Attachment 6

16.2 Authorised Officer Under the Criminal Procedure Act 2004

Letter from WA Department of Health

Government of **Western Australia**
Department of **Health**
Public Health Division

Chief Executive Officer
Shire of Pingelly
17 Queen Street
PINGELLY WA 6308

Dear Sir/Madam

Amendment of the *Health (Asbestos) Regulations 1992*

I am writing to you in regard to amendment of the *Health (Asbestos) Regulations 1992.*

During consultation on the *Public Health Act 2016* local government indicated that the penalties under the *Health (Asbestos) Regulations 1992* ('the Regulations') are inadequate and are of particular concern in the context of the management of asbestos where the costs of complying with the Regulations can greatly exceed the penalty for non-compliance. Due to the significant public health risks associated with the mishandling of asbestos cement materials, local governments advocated for higher penalties and the ability to issue infringement notices as an immediate measure to deter unlawful conduct and encourage compliance.

On 24th January 2017 the Regulations will be amended to increase the penalties for offences under the Regulations and to enable local governments to issue infringement notices for specified offences. The penalties are to be increased to provide that a person who commits an offence against the Regulations is liable upon conviction to:

- a penalty of not more than $10,000, and
  if the offence is of a continuing nature, to an additional daily penalty of not more than $1,000.

Local government preparation

Infringement notices

An infringement notice is a notice that the person to whom it is directed has committed an alleged specified offence under a regulation, and requires payment of a specified monetary amount for the offence within a specified time.

A local government may appoint a person or class of persons to be:

- authorised officers; or
- approved officers

for the purposes of Part 2 of the *Criminal Procedure Act 2004* to allow infringement notices to be issued. This appointment must be in writing.

Environmental Health Directorate | Public Health Division
All correspondence PO Box 8172 Perth Business Centre Western Australia 6849
Grace Vaughan House 227 Stubbs Terrace Shenton Park WA 6008
Telephone (08) 9388 4999 Fax (08) 9388 4955
www.health.wa.gov.au
28 684 750 332

Authorised officers for the purposes of Part 2 of the *Criminal Procedure Act 2004* are the persons who are authorised to issue infringement notices under the Regulations on behalf of the local government.

The local government must issue a person authorised to issue infringement notices with a certificate, badge or identity card identifying the officer as a person authorised to issue infringement notices under the Regulations.

A certificate of authority issued under section 30 of the *Public Health Act 2016* may also serve this purpose if it includes wording to the following effect:

> "[Insert name of officer] is appointed by the [insert name of local government] under regulation 15D(5) of the *Health (Asbestos) Regulations 1992* as an officer who is authorised to issue infringement notices for the offences specified under Schedule 1 of those regulations."

Approved officers for the purposes of Part 2 of the *Criminal Procedure Act 2004* are the persons authorised to extend the period to pay or withdraw an infringement notice. For example, the Chief Executive Officer of the local government may be appointed as the 'approved officer'. A person appointed as an approved officer is not eligible to also be appointed as an authorised officer for the purposes of Part 2 of the *Criminal Procedure Act 2004.*

Infringement notice offences and forms

The offences under the Regulations for which an infringement notice may be issued will be listed in "Schedule 1 Prescribed offences and modified penalties" of the amended Regulations. The modified penalty applicable to each offence is the amount adjacent to the specified offence. It should be noted that the modified penalty is a fixed amount and cannot be changed.

Enforcement agencies must use the Infringement Notice form which will be prescribed in Schedule 2 of the Regulations. A Withdrawal of Infringement Notice form will be prescribed in Schedule 3 of the Regulations.

Enforcing an infringement notice

The Infringement Notices Enforcement Scheme is the legislative scheme by which prosecuting authorities may attempt to enforce unpaid infringement notices. Once the preliminary requirements of the legislation under which the infringement notice was issued have been fulfilled, a prosecuting authority can attempt to enforce the unpaid infringement using the Infringement Scheme.

Each enforcement agency must register separately as a prosecuting authority should they wish to use the Infringement Scheme. The Infringement Scheme includes access by the prosecuting authority to the eCourts Portal which allows easy lodgement, withdrawal and access to updated information in regard to each case.

To register for the Infringement Scheme, the Fines Enforcement Registry has advised that a local government will need to send a formal letter advising the Registry that they would like to join the Infringement Scheme. This letter will need to include a copy of the enforcement agency's final demand notice and an authorised officers' schedule. Local governments can register any time after the Regulation amendments have come into effect. Until a local government is registered the Infringement Scheme cannot be used. However it does not prevent infringement notices from being issued and the offence enforced by the local governments in the usual way.

The Department of the Attorney General has published the Infringement Notices Enforcement Scheme Booklet which includes a template letter and demand notice to assist local governments in applying to participate in the Scheme. For further information regarding the Infringement Scheme or for a copy of the Booklet please contact the Fines Enforcement Registry at Prosecuting.authority@justice.wa.gov.au or at 1300 650 235 (speed dial extension 8).

Supporting resources

Additional resources to support implementation are available on the WA Health website: www.health.wa.gov.au. To assist local governments a factsheet on this topic is enclosed.
For queries in relation to this matter please email publichealthact@health.wa.gov.au.

Yours sincerely

Professor Tarun Weeramanthri
ASSISTANT DIRECTOR GENERAL
PUBLIC HEALTH DIVISION

5 January 2017

Government of **Western Australia**
Department of **Health**

January 2017

Penalty changes: *Health (Asbestos) Regulations 1992*

The *Health (Asbestos) Regulations 1992* will be amended to increase the penalties for offences under the regulations and to enable local governments to issue infringement notices for specified offences.

Supporting documents

This document should be read in conjunction with:	Available at:
Health (Asbestos) Regulations 1992	www.slp.wa.gov.au
Fines, Penalties and Infringement Notice Enforcement Act 1994 (Part 3)	*Fines, Penalties and Infringement Notices Act 1994*
Criminal Procedure Act 2004 (Part 2)	*Criminal Procedures Act 2004*
General information about asbestos in Western Australia	ww2.health.wa.gov.au/Articles/A_E/About-asbestos

Overview

The penalties under the *Health (Asbestos) Regulations 1992* (the Regulations) are inadequate and are of particular concern in the context of the management of asbestos where the costs of complying with the regulations can greatly exceed the penalty for non-compliance.

Due to the significant public health risks associated with the mishandling of asbestos cement materials, local governments have advocated for higher penalties and the ability to issue infringement notices as an immediate measure to deter unlawful conduct and encourage compliance.

Although the Regulations will be repealed as part of the broader implementation of the *Public Health Act 2016* this will not occur until the final stages of implementation, which is still approximately 3 to 5 years away. Therefore, as an interim measure until the modern penalty framework of the *Public Health Act 2016* applies, the penalties under the Regulations are to be increased and local governments given the ability to issue infringement notices for offences.

These changes will come into operation on **24 January 2017**.

Increased penalties

The penalties for offences under the Regulations are to be increased to provide that a person who commits an offence against the Regulations is liable upon conviction to:

- a penalty of not more than $10,000, and
- if the offence is of a continuing nature, to an additional daily penalty of not more than $1,000.

A person appointed as an approved officer is not eligible to also be appointed as an authorised officer for the purposes of Part 2 of the *Criminal Procedure Act 2004.*

Infringement notice offences and forms

The offences under the Regulations for which an infringement notice may be issued are listed in **"Schedule 1 Prescribed offences and modified penalties"** of the Regulations.

