpaths	FP001/FP002	80,000.00	71,178.00	8,822.00	0.00
	Tennis Courts	R4R03	90,000.00	0.00	90,000.00	0.00
Health Department	Aged Care Units	860	272,727.27	0.00		272,727.27
Unspent Loan 123	Recreation & Cultural Centre		2,500,000.00	0.00		2,500,000.00
Sub Total						2,772,727.27
Total Restricted Grant Funds						
Available Cash			Interest Rate	Term	Maturing	
Municipal Bank		0111	Variable	Ongoing	N.A.	167,111.24
Municipal Bank		0112				50.00
Municipal Bank		0113				200.00
Municipal Bank		0114				500.00
Municipal Term Deposit 1		0108	Variable	Ongoing	N.A.	0.00
Municipal Term Deposit 2		0109	2.95%	1 year	30-Jun-16	0.00
Municipal Term Deposit CLGFR		0812	2.85%	6 months	30-Jun-16	0.00
Municipal On Call Account		0811				545.97
Municipal Term Deposit 155081136	Unspent Loan 123	TD01				2,000,000.00
Municipal Term Deposit 155081144	Unspent Loan 123	TD02				507,144.52
Total Cash						2,675,551.73
Less Restricted Cash						(2,772,727.27)
Total Unrestricted Cash						(97,175.54)

Attachment 2

15.3 Draft 2016/17 Budget – Fees and Charges

Draft Fees and Charges 2016/17

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
SCHEDULE 4 - GOVERNANCE					
PHOTOCOPYING FEES					
Statutory Documents No GST					
Other Customers Incl GST					
104710	C	A3 (single sided) – Colour	\$2.50	\$0.25	\$2.75
104710	C	A3 (double sided) – Colour	\$3.00	\$0.30	\$3.30
104710	C	A4 (single sided) – Colour	\$1.50	\$0.15	\$1.65
104710	C	A4 (double sided) – Colour	\$2.00	\$0.20	\$2.20
104710	C	A3 (single sided)	\$0.68	\$0.07	\$0.75
104710	C	A3 (double sided)	\$1.00	\$0.10	\$1.10
104710	C	A4 (single sided)	\$0.50	\$0.05	\$0.55
104710	C	A4 (double sided)	\$0.59	\$0.06	\$0.65
104710	C	Community Service Groups (at CEO discretion)	50% rebate	At cost	50% rebate
104710	C	Facsimile Transmission:			
104710	C	Within Australia (per page excluding cover sheet)	\$3.50	\$0.35	\$3.85
104710	C	Overseas (per page excluding cover sheet)	\$4.50	\$0.45	\$4.95
104780	C	Safety Deposit Packets	\$60.00	\$6.00	\$66.00
104630	C	Rate Inquiry (settlement agents) (EAS)	\$120.00	Nil	\$120.00
104710	C	Electoral Roll	Cost of production	Nil	Cost of production
104710	C	Copy of Rate Book	Cost of production	Nil	Cost of production
104710	C	Policy Manual	Cost of production	Nil	Cost of production
104710	C	Council Agendas & Minutes	Cost of production	Nil	Cost of production
104710	C	Laminating A3	\$3.18	\$0.32	\$3.50
104710	C	Laminating A4	\$1.82	\$0.18	\$2.00
104710	C	Recovery of legal fees	at cost	Yes	at cost
104710	C	Dishonoured Cheque fee	at cost	Yes	at cost

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		PROFESSIONAL SERVICES (hourly rate)			
104800		Note that this excludes all professional consultancy fees for building services, which are applied in accordance with the fees outlined in that section.		Fee for service	
104800	C	Chief Executive Officer	\$100.00	\$10.00	\$110.00
104800	C	Director / Project Manager	\$81.82	\$8.18	\$90.00
104800	C	Supervisor	\$72.73	\$7.27	\$80.00
104800	C	Team Leader	\$63.64	\$6.36	\$70.00
104800	C	Senior Officer / Plant Operator	\$54.55	\$5.45	\$60.00
104800	C	Officer / Labourer	\$45.46	\$4.54	\$50.00
104800	C	Ranger (includes travel for call outs)	\$100.00	\$10.00	\$110.00
		FREEDOM OF INFORMATION CHARGES			
		Statutory – Freedom of Information Regulations 1993 Schedule 1			
N/A	C	No fee to access application relating to personal information and amendment of personal information	Free	Nil	Free
104840	S	Application fee for other application (non-personal)	\$30.00	Nil	\$30.00
104840	S	Fees applicable for internal or external reviews	\$30.00	Nil	\$30.00
104840	C	Charge for time taken by staff dealing with the application – per hour or pro rata for a part of an hour	\$50.00	Nil	\$50.00
104710	C	Charge for photocopying – per hour or pro rata for a part of an hour of staff time	\$35.00 plus photocopy charges	Nil	\$35.00 plus photocopy charges
104710	C	Charge for photocopying – per page copy	As per photocopying fees	Nil	As per photocopying fees
104710	C	Charge for time taken by staff transcribing information from a tape or other device – per hour or pro rata for part of an hour	\$50.00	Nil	\$50.00
104710	C	Charge for duplicating tape, film or computer information	Actual Cost	Actual Cost	Actual Cost
104750	C	Charge for delivery, packaging and postage	Actual Cost	Actual Cost	Actual Cost
		DESIGN AND CONTRACT SERVICES			
	C	Tender specification documentation deposit (when applied)	\$210.00	\$21.00	\$231.00

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY					
PHOTOCOPYING FEES					
Fire Maps:					
105590	C	A1	\$20.00	\$2.00	\$22.00
105590	C	A3	\$7.00	\$0.70	\$7.70
105590	C	A4	\$2.50	\$0.25	\$2.75
105590	C	Binding - Spiral (each)	\$3.00	\$0.30	\$3.30
ANIMAL CONTROL					
DOG REGISTRATION LICENSE FEES					
Statutory - Dog Regulations 1976 Second Schedule					
105810	S	1 year - Unsterilised	\$50.00	Nil	\$50.00
105810	S	1 year - Sterilised	\$20.00	Nil	\$20.00
105810	S	3 years - Unsterilised	\$120.00	Nil	\$120.00
105810	S	3 years - Sterilised	\$42.50	Nil	\$42.50
105810	S	Lifetime - Unsterilised	\$250.00	Nil	\$250.00
105810	S	Lifetime - Sterilised	\$100.00	Nil	\$100.00
105810	C	Working Dog (A dog used for droving or caring for stock)	1/4 of Registration Fee	Nil	1/4 of Registration Fee
105810	C	Pensioner Concession (A person issued with a Pensioner Health Benefit Card ie Aged, Invalid, Widowed or Carers Pension)	1/2 of Registration Fee	Nil	1/2 of Registration Fee
1. All Registrations expire on 31 October each year					
2. Registrations paid after 31 May are discounted by 50%					
DOG IMPOUND FEES					
Statutory - Dog Regulations 1976 First Schedule					
105820	C	Seizure of Dog	\$90.00	Nil	\$90.00
105820	C	Sustenance of a dog per day impounded	\$15.00	Nil	\$15.00
105870	S	Unregistered Dog (s. 7(1)) - other than dangerous dog	\$200.00	Nil	\$200.00
105870	S	Unregistered Dog (s. 7(1)) - dangerous dog	\$400.00	Nil	\$400.00
105870	S	Failure to notify local government of new owner (s.16A(1))	\$200.00	Nil	\$200.00
105870	S	Registration tag, certificate offences (s.20(2)) - other than dangerous dog	\$200.00	Nil	\$200.00
105870	S	Registration tag, certificate offences (s.20(2)) - dangerous dog	\$400.00	Nil	\$400.00
105870	S	Unlawful application of sterilisation tattoo (s.20(2))	\$200.00	Nil	\$200.00

Account Code	Statutory / Council	Particulars	2015/16	GST	Total
		DOG IMPOUND FEES (cont)			
105870	S	Failure to ensure dog microchipped (s.21(1), (2))	\$200.00	Nil	\$200.00
105870	S	Failure to ensure dangerous dog microchipped (s.22(2))	\$400.00	Nil	\$400.00
105870	S	Failure to notify local government of microchip details (s.23(1))	\$200.00	Nil	\$200.00
105870	S	Removing, interfering with, dog's microchip (s.26A))	\$200.00	Nil	\$200.00
105870	S	Transfer of ownership to unmicrochipped dog (s.26B(1))	\$200.00	Nil	\$200.00
105870	S	Failure to notify microchip database company of new owner	\$200.00	Nil	\$200.00
105870	S	Failure to notify local government, microchip database company of information changes (2.26D)	\$200.00	Nil	\$200.00
105870	S	Keeping more than the prescribed number of dogs - other than dangerous dog (s.26(4))	\$200.00	Nil	\$200.00
105870	S	Keeping more than the prescribed number of dogs - dangerous dog (s.26(4))	\$400.00	Nil	\$400.00
105870	S	Breach of kennel establishment licence (s.27(2))	\$200.00	Nil	\$200.00
105870	S	Dog not wearing collar with attached registration tag (s.30(2))	\$200.00	Nil	\$200.00
105870	S	Dog not held or tethered in certain public places (s.31(3))	\$200.00	Nil	\$200.00
105870	S	Dog in exercise areas, rural areas offences (s.32(4))	\$200.00	Nil	\$200.00
105870	S	Greyhound not muzzled (s.33(3))	\$200.00	Nil	\$200.00
105870	S	Dog in place without consent (s.33A(3)) - other than dangerous dog	\$200.00	Nil	\$200.00
105870	S	Dog in place without consent (s.33A(3)) - dangerous dog	\$400.00	Nil	\$400.00
105870	S	Dog attack or chase causing physical injury (s.33D(1))	\$400.00	Nil	\$400.00
105870	S	Dog attack or chase causing no physical injury (s.33D(2A)) - other than dangerous dog	\$200.00	Nil	\$200.00
105870	S	Dog attack or chase causing no physical injury (s.33D(2A)) - dangerous dog	\$400.00	Nil	\$400.00
105870	S	Dangerous dog not wearing prescribed collar with prescribed information (s.33GA(1))	\$400.00	Nil	\$400.00
105870	S	Not complying with dangerous dog enclosure requirement (s.33GA(2))	\$400.00	Nil	\$400.00
105870	S	Not complying with commercial security dog requirements - dangerous dog (s.33GA(4))	\$400.00	Nil	\$400.00

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
	S	DOG IMPOUND FEES (cont)			
105870	S	Warning signs about dangerous dogs not displayed (s.33GA(5))	\$400.00	Nil	\$400.00
105870	S	Dangerous dog not muzzled (s.33GA(5))	\$400.00	Nil	\$400.00
105870	S	Dangerous dog not held or tethered (s.33GA(7))	\$400.00	Nil	\$400.00
105870	S	Dangerous dog not controlled by capable person (s.33GA(8))	\$400.00	Nil	\$400.00
105870	S	Dangerous dog in prohibited place (s.33GA(9))	\$400.00	Nil	\$400.00
105870	S	Dangerous dog (restricted breed) or pup advertised (s.33GC (2))	\$400.00	Nil	\$400.00
105870	S	Dangerous dog (restricted breed) or pup sold (s.33GC (3))	\$400.00	Nil	\$400.00
105870	S	Dangerous dog (restricted breed) or pup transferred (s.33GC (4))	\$400.00	Nil	\$400.00
105870	S	Buying or accepting ownership of dangerous dog (restricted breed) (s.33GD)	\$400.00	Nil	\$400.00
105870	S	Breeding, or breeding from, dangerous dog (restricted breed) (s.33GD)	\$400.00	Nil	\$400.00
105870	S	Dangerous dog (declared) sold or transferred to under 18 year old (s.33GE(2))	\$400.00	Nil	\$400.00
105870	S	Failure to notify person of responsibilities under Part VI Div. 2 (s.33K(1))	\$400.00	Nil	\$400.00
105870	S	Failure to notify local government of a dangerous dog event (s.33K(2))	\$400.00	Nil	\$400.00
105870	S	Failure to notify new local government that dangerous dog kept in its district (s. 33K(3))	\$400.00	Nil	\$400.00
105870	S	Failure to provide a notice to new owner about a dangerous dog (declared) (s.33K(4))	\$400.00	Nil	\$400.00
105870	S	Failure to provide written notice to new owner about a dangerous dog (restricted breed) or dangerous dog (commercial security dog)	\$400.00	Nil	\$400.00
105870	S	Failure to notify local government of dangerous dog's new district or death (s.33K(5))	\$400.00	Nil	\$400.00
105870	S	Failure to comply with a nuisance dog order - dog other than dangerous dog (s.38(5))	\$200.00	Nil	\$200.00
105870	S	Failure to comply with a nuisance dog order - dangerous dog (s.38(5))	\$400.00	Nil	\$400.00
105870	S	Failure to produce document when so required - dog other than dangerous dog (s.43(2))	\$200.00	Nil	\$200.00

