



Shire of Pingelly

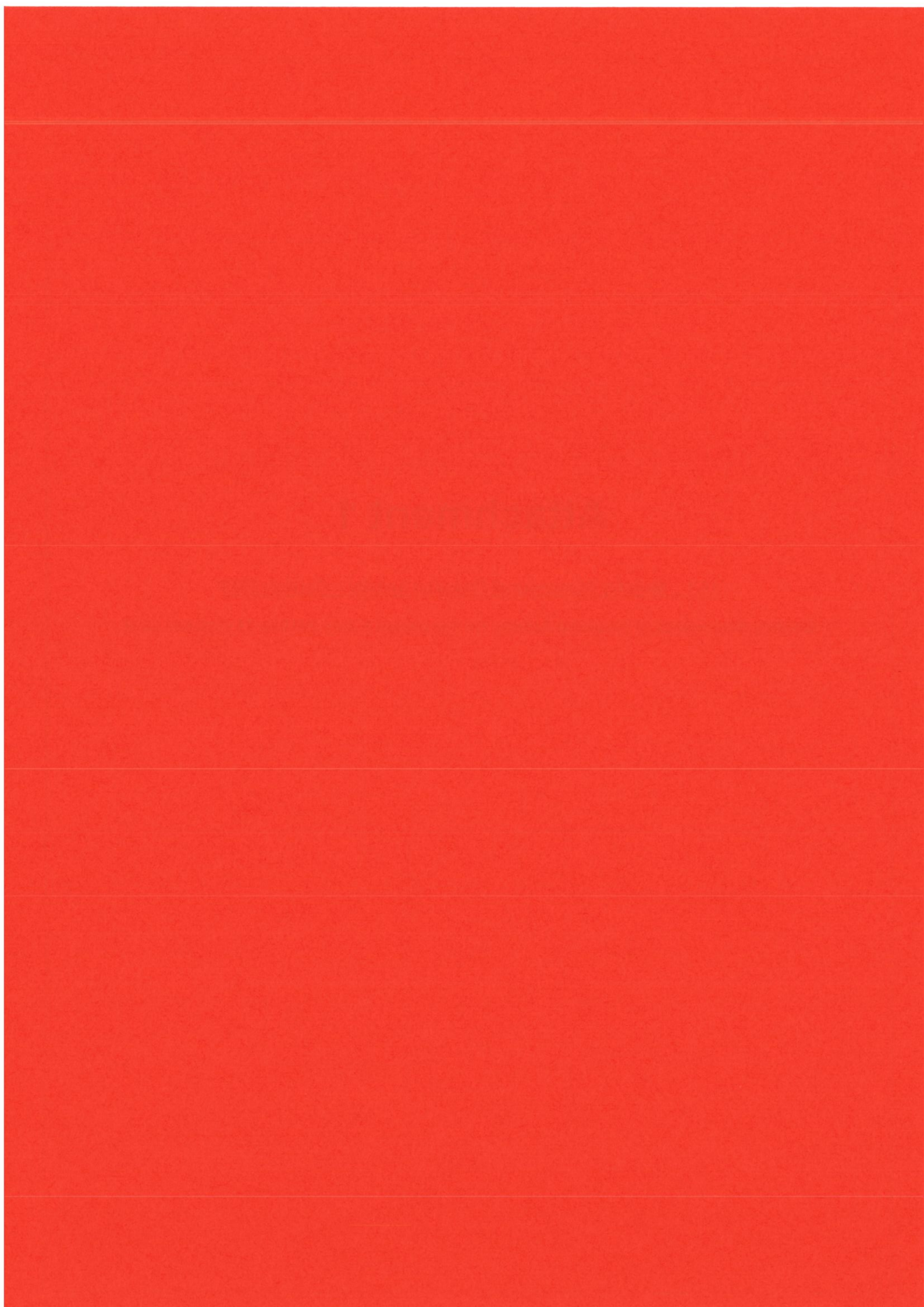
Attachments

Ordinary Council Meeting
21 November 2018

Attachment 1

15.1 Monthly Statement of Financial Activity – October 2018

Monthly Statements of Financial Activity for the period 1 July 2018 to 31 October 2018