The modified penalty applicable to each offence is the amount adjacent to the specified offence. It should be noted that the modified penalty is a fixed amount and cannot be changed.

Enforcement agencies must use the Infringement Notice form which is prescribed in **Schedule 2** of the Regulations.

A **Withdrawal of Infringement Notice form** is prescribed in **Schedule 3** of the Regulations.

Enforcing an infringement notice

The Infringement Notices Enforcement Scheme is the legislative scheme by which prosecuting authorities may attempt to enforce unpaid infringement notices.

Once the preliminary requirements of the legislation under which the infringement notice was issued have been fulfilled, a prosecuting authority can attempt to enforce the unpaid infringement using the Infringement Scheme.

Each enforcement agency must register separately as a prosecuting authority should they wish to use the Infringement Scheme. The Infringement Scheme includes access by the prosecuting authority to the eCourts Portal which allows easy lodgement, withdrawal and access to updated information in regard to each case.

To register for the Infringement Scheme, the Fines Enforcement Registry has advised that a local government will need to send a formal letter advising the Registry that they would like to join the Infringement Scheme. This letter will need to include a copy of the enforcement agency's final demand notice and an authorised officers' schedule.

Local governments can register any time after the Regulation amendments have come into effect. Until a local government is registered the Infringement Scheme cannot be used. However it does not prevent infringement notices from being issued and the offence enforced by the local governments in the usual way.

The Department of the Attorney General has published the **Infringement Notices Enforcement Scheme Booklet** which includes a template letter and demand notice to assist local governments in applying to participate in the Scheme.

For further information regarding the Infringement Scheme or for a copy of the Booklet please contact the Fines Enforcement Registry at Prosecuting.authority@justice.wa.gov.au or at 1300 650 235 (speed dial extension 8).

Further information

For advice on asbestos risks and its management contact the Environmental Health Directorate on 9388 4999 or enhinfo@health.wa.gov.au

Additional resources are also available on the Department of Health's website www.health.wa.gov.au

Attachment 7

16.3 Local Emergency Management Arrangements for the Shire of Pingelly and Shire of Wandering

Arrangements Document

Local Emergency Management Arrangements

Shires of Pingelly & Wandering

File: 00066

8 February 2017

Local emergency management arrangements

These arrangements have been produced and issued under the authority of S. 41(1) of the *Emergency Management Act 2005*, endorsed by the Shire of Pingelly and Shire of Wandering Local Emergency Management Committee and the Councils of the Pingelly and Wandering. The Arrangements have been tabled for noting with the Great Southern District Emergency Management Committee and State Emergency Management Committee

_____ _____

Chair Date

Shires of Pingelly & Wandering LEMC

_____ _____

Endorsed by Council Date

Shire of Pingelly

_____ _____

Endorsed by Council Date

Shire of Wandering

Table of contents

Distribution

Distribution list	
Organisation	**Number of copies**
Shire of Pingelly	
Shire of Wandering	
Pingelly Police	
DFES - Narrogin	
EOM - Albany	
Pingelly SES	
Pingelly VFRS	
Pingelly Health Services	
St Johns Ambulance Pingelly	
CBFCO - Pingelly	
CBFCO - Wandering	
WATER Corporation - Narrogin	
Western Power - Narrogin	
Department for Child Protection and Family Support - Narrogin	
Brookfield Rail - Narrogin	
Telstra Narrogin	
CBH - Wandering	
CBH - Narrogin	
Primary School - Pingelly	
Primary School - Wandering	

Amendment record

Number	Date	Amendment summary	Author
1	19 April 2010	Complete re-write of 2004 Arrangements	LEMC
2	15 June 2010	LEMC Consideration	LEMC
3	2 February 2011	Contacts Update	Shire of Pingelly
4	7 July 2011	Contacts Update	Shire of Pingelly
5	31 July 2012	Contacts Update	Shire of Pingelly
6	16 April 2016	Contacts Update	Shire of Pingelly
7	8 February 2017	Complete re-write of 2010 Arrangements	LEMC
8			
9			
10			
11			
12			

Glossary of terms

Terminology used throughout this document shall have the meaning as prescribed in either Section 3 of the *Emergency Management Act 2005* or as defined in the State EM Glossary.

Community emergency risk management: See risk management.

District: means an area of the State that is declared to be a district under Section 2.1 *Local Government Act 1995.*

Local Emergency Coordinator (LEC): That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during incidents and operations.

Local Emergency Management Committee (LEMC): Means a committee established under Section 38 of the *Emergency Management Act 2005*

Municipality: Means the district of the local government.

Preparedness: Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. See also comprehensive approach in the State EM Glossary.

Risk register: A register of the risks within the local government that is identified through the Community Emergency Risk Management process.

Risk statement: A statement identifying the hazard, element at risk and source of risk.

Treatment options: A range of options identified through the emergency risk management process, to select appropriate strategies which minimize the potential harm to the community.

Vulnerability: The degree of susceptibility and resilience of the community and environment to hazards. *The degree of loss to a given element at risk or set of such elements resulting from the occurrence of a phenomenon of a given magnitude and expressed on a scale of 0 (no damage) to 1 (total loss).

General acronyms used in these arrangements

BFS	Bush Fire Service
CEO	Chief Executive Officer
CPFS	Department for Child Protection and Family Support
P&W	Department of Parks and Wildlife
DEMC	District Emergency Management Committee
ECC	Emergency Coordination Centre
EM	Emergency Management
DFES	Department of Fire and Emergency Services
HMA	Hazard Management Agency
ISG	Incident Support Group
LEC	Local Emergency Coordinator
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LRC	Local Recovery Coordinator
LRCC	Local Recovery Coordinating Committee
SEC	State Emergency Coordinator
SEMC	State Emergency Management Committee
SES	State Emergency Service
SEWS	Standard Emergency Warning Signal
SOP	Standard Operating Procedures

Introduction

Community consultation

This document was created through consultation with all of the relevant community agencies as member of the LEMC and by advertising the document within the wider community.

Document availability

This document is available to the public via the Shire of Pingelly and Shire of Wandering web sites. Hardcopies are also available at the local government offices free of charge during office hours:

- Shire's of Pingelly Administration Office Address - 17 Queen Street, Pingelly WA 6308
- Shire's of Wandering Administration Office Address - 22 Watts Street, Wandering WA 6308
- Shire of Pingelly Website - http://www.pingelly.wa.gov.au/
- Shire of Wandering Website - http://www.wandering.wa.gov.au/

Area covered

The Shire Pingelly is a rural local authority located approximately 160 km south east of Perth on the Great Southern Highway, in the Central South Region of WA. The area is approximately 1223 km² with a population of 1,168, of which 850 are within the town site of Pingelly (based on 2011 census). The Shire of Pingelly also has 2 other town sites called Dattening and Moorumbine.

The Shire of Wandering is a small rural local authority located in the Central South region of Western Australia some 120 km south east of Perth and has an area of 1,955 km². Approximately 335 people reside in the Shire. The Wandering Township has a small population of less than 100 (based on 2011 census). See maps of the Pingelly and Wandering Shires on **Appendix 6**

Aim

The aim of the Pingelly & Wandering Local Emergency Management Arrangements is to detail the local emergency management arrangements within the Shires.

These arrangements are to ensure there are suitable plans in place to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA's in dealing with an emergency. These should be detailed in the HMA's individual plan.