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
	S	DOG IMPOUND FEES (cont)			
105870	S	Failure to produce document when so required - dangerous dog (s.43(2))	\$400.00	Nil	\$400.00
105870	S	Failure to give name, date of birth or address on demand - dog other than dangerous dog (s.43A)	\$200.00	Nil	\$200.00
105870	S	Failure to give name, date of birth or address on demand - dangerous dog (s.43A)	\$400.00	Nil	\$400.00
105870	C	Disposal/Destruction of dog	\$100.00	Nil	\$100.00
		CAT REGISTRATION FEES			
105830		Cat Act 2011			
105830	S	Annual registration of a cat, unless concessional fees are applicable	\$20.00	Nil	\$20.00
105830	S	3 year registration period	\$42.50	Nil	\$42.50
105830	S	3 year registration period - Pensioners	\$21.25	Nil	\$21.25
105830	S	Lifetime registration period	\$100.00	Nil	\$100.00
105830	S	Lifetime registration period - Pensioners	\$50.00	Nil	\$50.00
105830	S	Registration after 31 May in any year, for that registration year	50% of fee payable otherwise	Nil	50% of fee payable otherwise
105830	S	Annual registration for approval or renewal of approval to breed cats (per cat)	\$100.00	Nil	\$100.00
		CAT IMPOUND FEES			
105850	C	Seizure of cat	\$90.00	Nil	\$90.00
105850	C	Sustenance of a cat per day impounded	\$15.00	Nil	\$15.00
105850	C	Disposal/Destruction of cat	\$100.00	Nil	\$100.00
105840	S	Unregistered cat (s.5(1))	\$200.00	Nil	\$200.00
105840	S	Failure to ensure cat is wearing its registration tag in public (s.6(1))	\$200.00	Nil	\$200.00
105840	S	Removing, or interfering with, a cat's registration tag (s.7)	\$200.00	Nil	\$200.00
105840	S	Failure to ensure cat is microchipped (s.14(1))	\$200.00	Nil	\$200.00
105840	S	Removing, or interfering with, a cat's microchip (s.17)	\$200.00	Nil	\$200.00
105840	S	Failure to ensure cat is sterilised (s.18(1))	\$200.00	Nil	\$200.00
105840	S	Identifying a cat as sterilised that is not (s.19)	\$200.00	Nil	\$200.00
105840	S	Transfer of a cat that is not microchipped (and is not exempt) (s.23(1))	\$200.00	Nil	\$200.00
105840	S	Transfer of a cat that is not sterilised (and is not exempt) (s. 23(2))	\$200.00	Nil	\$200.00
105840	S	Failure to notify local government or microchip database company of a new owner (s.24)	\$200.00	Nil	\$200.00

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		CAT IMPOUND FEES (cont)			
105840	S	Failure to notify local government or microchip database company of a change of details (s.25)	\$200.00	Nil	\$200.00
105840	S	Breeding cats, not being an approved cat breeder (s.35(1))	\$200.00	Nil	\$200.00
105840	S	Cats not to be offered as prizes (s.41)	\$200.00	Nil	\$200.00
105840	S	Refusal by alleged offender to give information on request (s.50(2))	\$200.00	Nil	\$200.00
		VEHICLE IMPOUNDMENT			
	C	Impoundment of vehicle (plus collection and recovery costs)	\$120.00	\$12.00	\$132.00
	C	Collection of vehicle for impoundment	Refer to plant hire charges At cost	Yes	Refer to plant hire charges At cost
	C	Recovery by third party	At cost	Yes	At cost
		OTHER APPLICATIONS			
107500	S	Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)	\$2,040.00	Nil	\$2,040.00
107550	S	Application to Construct or Install an apparatus for the treatment of Sewerage (Septic Tank)	\$236.00	Nil	\$236.00
		COMMERCIAL STALL HOLDERS PERMIT (EACH)			
	C	Time and date authorised by CEO	\$150.00	Nil	\$150.00
		Not applicable to Non-profit organisations.			
		HEALTH AND INSPECTION FEES			
107500	C	Food Business - Registration	\$50.00	Nil	\$50.00
107500	C	Food Surveillance - Inspection per year	\$100.00	\$10.00	\$110.00
107500	C	Temporary Food Stall permit (each)	\$50.00	Nil	\$50.00
107500	C	Repeat/non-compliance inspections per visit (food business)	\$50.00	\$5.00	\$55.00
107500	S	Private Swimming Pool Inspection Fee	\$56.00	Nil	\$56.00
107500	C	Mobile Food Vendor License	\$100.00	Nil	\$100.00
107500	C	Mobile Food Vendor (Single Event)	\$50.00	Nil	\$50.00
107550	S	Septic Tank Application	\$118.00	Nil	\$118.00
107550	S	Issuing of a permit to use an Apparatus	\$118.00	Nil	\$118.00
107540	C	Seizure of Assets Fee	\$50.00	\$5.00	\$55.00
107540	C	Daily Assets Seizure Fee	\$10.00	\$1.00	\$11.00
N/A	C	Temporary Food Stall Permit (community group)	Free	Free	Free

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		SCHEDULE 8 - EDUCATION AND WELFARE			
		BUILDING HIRE FEES			
		Pre-Primary Building			
108620	C	Per Day	\$25.00	\$2.50	\$27.50
108620	C	Partial usage - per hour	\$10.00	\$1.00	\$11.00
		SCHEDULE 10 - COMMUNITY AMENITIES			
		TOWN PLANNING FEES			
		Maximum set by Planning and Development Regulations 2009 (Part 7 - Local Government Planning Charges)			
		1. Determination of development application (other than for an extractive industry) Where the estimated cost of the development is -			
110740	S	a) not more than \$50,000	\$147.00	Nil	\$147.00
110740	S	b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development	Nil	0.32% of the estimated cost of development
110740	S	c) more than \$500,000 but not more than \$2.5 million	\$1,700+ 0.257% for every \$1.00 in excess of \$500,000	Nil	\$1,700+ 0.257% for every \$1.00 in excess of \$500,000
110740	S	d) more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million	Nil	\$7,161 + 0.206% for every \$1.00 in excess of \$2.5 million
110740	S	e) more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$1.00 in excess of	Nil	\$12,633 + 0.123% for every \$1.00 in excess of
110740	S	f) more than \$21.5 million	\$34,196.00	Nil	\$34,196.00
110740	S	2. Determine a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus by the way of penalty, twice that fee	Nil	The fee in item 1 plus by the way of penalty, twice that fee.
110740	S	3. Determination of development application for an extractive industry where the development has not commenced or been carried out	\$739.00	Nil	\$739.00

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		TOWN PLANNING FEES (cont)			
110740	S	4. Determination of development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee	Nil	The fee in item 3 plus, by way of penalty, twice that fee
110740	S	5. Provision of a subdivision clearance -		Nil	\$75.00 per lot
110740	S	a) not more than 5 lots	\$75.00 per lot	Nil	\$75.00 per lot for the first 5 lots and then
110740	S	b) more than 5 lots but not more than 195 lots	\$35.00 per lot	Nil	\$35.00 per lot
110740	S	c) more than 195 lots	\$7,600.00	Nil	\$7,600.00
110740	S	6. Determine an initial application for approval of a home occupation where the home occupation has not commenced	\$222.00	Nil	\$222.00
110740	S	7. Determine an initial application for approval of a home occupation where the home occupation has commenced	The fee in item 6 plus, by way of penalty, twice that fee	Nil	The fee in item 6 plus, by way of penalty, twice that fee
110740	S	8. Determining the application for the renewal of an approval of a home occupation where the application is made before the approval expires	\$75.00	Nil	\$75.00
110740	S	9. Determining the application for the renewal of an approval of a home occupation where the application is made after the approval expires	The fee in item 8 plus, by way of penalty, twice that fee	Nil	The fee in item 8 plus, by way of penalty, twice that fee
110740		Renewal of home occupation	\$20.00	Nil	\$20.00
110740	S	10. Determining an application for a change of use or for an alteration or extension or change of a non - conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	\$300.00	Nil	\$300.00
110740	C	11. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply where the change or the alteration extension or change has commenced or been carried out	The fee in item 10 plus, by way of penalty, twice that fee	Nil	The fee in item 10 plus, by way of penalty, twice that fee
110740	S	12 Providing a zoning certificate	\$75.00	Nil	\$75.00
110740	S	13. Reply to a property settlement questionnaire	\$75.00	Nil	\$75.00
110740	S	14. Providing written planning advice	\$75.00	\$7.50	\$82.50
110740	C	Minor Planning Fee (for Building Under 40m ²)	\$50.00	Nil	\$50.00

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
CEMETERY FEES					
1073	C	Funeral Director's Licence (Annual)	\$100.00	Nil	\$100.00
1073	C	Single funeral permit	\$50.00	Nil	\$50.00
1073	C	Applicant for Monumental Mason's Licence	\$50.00	Nil	\$50.00
<u>Grave Digging to depth of 2.1m</u>					
1070	C	Persons 10 years and over *	\$1000.00	\$100.00	\$1100.00
1070	C	Child under 10 years *	\$400.00	\$40.00	\$440.00
1070	C	Each addition depth of 0.3m	\$165.00	\$16.50	\$181.50
1070	C	* Additional for Moorumbine Cemetery - due to hard digging (rock)	\$2100.00	\$210.00	\$2310.00
<u>Re-opening</u>					
1070	C	Person 10 years and over * (for second interment)	\$660.00	\$66.00	\$726.00
1070	C	Child under 10 years * (for second interment)	\$330.00	\$33.00	\$363.00
1070	C	Exhumation fee	\$400.00	\$40.00	\$440.00
1070	C	* Additional for Moorumbine Cemetery	\$250.00	\$25.00	\$275.00
<u>Purchase of Grant of Right of Burial - valid for 25 years</u>					
1070	C	2.4 x 1.2 metres	\$136.37	\$13.63	\$150.00
<u>Niche Wall</u>					
1070	C	Fee for interment of ashes - Wall or Rose Garden	\$100.00	\$10.00	\$110.00
<u>Reservation of Niche - valid for 25 years</u>					
1070	C	Single compartment reservation	\$136.37	\$13.63	\$150.00
1070	C	Double compartment reservation	\$227.28	\$22.72	\$250.00
1070	C	Single niche wall plaque and one standard inscription	\$250.00	\$25.00	\$275.00
1070	C	Standard double	\$370.00	\$37.00	\$407.00
1070	C	Double inscription extra	\$175.00	\$17.50	\$192.50
1070	C	Ashes removal - Exhumation	\$130.00	\$13.00	\$143.00
1070	C	Additional for interment without notice	\$250.00	\$25.00	\$275.00
1070	C	Additional for interment on a weekend or a public holiday	\$330.00	\$33.00	\$363.00
1070	C	Interment of ashes in a grave	\$275.00	\$27.50	\$302.50
1070	C	Permission to erect any monument	\$55.00	\$5.50	\$60.50
1070	C	Erection of a grave number plate	\$55.00	\$5.50	\$60.50
1070	C	Re-installment of monument, headstone etc. after re-opening	\$275.00	\$27.50	\$302.50
1070	C	Filling of grave by hand (on families' request)	\$275.00	\$27.50	\$302.50

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		REFUSE/RUBBISH DISPOSAL/ENVIRONMENT			
1060	C	Rubbish Service Fees (residential per service per annum). Fee to be charged for all habitable properties	\$280.00	Nil	\$280.00
1062	C	Rubbish Service Fees (commercial/industrial per service per annum)	\$280.00	Nil	\$280.00
1066	C	Rubbish Tip Fee For After Hours - Supervised Access	\$90.91	\$9.09	\$100.00
T7		Key Bond for after hours	\$40.00	Nil	\$40.00
1066	C	Burial of Hazardous Waste (per m3) (as per licence)	\$140.00	14	\$154.00
1066	C	Car body belonging to resident	Free	Free	Free
1066	C	Truck body belonging to resident	Free	Free	Free
1066	C	Building Rubble per m3 - Non Supervised Access	\$45.00	\$4.50	\$49.50
1066	C	Green Waste - Residents m3	Free	Nil	Free
1066	C	Green Waste - Non Residents m3	\$10.00	\$1.00	\$11.00
1066	C	Uncontaminated sand and fill - residents and non residents	Free	Free	Free
1066	C	Septic Waste - m3 (as per landfill licence)	\$20.00	\$2.00	\$22.00
1066	C	Contaminated or unsorted mixed loads m3 (as per landfill licence) - residents and non residents	\$70.00	\$7.00	\$77.00
1066	C	Oil Disposal - Non residential or commercial - per litre	\$2.50	\$0.25	\$2.75
1066	C	Passenger and Motorcycle Tyre	\$3.64	\$0.36	\$4.00
1066	C	Light truck and 4x4 vehicle Tyre	\$5.90	\$0.60	\$6.50
1066	C	Truck Tyre	\$15.90	\$1.60	\$17.50
1066	C	Super single Tyre	\$20.00	\$2.00	\$22.00
1066	C	Tyres with rims will be charges 100% on the cost of the tyre disposal cost	100% additional cost on the cost of tyre	100% additional	100% additional cost on the cost of tyre
1066	C	All other tyres as per WA Tyre Recovery Pricing	P.O.A	P.O.A	P.O.A
		SCHEDULE 11 - RECREATION AND CULTURE			
		BUILDING HIRE FEES			
1151/1150/ 1163	C	Town Hall, Pavilion & Community Centre Hire			
1151/1150/ 1163	C	Town Hall, Pavilion & Community Centre – Major event/function, weddings, wakes, parties, shows etc.	\$200.00	\$20.00	\$220.00
1151/1150/ 1163	C	Local Community Groups <u>Major Event/Function</u> receive a 50% discount on venue hire as approved by CEO.			
1151/1150/ 1163	C	Town Hall, Pavilion & Community Centre – Minor event/functions, displays, exhibitions, other community groups.	\$90.91	\$9.09	\$100.00

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		BUILDING HIRE FEES (cont)			
1151/1150/ 1163	C	Local Community Groups <u>Minor Event/Function</u> receive a 50% discount on venue hire as approved by CEO (max 3 hours hire)	\$45.00	\$4.50	\$49.50
1165	C	Chair Hire – per item per day	\$1.00	\$0.10	\$1.10
1165	C	Table Hire – per item per day	\$1.00	\$0.10	\$1.10
		RSL Building			
1175	C	Pingelly Arts and Craft Group - Annual Fee	\$100.00	\$10.00	\$110.00
		Events			
SA001/600/ 600	C	Concerts, performing arts events provided by the Shire as authorised by the CEO	CEO to approve event fee		CEO to approve event fee
SA001/600/ 600	C	Physical activity programs provided by the Shire are charged as authorised by the CEO	CEO to approve event fee		CEO to approve event fee
		Bonds (Refundable)			
T7	C	Key, each	\$40.00	Nil	\$40.00
T7	C	Key, maximum	\$150.00	Nil	\$150.00
T7	C	Cleaning/Damage	\$150.00	Nil	\$150.00
T7	C	Cutlery/Crockery	\$200.00	Nil	\$200.00
T7	C	Liquor - Authorisation must be obtained from the CEO (refer below)	\$150.00	Nil	\$150.00
		1. Deposits and hire charges are to be paid when keys are collected unless standing deposit held.			
		2. Claims for credit/refunds will not be considered unless notified by the end of the following month.			
		3. Deposits will be refunded once clearance is given by caretaker, or at close of season as appropriate.			
		4. The hirer of a public building is responsible for the first \$1,000.00 of damage incurred.			
		5. A License from the Clerk of Courts to sell liquor is required if liquor is to be sold or is included in the ticket price for a function.			
		6. Any consumption of liquor must be authorised by the CEO.			
T7	C	7. The CEO may authorise and implement an annual standing bond for community groups for the regular use of facilities and/or equipment.	\$500.00	Nil	\$500.00