SHIRE OF PINGELLY

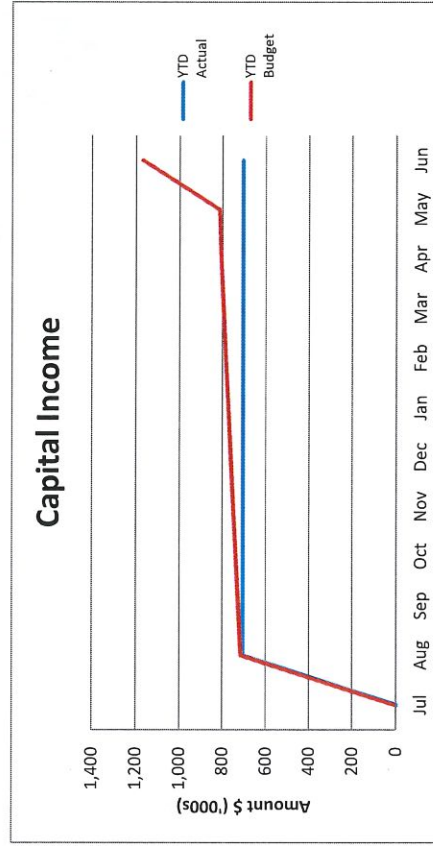
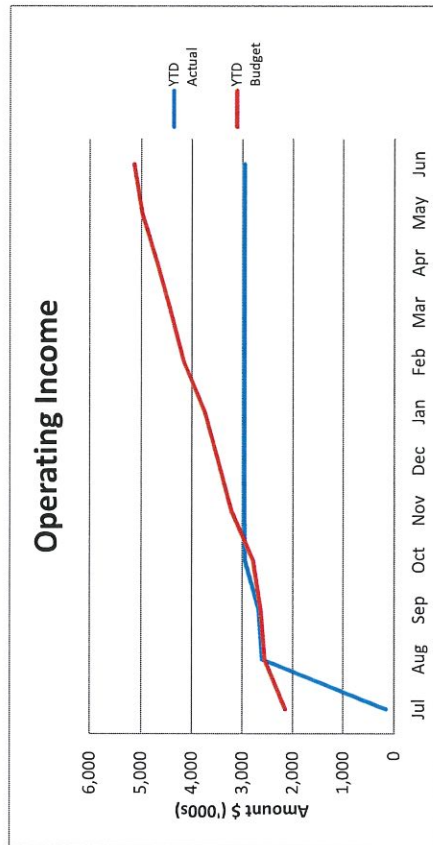
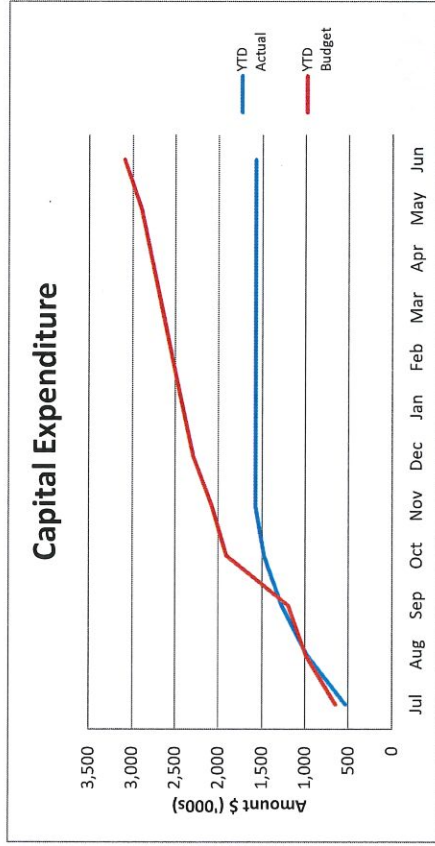
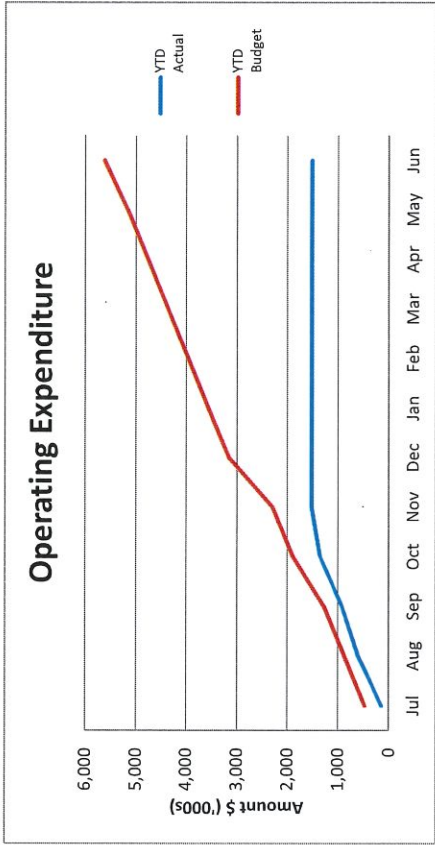
MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

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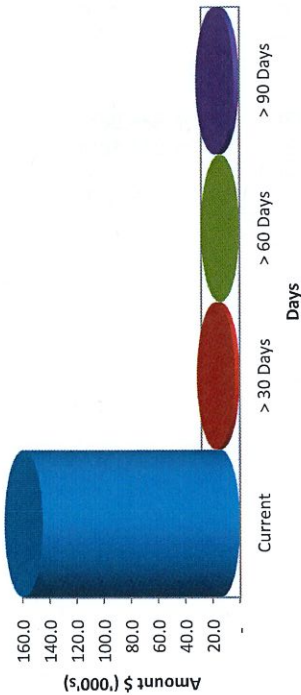
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Income and Expenditure Graphs to 31 October 2018