Furthermore:

a) This document applies to the local government districts of the Shire of Pingelly and Shire of Wandering
b) This document covers areas where the Shire of Pingelly and Shire of Wandering (Local Government) provides support to HMA's in the event of an incident.

c) This document details the Shire of Pingelly and Shire of Wandering's capacity to provide resources in support of an emergency, while still maintaining business continuity.
d) The Shire of Pingelly and Shire of Wandering's responsibility in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

Purpose

The purpose of these emergency management arrangements is to set out:

a. the local government's policies for emergency management;
b. the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
c. provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
d. a description of emergencies that are likely to occur in the local government district;
e. strategies and priorities for emergency management in the local government district;
f. other matters about emergency management in the local government district prescribed by the regulations; and
g. other matters about emergency management in the local government district the local government considers appropriate. (s.41(2) of the *Emergency Management Act 2005* (EM Act)).

These arrangements are to serve as a guideline to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

Related documents & arrangements

Local Emergency Management Policies

The Shire of Pingelly and the Shire of Wandering have combined for the purposes of emergency management. The Shire's alternate the lead role in coordinating the LEMC and providing executive support to the committee.

Existing Plans & Arrangements

Local Plans

Table 1: Local plans

Document	Owner	Location	Date
Risk Register – Pingelly Emergency Management	Shire of Pingelly	Shire of Pingelly	28/04/2016
Risk Register - Wandering	Shire of Wandering	Shire of Wandering	Still to develop
Local Emergency Management Plan for the Provision of Welfare Support – Narrogin District (LWP)	Department for Child Protection and Family Support		2015
Pingelly Primary School – Bush Fire Stand-alone Plan 2016-17	Pingelly Primary School	Shire of Pingelly	2016
Wandering Primary School – Bush Fire Stand-alone Plan 2016-17	Wandering Primary School	Shire of Wandering	2016
Pingelly Primary Health Centre	WA Country Health Service Wheatbelt	Shire of Pingelly	Still to develop for new building
Cottage Homes	Cottage Homes	Shire of Pingelly	Still to develop

Agreements, understandings & commitments

The Shire of Pingelly and the Shire of Wandering have the following local agreements. Please note the special considerations.

Table 2: Agreements, understandings and commitments

Parties to the Agreement		Summary of the Agreement	Special Considerations
IGA Pingelly	Emergency Services	Catering for emergencies – all hours	Undocumented agreement

Pingelly Rural Supplies	Emergency Services	Hardware Items for emergencies – all hours	Still to arrange
Pingelly Trading Co - Landmark	Emergency Services	Hardware Items for emergencies – all hours	Still to arrange
AFGRI	Emergency Services	Parts and equipment for emergencies – all hours	Still to arrange

Special considerations

Due to seasonal events that occur within both the Shire's of Pingelly and Wandering the level of available resources may vary greatly.

- Harvesting Season – November-January
- Bushfire Season – November-March (dates vary)
- Post Harvest Season – December - February

The Serpentine Dam catchment, which is a designated local public water source area, lies partially within the Shire of Wandering (north western corner). Whilst surrounded by State Forest, potential contamination of this water source is a key consideration. A map of the affected area is included at the end of these Arrangements.

Table 3 : Special Considerations

Description	Time of Year	Impact / No of People
Harvest Season	November – January	Higher fire risk and increase of resource available.
Bushfire Season	November - March	High fire risk and limited volunteers during school holidays.
Post-harvest season	December – February	Reduced number of volunteers available within the community

Resources

Table 4: Resource contacts

Resource	Company	Contacts
Bush Fire Trucks	Shire of Pingelly	0427 085 426 Barry Gibbs (DTS)
Bush Fire Trucks	Shire of Wandering	0418 913 078 Amanda O'Halloran CEO
Fast fill Trailers	Shire of Pingelly	0427 085 426 Barry Gibbs (DTS)
Bus	Shire of Pingelly	0429 887 106 Russell Dyer (Works Sup.)
Bus	Evanne Pty. Ltd. - Pingelly	9887 1170 Evan Hodges
Bus	AWNS Hodges	9887 1169 or 0448 246 667 Alan Hodges
Bus	Nicholls Bus & Coach Service	1800 199 447
Graders x 2	Shire of Pingelly	0429 887 106 Russell Dyer (Works Sup.)
Graders x2	Shire of Wandering	0429 684 217 Rod Evenis (Works Sup.)
Loaders	Shire of Pingelly	0429 887 106 Russell Dyer (Works Sup.)
Loaders	Shire of Wandering	0429 684 217 Rod Evenis (Works Sup.)
Water Trucks	Shire of Pingelly	0429 887 106 Russell Dyer (Works Sup.)
Semi Trailer Water Tanker	Pingelly Transport	9642 6052 Keith Moulton (Owner)
Water Truck	Mayenclan Contracting	0488 424 078 Craig May (Owner)
Water Truck	Shire of Wandering	0429 684 217 Rod Evenis (Works Sup.)

Semi Trailer Water Tankers.	GVC Logistics	0408906013 Tony Boladeras (Owner)
Excavator	Dews Excavations	0428 836 035 Robert Dew (Owner)
Dozer	Phil Watts Contracting	0427 339 353 Phil Watts (Owner)
Dozer	Kelvin Lange	9887 1111 Kelvin Lange (Owner)

More Details can be found at **– Appendix 4 – Resources**

Roles & Responsibilities

Local roles and responsibilities

Table 5: Local roles and responsibilities

Local role	Description of responsibilities
Local government	The responsibilities of the Shire of Pingelly and Shire of Wandering are defined in Section 36 of the EM Act.
Local emergency coordinator	The responsibilities of the LEC are defined in Section 36 of the EM Act
Local recovery coordinator	To ensure the development and maintenance of effective recovery management arrangements for the local government. In conjunction with the local recovery committee to implement a post incident recovery action plan and manage the recovery phase of the incident.
LG welfare liaison officer	During an evacuation where a local government facility or non-local government facility is utilised by CPFS the LG will provide advice, information and resources regarding the operation of the facility.
LG liaison officer (to the ISG/IMT)	During a major emergency the liaison officer attends ISG meetings to represent the local government, provides local knowledge input and provides details contained in the LEMA.
Local government – Incident management	• Ensure planning and preparation for emergencies is undertaken • Implement procedures that assist the community and emergency services deal with incidents

Local role	Description of responsibilities
	• Ensure that all personnel with emergency planning and preparation, response and recovery responsibilities are properly trained in their role • Keep appropriate records of incidents that have occurred to ensure continual improvement of the Shires emergency response capability. • Liaise with the incident controller (provide liaison officer) • Participate in the ISG and provide local support • Where an identified evacuation centre is a building owned and operated by the local government, provide a liaison officer to support the CPFS.

LEMC roles and responsibilities

The Shire of Pingelly and Shire of Wandering has established a Local Emergency Management Committee (LEMC) under Section 38(1) of the EM Act to oversee, plan and test the local emergency management arrangements.

The LEMC includes representatives from agencies, organisations and community groups that are relevant to the identified risks and emergency management arrangements for the community.

The LEMC is not an operational committee but rather the organisation established by the local government to assist in the development of local emergency management arrangements for its district.

The LEMC plays a vital role in assisting our communities become more prepared for major emergencies by

- Developing, enhancing and testing preparedness planning from a multi-agency perspective having local knowledge of hazards, demographic and geographic issues; they provide advice to Hazard Management Agencies to develop effective localised hazard plans
- providing a multi-agency forum to analyse and treat local risk
- providing a forum for multi-agency stakeholders to share issues and learnings to ensure continuous improvement.

The LEMC membership must include at least one local government representative and the Local Emergency Coordinator. Relevant government agencies and other statutory authorities will nominate their representatives to be members of the LEMC.