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		RECREATION GROUND HIRE FEES			
1164	C	Oval Hire - Casual			
1164	C	Private hire of park / reserve as approved by CEO (Local community groups excluded from fee)			
1163	C	Oval Hire + Pavilion Toilet + Shower Use - Casual			
1163	C	Use of Pavilion Showers & Toilets - Per Person per use.			
1163	C	Use of Pavilion Showers & Toilets - Per Club/Group per use. (Key & Cleaning Bond payable)			
1164	C	Football Club (per season)			
1164	C	Hockey Club (per season)			
1164	C	Cricket Club (per season)			
1164	C	Netball Club (per season)			
		Note: Football, Hockey and Cricket Club fees include use of the Pavilion for training purposes. Minkey Hockey, Nippers Football and Primary School are exempt from oval and changeroom fees, not Community Centre charges.			
		1. The use of the Recreation Ground Oval for home game fixtures;			
		2. The use of changerooms for training nights and home game fixtures;			
		3. The use of the Community Centre facilities for home game fixtures, and;			
		4. Three (3) free additional Community Centre function hires.			
		Note: Football, Hockey and Cricket Clubs are to book all home games and training nights prior to the commencement of their respective seasons.			
1163	C	Badminton Club (per week - 20 weeks per year)	\$36.37	\$3.63	\$40.00
1164	C	Pingelly Shears (Shearing Shed Hire)	\$100.00	\$10.00	\$110.00
1164	C	Sheep sale yards and equipment	\$200.00	Nil	\$200.00
T7	C	Seasonal Cleaning Bond per club - refundable			
		Suspended for 2016/17 Financial Year			

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		COMMUNITY GYM MEMBERSHIP FEES			
1154	C	Adult	\$50.00	\$5.00	\$55.00
1154	C	Aged Pensioner (on presentation of valid aged pension card)	\$25.00	\$2.50	\$27.50
1154	C	Student (13-17 years)	\$35.00	\$3.50	\$38.50
		EQUIPMENT HIRE FEES			
		PA System			
1165	C	Bond - refundable	\$150.00	Nil	\$150.00
1165	C	Day Hire	\$50.00	\$5.00	\$55.00
1165	C	Casual Hire - per hour	\$15.00	\$1.50	\$16.50
		Piano / Keyboard			
1165	C	Bond	\$300.00	Nil	\$300.00
		Small Animal Trap			
0582	C	Bond	\$80.00	Nil	\$80.00
0582	C	Weekly Hire	\$10.00	\$1.00	\$11.00
		PLANT HIRE FEES			
		Community Bus (MR Class drivers license required)			
1162	C	Hire (per/km) - plus fuel	\$1.00	\$0.10	\$1.10
1162	C	Minimum any hire - plus fuel	\$30.00	\$3.00	\$33.00
1162	C	Full Day hire rate - plus fuel	\$200.00	\$20.00	\$220.00
		Note: The hirer has the choice to hire the Community Bus by hiring per km or the full day hire rate if the hire will exceed the minimum any hire rate. The hirer will always be charged the lesser amount.			
1162	C	Minimum cleaning charge for the first hour	\$55.00	\$5.50	\$60.50
1162	C	Any additional cleaning requirements in addition to the first hour will be charged per 15 minute blocks at the rate of	\$20.00	\$2.00	\$22.00
T7	C	Bond	\$100.00	Nil	\$100.00
		Note: The hirer of the Community Bus is responsible for the first \$1,000 for any malicious damage caused.			

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		SWIMMING POOL FEES			
		<u>Entry Fee</u>			
1156	C	Adult	\$2.27	\$0.23	\$2.50
1156	C	Child/Pensioner	\$0.91	\$0.09	\$1.00
1156	C	Family (2 Adults + Children)	\$5.91	\$0.59	\$6.50
1156	C	Spectators	\$0.91	\$0.09	\$1.00
1156	C	Swimming school classes (school and VacSwim)	\$0.91	\$0.09	\$1.00
		Free entry for school holidays for all users as approved by the CEO			
		No pool entry fees (or usage fees) are to be charged for school swimming carnivals.			
		<u>Season Tickets</u>			
1157	C	Child	\$15.00	\$1.50	\$16.50
1157	C	Adult	\$40.00	\$4.00	\$44.00
1157	C	Family	\$100.00	\$10.00	\$110.00
		<u>Hire of pool (by arrangement)</u>			
1156	C	per hour (minimum 1 hour)	\$100.00	\$10.00	\$110.00
1156	C	maximum (3 hours)	\$300.00	\$30.00	\$330.00
		SCHEDULE 12 - TRANSPORT			
		UNSEALED ROAD MAINTENANCE CONTRIBUTION			
1226	C	This fee will only be applicable when Council has approved conditional business access to an unsealed road. Maintenance agreement with Council is per tonne/per kilometre or part thereof.	\$0.18	\$0.02	\$0.20

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
SCHEDULE 13 - ECONOMIC SERVICES					
PHOTOCOPYING FEES					
1353	C	Building Plan Search Fee (plus photocopy charges)	\$15.00	Nil	\$15.00
BUILDING FEES					
Statutory - Building Services (Complaint Resolution and Administration) Act 2011					
Building Services Levy					
102220	S	Building Permit (Over \$45,000)	0.137% of work value	Nil	0.137% of work value
102220	S	Building Permit (\$45,000 or less)	\$61.65	Nil	\$61.65
102220	S	Demolition Permit (Over \$45,000)	0.137% of work value	Nil	0.137% of work value
102220	S	Demolition Permit (\$45,000 or less)	\$61.65	Nil	\$61.65
102220	S	Occupancy Permit or Building Approval Certificate (s.47,49, 50 or 52 of Building Act 2011)	\$61.65	Nil	\$61.65
102220	S	Occupancy Permit or Building Approval Certificate for Unauthorised Work (Over \$45,000 (s.51 of Building Act 2011))	0.274% of work value	Nil	0.274% of work value
102220	S	Occupancy Permit or Building Approval Certificate for Unauthorised Work (\$45,000 or less (s.51 of Building Act 2011))	\$123.30	Nil	\$123.30
APPLICATIONS FOR BUILDING / DEMOLITION					
113310	S	Certified - Classes 1 and 10 (of declared value)	0.19%	Nil	0.19%
113310	S	Certified - Classes 2 to 9 (of declared value)	0.09%	Nil	0.09%
113310	S	Uncertified - Classes 1 and 10 (of declared value)	0.32%	Nil	0.32%
113310	S	Minimum Fee any class	\$96.00	Nil	\$96.00
113310	S	Application for Demolition Permit - Class 1 and 10	\$96.00	Nil	\$96.00
113310	S	Application for Demolition Permit - Class 2 to 9	\$96.00 per storey	Nil	\$96.00 per storey
113310	S	Application to extend time during which building or demolition permit has effect.	\$96.00	Nil	\$96.00
APPLICATION FOR OCCUPANCY PERMITS / BUILDING APPROVAL CERTIFICATES					
Statutory - Building Regulations 2012 Schedule 2 Application for:					
113310	S	Occupancy Permit for a completed building (s.46)	\$96.00	Nil	\$96.00
113310	S	Temporary Occupancy Permit for incomplete building (s.47)	\$96.00	Nil	\$96.00
113310	S	Modification of an Occupancy Permit for additional use of a building on temporary basis (s. 48)	\$96.00	Nil	\$96.00

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		APPLICATION FOR OCCUPANCY PERMITS / BUILDING APPROVAL CERTIFICATES (cont)			
113310	S	Replacement Occupancy Permit for permanent change of the building's use, classification (s.49)	\$96.00	Nil	\$96.00
113310	S	Occupancy Permit or Building Approval Certificate for registration of strata scheme, plan of re-subdivision	\$10.60 per strata unit (min. \$105.80)	Nil	\$10.60 per strata unit (min. \$105.80)
113310	S	Occupancy Permit for a building in respect of which unauthorised work has been done (s. 51(2))	0.18% of work value (min. \$96.00)	Nil	0.18% of work value (min. \$96.00)
113310	S	Building Approval Certificate for a building in respect of which unauthorised work has been done (s.51(3))	0.38% of work value (min. \$96.00)	Nil	0.38% of work value (min. \$96.00)
113310	S	Replacement Occupancy Permit for an existing building (s.52(1))	\$96.00	Nil	\$96.00
113310	S	Building Approval Certificate for an existing building where unauthorised work has not been done (s.52(2))	\$96.00	Nil	\$96.00
113310	S	Extension of time during which an occupancy permit or building approval certificate has effect (s.65(3)(a))	\$96.00	Nil	\$96.00
		OTHER APPLICATIONS			
102230	S	BCITF Levy (over \$20,000) (of declared value) (Statutory)	0.20%	Nil	0.20%
T7	C	Relocated Secondhand Dwelling Bond	\$5,000.00	Nil	\$5,000.00
103310	S	Application as defined in regulation 31 (for each building standard in respect of which declaration is sought)	\$2,123.00	Nil	\$2,123.00
103310	S	Local Government approval of battery powered smoke alarms	\$176.30	Nil	\$176.30
		TOWN PLANNING FEES			
113510	C	Rural Address Fee - supply and erection	\$50.00	\$5.00	\$55.00
		CARAVAN PARK FEES			
		Site utilising power, water or ablutions (including RVs and tents)			
		Powered Sites			
113300	C	per night (up to 2 people)	\$22.73	\$2.27	\$25.00
113300	C	per week (up to 2 people)	\$136.36	\$13.64	\$150.00
113300	C	per week (permanent after 3 months)	\$136.00	Nil	\$136.00
113300	C	extra person (over 6 years of age)	\$10.00	\$1.00	\$11.00
113300	C	extra person (over 6 years of age) (permanent after 3 months)	\$10.00	Nil	\$10.00
113300	C	Showers (itinerants) per person	\$7.00	\$0.70	\$7.70

Account Code	Statutory / Council	Particulars	2015/16	GST	Total
		CARAVAN PARK FEES (cont)			
		Unpowered Sites (including RVs and Tents)			
113300	C	per night (up to 2 people)	\$15.00	\$1.50	\$16.50
113300	C	per week (up to 2 people)	\$81.82	\$8.18	\$90.00
113300	C	extra person (over 6 years of age)	\$5.00	\$0.50	\$5.50
113300	C	Showers (itinerants) per person	\$7.00	\$0.70	\$7.70
		Oval Site Unpowered			
113300	C	RV (Self Contained) only requiring dump site - No Power	\$10.00	\$1.00	\$11.00
		Caravan Clubs / Group Bookings			
113300	C	Site Only	\$72.73	\$7.27	\$80.00
113300	C	Site and Pavilion Facilities and Building			
		STANDPIPE WATER CHARGE			
			Suspended for 2016/17 Financial Year		
113320	C	1 KL (per 1,000 Litres)	\$3.65	Nil	\$3.65
113320	C	Invoice Charge	\$30.00	\$3.00	\$33.00
		SCHEDULE 14 - OTHER PROPERTY AND SERVICES			
		ENGINEERING SERVICES			
		Engineering Private Works and wet hire of plant as approved by CEO			
114700	C	Administration Charge per invoice - only apply to non residents and commercial works or contractors	\$127.27	\$12.72	\$140.00
		Wet plant hire (per hour, minimum of one hour)			
		- Front end loader	\$175.00	\$17.50	\$192.50
114700	C	- Tip truck - 10m3	\$150.00	\$15.00	\$165.00
114700	C	- Tip truck - 6m3	\$130.00	\$13.00	\$143.00
114700	C	- Tip truck - 3m3	\$100.00	\$10.00	\$110.00
114700	C	- Rollers	\$190.00	\$19.00	\$209.00
114700	C	- Tractor/Broom	\$150.00	\$15.00	\$165.00
114700	C	- Road patching maintenance truck (plus materials)	\$190.00	\$19.00	\$209.00
114700	C	- Sign truck (plus materials)	\$120.00	\$12.00	\$132.00
114700	C	- Water truck (large) (plus water)	\$140.00	\$14.00	\$154.00
114700	C	- Water truck (small) (plus water)	\$110.00	\$11.00	\$121.00
114700	C	- Tractor	\$100.00	\$10.00	\$110.00

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		ENGINEERING SERVICES (cont)			
114700	C	- Tractor and slasher	\$140.00	\$14.00	\$154.00
114700	C	- Tractor and mower	\$130.00	\$13.00	\$143.00
114700	C	- Grader/Mower	\$190.00	\$19.00	\$209.00
114700	C	- Backhoe	\$160.00	\$16.00	\$176.00
114700	C	- Bobcat (includes attachments)	\$130.00	\$13.00	\$143.00
114700	C	- Mowers with catchers	\$90.00	\$9.00	\$99.00
114700	C	- Out front ride on mower	\$90.00	\$9.00	\$99.00
114700	C	- Small ride on mower	\$65.00	\$6.50	\$71.50
		Plant Hire (per hour, minimum of one hour):			
114700	C	- SAM sign	\$110.00	\$11.00	\$121.00
114700	C	- Trailer box	\$10.00	\$1.00	\$11.00
114700	C	- Trailer large car	\$20.00	\$2.00	\$22.00
114700	C	- Trailer heavy plant	\$35.00	\$3.50	\$38.50
114700	C	- Spray unit and vehicle (excluding chemicals)	\$50.00	\$5.00	\$55.00
		Plant Hire (per hour, minimum of one hour):			
114700	C	- 4 x 4 ute (per day)	\$140.00	\$14.00	\$154.00
114700	C	- 4 x 4 ute (per hour)	\$80.00	\$8.00	\$88.00
114700	C	- 2 x 4 ute (per day)	\$115.00	\$11.50	\$126.50
114700	C	- 2 x 4 ute (per hour)	\$60.00	\$6.00	\$66.00
114700	C	- Small sedan (per hour)	\$55.00	\$5.50	\$60.50
114700	C	- Large sedan (per hour)	\$65.00	\$6.50	\$71.50
		<i>Note: all plant hire rates include operator labour costs as plant will not be dry hired unless approved by CEO for other local government use at agreed rates.</i>			
		1. All Plant hired (excluding Community Bus) to be operated by Shire of Pingelly Staff.			
		2. Minor Plant is not to be hired out unless specifically authorised by CEO.			
		3. Professional or skilled personal services only when not using plant refer to Schedule 4 for fees.			