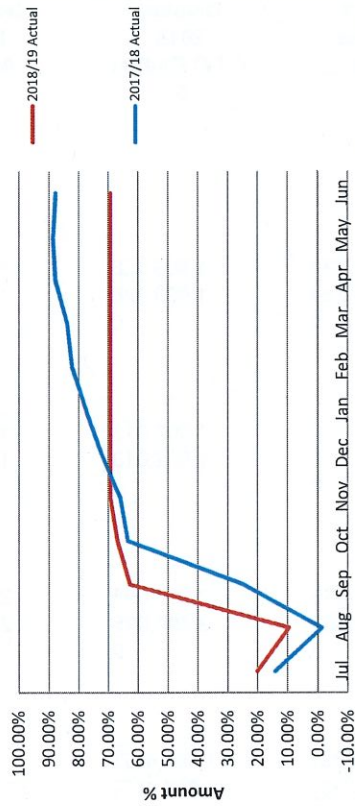


Other Graphs to 31 October 2018

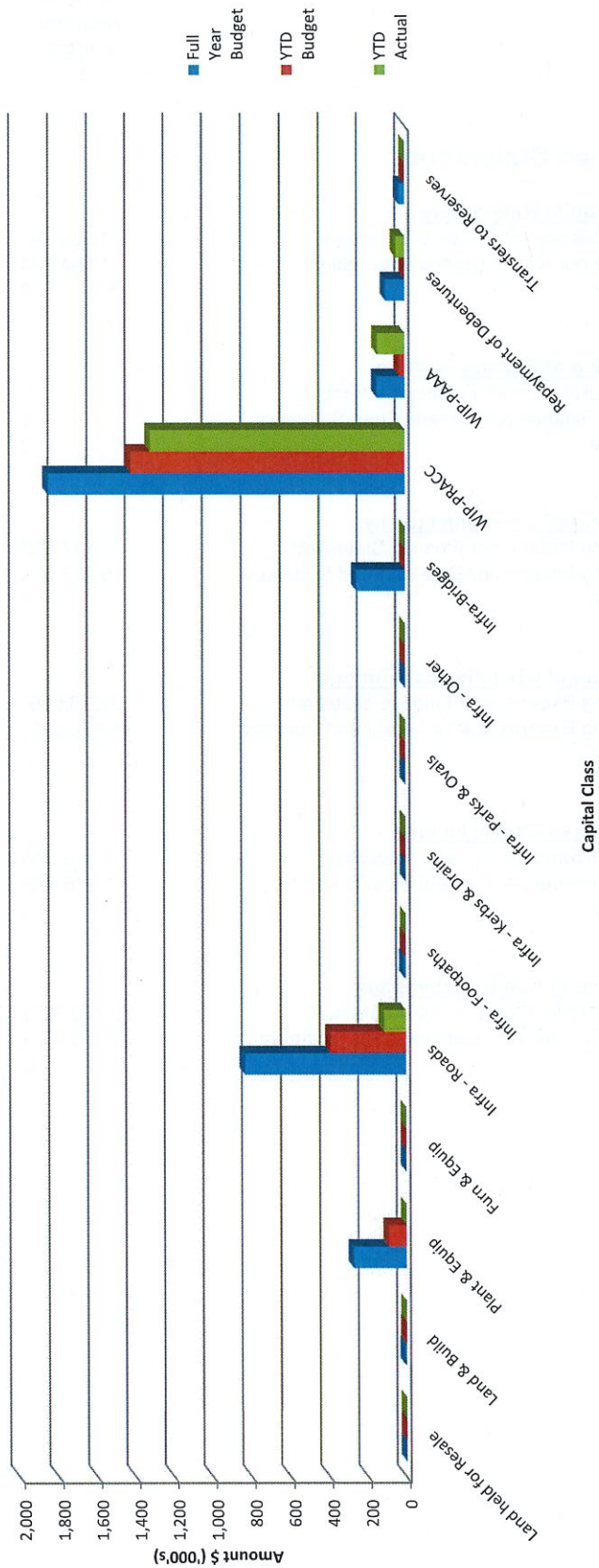
Sundry Debtors Amount O/S



Rates % Collected



Capital Expenditure



SHIRE OF PINGELLY

Summary of Balancing Contained Within The Monthly Reports

	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	October 2018 Y-T-D Budget \$	October 2018 Actual \$
Finance Statement				
<u>Balancing to Rating Note</u>				
Rates Balance per Finance Statement	1,994,784	1,994,784	1,995,128	1,995,174
Balance per Note 6 (Rating Information)	1,994,784	1,994,784	1,995,128	1,995,176
Variance	0	0	0	(2)
<u>Balancing of Closing Position</u>				
Closing Balance per Finance Statement	0	0	1,002,013	1,433,204
Closing Balance per General Fund Summary	0	0	1,002,013	1,433,204
Variance	0	0	0	0
<u>Balancing of Operating Income</u>				
Operating Income per Finance Statement	5,137,563	5,137,563	2,797,095	2,954,562
Operating Income per General Fund Summary	5,137,563	5,137,563	2,797,095	2,954,561
Variance	0	0	0	1
<u>Balancing of Operating Expenditure</u>				
Operating Expense per Finance Statement	(5,626,626)	(5,626,626)	(1,897,487)	(1,350,503)
Operating Expense per General Fund Summary	(5,626,626)	(5,626,626)	(1,897,487)	(1,350,504)
Variance	0	0	0	1
<u>Balancing of Capital Income</u>				
Capital Income per Finance Statement	1,176,966	1,176,966	738,292	706,669
Capital Income per General Fund Summary	1,176,966	1,176,966	738,292	706,669
Variance	0	0	0	(0)
<u>Balancing of Capital Expenditure</u>				
Capital Expense per Finance Statement	(3,490,962)	(3,490,962)	(1,934,885)	(1,621,198)
Capital Expense per General Fund Summary	(3,490,962)	(3,490,962)	(1,934,885)	(1,621,198)
Variance	0	0	0	0