The term of appointment of LEMC members shall be determined by the local government in consultation with the parent organisation of the members.

Local role	Description of responsibilities
LEMC Chair	Provide leadership and support to the LEMC to ensure effective meetings and high levels of emergency management planning and preparedness for the local government district is undertaken.
LEMC Executive Officer	Provide executive support to the LEMC by: • Provide secretariat support including: o Meeting agenda; o Minutes and action lists; o Correspondence; o Committee membership contact register; • Coordinate the development and submission of committee documents in accordance with legislative and policy requirements including; o Annual Report; o Annual Business Plan; o Local Emergency Management Arrangements; • Facilitate the provision of relevant emergency management advice to the Chair and committee as required; and • Participate as a member of sub-committees and working groups as required;

Agency roles and responsibilities

In the event of an emergency, the local government will need to liaise with a range of state agencies who will be involved in the operational aspects of the emergency. The following table summarises the key roles.

Agency roles	Description of responsibilities
Controlling Agency	A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency. The function of a Controlling Agency is to;

Agency roles	Description of responsibilities
	• undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness. • control all aspects of the response to an incident. During Recovery the Controlling Agency will ensure effective transition to recovery.
Hazard Management Agency	A hazard management agency is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.' [EM Act 2005 s4] The HMAs are prescribed in the Emergency Management Regulations 2006. Their function is to: • Undertake responsibilities where prescribed for these aspects [EM Regulations] • Appoint Hazard Management Officers [s55 Act] • Declare / revoke emergency situation [s 50 & 53 Act] • Coordinate the development of the Westplan for that hazard [State EM Policy Section 1.5] • Ensure effective transition to recovery by local government
Combat Agency	A Combat Agency as prescribed under subsection (1) of the *Emergency Management Act 2005* is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.
Support Organisation	A public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources is responsible for providing support functions in relation to that agency. (State EM Glossary)

Managing Risk

Emergency Risk Management

'The Shires of Pingelly and Wandering will be conducting the local risk assessment process as part of the State Risk Project. Include a current risk register consider attaching as an appendix to this set of arrangements, an example can be found at **Appendix 3.**

Appendix 1 – Critical Infrastructure.

Description of emergencies likely to occur

Table 6: Description of emergencies likely to occur in local area

Hazard	Controlling Agency	HMA	Local Combat Role	Local Support Role	WESTPLAN	Local Plan (Date)
Fire	Local Shire	DFES	Bushfire Brigade s	Pingelly VFRS	Fire 2016	
Pingelly Town Fire	DFES	DFES	VFRS	Pingelly SES	Fire 2016	
Road Crashes	WAPol	WAPol	Pingelly SES	Pingelly VFRS	Traffic Crash	
Hazardous Materials	DFES	DFES	Pingelly VFRS	Pingelly SES	HAZMAT	
Earthquake	DFES	DFES	Pingelly SES	Pingelly VFRS	Earthquake	
Dam Break	Water Corp	Water Corp	Pingelly SES	Shire of Wandering	Dam Break	
Train Crash	Brookfield Rail	DFES	Pingelly SES	Pingelly SES	Brookfield Rail Crash Emergencies	

These arrangements are based on the premise that the Controlling Agency is responsible for the above risks and will develop, test and review appropriate emergency management plans for their hazard.

Emergency management strategies and priorities

Once you understand the risks in your local area, document the priorities you have for addressing these risks and the strategies or treatments that you intend to apply.

Table 7: Local EM strategies and priorities

Priority	Strategy
Fire (Rural)	To develop over the next 18 months with EOM
Road Crashes	To develop over the next 18 months with EOM
Hazardous Materials	To develop over the next 18 months with EOM
Earthquake	To develop over the next 18 months with EOM
Rail Crash	To develop over the next 18 months with EOM

Coordination of emergency operations

It is recognised that the HMAs and combat agencies may require local government resources and assistance in emergency management. The Shire of Pingelly and Shire of Wandering is committed to providing assistance/support if the required resources are available through the Incident Support Group when and if formed.

Incident Support Group (ISG)

The ISG is convened by the Controlling Agency appointed Incident Controller to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

Triggers for an ISG

The triggers for an incident support group are defined n State EM Policy Statement 5.2.2 and State EM P Plan Section 5.1. These are;

a. where an incident is designated as Level 2 or higher;
b. multiple agencies need to be coordinated.

Membership of an ISG

The Incident Support Group is made up of agencies' representatives that provide support to the Controlling Agency. Emergency Management Agencies may be called on to be liaison officers on the Incident Support Group.

The recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow, situational awareness and handover to recovery.

The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

Frequency of Meetings

The frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per incident. Coordination is achieved through clear identification of priorities and objectives by agencies sharing information and resources.

Location of ISG Meetings

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable locations where it can meet within the District.

Table 8 – Incident Support Group or Incident Management Team Meeting Locations.

Location one

Address: Shire of Pingelly Council Chamber – 17 Queen Street, Pingelly

Consider listing facilities available.

	Name	Phone	Phone
1st Contact	CEO Gavin Pollock	9887 1066	0428 871 453
2nd Contact	DCCS Stuart Billingham	9887 1066	0497 046 250

Location two

Address: Pingelly SES Building – 18 Pasture Street, Pingelly

	Name	Phone	Phone
1st Contact	Pingelly SES Local Manager	9887 1191	0427 871 191
2nd Contact	Deputy Local Manager		0418 933 635

Location three

Address: Shire of Wandering Administration Centre – 22 Watts Street, Wandering

	Name	Phone	Phone
1st Contact	CEO – Amanda O'Halloran	9884 1056	0418 913 078
2nd Contact	Works Supervisor - Rod Evenis	9884 1056	0429 684 217

Media management and public information

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the Controlling Agency.

Public warning systems

During times of an emergency one of the most critical components of managing an incident is getting information to the public in a timely and efficient manner. This section highlights local communication strategies.

Local Systems

Table 9 - Local Public Warning Systems

Description	Contact Person	Contact Number
Shire of Pingelly Bushfire SMS System	Shire DTS	9887 1066 or 0427 852 426
Shire of Wandering Bushfire SMS System	Shire CEO	9884 1056 or 0418 913 078
Shire of Pingelly Information Hotline	Shire DTS	9887 1066 or 0427 852 426
Shire of Wandering Information Hotline	Shire CEO	9884 1056 or 0418 913 078
Shire of Pingelly Public Notice Board - 17 Queen Street	Shire DCCS	9887 1066
Shire of Pingelly Private Notice Boards – CRC, Post Office, IGA	Shire DCCS	9887 1066
ABC Radio 558 am	Wagin local ABC Manager	9861 3311
Radio West 918 am	Narrogin local Station	9881 4000

Finance arrangements

State EM Policy Section 5.12, State EM Plan Section 5.4 and 6.10 and State EM Recovery Procedures 1-2) outlines the responsibilities for funding during multi-agency emergencies. While recognising the above, the Shire of Pingelly and Shire of Wandering is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors. The Chief Executive Officers should be approached immediately if an emergency event requiring resourcing by the either the Shire of Pingelly and Shire of Wandering to ensure the desired level of support is achieved.

Evacuation and welfare

Evacuation

To assist with emergency evacuation planning SEMC has endorsed the *Western Australian Community Evacuation in Emergencies Guideline* which has a section on pre emergency evacuation planning for local governments and LEMCs and dot point items for consideration.