Account Code	Statutory/ Council	Particulars	2015/16	GST	Total
		SALE OF MULCH AND SAND			
114760	C	Mulch m3	\$15.00	\$1.50	\$16.50
114760	C	Sand (yellow) m3	\$20.00	\$2.00	\$22.00
114760	C	Gravel m3	\$25.00	\$2.50	\$27.50
114760	C	Blue Metal m3	\$85.00	\$8.50	\$93.50
114760	C	Mixed Stone m3	\$30.00	\$3.00	\$33.00
		Delivery Charge in town (includes Pingelly Heights):			
114760	C	Large Truck (6m3 and above)	\$65.00	\$6.50	\$71.50
114760	C	Small Truck (any truck smaller than 6m3)	\$55.00	\$5.50	\$60.50
114760	C	Delivery charge out of town	Refer to Plant Hire Charges - hourly	At Cost	Refer to Plant Hire Charges - hourly
		SALE OF PAVING AND SLABS			
	C	Paving bricks	\$8.00m2	\$0.80	\$8.80
	C	Concrete Slabs 600 x 600 x 50mm (each)	\$3.00	\$0.30	\$3.30

Attachment 3

15.4 Councillor Payments and Allowances

Determination for Local Government Elected Members Pursuant to Section 7B of the Salaries and Allowances Act 1975



WESTERN AUSTRALIA
SALARIES AND ALLOWANCES ACT 1975
DETERMINATION OF THE
SALARIES AND ALLOWANCES TRIBUNAL
FOR LOCAL GOVERNMENT
CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS

Pursuant to Section 7A and 7B

12 April 2016

PREAMBLE

1. Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') at intervals of not more than 12 months, to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Section 7B(2) of the SA Act requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine -
 - the amount of fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
 - the amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
 - the amount of allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.

CURRENT INQUIRY

3. In discharging its statutory requirement with respect to the remuneration of local government Chief Executive Officers (CEOs) and elected members, the Tribunal has:
 - advertised for public submissions;
 - invited local governments and regional local governments to raise any issues relevant to the remuneration paid to their CEO or to the determination of fees, expenses and allowances for elected council members;
 - met with representatives from 22 local governments in regional areas of WA;

- surveyed local governments and regional local governments as to the remuneration being paid to CEOs and regarding the fees paid to elected council members;
- considered relevant labour market and economic data; and
- sought advice from the Statutory Adviser, Ms Jennifer Mathews, Director General, Department of Local Government and Communities (DLGC).

SUBMISSIONS

4. An advertisement calling for public submissions to the Tribunal's inquiry appeared in *The West Australian* newspaper on 15 February 2016, with a closing date of 18 March 2016, and on the Tribunal's website at <http://www.sat.wa.gov.au/LatestNews/Pages/Default.aspx>.
5. On 9 February 2016, the Tribunal emailed local governments and regional local governments to invite submissions. The Western Australian Local Government Association (WALGA) and the Western Australian division of the Local Government Managers Australia (LGMA) were also invited to make submissions to the inquiry.
6. Local governments were provided with a template submission form to ensure the Tribunal was able to capture data on a broad range of issues including:
 - major growth and development;
 - significant social and economic issues;
 - significant demand to service and support non-resident needs;
 - high impact environmental management issues and responsibilities;
 - greater diversity of services delivered than normally provided by similar sized local governments;
 - recruitment issues;
 - remuneration issues; and
 - other distinguishing features.
7. A total of 16 submissions were received. No submissions were received from members of the public.
8. Aside from those local governments who requested an increase or maintenance in classification, matters raised in the submissions were:
 - the amendment of the 0.2% operating revenue limit on the Mayor/President/Chairperson; and
 - the way that the Regional/Isolation Allowance is calculated.
9. The Tribunal considered all feedback received.

SURVEY

10. On 9 February 2016, a survey was provided to local government and regional local governments in order to obtain information relating to the remuneration provided to CEOs and the fees provided to elected members

11. Only four of the 147 local governments failed to respond to the survey, as identified in the determination.

ASSISTANCE FROM STATUTORY ADVISOR

12. The Tribunal sought advice from Ms Jennifer Mathews, Director General, DLGC, who was appointed by the Premier under section 10(4)(c) of the SA Act, to assist the Tribunal in its inquiries into to the remuneration of local government and regional local government CEOs.

CONSIDERATIONS

13. In undertaking this determination, the Tribunal is mindful of the magnitude and complexity of the local government sector. There are 138 local governments and 9 regional local governments in WA, which in 2014-15 accounted for a total operating and capital expenditure of approximately \$6.4 billion. There are approximately 16,000 Full Time Equivalent (FTE) employees spread across geographic areas ranging from 1.5 square kilometres to 371,696 square kilometres.
14. The Tribunal has taken into account sections 2.7 to 2.10 and 5.41 of the LG Act which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies and the functions of local government CEOs.
15. The information received from individual local governments, CEOs and the Statutory Advisor ensures the Tribunal is informed on developments across the sector.

Local Government population, expenditure and staff levels

16. The Tribunal requested and received the following data from the DLGC:
 - Population as at 31 March 2015 (ABS Catalogue 3218.0);
 - Total FTE employees 2014-15;
 - Operating expenditure 2014-15; and
 - Three year averaged capital expenditure (2012-13 to 2014-15).

Labour market and economic data

17. The Tribunal's Determination issued in June 2015 reflected the serious challenges facing the Western Australian economy and provided no increase to the remuneration of CEOs or to the fees and allowances provided to elected members .
18. The Tribunal has noted the Government's 2015-16 Mid-year Review and the Quarterly Financial Results Report - December 2015, published on 25 February 2016, which outlined the challenging economic and fiscal outlook of the state in general.
19. As reflected in Treasury information, the impact of these challenges is reflected across the community. Employment figures show the slowdown in the domestic economy and employment growth is expected to slow in 2015-16. Part-time hiring increased by 2.5% in annual average terms to October 2015, but growth in full-time hiring was much weaker at 1%.

20. The unemployment rate rose from 5.2% to 6.0% over the year to February 2016. The seasonally adjusted participation rate in Western Australia decreased to 67.7% in February 2016, down from a rate of 68.2% in January.
21. In 2014-15, growth in household consumption fell to 1.1%, the lowest rate of growth in 25 years and outside the GFC period. Discretionary spending has also been weak.
22. Business investment fell by 12.3% in 2014-15. This is a larger decline than the 10.5% fall estimated at Budget. It is also the second consecutive contraction in investment since it peaked at a record level of \$78.7 billion in 2012-13.
23. Economic data released for December 2015 indicated that Perth's Consumer Price Index increased by 1.5% In year-ended terms. Western Australia's Wage Price Index rose by 2.0% in annual average terms to December 2015, the lowest since the series commenced in 1998. The Public Sector Wage Price Index increased by 3.2% in that period, but the Private Sector Wage Price Index increased more slowly, by 1.7%.
24. In statements supporting the release of the Public Sector Wages Policy Statement 2016, the Treasurer and Minister for Commence linked the Consumer Price Index to the State Government's decision to limit pay rises of 1.5% per annum for public sector employees, consistent with the Department of Treasury's forecast of the CPI in 2015-16. The policy will apply to all public sector industrial agreements expiring on or after 1 June 2016. While acknowledging that this policy does not apply to local governments, it does provide illustration around the community expectations for wages growth of government officers whose salaries or fees are derived from taxes or rates.

Band allocation model

25. The Tribunal continues to utilise the four band classification model adopted in its 2012 determination. The model provides for a range of factors to be taken into account including:
 - major growth and development;
 - strategic planning, including risk management;
 - infrastructure development and asset management;
 - significant social/economic/environmental issues;
 - significant demand to service and support non-resident needs;
 - diversity of services;
 - community involvement and advocacy;
 - state or national negotiations;
 - operational and managerial requirements;
 - capacity to pay;
 - total expenditure;
 - population; and
 - FTEs.
26. The Tribunal considered all local governments and regional local governments placed near the top or bottom of a band with the potential to change bands, regardless of whether a

submission was received. Particular attention was given to those local governments and regional local governments where expenditure, population and/or FTE figures had significantly increased over the 2014-15 financial year. This is based on the range of factors identified under the band allocation model and not just consideration of one or two indicators of growth in isolation. The Tribunal will continue to review the circumstances of regional and remote local governments to ensure that the particular issues relevant to those local governments are accommodated with the band allocation model.

27. The Tribunal emphasises that there is significant room for growth within each band before an increase in classification is warranted. A request for an increase in classification will only be recognised where it is demonstrated that the local government or regional local government has experienced a substantial and sustained increase in work value.

Training for elected council members

28. The Tribunal will continue to monitor outcomes of training programs for elected members during 2016-2017 with a view to considering future approaches.

Survey Results

29. The survey shows that the vast majority of CEOs (85%) are remunerated at either the middle (26-74th percentile) or top (above the 75th percentile) of their respective band ranges. Only four local governments reported a remuneration package in the bottom 25th percentile of their band ranges.
30. There are twelve local governments with a Preserved CEO currently remunerating above the determined range. Although Preserved CEOs, as defined by the LG Act, do not fall under the jurisdiction of the Tribunal, Local Governments are reminded that they are required by clause 43(4) of the LG Act to take into account any determination of the Tribunal when renewing a contract of a Preserved CEO.
31. In regards to Elected Members, the responses shows that all local governments provide fees within the bands determined by the Tribunal, as is required. Only one local government reported that it provides no payment to Elected Members. This indicates that the Members, acting independently, have waived their right to receive fees.
32. Forty-one of the 143 local governments that provided a response remunerate their members with a per meeting fee. Of these forty-one, four were Band 3 local governments, thirty-four were Band 4 local governments and three were regional local governments.

CEO Regional/Isolation Allowance

33. The Regional/Isolation Allowance is available to all local governments listed under Part 3 of this determination. The Allowance is discretionary and local governments have the flexibility to determine an appropriate payment not exceeding the maximum annual figure stated.
34. All but one of the eligible local governments responded to the Tribunal's Survey. Of these, 24 provided information indicating that they were paying their CEO some form of

Regional/Isolation Allowance. Eight CEOs reported receiving the maximum annual allowance. The total amount of Regional/Isolation Allowance paid ranged from \$5,000 to \$65,826.

35. The Tribunal reminds eligible local governments that although the Regional/Isolation Allowance is additional to the TRP, it is to be paid as salary and may attract the superannuation guarantee. As the superannuation guarantee forms part of a CEO's TRP, caution should be taken to ensure that provision of this allowance does not result in the maximum of the awarded TRP range being exceeded.
36. When the Tribunal introduced the Regional/Isolation Allowance in 2012 it was designed to allow regional and remote local governments the ability to compensate for factors that affected their ability to recruit CEOs. These were:
- **Remoteness:** Issues associated with the vast distances separating communities within a Local Government or distance of the Local Government from Perth or a Regional Centre;
 - **Cost of living:** The increased cost of living in some regional areas;
 - **Social Disadvantage:** The lack of specialist health services, schooling opportunities for children, employment opportunities for spouse, lack of lifestyle commodities found in Perth and regional centres and access to professional and personal support networks;
 - **Dominant industry:** The impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry;
 - **Attraction/retention:** being able to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry;
 - **Community expectations:** the pressure the above factors impose on a CEO where professional or operational expertise is not readily available.
37. The Allowance is designed to accommodate all of these factors. This approach is more relevant to Western Australia's circumstances compared to the Accessibility/Remoteness Index of Australia (ARIA) method, which was put forward in submissions. A local government that can demonstrate specific needs may apply to the Tribunal for a review of the amount determined.
38. The Tribunal has reviewed the allowance provided to the four Pilbara local governments. It found that the pressures on the recruitment and retention of CEOs due to the mining industry and cost of living pressures has been greatly reduced. This is reflected in the *Cost of doing Business in the Pilbara – August 2015* publication from the Regional Development Australia – Pilbara which states:

Investment in the resources sector has declined further, with a sharper decrease in construction activity. Employment and population growth have continued to slow down. As a result, as anticipated in the 2013 and 2014 reports, costs have fallen for some items, particularly the costs of accommodation and remuneration (wages and benefits) in all centres. This

reduction in costs is a positive development and will eventually contribute to stabilising the economy and opening up opportunities.”¹

39. The report notes that while price pressures in the Pilbara remain high, they are reducing to the mean level after the historic highs that resulted from the mining boom. This has been reflected at the State government level where there has been significant reductions to the district allowance provided to public servants and special division office holders in the Pilbara.

Annual review process and provision of data to the Tribunal

40. The Tribunal will continue to request information annually regarding the amounts of fees, expenses and allowances paid to local governments and regional local government elected council members and remuneration provided to CEOs.
41. The Tribunal appreciates the feedback received regarding improvements to the questionnaire process and will look to implement these changes for the 2017 inquiry.
42. Local governments and regional local governments are advised to record all figures for each elected member and CEO relevant to each section of the determination.