SHIRE OF PINGELLY

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

	NOTE	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	October 2018 Y-T-D Budget \$	October 2018 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	
Operating								
Revenues/Sources								
Governance		85,669	85,669	28,452	24,006	(4,446)	(15.63%)	
General Purpose Funding		696,301	696,301	195,087	126,694	(68,393)	(35.06%)	▼
Law, Order, Public Safety		65,902	65,902	16,295	56,213	39,918	244.97%	▲
Health		6,936	6,936	2,304	751	(1,553)	(67.40%)	
Education and Welfare		11,175	11,175	3,288	1,500	(1,788)	(54.38%)	
Community Amenities		343,650	343,650	219,544	173,241	(46,303)	(21.09%)	▼
Recreation and Culture		712,454	712,454	4,457	164,154	159,697	3583.06%	▲
Transport		1,118,892	1,118,892	298,632	383,027	84,395	28.26%	▲
Economic Services		24,050	24,050	8,008	11,335	3,327	41.55%	
Other Property and Services		77,750	77,750	25,900	18,465	(7,435)	(28.71%)	▼
		3,142,779	3,142,779	801,967	959,386	157,419	19.63%	
(Expenses)/(Applications)								
Governance		(677,507)	(677,507)	(134,998)	(206,761)	(71,763)	(53.16%)	▲
General Purpose Funding		(225,373)	(225,373)	(72,460)	(52,945)	19,515	26.93%	▼
Law, Order, Public Safety		(207,056)	(207,056)	(77,910)	(82,724)	(4,814)	(6.18%)	
Health		(121,072)	(121,072)	(41,342)	(30,859)	10,483	25.36%	▼
Education and Welfare		(119,003)	(119,003)	(40,818)	(16,575)	24,243	59.39%	▼
Community Amenities		(408,119)	(408,119)	(124,284)	(103,367)	20,917	16.83%	▼
Recreation & Culture		(1,338,540)	(1,338,540)	(489,455)	(322,518)	166,937	34.11%	▼
Transport		(2,225,141)	(2,225,141)	(763,302)	(418,924)	344,378	45.12%	▼
Economic Services		(264,077)	(264,077)	(81,814)	(59,835)	21,979	26.86%	▼
Other Property and Services		(40,738)	(40,738)	(71,104)	(55,995)	15,109	21%	▼
		(5,626,626)	(5,626,626)	(1,897,487)	(1,350,503)	546,984	(28.83%)	
Net Operating Result Excluding Rates		(2,483,847)	(2,483,847)	(1,095,520)	(391,117)	704,403	(64.30%)	
Adjustments for Non-Cash								
(Revenue) and Expenditure								
(Profit)/Loss on Asset Disposals	2	308,049	308,049	(26,000)	3,666	29,666	114.10%	▼
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		0	0	0	0	0	0.00%	
Adjustments in Fixed Assets		0	0	0	0	0	0.00%	
Rounding		0	0	0	0	0	0.00%	
Depreciation on Assets		1,755,000	1,755,000	584,988	0	(584,988)	100.00%	▼
Capital Revenue and (Expenditure)								
Purchase Land Held for Resale	1	0	0	0	0	0	0.00%	
Purchase of Land and Buildings	1	(5,000)	(5,000)	(1,664)	0	1,664	100.00%	
Purchase of Furniture & Equipment	1	0	0	0	0	0	0.00%	
Purchase of Plant & Equipment	1	(273,000)	(273,000)	(91,000)	0	91,000	100.00%	▼
Purchase of WIP - PP & E	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Roads	1	(833,572)	(833,572)	(392,834)	(114,032)	278,802	70.97%	▼
Purchase of Infrastructure Assets - Footpaths	1	(6,000)	(6,000)	(1,996)	0	1,996	100.00%	
Purchase of Infrastructure Assets - Kerbs & Drains	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Parks & Ovals	1	0	0	0	0	0	0.00%	
Purchase of Infrastructure Assets - Bridges	1	(252,000)	(252,000)	0	0	0	0.00%	
Purchase of Infrastructure Assets - Other	1	0	0	0	0	0	0.00%	
Purchase of WIP Recreation and Culture	1	(1,849,533)	(1,849,533)	(1,420,463)	(1,319,589)	100,874	7.10%	
Purchase of WIP Aged Accommodation	1	(144,525)	(144,525)	(26,928)	(142,680)	(115,752)	(429.86%)	▲
Proceeds from Disposal of Assets	2	113,600	113,600	35,564	6,669	(28,895)	(81.25%)	▼
Repayment of Debentures	3	(98,336)	(98,336)	0	(44,897)	(44,897)	0.00%	
Proceeds from New Debentures	3	700,000	700,000	700,000	700,000	0	0.00%	
Self-Supporting Loan Principal Income		7,598	7,598	0	0	0	0.00%	
Transfer from Restricted Asset -Unspent Loans		0	0	0	(0)	(0)	0.00%	
Transfers to Restricted Assets (Reserves)	4	(28,996)	(28,996)	0	0	0	0.00%	
Transfers from Restricted Asset (Reserves)	4	355,768	355,768	2,728	0	(2,728)	(100.00%)	
ADD Net Current Assets July 1 B/Fwd	5	740,010	740,010	740,010	740,010	(0)	0.00%	
LESS Net Current Assets Year to Date	5	0	0	1,002,013	1,433,204	431,191	(43.03%)	▼
Amount Raised from Rates		(1,994,784)	(1,994,784)	(1,995,128)	(1,995,174)	(46)	0.00%	

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations Greater than 10% and \$5,000 ▲
Below Budget Expectations Less than 10% and \$5,000 ▼

SHIRE OF PINGELLY
FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018
Report on Significant variances Greater than 10% and \$5,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

REPORTABLE OPERATING REVENUE VARIATIONS

General Purpose Funding - variance below budget expectations		(68,393)
Penalty Interest - YTD Budget more than YTD Actual (Timing Difference)	(10,168)	
Movement in Excess Rates - YTD Budget nil compared to YTD Actual (Permanent Difference) EOY adj	(44,826)	
Law Order and Public Safety - variance above budget expectations		39,918
ESL SES grants - YTD Higher than budgeted (Timing difference) received early Q1 Instal in June 16/17	8,060	
ESL BFB grants - YTD Higher than budgeted (Timing difference) received early Q1 Instal in June 16/17	9,220	
Community Amenities		(46,303)
Waste Tipping Charges Pingelly Tip Site YTD Actuals less than YTD Budget (Old Hospital Waste)	(54,055)	
Recreation and Culture - variance above budget expectations		159,697
PRACC Grants YTD Actual more than YTD Budget - Bendigo Bank (Timing Difference)	50,000	
Transport - variance above budget expectations		84,395
Regional Road Group funding Actual YTD received less than budget YTD (Timing Difference)	72,032	
State Blackspot Funding Actual YTD more than YTD Budget (Timing Difference)	3,425	
MRWA Direct Road Grant Actual YTD more than YTD Budget (Permanent Difference) State Govt Agreement delay	5,125	
WANDRAA Funding Storm Damage - YTD Actual more than YTD Budget (Timing Difference)	29,977	

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - variance above budget expectations		(71,763)
Audit fees YTD less then YTD Budget (Timing Difference)	9,214	
Administration Allocated more YTD actual than YTD budget (Timing Difference)	(104,750)	
Members subscriptions Actual YTD lower than YTD budget (Timing Difference)	(1,208)	
Admin Salaries and Wages Actual YTD less than budget YTD (Timing Difference)	(5,737)	
Depreciation YTD Actual less than YTD Budget Deprn not run until Audit sign off in Nov 2018 (Timing Difference)	(32,332)	
General Purpose Funding - variance below budget expectations		19,515
Administration Allocated less YTD actual than YTD budget (Timing Difference)	8,377	
Education and Welfare - variances below budget expectations		24,243
Education - Depreciation YTD less than Budget YTD - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	13,000	
Community Amenities - variance below budget expectations		20,917
Refuse site maintenance YTD Actual more than YTD Budget (Timing difference)	(1,574)	
Admin Allocation - Town planning YTD Actuals less than YTD Budget (Timing Difference)	4,187	
Other Community Amenities Admin Allocated YTD Actual less than YTD Budget	3,140	
Other Community Amenities - Depreciation YTD less than Budget YTD - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	6,664	
Recreation and Culture - variance below budget expectations		166,937
Halls - Admin Allocated YTD Actual less than YTD Budget	3,140	
Other Town Parks and Gardens Mtce YTD Actuals less than YTD Budget (Timing Difference)	(5,019)	
Other Rec and Sport Admin Allocated YTD Actuals less than YTD Budget (Timing Difference)	4,187	
Other Culture - Depreciation YTD less than Budget YTD - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	125,000	
Transport - variance below budget expectations		344,378
Road Maintenance YTD Actual more than YTD Budget (Timing Difference)	(8,909)	
Townsite Maintenance YTD Actual more than YTD Budget (Timing Difference)	40,068	
Depreciation YTD Actual less than Budget YTD - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	343,664	
Economic Services - variance below budget expectations		21,979
Tourism and Area Promotion - YTD Actual more than YTD Budget (Timing Difference)	5,272	
OES Depreciation YTD Actuals less than YTD Budget - Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)	13,332	