Special needs groups

Appendix 2 – Special Needs Groups.

Routes & maps

See **Appendix 6 - Map of the District**

Welfare

The Department for Child Protection and Family Support (CPFS) has the role of managing welfare. CPFS has developed a local Welfare Emergency Management Plan for your local government area.

This information is stored locally on a USB drive located in the file rooms of the Shire of Pingelly and Shire of Wandering for access in an emergency.

Local Welfare Coordinator

The Local Welfare Coordinator is appointed by the CPFS District Director to

a. Establish, chair and manage the activities of the Local Welfare Emergency Committee (LWEC), where determined appropriate by the District Director;
b. Prepare, promulgate, test and maintain the Local Welfare Plans;
c. Represent the department and the emergency welfare function on the Local Emergency Management Committee and Local Recovery Committee;
d. Establish and maintain the Local Welfare Emergency Coordination Centre;
e. Ensure personnel and organisations are trained and exercised in their welfare responsibilities;
f. Coordinate the provision of emergency welfare services during response and recovery phases of an emergency; and
g. Represent the department on the Incident Management Group when required

Amanda Hemery or Sharon Gamble, Team Leaders Narrogin
Department for Child Protection
Narrogin Office
Phone (08) 9881 0123

Email: sharon.gamble@cpfs.wa.gov.au or amanda.hemery@cpfs.wa.gov.au
a/h Crisis Care – 1800 199 088

Local Welfare Liaison Officer

The Local Welfare Liaison Officer is nominated by the local government to coordinate welfare response during emergencies and liaise with the Local Welfare Coordinator.

The CEO of the Shire of Pingelly and the Shire of Wandering will be the Local Welfare Liaison Officer:
Shire of Pingelly
CEO – Gavin Pollock
Phone (08) 9887 1066, Mobile 0428 871 453

Shire of Wandering
CEO – Amanda O'Halloran
Phone (08) 9884 1056, Mobile 0418 913 078

Register.Find.Reunite

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas CPFS has responsibility for is recording who has been displaced and placing the information onto a National Register. This primarily allows friends or relatives to locate each other. Because of the nature of the work involved CPFS have reciprocal arrangements with the Red Cross to assist with the registration process.

Animals (including assistance animals)

The Shire of Pingelly maintains a dog pound and cat holding cages which have a very limited capacity. The Shire of Pingelly contracts it Rangers Services:
WA Contract Ranger Services
Matt Sharpe
wacontractrangerservices@hotmail.com
Mobile 0459 678 154

There are no other facilities for other animals. Commercial facilities are available in York, Narrogin and Wattlegrove. The Policy for animals in evacuation centres will be determined by the Department for Child Protection under the Local Welfare Plan.

Other area of support are:

- Heartlands Veterinary Hospital
  148 Avon Terrace, York WA 6302
  Phone (08) 9641 1383

- Herald St Veterinary Clinic and Pet Boarding -Narrogin
  89 Herald Street, Narrogin WA 6312
  Phone (08) 9881 6444

- Narrogin Boarding Kennels
  13 Earl Street, Narrogin WA 6312
  Phone (08) 9881 4940

- Paws, Claws and Beaks Retreat – Pet Boarding
  810 Welshpool Road East
  WATTLEGROVE WA 6107
  Phone (08) 9453 6287, Mobile 0414 904 232
  www.pawsclawsandbeaks.com.au

Welfare centres

Wandering - **Appendix 5 – Welfare Centre Information**

Pingelly – Under construction

Recovery

Managing recovery is a legislated function of local government and the Local Recovery Management Plan is a compulsory sub-plan of the LEMA.

Local recovery coordinator

Local Recovery Coordinators are to advise and assist local government and coordinate local recovery activities as outlined in State EM Policy Section 6, State EM Plan Section 6 and State EM Recovery Procedures 1-4.

Local Recovery Coordinator – Shire of Pingelly
Director Technical Services – Barry Gibbs
Phone (08) 9887 1066, Mobile 0427 852 426

Local Recovery Coordinator – Shire of Wandering
CEO – Amanda O'Halloran
Phone (08) 98841056, Mobile 0418 913 078

Exercising, reviewing and reporting

The aim of exercising

Testing and exercising is essential to ensure that emergency management arrangements are workable and effective. Testing and exercising is important to ensure individuals and organisations remain aware of what is required of them during an emergency response situation.

The exercising of a HMA's response to an incident is a HMA responsibility however it could be incorporated into the LEMC exercise.

Exercising the emergency management arrangements will allow the LEMC to:

- Test the effectiveness of the local arrangements
- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities
- Help educate the community about local arrangements and programs
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of co-ordination between them.

Frequency of exercises

State EM Policy Section 4.8, State EM Plan 4.7 and State EM Preparedness Procedure 19 outline the State's arrangements for EM exercising, including the requirement for LEMCs to exercise their arrangements on at least an annual basis.

Types of exercises

Some examples of exercises types include:

- desktop/discussion;
- a phone tree recall exercise;
- opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency;
- operating procedures of an Emergency Coordination Centre; or
- locating and activating resources on the Emergency Resources Register.

Reporting of exercises

Each LEMC reports their exercise schedule to the relevant DEMC by the 1st May each year for inclusion in the DEMC report to the Exercise Management Advisory Group (EMAG).

Once the exercises have been completed, post exercise reports should be forwarded to the DEMC to be included in reporting for the SEMC annual report.

Review of local emergency management arrangements

The Local Emergency Management Arrangements (LEMA) shall be reviewed in accordance with State EM Policy Section 2.5and amended or replaced whenever the local government considers it appropriate (s.42 of the EM Act).

According to State EM Policy Section 2.5, the LEMA (including recovery plans) are to be reviewed and amended as follows:

- contact lists are reviewed and updated quarterly (Refer to **appendix 7**);

- a review is conducted after training that exercises the arrangements;
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes; and
- circumstances may require more frequent reviews.

Review of Local Emergency Management Committee Positions

The local government, in consultation with the parent organisation of members shall determine the term and composition of LEMC positions.

Review of resources register

The Executive Officer shall have the resources register checked and updated on an annual basis, ongoing amendments occur at each LEMC meeting.

Annual reporting

The annual report of the LEMC is to be completed and submitted to the DEMC within 2 weeks of the end of the financial year for which the annual report is prepared. The LEMC is required to submit a signed hard copy of the annual report to the Executive Officer of the DEMC.

The information provided by the LEMC annual report is collated into the SEMC and SEMC Secretariat Annual Report which is tabled in Parliament.

The SEMC issue the annual report template.

Appendices

Appendix 1. **Critical Infrastructure** – *Locations Highlighted on Appendix 6 -Shire Maps*

Item	Location	Description	Owner	Contact Details	Community Impact Description
Bridge # 5165	Review St, 200m east of Great Southern Highway	Road bridge Avon River	Shire of Pingelly	9887 1066	RAV network access to the East of Pingelly
Bridge # 3117	North Wandering Road 1km East of Walwalling Rd	Road bridge Southern Avon River Branch	Shire of Pingelly	9887 1066	RAV network access to the West Pingelly
Bridge # 3098	Wickepin Pingelly Road	Road Bridge Breach of the Hotham River	Shire of Pingelly	9887 1066	RAV network access to Wickepin
NBS and Mobile Phone Tower	North Bannister Road	Communications Tower for NBN and Telstra	Shire of Pingelly		Loss of communications to Community, will affect emergency response capability
Navigation Beacon	Phillip St between Naylor St & Balfour St	CASA Navigation transmitter for aircraft	Civil Aviation Safety Authority	131 757	Restriction in aviation services
Mobile Phone Tower	Nth Wandering Road	Telstra Mobile Communications Tower	Shire of Wandering	Telstra	Loss of communications to Community, will affect emergency response capability
Telstra Exchange	20 Watts Street Wandering	Communications and ADSL	Shire of Wandering	Telstra	Loss of communications to Community, will affect emergency response capability

**The Shire of Wandering has not nominated any specific bridges or other critical infrastructure as a recent review identified that there are opportunities for alternative routes in most directions. Support is possible from 6 different towns within a 60km radius. Fuel and other essential services are equally accessible.*

The above table should be modified and adapted to local government requirements; engagement with the LEMC may determine other items.