CONCLUSIONS

43. The Tribunal has determined a general adjustment of 1.5 percent to the band ranges.
44. The Tribunal notes that a majority of local governments retain the capacity to provide an increase above this percentage within the current band parameters. Each local government must satisfy itself that there is sound justification to award any increase within their allotted band in the current economic climate.
45. The Tribunal has considered all local governments with potential to change classification by being upgraded or downgraded. In reviewing the classification framework, band allocation model and all other relevant information, the Tribunal has upgraded the Cities of Albany, Bunbury and Busselton from Band 2 to Band 1. While the Tribunal acknowledges that other local governments have experienced differing levels of growth and increased complexity, it was considered that this growth can be accommodated within their existing band classification.
46. The CEO of the Murchison Regional Vermin Council has been classified for the first time upon advice that the position may be undertaken separately from its member council CEOs in the future.
47. The Tribunal has reduced the Regional/Isolation Allowance for the four Pilbara local governments by \$10,000. Responses provided to the remuneration survey show that this will not result in a reduction of the actual remuneration provided to the current CEO as there was either sufficient space within the total reward package to accommodate the reduction or the

¹ *Cost of doing Business in the Pilbara – August 2015*
<http://www.rdapilbara.org.au/resources/site1/General/Publication%20Reports/16829%20RDA%20Cost%20of%20Doing%20Business%20in%20the%20Pilbara%202015%20WEB.pdf>

CEO was a preserved CEO. The reduction brings the allowance more in line with other regional areas. The Tribunal will continue to monitor the economic conditions to determine if any further reductions are required in the Pilbara or other areas.

48. The Tribunal has removed the 0.2% of operating revenue limit on the Mayor/President Annual Allowance. Evidence showed that this limit only affected a minority of local governments and resulted in administrative difficulties. The Tribunal considers that the ranges provided in this determination are sufficient and is confident that each local government has the ability to set an appropriate amount within that range.
49. The Tribunal has made no further changes to its determination.
50. The Tribunal reinforces its preference for the reimbursement of actual expenses wherever possible and, accordingly, has maintained the annual allowances for information and communication technology (ICT) and travel and accommodation. Although these annual allowances are to be paid in lieu of reimbursement of such expenses, the Tribunal maintains the fundamental principle that elected council members should not be out of pocket for expenses properly incurred in the fulfilment of their duties and that any expense incurred beyond the annual allowance amount received should continue to be reimbursed in accordance with the LG Regulations.
51. Nothing in this determination shall be interpreted and/or applied in such a manner as to circumvent the intention of the Tribunal to ensure transparency and accountability in the remuneration of Local Government CEOs and the provision of fees, expenses and allowances to elected members.
52. Information on the remuneration of CEOs and elected council members is available to the public under section 5.94 of the LG Act or through the minutes of council meetings.
53. In conclusion, the Tribunal would like to acknowledge those who assisted with this inquiry. Information provided enabled the Tribunal to appreciate the issues impacting various local governments and the sector generally, and also gain feedback regarding the effectiveness of its determinations.

This determination will now issue.

Signed on 12 April 2016.

W S Coleman AM
CHAIRMAN

C A Broadbent
MEMBER

B J Moore
MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

**DETERMINATION FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS
AND ELECTED MEMEBRS PURSUANT TO SECTION 7A AND 7B OF THE
SALARIES AND ALLOWANCES ACT 1975**

CONTENTS

Part 1: Introductory Matters

- 1.1 Short Title
- 1.2 Commencement
- 1.3 Content and intent
- 1.4 Terms used
- 1.5 Pro rata payments
- 1.6 Local government band allocations

Part 2: Total Reward Package

- 2.1 General
- 2.2 Local Government classification
- 2.3 Regional Local Government classification

Part 3: Regional/Isolation Allowance

- 3.1 General
- 3.2 Regional/Isolation Allowance

Part 4: Housing Allowance

- 4.1 General
- 4.2 Housing Allowance

Part 5: Motor Vehicle Allowance

- 5.1 General
- 5.2 Private benefit value

Part 6: Meeting Attendance Fees

- 6.1 General
- 6.2 Council meeting attendance fees – per meeting
- 6.3 Committee meeting and prescribed meeting attendance fees – per meeting
- 6.4 Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees

Part 7: Annual Allowance for a Mayor, President, Chairman, Deputy Mayor, Deputy President and Deputy Chairman

- 7.1 General
- 7.2 Annual allowance for a mayor, president or chairman
- 7.3 Annual allowance for a deputy mayor, deputy president or deputy chairman

Part 8: Expenses to be Reimbursed

- 8.1 General
- 8.2 Extent of expenses to be reimbursed

Part 9: Annual Allowances in lieu of Reimbursement of Expenses

- 9.1 General
- 9.2 Annual allowances determined instead of reimbursement for particular types of expenses

Schedule 1: Local Government Band Allocations

Schedule 2: Local Government Non-respondents

Explanatory Notes

PART 1: INTRODUCTORY MATTERS

This Part deals with some matters that are relevant to the determination generally.

1.1 Short title

This determination may be cited as the *Local Government Chief Executive Officers and Elected Members Determination No. 1 of 2016*.

1.2 Commencement

This determination comes into operation on 1 July 2016.

1.3 Content and intent

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to
 - a. Chief Executive Officers (CEOs);
 - b. Acting Chief Executive Officers; and
 - c. Elected Members
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one Local Government CEO position only. In the case of a person being appointed to undertake the duties of more than one CEO position simultaneously, the relevant Local Governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a Local Government undergoes an amalgamation or a rezoning of Local Government boundaries, the Local Government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8 to elected council members. The determination applies to elected council members who are members of the council of a local government. Under the LG Act section 3.66, it also applies to elected council members who are members of the council of a regional local government.

- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the amount determined by the Tribunal will be payable to an eligible elected council member.
- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairmen of regional local governments and to remunerate them for the performance of the duties associated with their office.

1.4 Terms used

In this determination, unless the contrary intention appears -

chairman means a person who is elected or appointed from among the members of a council of a regional local government as its chairman;

committee meeting means a meeting of a committee of a council where the committee comprises –

- (a) council members only; or
- (b) council members and employees of the local government or regional local government;

council –

- (a) in relation to a local government, means the council of the local government;
- (b) in relation to a regional local government, means the council of the regional local government;

council member –

- (a) in relation to a local government –

- (i) means a person elected under the LG Act as a member of the council of the local government; and
 - (ii) includes the mayor or president of the local government;
- (b) in relation to a regional local government –
- (i) means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and
 - (ii) includes the chairman of the regional local government;

LG Regulations means the *Local Government (Administration) Regulations 1996*;

mayor means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

president means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

1.5 Pro rata payments

The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

1.6 Local government band allocations

Unless the contrary intention appears, local governments are allocated in this determination to the bands set out in Schedule 1 of this determination. Regional local governments are allocated to a Band only in regards to CEOs.

PART 2: TOTAL REWARD PACKAGE

This Part deals with the remuneration payable to Chief Executive Officers.

2.1 GENERAL

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
 - a. Base salary;
 - b. Annual leave loading;
 - c. Associated FBT accrued (total annual amount of fringe benefits tax paid by the Local Government for all fringe benefits provided to a CEO);
 - d. Association membership fees;
 - e. Attraction/retention allowance, not being provided under Part 3;
 - f. Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination;
 - g. Cash bonus and performance incentives;
 - h. Cash in lieu of a motor vehicle;
 - i. Fitness club fees;
 - j. Grooming/clothing allowance;
 - k. Health insurance;
 - l. School fees and/or child's uniform;
 - m. Superannuation (all mandatory and non-mandatory employer superannuation contributions);
 - n. Travel or any other benefit taken in lieu of salary;
 - o. Travel for spouse or any other member of family;

- p. Unrestricted entertainment allowance;
 - q. Utilities allowance (any water, power or other utility subsidy provided to the CEO); and
 - r. Any other form of payment, in cash or not, in consideration of a reward or benefit of the CEOs duties.
- (4) The only exclusions from the TRP are:
- a. The items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the provision of a motor vehicle or accommodation are to be included as part of the TRP);
 - b. Employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
 - c. Those items that are considered to be a tool of trade by the Local Government (i.e. the equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

2.2 LOCAL GOVERNMENT CLASSIFICATION

- (1) The ranges of TRP in Table 1 apply where a local government or regional local government has been classified into the relevant band.

Table 1: Local Government band classification – Total Reward Package range

Band	Total Reward Package
1	\$247,896 - \$375,774
2	\$204,455 - \$316,586
3	\$156,356 - \$256,711
4	\$126,956 - \$198,210

- (2) Local Governments have been classified in Schedule 1.

(3) Regional Local Governments have been classified in Table 2 below.

Table 2: Regional Local Government band classification

Regional Local Government	Band
Bunbury-Harvey Regional Council	4
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Pilbara Regional Council	4
Rivers Regional Council	3
Southern Metropolitan Regional Council	2
Tamala Park Regional Council	2
Western Metropolitan Regional Council	4

(4) A person who holds a dual appointment of the CEO of the Shire of Cunderdin and the CEO of the Shire of Tammin, shall be entitled to receive a TRP range from the bottom of Band 4 (\$126,956) to a maximum of \$218,031 (which represents the top of Band 4 plus 10%).

PART 3: REGIONAL/ISOLATION ALLOWANCE

This Part deals with the Regional/Isolation Allowance that may payable to Chief Executive Officers from Local Governments identified in this Part.

3.1 GENERAL

- (1) Local Governments listed under Table 3 in this Part have access to an amount additional to the Total Reward Package for CEO remuneration in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those Local Governments.
- (2) Local Governments are not required to pay all or any of this amount and the payment of this allowance is at the discretion of the Local Government, albeit within the parameters set by the Tribunal
- (3) When a Local Government chooses to use all or any of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (4) When a Local Government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

3.2 REGIONAL/ISOLATION ALLOWANCE

- (1) Local Governments eligible to for the Regional/Isolation Allowance have been classified in Table 3 to follow.

Table 3: Regional/Isolation Allowance

Local Government	Maximum Regional/Isolation Allowance Per Annum
Ashburton Shire	\$45,000
Broome Shire	\$35,000
Carnamah Shire	\$30,000
Carnarvon Shire	\$30,000
Chapman Valley Shire	\$30,000
Coolgardie Shire	\$30,000
Coorow Shire	\$30,000
Cue Shire	\$40,000
Derby-West Kimberley Shire	\$45,000
Dundas Shire	\$30,000
East Pilbara Shire	\$45,000
Esperance Shire	\$25,000
Exmouth Shire	\$35,000
Geraldton-Greenough City	\$25,000
Halls Creek Shire	\$65,000
Irwin Shire	\$30,000
Jerramungup Shire	\$25,000
Kalgoorlie-Boulder City	\$30,000
Karratha City	\$60,000
Kent Shire	\$10,000
Kondinin Shire	\$10,000
Kulin Shire	\$10,000
Lake Grace Shire	\$10,000
Laverton Shire	\$40,000
Leonora Shire	\$40,000
Meekatharra Shire	\$40,000
Menzies Shire	\$30,000
Merredin Shire	\$10,000
Mingenew Shire	\$30,000
Morawa Shire	\$30,000
Mount Magnet Shire	\$30,000
Mount Marshall Shire	\$10,000
Mukinbudin Shire	\$25,000
Murchison Shire	\$30,000

Local Government	Maximum Regional/Isolation Allowance Per Annum
Narembeen Shire	\$10,000
Ngaanyatjarraku Shire	\$40,000
Northampton Shire	\$30,000
Nungarin Shire	\$10,000
Perenjori Shire	\$30,000
Port Hedland Town	\$60,000
Ravensthorpe Shire	\$30,000
Sandstone Shire	\$30,000
Shark Bay Shire	\$35,000
Three Springs Shire	\$30,000
Upper Gascoyne Shire	\$35,000
Westonia Shire	\$25,000
Wiluna Shire	\$40,000
Wyndham-East Kimberley Shire	\$45,000
Yalgoo Shire	\$30,000
Yilgarn Shire	\$25,000

PART 4: HOUSING ALLOWANCE

This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.

4.1 GENERAL

- (1) In recognition of the need for Local Governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, Local Governments are able to utilise this allowance as required.
- (2) When a Local Government chooses to utilise this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the Local Government Area within which the CEO is employed.
- (4) Local Governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

4.2 APPLICABLE HOUSING ALLOWANCE

- (1) Where a Local Government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the Local Government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a Local Government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the Local Government leased property shall be the annual actual costs of the accommodation lease.

PART 5: MOTOR VEHICLE

This Part deals with the provision of motor vehicles to Chief Executive Officers.

5.1 GENERAL

- (1) For Local Governments listed in Table 3 under Part 3 of this determination, any motor vehicle provided to the CEO by the Local Government is to be considered a tool of trade (i.e. a tool needed to undertake the duties of a CEO in these Local Governments). Any private benefit of the vehicle will not be considered as part of the Total Reward Package.
- (2) For Local Governments not listed in Table 3 under Part 3 of this determination, the private benefit value of any motor vehicle provided to the CEO by the Local Government is to be included in the Total Reward Package.

5.2 PRIVATE BENEFIT VALUE

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. Local Government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value would be based upon the annual costs multiplied by the percentage of private use.
- (3) Local Governments and CEOs will need to come to an agreement on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

PART 6: MEETING ATTENDANCE FEES

This Part deals with fees payable to council members for attendance at council meetings and meetings as set out in section 5.98(1) and (2A) of the LG Act and regulation 30(3A) of the LG Regulations.

In particular it deals with fees for attendance at the following meetings –

- (a) council meetings;*
- (b) council committee meetings;*
- (c) Western Australian Local Government Association (WALGA) Zone meetings;*
- (d) Main Roads Western Australia Regional Road Group meetings*
- (e) regional local government meetings where an elected council member is deputising;*
- (f) meetings attended at the request of a Minister of the Crown;*
- (g) meetings where an elected council member is a delegate of the council.*

6.1 GENERAL

- (1) Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
 - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;

- (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
 - (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
 - (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (4) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.
- (5) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
- (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
 - (b) the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
 - (c) the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
- (6) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including –
- (a) the time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members;

- (b) the role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation;
 - (c) particular responsibilities associated with the types of meetings attended;
 - (d) responsibilities of a mayor, president or chairman to preside over meetings; and
 - (e) the relative "size" of the local government as reflected in the Tribunal's local government banding model.
- (7) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.

6.2 COUNCIL MEETING ATTENDANCE FEES – PER MEETING

- (1) The ranges of fees in Table 4 and Table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.