REPORTABLE NON-CASH VARIATIONS

(Profit)/Loss on Asset Disposals - below budget expectations		
Webb St Block not sold/disposed YTD (Timing Difference)	-	29,666
Handover of CRC and Joint Venture Housing not occurred yet (Timing Difference)	-	
CAT Front end loader not changed over yet with new CASE loader (Timing Difference)	-	
Depreciation on Assets - below budget expectations		(584,988)
Depreciation will be run/calculated and assets rolled over after auditor's final audit in November 2018 (Timing difference)		

REPORTABLE CAPITAL EXPENDITURE VARIATIONS

Purchase of Plant & Equipment - below budget expectations		
Plant & Equipment YTD Actuals under YTD Budget (Timing difference)		91,000
Purchase of Road Infrastructure Assets - below budget expectations		278,802
Road Infrastructure YTD Actuals less than YTD Budget (Timing Difference)		
SBS01 Capex - Sbs Bodey Street And Harper Street	25,664	
RRGA7 Capex - Rrg York Williams Rd Reseal & Regravel	144,432	
RRG11 Capex - Rrg Review Street	89,484	
RRG12 Capex - Rrg Bullaring Road	17,279	
CRSF4 10 Shaddick Rd Realine & Regravel - Crsf Funding 2017/18 carry over funding - (Timing Difference)	(44,935)	
Purchase of Works in Progress Assets - PAAA - above budget expectations		(115,752)
PAAA Project Expenditure YTD Actuals more than YTD Budget - (Timing Difference)		

REPORTABLE CAPITAL REVENUE VARIATIONS

Proceeds from Disposal of Assets - below budget expectations		
Proceeds from Disposal of assets YTD Actual less than YTD Budget - (Timing Difference)		(28,895)

SHIRE OF PINGELLY
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

1. ACQUISITION OF ASSETS	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	2018/19 YTD Budget \$	October 2018 YTD Actual \$
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Education & Welfare				
<i><u>Other Aged & Disabled Services</u></i>				
Capex - Paaa Architects & Consultants	9,745	9,745	1,948	1,556.50
Capex - Paaa Building Construction	19,580	19,580	0	20,141.82
Capex - Paaa Utility Services	18,000	18,000	3,600	23,313.35
Capex - Paaa Construction Community	19,000	19,000	4,484	13,538.87
Capex - Paaa Landscaping Soft & Hard	7,000	7,000	660	6,509.37
Capex - Paaa Landscaping Sensory Garden	71,200	71,200	16,236	77,620.37
Recreation and Culture				
<i><u>Swimming Areas & Beaches</u></i>				
Swimming Pool Buildings Capital	5,000	5,000	1,664	0.00
<i><u>Works in Progress - Recreation Centre</u></i>				
Capex - Pracc Project Manager	76,900	76,900	20,200	39,665.28
Capex - Pracc Architects & Consultants	41,906	41,906	8,380	13,378.85
Capex - Praac Building Construction	1,079,802	1,079,802	1,079,802	1,060,561.36
Capex - Pracc Utility Services	4,300	4,300	860	2,923.22
Capex - Pracc Carpark And Drainage	56,025	56,025	56,025	59,105.49
Capex - Pracc Landscaping Soft & Hard	19,000	19,000	19,000	17,186.92
Capex - Pracc Playground	35,000	35,000	35,000	34,438.00
Capex - Pracc Opening & Promotion	2,500	2,500	2,500	2,921.26
Capex - Pracc Fit Out Furniture	15,000	15,000	15,000	10,202.86
Capex - Pracc Bowling Green	503,100	503,100	167,696	79,205.83
Capex - Pracc Footpaths	16,000	16,000	16,000	0.00

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

1. ACQUISITION OF ASSETS (Continued)	2018/19 Adopted Budget \$	2018/19 Revised Budget \$	2018/19 YTD Budget \$	October 2018 Actual \$
Transport				
<i>Construction - Roads, Bridges, Depots</i>				
Bridges Purchase - Schedule 12				
Capex - Bridge - Replace Box Culverts	252,000	252,000	0	0.00
Roads Construction				
Capex - Sbs Bodey Street And Harper Street	77,000	77,000	25,664	0.00
Capex - Rrg York Williams Rd Reseal & Regravel	172,500	172,500	172,500	28,068.04
Capex - Rrg Yenellin Road Upgrade	140,635	140,635	46,878	0.00
Capex - Rrg Review Street	273,500	273,500	91,164	1,680.00
Capex - Rrg Bullaring Road	67,000	67,000	22,324	5,045.21
10 Shaddick Rd Realine & Regravel - Crsf	102,937	102,937	34,304	79,238.85
Footpath - Upgrade Apex Hill	6,000	6,000	1,996	0.00
<i>Road Plant Purchases</i>				
Capex - Front End Loader	243,000	243,000	81,000	0.00
Capex - Flail Mower	30,000	30,000	10,000	0.00
	<u>3,363,630</u>	<u>3,363,630</u>	<u>1,934,885</u>	<u>1,576,301.45</u>
By Class				
Land	0	0	0	0.00
Buildings	5,000	5,000	1,664	0.00
Furniture & Equipment	0	0	0	0.00
Plant & Equipment	273,000	273,000	91,000	0.00
Work in Progress - PPE	0	0	0	0.00
Infrastructure - Roads	833,572	833,572	392,834	114,032.10
Infrastructure - Footpaths	6,000	6,000	1,996	0.00
Infrastructure - Kerbs & Drains	0	0	0	0.00
Infrastructure - Parks & Ovals	0	0	0	0.00
Infrastructure - Bridges	252,000	252,000	0	0.00
Infrastructure - Other	0	0	0	0.00
Works in Progress - Recreation Centre	1,849,533	1,849,533	1,420,463	1,319,589.07
Works in Progress - Aged Care Accommodation	144,525	144,525	26,928	142,680.28
	<u>3,363,630</u>	<u>3,363,630</u>	<u>1,934,885</u>	<u>1,576,301.45</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