Utilities	Transport	Communication
Power Water Phone (towers, exchanges) Gas Sewage	Road Rail Bridges Ports/marine	Radio – commercial & private/closed network Television

Appendix 2. Special needs groups

Name	Description	Address	Contact 1	Contact 2	No People	Have they got an evacuation plan? Who manages the plan? Has a copy been provided to the LEMC?
Cottage Homes	Aged – Self Sufficient Housing	Corner Brown Street and Somerset Street	Kay Watts 0428 876 037	CRC 9887 1409	19 Units with about 20 People	Meet at Somerset House Pingelly CRC No
Pingelly Hospital	Day Admissions only	38 Stratford Street, Pingelly	Karen Blakely 9887 2222		Approx. 10 Staff	Yes Hospital No
Pingelly Primary School	School	39 Park Street, Pingelly	Admin Office 9887 1061		Approx. 120 Students and 16	Yes Principal Yes
Wandering Primary School	School	2 Watts St, Wandering WA 6308	Admin Office 9884 1014	Registrar Lisa Demeza	0428103190	Yes

Appendix 3. Risk Register Schedule

Still to be developed.

Appendix 4. Resources

Shire of Pingelly

Resources Schedule

Plant and equipment resources – *refer to page 12 -13 for more contact details*

Location:	**Shire of Pingelly**	
Contact/s	**Title**	**Mob:**
Gavin Pollock	Chief Executive Officer	0428 871 453
Barry Gibbs	Director Technical Services	0427 852 426
Russell Dyer	Works Supervisor	0429 887 106

Item description	**Number of items**
VHF Communications (mobile and Base Stations)	9
Isuzu Bush Fire Truck (East Pingelly)	1
Fast Fill Pump on Trailer (East Pingelly)	2
Fast Fill Pump on Trailer (Moorumbine)	1
Fast Fill Pump on Trailer (West Pingelly)	1
Cat 928G Front End Loader	1
CASE 621B Loader (Located at Pingelly Refuse Site for use in Pingelly town area only)	1
CAT Skid Steer Loader	1
Cat 120 M Grader	2
Toyota 22 Seater Bus	1
Power Generator 8kW & 5kW	2
FUSO Tip/Water Truck 6 000 and 8 000 litre slip-on water tanks	2

ISUZU Dual Cab Tip Trucks	2
ISUZU Single Cab Maintenance Truck	1
ISUZU Single Cab 3 tonne Tip Truck	1
Mitsubishi 4WD Single Cab tip tray ute	1
Assorted Chainsaws	6
Staff Details	**Number of items**
Mechanic – Allan Bell	1
Plant Operators - Loader	6
Plant Operators - Grader	3
Plant Operators – Backhoe	2
Key Private Contractors	**Number of items**
Pingelly Transport – Semi Trailer Water Cart	1
J Mac Engineering – Steel Fabricator	1
Wheatbelt Electrics – Electrical	1
Dews Excavation – Excavator, Skid Steer Loader	1
Shire of Brookton – Mult Message Boards	2

Shire of Wandering

Resources Schedule

Plant and equipment resources - refer to page 12 -13 for more contact details

Location:	**Shire of Pingelly**	
Contact/s	**Title**	**Mob:**
Amanda O'Halloran	Chief Executive Officer	0418 913 078
Rod Evenis	Works Supervisor	0429 684 217

Item description	**Number of items**
Isuzu Bush Fire Truck	2
Cat 924G Front End Loader	1
Cat 120 M Grader	2
Toyota 22 Seater Bus – this is a Nichols School Bus	1
Excavator	1
Power Generator kW	1
ISUZU Tandem Axel Truck	2
ISUZU Crew Cab Tip Truck – Slide on water storage 8,000lt	1
John Deere 6115D Tractor	1
Toyota Hilux Utility	1
Toyota Hilux Dual Cab	1
Heavy Duty Pumps	2
Assorted Chainsaws	4
Staff Details	**Number of items**

Plant Operators	5
Key Private Contractors	**Number of items**
Phil Watts - Dozer Services	1

Appendix 5. Welfare centre information

	Details
Establishment/Facility:	Wandering Community Centre
Physical Address	11 Down Street, Wandering
General Description of the Complex	Community Centre consisting of main hall, foyer, commercial kitchen, toilets and showers
Site Limitations	nil
Telephone No	No
Fax No	No
Email Address	No

Contacts

Name	Position	Work Contact	A/Hrs Contact
A (Amanda) O'Halloran	CEO	9884 1056	0428 795 621
Rod Evenis	Works Supervisor	9884 1056	0429 684 217

Access Details

	Details
Keys	Key available from Shire Office
Alarm	No
Security	Key Lock Only
Universal Access	Yes

Accommodation numbers

As per Health Regulations

	Details
Sitting / Standing	200
Sleeping	140
Duration	8 - 24 Hours

Ablution amenities

Item	Yes/No	Notes
Male amenities:		
Toilets	1	Disabled
Urinal	Yes	
Shower	1	Disabled
Hand basins	2	
Female amenities:		
Toilets	2	One is disabled
Shower	1	Disabled
Hand basin	2	

Disabled amenities:		
Toilet	1	One male and One Female – as above
Hand basin	0	
Showers	1	One Male and One Female – as above
Parent's amenities:		
Showers	No	As above
Baby change table	1	Portable
Hand basin	no	

General amenities

Item	Yes/No	Notes
Kitchen facilities:		
Stoves (types)	1	domestic
Refrigeration	2	Large Commercial
Microwave	1	Domestic
Urn/Boiling Water Unit	2	2 urns
Dining facilities:		
Tables	10	Seat 8
Chairs	80	
Cutlery and crockery	Yes	100 settings
General facilities:		
Rooms	2	Main hall and foyer
RCD protected	Y	
Power points	7	Double though out building
Generator	N	
Fire equipment	Yes	
Air conditioning (type)	Y	Evaporative
Heating	Y	Fire place in main hall
Ceiling fans	Y	
Lighting (internal)	Y	
Lighting (external)	Y	

Item	Yes/No	Notes
Telephone lines	N	
Internet access	N	
Water cooler	N	
Hot water system (type)	Y	Instant Electric
Bins	Y	
Septic sewerage	Y	Septic
Amenities areas:		
Enclosed covered areas	Y	
Outside children's play area	Y	
Recreation rooms	N	
Barbeques	Y	
Conference rooms	N	
Meeting rooms	N	Foyer could substitute as meeting room, however access to ablutions is through this room.
Swimming pool	N	
Oval	Y	
Netball/basketball court	Y	
Tennis court	Y	
External facilities:		
Power outlets	2	