Table 4: Council meeting fees per meeting – local governments

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$609	\$785	\$609	\$1,177
2	\$369	\$576	\$369	\$772
3	\$191	\$406	\$191	\$628
4	\$90	\$236	\$90	\$485

Table 5: Council meeting fees per meeting – regional local governments

	For a council member other than the chairman		For a council member who holds the office of chairman	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$90	\$236	\$90	\$485

6.3 COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING

- (1) The ranges of fees in Table 6 and Table 7 apply where a local government or regional local government decides to pay a council member a fee referred to in –
- (a) section 5.98(1)(b) of the LG Act for attendance at a committee meeting; or
 - (b) section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

Table 6: Committee meeting and prescribed meeting fees per meeting – local governments

For a council member (including the mayor or president)		
Band	Minimum	Maximum
1	\$305	\$392
2	\$184	\$288
3	\$96	\$203
4	\$45	\$118

Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments

For a council member (including the chairman)		
	Minimum	Maximum
All regional local governments	\$45	\$118

6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES

- (1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay all council members who attend council, committee or prescribed meetings an annual fee.

Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$24,360	\$31,364	\$24,360	\$47,046
2	\$14,718	\$23,000	\$14,718	\$30,841
3	\$7,612	\$16,205	\$7,612	\$25,091
4	\$3,553	\$9,410	\$3,553	\$19,341

Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local governments

	For a council member other than the chairman		For a council member who holds the office of chairman	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$1,777	\$10,455	\$1,777	\$15,682

**PART 7: ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIRMAN,
DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIRMAN**

This Part deals with annual allowances payable to mayors, presidents, chairmen and their deputies in addition to any entitlement to meeting attendance fees or the reimbursement of expenses pursuant to section 5.98 of the LG Act.

In particular, this Part deals with –

- (a) the entitlement of a mayor, president or chairman to an additional allowance; and*
- (b) the discretion of a local government or regional local government to pay an additional allowance to a deputy mayor or deputy president or deputy chairman.*

7.1 GENERAL

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chairman of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide by an absolute majority to pay the deputy mayor or deputy president of the local government, or the deputy chairman of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chairman of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chairman under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following –
 - (a) the leadership role of the mayor, president or chairman;
 - (b) the statutory functions for which the mayor, president or chairman is accountable;
 - (c) the ceremonial and civic duties required of the mayor, president or chairman, including local government business related entertainment;

- (d) the responsibilities of the deputy mayor, deputy president or deputy chairman when deputising;
- (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
- (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

7.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIRMAN

- (1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chairman is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$60,900 to \$135,909.

Table 10: Annual allowance for a mayor or president of a local government

For a mayor or president		
Band	Minimum	Maximum
1	\$50,750	\$88,864
2	\$15,225	\$62,727
3	\$1,015	\$36,591
4	\$508	\$19,864

Table 11: Annual allowance for a chairman of a regional local government

For a chairman		
	Minimum	Maximum
All regional local governments	\$508	\$19,864

7.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIRMAN

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

PART 8: EXPENSES TO BE REIMBURSED

This Part deals with expenses for which council members are entitled to be reimbursed pursuant to section 5.98(2) of the LG Act.

In particular, this Part deals with –

(a) expense reimbursements prescribed specifically in regulation 31(1) of the LG Regulations that must be paid by a local government or regional local government when claimed by a council member (i.e. telephone and facsimile rental, child care and travel); and

(b) expense reimbursements prescribed in general terms in regulation 32(1) of the LG Regulations that may be approved by a local government or regional local government and claimed by a council member.

8.1 GENERAL

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed –
 - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
 - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement –
 - (a) an expense incurred by a council member in performing a function under the express authority of the local government;

- (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person;
- (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

8.2 EXTENT OF EXPENSES TO BE REIMBURSED

- (1) The extent to which a council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the council member.
- (2) The extent to which a council member can be reimbursed for child care costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour or \$25 per hour, whichever is the lesser amount.
- (3) The extent to which a council member of a local government can be reimbursed for travel costs referred to in regulation 31(1)(b) of the LG Regulations is –
 - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
 - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back –
 - (i) for the person to travel from the person's place of residence or work to the meeting and back; or
 - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which a council member of a regional local government can be reimbursed for travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.

- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Interim Award 2011* as at the date of this determination.
- (6) The extent to which a council member can be reimbursed for child care costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is the actual cost per hour or \$25 per hour, whichever is the lesser amount.
- (7) The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

PART 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This Part deals with annual allowances that a local government or regional local government may decide to pay, pursuant to section 5.99A of the LG Act, to all council members in lieu of the reimbursement of expenses of a particular type under section 5.98(2) of the LG Act.

In particular, this Part deals with allowances to be paid instead of –

- (a) expense reimbursements prescribed specifically in regulation 31(1) of the LG Regulations that must be paid by a local government or regional local government when claimed by a council member (i.e. telephone and facsimile rental, child care and travel); and*
- (b) expense reimbursements prescribed in general terms in regulation 32(1) of the LG Regulations that may be approved by a local government or regional local government and claimed by a council member.*

9.1 GENERAL

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
 - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
 - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
 - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads);

(d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

9.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES

(1) In this section –

ICT expenses means –

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

travel and accommodation expenses means –

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
 - (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
- (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$50.

SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS

Local Government	Band
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Claremont Town	3
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4
Cunderdin Shire*	4
Dalwallinu Shire	4

Local Government	Band
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojoonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4
Laverton Shire	3
Leonora Shire	3

Local Government	Band
Mandurah City	1
Manjimup Shire	3
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	3
Nannup Shire	4
Narembeen Shire	4
Narrogin Town	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	4
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	3
Shark Bay Shire	4
South Perth City	2

Local Government	Band
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire*	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent Town	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

*Denotes a Shire with a CEO who holds a dual appointment, as per 2.2(4) of this determination.

SCHEDULE 2: LOCAL GOVERNMENT NON-RESPONDENTS

The Tribunal endeavoured to contact the following local governments by email to respond to the Local Government Remuneration survey. No response was received and therefore no remuneration data from these local governments was included in the Tribunal's review:

- City of Bayswater
- Shire of Westonia
- Shire of Wongan-Ballidu

It is noted that the City of Bayswater and Shire of Wongan-Ballidu did not respond to the Tribunal's 2015 inquiry into the remuneration for Local Government CEOs. The City of Bayswater also did not respond to the 2015 inquiry into the fees, expenses and allowances of elected council members.

Signed on 12 April 2016.

W S Coleman AM
CHAIRMAN

C A Broadbent
MEMBER

B J Moore
MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

EXPLANATORY NOTES

This section does not form part of the determination

1. Entitlements

The entitlement of a council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

2. Local governments to set amounts within the range determined

Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for members of the council of a local government or a regional local government, each council is to set, by absolute majority, an amount within the relevant range determined and the amount set will be payable to elected council members.

3. Superannuation

Nothing in this determination establishes a liability for the payment of superannuation by local governments. Elected council members are eligible for superannuation payments if their council has resolved unanimously to become an Eligible Local Governing Body (ELGB) pursuant to section 221A and section 221B of the *Income Tax Assessment Act 1936* (Cwlth). Where the council is an ELGB, it is deemed to have an employer/employee relationship with its elected council members and this attracts the application of a number of statutory obligations. Alternative arrangements described in Australian Taxation Office (ATO) Interpretative Decision ATO ID 2007/205 allow for elected council members and councils to agree for whole or part of meeting attendance fees to be paid into a superannuation fund. Where the council is an ELGB, fees for attendance at council, committee and prescribed meetings (whether paid via a per meeting fee or annual allowance) are to be inclusive of any superannuation guarantee liability. This information is not published by way of legal or financial advice.

Attachment 4

16.2 Proposed 10 Year Gravel Resheeting Program

List of Proposed Road for Gravel Resheeting

Proposed 10 Year Gravel Resheeting Program

Location	Surface	Road Name	Location	Distance	Resheeting Year	Cost per Km	Total Cost	Funding	CRSF & RRG Cost	Shire Cost
Rural	Gravel	Shaddick Rd	Moorumbine Rd and Aldersyde Rd	14.1	2016/17	\$31,000.00	\$437,100.00	CRSF/Shire	\$288,486.00	\$144,243.00
Rural	Gravel	Napping Pool Rd	North Banister Pingelly Rd to Hotham River Bridge	8.5	2017/18	\$31,000.00	\$263,500.00	CRSF/Shire	\$173,910.00	\$86,955.00
Rural	Gravel	Milton Rd	Bullaring Rd to Kew Rd	8.43	2018/19	\$31,000.00	\$261,330.00	RRG/Shire	\$172,477.80	\$86,238.90
Rural	Gravel	Kew Rd	Milton Rd to Pingelly Yealering Rd	4.4	2018/19	\$31,000.00	\$136,400.00	RRG/Shire	\$90,024.00	\$45,012.00
Rural	Gravel	Jingaring Rd	Aldersyde Rd to Kweda South Rd	11.8	2019/20	\$31,000.00	\$365,800.00	CRSF/Shire	\$241,428.00	\$120,714.00
Rural	Gravel	Zigzag Rd	GT Southern Hwy to Merwanga Rd	4.47	2020/21	\$31,000.00	\$138,570.00	CRSF/Shire	\$91,456.20	\$45,728.10
Rural	Gravel	Kulyaling Rd West	Gt Southern Hwy to Walwalling Rd	5.42	2020/21	\$31,000.00	\$168,020.00	CRSF/Shire	\$110,893.20	\$55,446.60
Rural	Gravel	Dwarlack Rd	Bullaring Rd to Wilson Rd	12.5	2021/22	\$31,000.00	\$387,500.00	CRSF/Shire	\$255,750.00	\$127,875.00
Rural	Gravel	Yenellin Rd	Tanners Rd to Neamutin Rd	6.21	2022/23	\$31,000.00	\$192,510.00	CRSF/Shire	\$127,056.60	\$63,528.30
Rural	Gravel	Neamutin Rd	Wickepin Pingelly Rd to Chopping Rd	6.82	2023/24	\$31,000.00	\$211,420.00	CRSF/Shire	\$139,537.20	\$69,768.60
Rural	Gravel	Aldersyde Rd	Jingaring Rd to Shaddick Rd	3.91	2023/24	\$31,001.00	\$121,213.91	CRSF/Shire	\$80,001.18	\$40,000.59
Rural	Gravel	Walwalling Rd	North Wandering Rd to Kulyaling West Rd	9.06	2024/25	\$31,002.00	\$280,878.12	CRSF/Shire	\$185,379.56	\$92,689.78
Rural	Gravel	Moorumbine Rd	Moorumbine Church to Bassendean Rd	7.9	2025/26	\$31,003.00	\$244,923.70	CRSF/Shire	\$161,649.64	\$80,824.82
									\$2,118,049.38	\$1,059,024.69

Attachment 5

16.3 Consolidation of Shire of Pingelly Local Planning Scheme No.3

**Copy of Consolidation Report & Scheme Maps
and letter from Department of Planning**

SCHEME CONSOLIDATION REPORT

Shire of Pingelly

Local Planning Scheme No. 3



June 2015

Background

The Shire's Local Planning Scheme No. 3 was finalised in June 2007 and gazetted on May 5, 2008.

Under Division 5 of the *Planning and Development Act (2005)* (as amended), local governments are required to review their local planning scheme at 5 yearly intervals.

As 5 years has elapsed since LPS No. 3 was approved and gazetted, this report summarises the Shire's planning activity during this period with a view to determining whether a new Scheme is required or alternatively a consolidation of the current Scheme.

As part of the process, the report will need to be forwarded to the Commission for approval as required under Clause 89 (1) of the *Planning and Development Act (2005)*.

Under Clause 89 (2) once approved by the Commission, the Shire will be required to invite submissions from the public on the effectiveness of the Scheme, the need for amendment of the Scheme and the need for making a new Scheme.

Planning Activity 2007 – 2013

Preparation of the Shire's Local Planning Strategy and Local Planning Scheme commenced in 2002. The Scheme was adopted in 2007.

During that time (March 2004) a series of Local Planning Policies were prepared as follows:

- Relocated Buildings;
- Outbuildings;
- Landscaping;
- Home Occupation/Home Business;
- Natural Resource Management;
- Rural Residential Development;
- Town Centre Design and Townscape Guidelines; and
- Intensive Agriculture.

In 2012, a Dog Kennels Policy was prepared and adopted by the Shire.

Four amendments to LPS No. 3 have been initiated by the Shire since 2008 and have been approved as follows:

1. Amendment No. 1 - Rezoning of Lot 5209 and Lot 3902 Bullarring – Pingelly Road from General Agriculture to partly Residential R2.5 and partly Rural Residential zone.
2. Amendment No. 2 - Placing Lot 279 Stratford Street, Pingelly in the Residential R12.5/R25 zone.

3. Amendment No. 3 – including most of reserve 16946 in Park Street in the Residential zone R12.5/R25.
4. Amendment No. 4 – Inclusion of Dog Kennels as an “A” use in the General Agricultural zone.

Amendment Numbers 1, 2 and 3 have resulted in Amendments to the Scheme Maps. Amendment No. 4 has required an amendment to the zoning table.

Planning Issues 2002 – 2012

When the Scheme was prepared commencing in 2002 through to its approval in 2008, the main issues identified which were addressed in the Scheme were:

- To allow for more flexible land use.
- To provide for expansion/flexibility of industrial land (to allow for larger blocks if needed).
- To provide for an increase in population through strategic options e.g. rural residential blocks ¼ acre upwards, smaller blocks in town.
- To provide for a location for a mobile home park.

An issue identified was the limited availability of a power source, adequate for major industry. The lack of an adequate power supply almost certainly precludes a major industry siting in Pingelly and in any event the Local Planning Strategy for the sub region recognised Narrogin as the regional centre as the appropriate location for heavy industry.

Urban Growth/Decline

The response options for urban growth/decline were listed as:

- At a regional level;
 - Consolidate existing settlement nodes;
- At a local level;
 - Encourage development/infilling of existing townsite lots until demonstrable demand for town expansion; and
 - Define areas suitable for rural living/rural residential.