Asset No	By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
		2018/19 Budget \$	October 2018 Actual \$	2018/19 Budget \$	October 2018 Actual \$	2018/19 Budget \$	October 2018 Actual \$
	Governance						
1037	5 Webb St (Land)	32,000	0.00	20,000	0.00	(12,000)	0.00
EMCCS02	EMEDS02 - DTS Vehicle PN725	10,500	10,335.22	7,600	6,669.09	(2,900)	(3,666.13)
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600.00	0.00	0	0.00	(230,600)	0.00
10191	CRC Lot 2 (18) Parade Street-Land	16,000.00	0.00	0	0.00	(16,000)	0.00
10173	Lot 602 (38) Sharow St Land	4,753	0.00	0	0.00	(4,753)	0.00
10174	Lot 603(36) Sharow St Land	4,753	0.00	0	0.00	(4,753)	0.00
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	0.00	0	0.00	(115,043)	0.00
	Transport						
PL5	2003 CAT Front End Loader-PN430	8,000	0.00	86,000	0.00	78,000	0.00
		421,649	10,335.22	113,600	6,669.09	(308,049)	(3,666.13)

Asset No	By Class of Asset	Written Down Value		Sale Proceeds		Profit(Loss)	
		2018/19 Budget \$	October 2018 Actual \$	2018/19 Budget \$	October 2018 Actual \$	2018/19 Budget \$	October 2018 Actual \$
	Plant & Equipment						
EMCCS02	EMEDS02 - DTS Vehicle PN725	10,500	10,335.22	7,600	6,669	(2,900)	(3,666.13)
PL5	2003 CAT Front End Loader-PN430	8,000	0.00	86,000	0.00	78,000	0.00
	Land & Buildings						
10180	CRC Lot 2 (18) Parade Street-Spec Building	230,600	0.00	0	0	(230,600)	0.00
10191	CRC Lot 2 (18) Parade Street-Land	16,000	0.00	0	0	(16,000)	0.00
10173	Lot 602 (38) Sharow St Land	4,753	0.00	0	0	(4,753)	0.00
10174	Lot 603(36) Sharow St Land	4,753	0.00	0	0	(4,753)	0.00
10289A	Lot 602 (38) and Lot 603 (4 Units only)	115,043	0.00	0	0	(115,043)	0.00
1037	5 Webb St (Land)	32,000	0.00	20,000	0.00	(12,000)	0.00
		421,649	10,335.22	113,600	6,669.09	(308,049)	(3,666.13)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2018/19 Adopted Budget \$	October 2018 Actual \$
78,000	0.00
(386,049)	(3,666.13)
<u>(308,049)</u>	<u>(3,666.13)</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-18	New Loans		Principal Repayments			Principal Outstanding			Interest Repayments		
		2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2017/18 Revised Budget	2018/19 Actual \$	2017/18 Revised Budget	2018/19 Budget \$	2017/18 Revised Budget	2018/19 Budget \$	2017/18 Revised Budget	2018/19 Actual \$
Education & Welfare												
Loan 120 - SSL Pingelly Cottage Homes *	181,717	0	0	7,598	7,598	0	174,119	174,119	181,717	5,879	5,879	(64)
Recreation & Culture												
Loan 123 - Recreation and Cultural Centre	2,289,025		0	90,738	90,738	44,897	2,198,287	2,198,287	2,244,128	95,423	95,423	(257)
Loan 124 - Recreation and Cultural Centre			700,000	0	0	0	0	0	1,200,000	28,320	28,320	4,335
WATC Short Term Facility	500,000	700,000	700,000	0	0	0	1,200,000	1,200,000	1,200,000	28,320	28,320	4,335
	2,970,742	700,000	700,000	98,336	98,336	44,897	3,572,406	3,572,406	3,625,845	129,622	129,622	4,014

(*) Self supporting loan financed by payments from third parties.
All other loan repayments were financed by general purpose revenue.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

	2018/19 Adopted Budget \$	October 2018 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	113,223	113,223
Amount Set Aside / Transfer to Reserve	2,430	0
Amount Used / Transfer from Reserve	<u>(80,000)</u>	<u>0</u>
	<u>35,653</u>	<u>113,223</u>
(b) Plant Reserve		
Opening Balance	246,256	246,256
Amount Set Aside / Transfer to Reserve	5,285	0
Amount Used / Transfer from Reserve	<u>(186,500)</u>	<u>0</u>
	<u>65,041</u>	<u>246,256</u>
(c) Building and Recreation Reserve		
Opening Balance	31,202	31,202
Amount Set Aside / Transfer to Reserve	20,185	0
Amount Used / Transfer from Reserve	<u>(28,000)</u>	<u>0</u>
	<u>23,387</u>	<u>31,202</u>
(d) Electronic Equipment Reserve		
Opening Balance	6,280	6,280
Amount Set Aside / Transfer to Reserve	7	0
Amount Used / Transfer from Reserve	<u>(3,200)</u>	<u>0</u>
	<u>3,087</u>	<u>6,280</u>
(e) Community Bus Reserve		
Opening Balance	11,419	11,419
Amount Set Aside / Transfer to Reserve	25	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>11,444</u>	<u>11,419</u>
(f) Swimming Pool Reserve		
Opening Balance	51,095	51,095
Amount Set Aside / Transfer to Reserve	495	0
Amount Used / Transfer from Reserve	<u>(5,000)</u>	<u>0</u>
	<u>46,590</u>	<u>51,095</u>
(g) Joint Venture Housing Reserve		
Opening Balance	52,544	52,544
Amount Set Aside / Transfer to Reserve	523	0
Amount Used / Transfer from Reserve	<u>(53,068)</u>	<u>0</u>
	<u>(1)</u>	<u>52,544</u>
(h) Refuse Site Rehab/Closure Reserve		
Opening Balance	15,556	15,556
Amount Set Aside / Transfer to Reserve	46	0
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>15,602</u>	<u>15,556</u>
Total Cash Backed Reserves	<u><u>200,803</u></u>	<u><u>527,575</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