Item	Yes/No	Notes
Water	Y	
Parking	Y	
Area for tents	Y	On oval
Toilets	N	Public toilets within walking distance of oval
Caravan/articulated vehicles	Y	On oval
Other:		
Mobile phone coverage	Y	
Storage	Y	
Pet friendly	Y	
Main electrical board location		Foyer
Water stop cock location		
Surrounded by bush	N	
Built on a flood plain	N	
Positioned on coast	N	
Site access		Access is from Down Street
Timeframe before pump out of septic		Depends on usage and No's up to one week at capacity

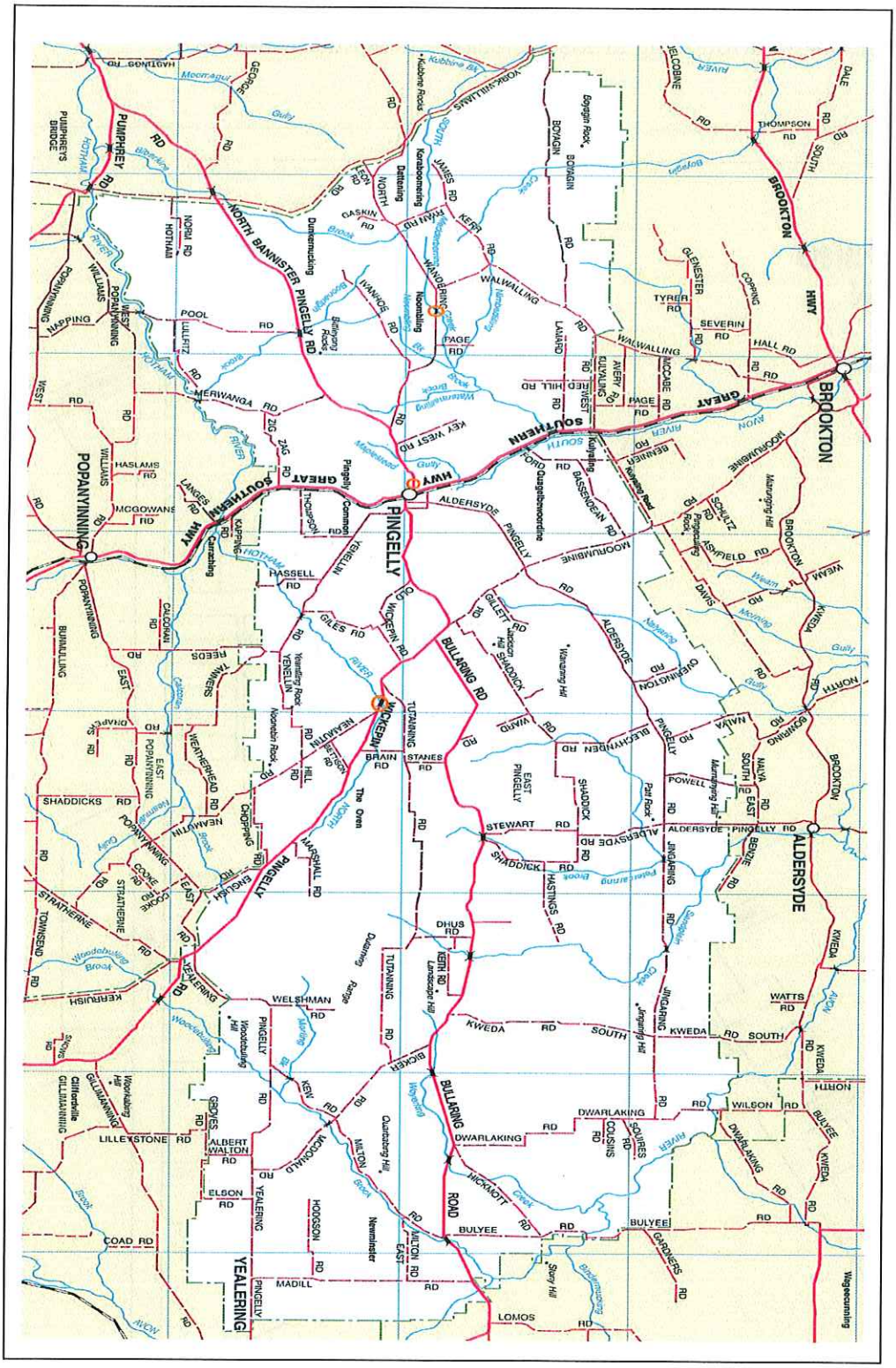
Appendix 6. Map of the District

Shire of Pingelly Town Site

Critical Infrastructure marked **O**

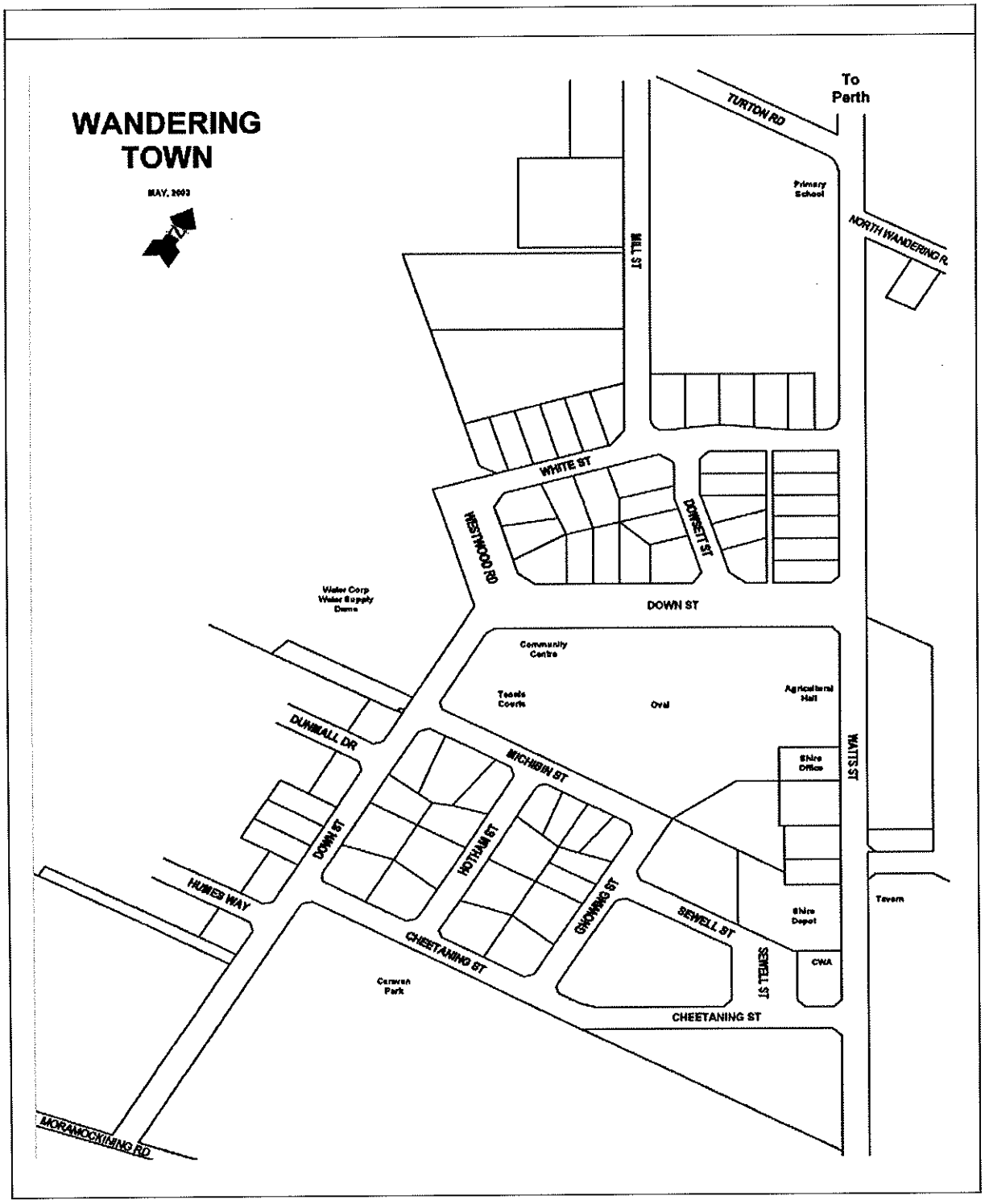
Shire of Pingelly Map

Critical Infrastructure marked o



Shire of Wandering

This map shows the southern section (developed area) of the Shire of Wandering together with immediate surrounding areas, detailing roads and dwellings.