Local Planning Scheme No. 3 provided ample opportunity for town expansion within the existing zoned residential land in the townsite. There is also the prospect for considerable urban growth through the potential rezoning of existing Rural Residential zoned land within the townsite to Residential R2.5 (see Figure 27 from the Local Planning Strategy).

Provision was made for three residential development areas to allow for town expansion in a north, west and easterly direction.

Two composite residential light industry zones were proposed, one to the north-west of the town and one to the south. The zone allows residences and small businesses to co-locate on the same lot.

Residential densities were raised to encourage medium density residential development in seweraged areas through the use of split codes. It was proposed that the higher code would only be available where scheme sewerage is available.

Townscape

Council was encouraged to reactivate its townscape programme to enhance the attractive features of the town and its setting.

The major initiatives were:

- The Park Street/Quadrant Street/Parade Street intersection.
- The rejuvenation of Parade Street.
- The creation of a town square.
- The completion of Pioneer Park.
- Entry statements.

Rural Settlement

A Rural Strategy had not been prepared for the Shire of Pingelly and a formal strategy was not considered necessary. The potential for rural settlement was addressed in the Local Planning Strategy (LPS) as amended.

Local Planning Strategy

The LPS recommended that Rural Smallholdings and Rural Residential development be focused on established towns. A strategic action outlined in the LPS, for managing population growth/decline was to ensure that special rural subdivision supported and was consistent with the settlement hierarchy in which Pingelly was identified as a Local Centre.

The Strategy was amended in August 2007 and the amended Strategy approved by the WAPC in November 2010. The amendment was primarily to accommodate a proposal for residential and rural residential development, on the eastern boundary of the Pingelly townsite (Amendment No. 1 to LPS No. 3).

The amended LPS identifies appropriately located areas for rural residential development. A "Rural Residential Investigation Area" was identified. Landowners within the "Rural Residential Investigation Area" are required to undertake a detailed physical and planning analysis of their landholding before Council considers initiating an amendment to the Scheme. However the incorporation of this area in the LPS flags to affected landowners the opportunity to subdivide as well as to other rural property owners that at this stage this will be the only area that will be favourably considered for Rural Residential development in the Shire's municipal area.

A development limit of 100 rural residential lots to be created is to be applied to the area within the lifespan of the Pingelly Local Planning Strategy.

Shire Demographics

The ABS census recorded a Shire population of 1163 residents in the 2011 census. This compares with 1168 residents in the 2006 census. In 2001 the population of the Shire was 1125 residents.

The age breakdown for residents for the whole Shire of Pingelly between the years 2001 and 2011 is as follows:

	2001	2006	2011
0-4	87	74	69
5-14	169	173	182
15-24	121	102	98
25-54	434	436	407
55-64	142	175	174
65 +	168	209	234
TOTAL	1125	1168	1163

The median age of residents living within the Shire in 2006 was 43 compared to the 2011 average of 44 years. Both median ages of the Shire's residents are higher than the Australian average of 37 during both the 2006 and 2011 census periods.

The table above indicates between 2001 and 2006 there was an increase of 43 residents within the Shire and between 2006 and 2011 there was a reduction of 5 residents, indicating an overall population increase over 10 years of 38 residents.

The ABS census recorded the town of Pingelly having a population of 840 residents in 2011, a reduction from 992 residents in 2006, however an increase from the 2001 population of 731. This indicates that there was an overall increase of 109 residents in the Pingelly township between 2001 and 2011.

Comparatively, the age breakdown of residents in the Pingelly township was as follows:

	2001	2006	2011
0-4	48	63	49
5-14	109	137	128
15-24	87	90	77
25-54	265	360	269
55-64	79	149	137
65 +	138	193	181
TOTAL	731	992	841

It should be noted that between the 2001 and 2006 census the way in which the towns population was calculated had changed.

Building approvals in the Shire between 2002 and 2012 are as follows:

BUILDING STATISTICS				
Year	Total Licences	Dwellings	Residential	Rural
04/05	24	7	6	7
05/06	20	8	7	1
06/07	37	13	12	1
07/08	76	19	12	7
08/09	75	15	8	6
09/10	42	13	7	5
10/11	22	4	2	2 (1 not built)
11/12	26	7	1 (not built)	6
12/13	33	5	3 (application refused by BS)	2
13/14	41	6	4	2 (1 withdrawn)
14/15	25	4	1	3

Review Discussion

At a meeting of Councillors on April 1, 2015 the appropriateness of a review of the Scheme was discussed under the following topics and with the following outcomes as indicated.

Residential Growth

An investigation into the potential residential capacity of the current townsite found that the Pingelly townsite is capable of providing an extra 1070 residential lots at low to medium densities (R2.5 to R25) under the provisions of Local Planning Scheme No. 3. This does not include the possible amalgamation and redevelopment of smaller townsite lots coded R12.5/R25 nor the possible residential development in the Town Centre zone. These extra lots could hypothetically accommodate more than a doubling of the current population of Pingelly.

Additionally, the LPS identifies two areas, one in the northern sector and one in the western sector to be included in the Development-Residential zone. This complements the existing Development-Residential zone in the eastern sector as a mechanism to allow for urban expansion in three directions within the existing townsite.

Local Planning Strategy

A review of the Local Planning Strategy was discussed and it was determined that review was not necessary as the LPS was adopted in 2010 and no circumstances had arisen since that required a review.

Mixed Use Areas

Although the use of the mixed use areas which allows for a combination of residential and a business conducted from the same premises had not yet been utilised, it was agreed that it was important that the areas should be retained to ensure that a flexible option was available for those seeking to move to Pingelly and establish a business on the same lot as their residence.

It was considered desirable that a policy setting out development guidelines for these areas be prepared.

Moorumbine/Dattening Townsites

It was agreed that the Special Control Areas for the Moorumbine and Dattening townsites which required coordinated development and the provision of appropriate infrastructure was an appropriate mechanism to ensure that any proposals for development in these townsites would be coordinated and comprehensively planned.

Pingelly Hospital

Council are currently preparing a submission to support an amendment to the Scheme for a portion of recreation reserve 23983 on the corner of Brown Street and Somerset Street to be set aside for a new Pingelly Hospital as part of a master plan for the development of the whole of the reserve. This will consolidate a number of community and recreational uses in the one area. It was determined that the proposed amendment would be progressed separately to the consolidation of the Scheme so that the consolidation of the Scheme was not delayed.

Municipal Inventory

The inclusion of the Municipal Inventory was discussed in terms of its inclusion in the Scheme but it was determined that the Inventory was in need of review and although desirable it would be inappropriate to include it prior to a review taking place.

Zoning Table

It is proposed that “shop” be assigned a “P” use in the Town Centre zone rather than its current designation as a “D” use, as this is considered more appropriate.

Heavy Haulage Bypass Routes

The Local Planning Scheme maps have included the town’s heavy haulage bypass routes. Council considers this appropriate to ensure that existing and future owners of abutting properties are fully aware of these designated routes.

Local Planning Scheme No. 3 showed a proposed highway reserve parallel to the railway reserve, reserved for this purpose. The modified scheme map has reassigned this reserve to the current highway and designated the road parallel to the railway reserve as a future heavy haulage bypass route.

This more accurately reflects the current situation and the desired future situation.

CONCLUSION

In view of the above and the minimal population change and Scheme amendments in the Shire since the preparation of the Scheme and the amended Local Planning Strategy, the Shire concludes that the existing Scheme be consolidated rather than initiate a new Scheme.

RECOMMENDATION

As a result of the above and the operation of the Scheme since 2007, it is recommended that Council resolve to:

1. Consolidate the current Local Planning Scheme No. 3 as provided for in Section 88 of the Planning and Development Act 2005 rather than prepare a new Scheme.
2. Notify its resolution to the Commission as required under Section 89 of the Planning and Development Act 2005.
3. Forward this report and the consolidated maps and amended zoning table incorporating amendments 1-3 and incorporating amendment No. 4 to enable the Commission to approve the consolidation of the Scheme.
4. Upon approval by the Commission, invite submissions from the public on the effectiveness of the Scheme, the need for amendment of the Scheme and the need for the making of a new Scheme as required under Section 89(2) of the Planning and Development Act 2005.
5. Upon receipt of submissions, prepare a report on submissions to the Minister to determine whether no change is necessary (Section 91) or amendments are proposed (Section 92) and seek approval of the Minister as required under the above section of the Planning and Development Act 2005.

TABLE 1: ZONING TABLE

LANDUSE	Town Centre	Mixed Use	Residential	Rural Residential	General Agriculture	Industry	Development	Special Use
abattoir	X	X	X	X	A	A	See Clause 5.22.2	See Schedule 4
agriculture – extensive	X	X	X	X	P	X		
agriculture – intensive	X	X	X	X	A	X		
agroforestry	X	X	X	X	A	X		
amusement parlour	D	A	X	X	X	X		
animal establishment	X	X	X	A	D	A		
animal husbandry – intensive	X	X	X	X	A	X		
aquaculture	X	X	X	A	D	A		
bed & breakfast	P	D	A	D	P	X		
betting agency	D	D	X	X	X	X		
caravan park	A	A	X	X	A	X		
caretaker's dwelling	D	D	X	A	D	D		
car park	D	D	X	X	X	D		
childcare premises	D	D	D	D	D	X		
cinema/theatre	D	A	X	X	X	X		
civic use	D	A	A	A	A	X		
club premises	D	A	X	X	D	X		
community purpose	D	D	A	D	D	X		
consulting rooms	D	D	A	X	X	X		
convenience store	D	A	A	X	X	X		
corrective institution	X	X	X	X	A	X		
dog kennels AMD 4 GG 5/7/13	X	X	X	X	A	X		
educational establishment	D	A	A	X	A	A		
exhibition centre	D	A	X	D	D	X		
family day care	D	A	D	D	X	X		
fast food outlet	A	X	X	X	X	X		
fuel depot	A	A	X	X	D	D		
funeral parlour	D	D	X	X	X	X		
grouped dwelling	D	P	P	A	X	X		
home business	D	D	A	A	A	X		
home occupation	D	D	A	A	P	X		
home office	P	P	P	P	P	X		
home store	D	D	A	X	X	X		
hospital	D	D	X	X	X	X		
hotel	A	X	X	X	X	X		
industry – cottage	P	D	A	D	D	X		
industry – extractive	X	X	X	X	A	A		
industry – general	X	X	X	X	X	P		
industry – light	D	D	X	X	X	P		
industry – mining	X	X	X	X	A	X		

LANDUSE	Town Centre	Mixed Use	Residential	Rural Residential	General Agriculture	Industry	Development	Special Use
industry – rural	X	X	X	X	D	P	See Clause 5.2.2.2	See Schedule 4
industry – service	P	D	X	X	X	D		
lunch bar	P	D	X	X	X	D		
market	D	D	X	X	D	X		
medical centre	P	D	A	X	X	X		
motel	D	A	X	X	X	X		
motor vehicle, boat or caravan sales	D	D	X	X	X	A		
motor vehicle repair	A	A	X	X	X	P		
motor vehicle wash	D	A	X	X	X	P		
nightclub	D	X	X	X	X	X		
office	P	D	X	X	X	X		
park home park	X	A	A	A	A	X		
place of worship	P	A	A	A	X	X		
plantation	X	X	X	X	A	X		
reception centre	A	A	X	A	A	X		
recreation – private	D	A	A	D	D	A		
residential building	D	D	P	P	P	X		
restaurant	D	A	A	X	A	X		
restricted premises	D	X	X	X	X	X		
rural home business	X	X	X	A	D	X		
rural pursuit	X	X	X	A	P	X		
service station	D	A	X	X	X	A		
shop	P D	A	X	X	X	X		
showroom	D	D	X	X	X	A		
single dwelling	D	P	P	P	P	X		
storage	A	D	X	X	D	P		
tavern	D	X	X	X	X	X		
telecommunications infrastructure	A	A	X	D	D	D		
trade display	D	A	X	X	X	A		
veterinary centre	D	A	X	A	A	A		
warehouse	A	D	X	X	X	P		
winery	X	X	X	A	A	X		

The symbols used in the cross reference in the Zoning Table have the following meanings:

- ‘P’ means that the use is permitted by the Scheme providing the use complies with the relevant development standards and the requirements of the Scheme.
- ‘D’ means that the use is not permitted unless the local government has exercised its discretion by granting planning approval.
- ‘A’ means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4.
- ‘X’ means a use that is not permitted by the Scheme.



Government of Western Australia
Department of Planning

SHIRE OF PINGELLY	
FILE	
DATE	08 MAR 2016
Officer	DTS
Copy to	

Our ref: 853/01/01/0011
Enquiries: Rebecca Fuller (6551 9313)

Mr Gavin Pollock
Chief Executive Officer
Shire of Pingelly
17 Queen St
PINGELLY WA 6308

Dear Mr Pollock

**PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015:
PART 5 – AMENDING LOCAL PLANNING SCHEME**

As you are no doubt aware, the *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) were gazetted on 25 August 2015 and took effect on 19 October 2015. The LPS Regulations aim to streamline and simplify planning processes across the State, and are a key part of the State Government's Phase Two Planning Reform agenda.

The provisions in Part 5 of the LPS Regulations – 'Amending Local Planning Scheme' introduce changes to the way local planning scheme amendments are processed, including a new risk-based three-track system for processing amendments, and establishment of timeframes for Western Australian Planning Commission (WAPC) assessment of amendments.

As part of changes to administrative practices introduced in support of the new LPS regulations and the wider reform agenda, the Department of Planning (DoP) has prepared a new 'Scheme Amendment Checklist' (see attached). The checklist should be used by local government when preparing and submitting an amendment to the WAPC, to ensure that all requirements of the LPS Regulations have been met and the necessary information and documentation is included with the submitted amendment. If a completed checklist is included with each submitted amendment, DoP officers will be able to quickly determine whether each scheme amendment request is complete and able to be processed, which in turn will assist with overall efficiency of the scheme amendment process.