	2018/19 Adopted Budget \$	October 2018 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	2,430	0
Plant Reserve	5,285	0
Building and Recreation Reserve	20,185	0
Electronic Equipment Reserve	7	0
Community Bus Reserve	25	0
Swimming Pool Reserve	495	0
Joint Venture Housing Reserve	523	0
Refuse Site Rehab/Closure Reserve	46	0
	<u>28,996</u>	<u>0</u>
Transfers from Reserves		
Leave Reserve	(80,000)	0
Plant Reserve	(186,500)	0
Building Reserve	(28,000)	0
Electronic Equipment Reserve	(3,200)	0
Community Bus Reserve	0	0
Swimming Pool Reserve	(5,000)	0
Joint Venture Housing Reserve	(53,068)	0
Refuse Site Rehab/Closure Reserve	0	0
	<u>(355,768)</u>	<u>0</u>
Total Transfer to/(from) Reserves	<u>(326,772)</u>	<u>0</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Building and Recreation Reserve

- to be used to fund the renovation/purchase of Shire of Pingelly buildings and Recreation Infrastructure.

Electronic Equipment Reserve

- to be used to fund the purchase of administration computer system equipment.

Community Bus Reserve

- to be used to fund the change-over of the community bus.

Swimming Pool Reserve

- to be used to fund the upgrading of the swimming pool complex

Joint Venture Housing Reserve

- to be used for the future maintenance of the Joint Venture units

Refuse Site Rehab/Closure Reserve

- to be used to facilitate the rehabilitation/closure of the town refuse site.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

	2017/18 B/Fwd Per 2018/19 Budget \$	2017/18 B/Fwd Per Financial Report \$	October 2018 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	631,596	(66,200)	747,440
Cash - Restricted Unspent Grants	229,139	926,934	(179,727)
Cash - Restricted Unspent Loans	(314,353)	(314,353)	0
Cash - Restricted Reserves	527,575	527,575	527,575
Receivables (Budget Purposes Only)	0	0	0
Rates Outstanding	220,559	220,559	753,672
Sundry Debtors	100,719	100,719	154,197
Provision for Doubtful Debts	(3,519)	(3,519)	(3,519)
Gst Receivable	151,014	151,014	33,938
Loans - clubs/institutions	7,598	7,598	7,598
Accrued Income/Payments In Advance	1,958	1,958	0
Investments	0	0	0
Inventories	8,380	8,380	5,744
	<u>1,560,666</u>	<u>1,560,666</u>	<u>2,046,918</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	0
Sundry Creditors	(113,407)	(113,407)	(2)
Accrued Interest On Loans	(49,507)	(49,507)	0
Accrued Salaries & Wages	(19,658)	(19,658)	0
Income In Advance	0	0	0
Gst Payable	(50,973)	(50,973)	(23,952)
Payroll Creditors	0	0	0
Accrued Expenses	(15,733)	(15,733)	0
PAYG Liability	(32,720)	(32,720)	(50,282)
Other Payables	(3,487)	(3,487)	(4,304)
Current Employee Benefits Provision	(303,871)	(303,871)	(303,871)
Current Loan Liability	(598,336)	(98,336)	(553,439)
	<u>(1,187,692)</u>	<u>(687,691)</u>	<u>(935,851)</u>
NET CURRENT ASSET POSITION	372,974	872,976	1,111,067
Less: Cash - Reserves - Restricted	(527,575)	(527,575)	(527,575)
Less: Cash - Unspent Grants/Loans - Fully Restricted	0	0	(0)
Less: Current Loans - Clubs / Institutions	(7,598)	(7,598)	(7,598)
Less: Investments	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	303,871	303,871	303,871
Add Back : Current Loan Liability	598,336	98,336	553,439
Adjustment for Trust Transactions Within Muni	0	0	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>740,010</u>	<u>740,010</u>	<u>1,433,204</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2018/19 Rate Revenue \$	2018/19 Interim Rates \$	2018/19 Back Rates \$	2018/19 Total Revenue \$	2018/19 Budget \$
General Rate								
GRV - Residential	0.130220	321	3,135,172	408,262	(63)	0	408,200	407,247
GRV - Rural Residential	0.130220	69	719,124	93,644	0	0	93,644	93,644
GRV - Commercial/Industrial	0.130220	33	463,424	60,249	0	0	60,249	60,249
GRV - Townsites	0.130220	12	128,440	16,725	0	0	16,725	16,725
UV - Broadacre Rural	0.010469	250	123,477,000	1,292,681	(524)	0	1,292,157	1,292,478
Sub-Totals		685	127,923,160	1,871,562	(586)	0	1,870,975	1,870,343
Minimum Rates								
GRV - Residential	900	58	121,945	52,200	0	0	52,200	52,200
GRV - Rural Residential	900	20	69,600	18,000	0	0	18,000	18,000
GRV - Commercial/Industrial	900	8	28,385	7,200	0	0	7,200	7,200
GRV - Townsites	900	7	20,270	6,300	0	0	6,300	6,300
UV - Broadacre Rural	900	45	2,709,500	40,500	0	0	40,500	40,500
Sub-Totals		138	2,949,700	124,200	0	0	124,200	124,200
Ex Gratia Rates								
Movement in Excess Rates							1,995,176	1,994,543
							233	241
							(44,826)	0
Total Amount of General Rates Specified Area Rates							1,950,583	1,994,784
							0	0
Total Rates							1,950,583	1,994,784

All land except exempt land in the Shire of Pingelly is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-18 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Transport Licensing	0	131,566	(131,566)	0
BCITF Levy	0	0	0	0
Rates	0	0	0	0
Funds Held on Behalf of Groups	40	0	0	40
Unclaimed Monies	100	0	0	100
Builders Registration Board	0	0	0	0
Social Club	0	0	0	0
Nomination Deposits	80	0	(80)	0
Bond Monies (Including Key Deposits)	4,040	5,930	(1,400)	8,570
	<u>4,260</u>	<u>137,496</u>	<u>(133,046)</u>	<u>8,710</u>