Wandering Townsite

Appendix 7. Contacts

Note: When developing your contact lists also consider contacts outside the LEMC such as Pastoral Station owners who may need to be contacted during an emergency but may not sit on the LEMC.

Name	Organisation	Address	Phone (work)	Mobile	Email	Fax
Cr SJ (Shirley) Lange	Shire of Pingelly President	PO Box 101, PINGELLY WA 6308		0419 600 291 a/h 98871375	sjlange@west.com.au	
G (Gavin) Pollock	Shire of Pingelly CEO	17 Queen Street, PINGELLY WA 6308	9887 1066	0428 871 453 a/h 9887 1339	ceo@pingelly.wa.gov.au	9887 1453
Cr B (Brendan) Whitely	Shire of Wandering President	2155 North Wandering Rd HASTINGS WA 6308		0427 988 400 a/h 9884 1027	brendanw1970@hotmail.com	
A (Amanda) O'Halloran	Shire of Wandering CEO	22 Watts Street WANDERING WA 6308	9884 1056	0418 913 078	ceo@wandering.wa.gov.au	9884 1510
WP (Bill) Mulroney	Pingelly SES Local Manager	28 Queen Street, PINGELLY WA 6308	98871466	0427 871 191	pingellyses@bigpond.com	
D (Daniel) Whitney	Sergeant WA Police	25 Queen St PINGELLY WA 6308	9887 1008	0438 979 522	daniel.whitney@police.wa.gov.au	9887 1401

Name	Organisation	Address	Phone (work)	Mobile	Email	Fax
S (Shane) Hickman	WA Police	9 Coroser St BROOKTON WA 6306	9642 1000	0433 334 046	shane.hickman@police.wa.gov.au	
B (Barry) Gibbs	Shire of Pingelly Director Technical Services	17 Queen Street, PINGELLY WA 6308	9887 1066	0427 852 426	dts@pingelly.wa.gov.au	9887 1453
R (Rod) Evenis	Shire of Wandering Works Manager	22 Watts Street WANDERING WA 6308	9884 1056	0429 684 217	works@wandering.wa.gov.au	9884 1510
J (Jenny) Wiles	St John Ambulance Pingelly	722 Williams St POPANYINNING WA 6309	13 11 26	0448 875 091 a/h 9887 5011	jawiles@bordernet.com.au	9887 5092
R (Rodney) Shaddick	CBFCO, Shire of Pingelly	86 Perry Rd EAST PINGELLY WA 6308		0427 871 328 a/h 9887 1328	hillbine@bigpond.com	
P (Peter) Monk	CBFCO, Shire of Wandering	80 Monk Rd CONJATOTINE WA 6308		0429 887 725 a/h 9887 7016	ruth@wn.com.au	9887 7009
K (Karen) Blakeley	Pingelly Hospital, Director of Nursing	34 Stratford St PINGELLY WA 6308	9887 2222	0427 471 041	Karen.blakeley@health.wa.gov.au	

Name	Organisation	Address	Phone (work)	Mobile	Email	Fax
Ros Ward	Pingelly Primary School Registrar	39 Park St PINGELLY WA 6308	9887 1061	0428 135 530	pingelly.ps@education.wa.gov.au rosalyn.ward@education.wa.gov.au	9887 1344
Samantha Mudgeway	Pingelly Primary School Principal	39 Park St PINGELLY WA 6308	9887 1061	0428 139 317	Samantha.hegedus@education.wa.gov.au	9887 1344
Lisa Demeza	Wandering Primary School Registrar	2 Watts St WANDERING WA 6308	9884 1014	0428 103 190	Nil	9884 1026
J (John) Petchell	Wandering Primary School Principal	2 Watts St WANDERING WA 6308	9884 1014	0429440101	John.petchell@education.wa.gov.au	9884 1026
R (Robert) Kirk	Pingelly Volunteer Fire DCBFCO and Rescue Captain	20 Pasture St, (PO Box 43) PINGELLY WA 6308		0428 871 580 a/h 9887 1580	lilkirk@bigpond.net.au	
S (Sharon) Gamble A/Team Leader	Department for Child Protection & Family Support	Park Street NARROGIN	9881 0123	1800 199 008 Crisis Care after hours	sharon.gamble@cpfs.wa.gov.au	9881 2040
J (Jo) Spadaccini	Department for Child Protection – District Emergency Services Officer	Fitzerald St NORTHAM WA 6312		0429102614 1800 199 008 Crisis Care after hours	Joanne.spadaccini@cpfs.wa.gov.au	

Name	Organisation	Address	Phone (work)	Mobile	Email	Fax
D (David) Freebairn	Shire of Pingelly Councillor	53 Queen St PINGELLY WA 6308		0427 877 011	queen53@bigpond.com	
E (Evan) Hodges	Shire of Pingelly Councillor	50 Park St PINGELLY WA 6308	9887 1170	0427469170	evanne@westnet.com.au	
I (Ian) Parker	Telstra Liaison Officer	Fortune Street NARROGIN	9881 1884	13 22 00	Ian.parker@team.telstra.com	9881 3089
Currently Vacant	Operations Manager UGS	124 Earl St NARROGIN WA 6312	9881 0610	13 13 75		
R (Ross) Young	Western Power Regional Community Engagement Stakeholders & Communication	Boyanup Picton Rd Picton Depot	9780 6350	0419 991774 a/h 131351	ross.young@westernpower.com.au	9881 31238
C (Cathy) Morey	Main Road WA	Mokine Rd NARROGIN WA 6312	9881 0532	138 138 0428 912 799	cathy.morey@mainroads.wa.gov.au	9881 0503
L (Lawrie) Murfin	Main Road WA	Mokine Rd NARROGIN WA 6312	9881 0532	138 138	lawrie.murfin@mainroads.wa.gov.au	9881 0503

Name	Organisation	Address	Phone (work)	Mobile	Email	Fax
P (Paul) Blechynden Area Officer	DFES	10 Williams Rd NARROGIN WA 6312	98813893	0427 580 481	paul.blechynden@dfes.wa.gov.au	
K (Keith) Devenish, District Manager - Narrogin	Department of Agriculture & Food WA	10 Doney St NARROGIN WA 6312	9881 0222	0438 918 621	kdevenish@agric.wa.gov.au	9881 1950
R (Roy) Spurr Area Supervisor	Brookfield Rail	GPO Box S1411 Perth WA 6845	9212 2800	0429 686 430	roy.spurr@brookfieldrail.com	9212 2922
	CBH Wandering	2306 North Bannister Wandering Rd WANDERING WA 6308		0428 955 421		