Your assistance through use of the attached checklist would be much appreciated. If you have queries, or would like to discuss this matter with an officer at the Department, please contact Rebecca Fuller on 6551 9313, or via email on schemes@planning.wa.gov.au

Yours sincerely


Gail McGowan
Director General

23 January 2016

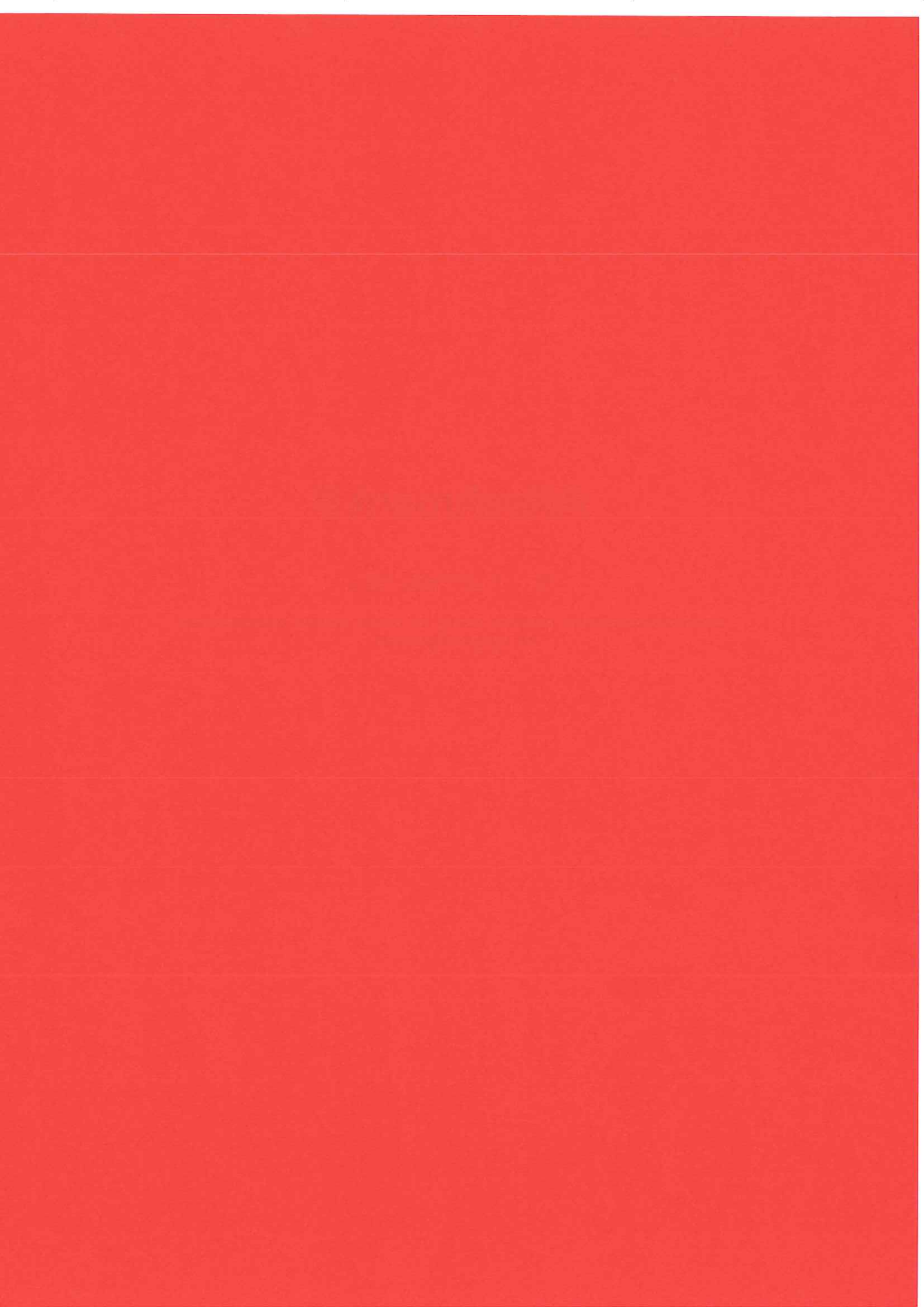
SCHEME AMENDMENT CHECKLIST
LODGEMENT WITH WAPC FOR FINAL DECISION

Local Government					
Scheme No.		Amd No:			
1. Amendment Type					
1.1	Basic <input type="checkbox"/> ; or <small>Reg:34; Reg: 35 (2)(a)</small>	Standard <input type="checkbox"/> ; or <small>Reg:34; Reg: 35 (2)(a)</small>	Complex <input type="checkbox"/> <small>Reg:34; Reg: 35 (2)(a)</small>		
1.2	Reason(s) for amendment type: <small>Reg:34; Reg: 35 (2)(b)</small>				
2. Amendment Maps			Yes	No	
2.1	Does the amendment propose modifications to the scheme map?			<input type="checkbox"/>	<input type="checkbox"/>
2.2	If yes:				
	• Does the amendment contain maps depicting both existing and proposed zoning/coding of the relevant area?			<input type="checkbox"/>	<input type="checkbox"/>
	• Are the proposed zones and/or reserves consistent with Schedule 3 of the Regulations?			<input type="checkbox"/>	<input type="checkbox"/>
	• Does the map contain legend, north point and scale?			<input type="checkbox"/>	<input type="checkbox"/>
	• If a region scheme applies, does the map legend separate region and local scheme zones/reserves/designations?			<input type="checkbox"/>	<input type="checkbox"/>
	• Are designations such as the R-Codes, Special Control Areas included?			<input type="checkbox"/>	<input type="checkbox"/>
3. EPA Referral			Yes	No	
3.1	Has the amendment been referred to the EPA prior to advertising? <small>S.81 Planning and Development Act 2005.</small>			<input type="checkbox"/>	<input type="checkbox"/>
3.2	Has EPA advice has been received and forwarded to the DoP?			<input type="checkbox"/>	<input type="checkbox"/>
4. Advertising & Consultation			Yes	No	
4.2	Has the standard/complex amendment been advertised in accordance with the <i>Planning and Development (Local Planning Scheme) Regulations</i> . <small>Complex Amd: (Reg:38(2)(a)); Standard Amd: (Reg:47(2)(a)); Complex Amd: (Reg:38(2)(b))</small>			<input type="checkbox"/>	<input type="checkbox"/>
4.3	Dates advertising took place:				
	From:	To:	Total Days:		
4.4	Agencies consulted during the advertising period				
	Agency	Tick if referred	Response Received		
	• Department of Aboriginal Affairs	<input type="checkbox"/>	<input type="checkbox"/>		
	• Department of Agriculture and Food	<input type="checkbox"/>	<input type="checkbox"/>		
	• Department of Education	<input type="checkbox"/>	<input type="checkbox"/>		
	• Department of Environment Regulation	<input type="checkbox"/>	<input type="checkbox"/>		
	• Department of Fire and Emergency Services	<input type="checkbox"/>	<input type="checkbox"/>		
	• Department of Health	<input type="checkbox"/>	<input type="checkbox"/>		
	• Heritage Council	<input type="checkbox"/>	<input type="checkbox"/>		
	• Main Roads Western Australia	<input type="checkbox"/>	<input type="checkbox"/>		
	• Department of Mines and Petroleum	<input type="checkbox"/>	<input type="checkbox"/>		
	• Department of Parks and Wildlife	<input type="checkbox"/>	<input type="checkbox"/>		
	• Public Transport Authority	<input type="checkbox"/>	<input type="checkbox"/>		

Attachment 6

16.4 Front Fence Policy

**Draft Local Planning Scheme Policy on Street Walls & Front Fences
in Residential Areas**





Shire of Pingelly Street Walls & Front Fences in Residential Areas Policy

Policy Owner:	Directorate of Technical Services
Person Responsible:	Director Technical Services
Date of Approval:	Pending

Objective

To provide clear direction as to circumstances under which the local government may approve street walls and fences in accordance with the Performance Criteria P4 of Clause 5.2.4 of the Residential Design Codes.

Background

The erection of front fences and street walls Residential zones is regulated by the State Planning Policy 3.1 – Residential Design Codes (or R-Codes). In other zones, they are regulated by the provisions of the Shire of Pingelly Local Planning Scheme No. 3 (or LPS3).

Clause 5.2.4 of the R-Codes generally requires fences higher than 1.2m to be visually permeable aiming to permit surveillance and enhance streetscape. The exceptions to this principle are where a dwelling fronts onto a road carrying high traffic volumes (protection from noise and headlight glare), or where a wall is desirable to provide privacy to an outdoor living area.

Clause 5.2.5 of the R-Codes generally requires walls, fences and other structures to be truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences and other structures adjoin vehicle access points where a driveway meets a public street and where two streets intersect.

Clause 5.13.3 of LPS3 also requires fences or other forms of visual obstruction greater than 0.75m in height to be truncated.

Scope

Clause 3 of the Planning and Development (Local Planning Schemes) Regulations 2015 provides for the preparation of local planning policies to apply generally or to a particular class or classes of matters and throughout the Scheme area or in one or more parts of the Scheme area.

This policy will apply to the construction of street walls and fences on Residential zoned land throughout the Scheme area (i.e. the whole of the Shire of Pingelly).

A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

It is not intended that a policy be applied rigidly, but each application be examined on its merits, with the objectives and intent of the policy the key for assessment.

The Shire encourages applicants to produce innovative ways of achieving the stated objectives and acknowledges that these may sit outside the more traditional planning and architectural approaches. In these instances, the local government is

open to considering (and encourages) well-presented cases having due regard to the outcome of any public consultation undertaken and the orderly and proper planning of the locality.

This Policy when adopted will supersede any previous policies regulating street walls and fences in the Shire of Pingelly in accordance with Clause 3(4) of the Planning and Development (Local Planning Schemes) Regulations 2015.

Interpretation

For the purpose of this Policy and as defined in the R-Codes:

"Frontage" means the width of a lot at the primary street setback line, provided that in the case of a battleaxe or other irregularly shaped lots, it shall be as determined by the decision-maker.

"Natural ground level" means the levels on a site which precede the proposed development, excluding any site works unless approved by the decision-maker or established as part of subdivision of the land preceding development.

"Primary street" unless otherwise designated by the local government, means the sole or principle public road that provides access to the major entry (front door) of the dwelling.

"Secondary street" in the case of a site that has access from more than one public road, a road that is not the primary street but which intersects with or adjoins that road.

"Setback" is the horizontal distance between a wall at any point and an adjacent lot boundary, measured at right angles (90 degrees) to the boundary.

"Street setback" means the horizontal distance between the street alignment and a building, measured at right angles (90 degrees) to the street alignment.

"Street setback area" is the area between the street alignment and the street setback line as set out in Tables 1 and 4 or as established in a particular case in accordance with the provisions of design element 5.2 or 6.2. (NB: Tables and elements are in the R-Codes.)

"Visually permeable" in reference to a wall, gate door or fence, that the vertical surface has:

continuous vertical or horizontal gaps of at least 50mm or greater width occupying not less than one third of the total surface area;
continuous vertical or horizontal gaps less than 50mm in width, occupying at least one half of the total surface area in aggregate; or
a surface offering equal or lesser obstruction to view;
as viewed directly from the street.

Policy

Exempt Development

The following development is exempt from this Policy and therefore does not require development approval:

- Street wall and fencing proposals that comply with the requirements of State Planning Policy 3.1 – Residential Design Codes.
- 'Like for like' replacement of existing street walls and fencing.

Development Requirements

Residential zone – R10 Coding or higher

Objective

To establish an appropriate regulatory framework for the construction of street walls and fencing in Residential zones with a density coding of R10 or higher.

Residential Design Codes

The acceptable development criteria for street walls and fences on R-Coded land is set out in Clauses 5.2.4 as follows:

“C4 Front fences within the primary street setback area that are visually permeable above 1.2m of natural ground level, measured from the primary street side of the front fence.”

Clause 5.2.5 relating to sight lines also applies to the construction of street walls and fences as follows:

“C5 Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, other structures adjoin vehicle access points where a driveway meets a public street and where two streets intersect.”

Where a proposed development for street walls and fencing does not comply with the acceptable development criteria of the R-Codes, a development can be assessed against the performance criteria.

The Performance Criteria of Clause 5.2.4 for street walls and fencing states:

“P4 Front fences are low or restricted in height to permit surveillance (as per Clause 5.2.3) and enhance streetscape (as per clause 5.1.2), with appropriate consideration to the need:

- *for attenuation of traffic impacts where the street is designated as a primary or district distributor or integrator arterial; and*
- *for necessary privacy or noise screening for outdoor living areas where the street is designated as a primary or district distributor or integrator arterial.”*

Additionally, the Performance Criteria of Clause 5.2.5 must be considered:

“P5 Unobstructed sight lines provided at vehicle access points to ensure safety and visibility along vehicle access ways, streets, rights-of-way, communal streets, crossovers, and footpaths.”

General Criteria

If the proposed street wall or fence meets the following criteria, it is considered that the proposal meets the performance criteria of Clause 5.2.4 of the R-Codes and accordingly, does not require development consent:

- (a) Does not exceed 1.8 metres in height;
- (b) has contrasting forms of construction (eg. brick piers with contrasting infill or landscaping recesses) or be finished in an acceptable colour so that in the opinion of the local government the wall or fence enhances (or at the very least does not detract) from the streetscape;
- (c) has a length of no more than 50% of the total frontage of the lot and is located from one side only (ie. no 'middle' fencing);
- (d) is located so that at least one habitable room window of the dwelling has a clear view of the street; and
- (e) complies with the acceptable development criteria for truncation as specified in clause 5.2.5 of the R-Codes.

Setbacks

As per provisions of the State Planning Policy 3.1 – Residential Design Codes.

Residential zone – R5 Coding or less

Objective

To establish an appropriate regulatory framework for the construction of street walls and fencing in Residential zones with a density coding of R5 or less.

General Criteria

Given the location of this area on the periphery of the townsite, and the general sense of openness that is associated with 'larger' lot sizes, it is considered inappropriate that front walls and fences should be built higher than 1.2m. Protection from noise and headlight glare is not applicable in these areas and the size of the lots ensures that there will always be alternatives for outdoor living areas not to be located in the front setback.

NOTE: Should there be any conflict between this Policy and the Shire of Pingelly Local Planning Scheme No. 3, the Local Planning Scheme shall prevail.

DRAFT