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

8. OPERATING STATEMENT

	October 2018 Actual \$	2018/19 Revised Budget \$	2018/19 Adopted Budget \$	2017/18 Actual \$
OPERATING REVENUES				
Governance	24,006	85,669	85,669	59,216
General Purpose Funding	2,121,870	2,691,085	2,691,085	3,174,924
Law, Order, Public Safety	56,213	65,902	65,902	454,910
Health	751	6,936	6,936	8,283
Education and Welfare	1,500	11,175	11,175	635,719
Housing	0	0	0	0
Community Amenities	173,241	343,650	343,650	174,268
Recreation and Culture	164,154	712,454	712,454	4,055,949
Transport	383,027	1,118,892	1,118,892	1,188,399
Economic Services	11,335	24,050	24,050	43,885
Other Property and Services	18,465	77,750	77,750	108,329
TOTAL OPERATING REVENUE	2,954,562	5,137,563	5,137,563	9,903,883
OPERATING EXPENSES				
Governance	206,761	677,507	677,507	556,517
General Purpose Funding	52,945	225,373	225,373	176,753
Law, Order, Public Safety	82,724	207,056	207,056	200,344
Health	30,859	121,072	121,072	109,345
Education and Welfare	16,575	119,003	119,003	42,882
Housing	0	0	0	0
Community Amenities	103,367	408,119	408,119	370,813
Recreation & Culture	322,518	1,338,540	1,338,540	949,218
Transport	418,924	2,225,141	2,225,141	2,324,409
Economic Services	59,835	264,077	264,077	231,661
Other Property and Services	55,995	40,738	40,738	87,172
TOTAL OPERATING EXPENSE	1,350,503	5,626,626	5,626,626	5,049,115
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	1,604,059	(489,063)	(489,063)	4,854,768

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

9. STATEMENT OF FINANCIAL POSITION

	October 2018 Actual \$	2017/18 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,095,288	1,073,956
Investments	5,000	5,000
Trade and Other Receivables	945,886	478,330
Inventories	5,744	8,380
Trust at Bank	8,710	4,260
TOTAL CURRENT ASSETS	2,060,628	1,569,926
NON-CURRENT ASSETS		
Other Receivables	231,478	231,478
Inventories	0	0
Property, Plant and Equipment	19,888,305	18,436,371
Infrastructure	71,773,337	71,659,307
TOTAL NON-CURRENT ASSETS	91,893,120	90,327,156
TOTAL ASSETS	93,953,748	91,897,082
CURRENT LIABILITIES		
Trade and Other Payables	78,541	285,484
Long Term Borrowings	553,439	98,336
Provisions	303,871	303,871
Trust Liability	8,710	4,260
TOTAL CURRENT LIABILITIES	944,561	691,951
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	3,072,406	2,872,406
Provisions	53,186	53,186
TOTAL NON-CURRENT LIABILITIES	3,125,592	2,925,592
TOTAL LIABILITIES	4,070,153	3,617,543
NET ASSETS	89,883,595	88,279,539
EQUITY		
Retained Surplus	33,970,521	32,366,465
Reserves - Cash Backed	527,575	527,575
Revaluation Surplus	55,385,499	55,385,499
TOTAL EQUITY	89,883,595	88,279,539

SHIRE OF PINGELLY

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 31 OCTOBER 2018

10. FINANCIAL RATIOS

	2019 YTD	2018	2017	2016
Current Ratio	2.67	4.05	2.03	1.05
Operating Surplus Ratio	0.58	(0.49)	(0.60)	(0.72)

The above ratios are calculated as follows:

Current Ratio

$$\frac{(\text{Current Assets MINUS Restricted Assets})}{(\text{Current Liabilities MINUS Liabilities Associated with Restricted Assets})}$$

Purpose:

This is a modified commercial ratio designed to focus on the liquidity position of a local government that has arisen from past year's transactions.

Standards:

The standard is not met if the ratio is lower than 1:1 (less than 100%)

Below Std

The standard is met if the ratio is greater than 1:1 (100% or greater)

Std met

A ratio less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments.

This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Operating Surplus Ratio

$$\frac{(\text{Operating Revenue MINUS Operating Expense})}{(\text{Own Source Operating Revenue})}$$

Purpose:

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes.

Standards:

Basic Standard is not met less than < 1% (< 0.01)

Below Std

Basic Standard between 1% and 15% (0.01 and 0.15)

Basic Std

Advanced Standard greater than > 15% (>0.15).

Adv Std

SHIRE OF PINGELLY
RESTRICTED CASH RECONCILIATION
31 October 2018

Restricted Grants/Funds Received	Projects	GL/Job Account	Total Restricted Funds	Actual Expenditure previous year 2015/16	Actual Expenditure previous year 2016/17	Actual Expenditure current year 2017/18	Actual Expenditure current year 2018/19	Restricted Funds Remaining
Health Department (WACHS)-claim 1	Aged Approp Accom Units	0860	272,727.27	5,456.91	197,609.67	69,660.69	0.00	0.00
Health Department (WACHS)-claim 2	Aged Approp Accom Units	PAA01	181,818.18	0.00	0.00	181,818.18	0.00	0.00
Health Department (WACHS)-claim 3	Aged Approp Accom Units	PAA01	272,727.27	0.00	0.00	272,727.27	0.00	0.00
Health Department (WACHS)-claim 4	Aged Approp Accom Units	PAA01	272,727.27	0.00	0.00	272,727.27	0.00	0.00
Health Department (WACHS)-claim 5	Aged Approp Accom Units	PAA01	272,727.27	0.00	0.00	272,727.27	0.00	0.00
Health Department (WACHS)-final claim 6	Aged Approp Accom Units	PAA01	318,181.82	0.00	0.00	318,181.82	0.00	0.00
WDC Community Chest Funding-Sensory Garden	Aged Approp Accom Units	0861	20,000.00	0.00	0.00	20,000.00	10,000.00	0.00
WDC Community Chest Funding-Sensory Garden	Aged Approp Accom Units	0861	10,000.00	0.00	0.00	0.00	41,138.68	0.00
Lotterywest Grant-Aged Sensory Space	Aged Approp Accom Units	PAA02	50,000.00	0.00	0.00	8,861.32	0.00	0.00
National Stronger Regions Funds claim 1	Recreation & Cultural Centre	11PR/PR01	777,719.00	0.00	777,719.00	0.00	0.00	0.00
National Stronger Regions Funds claim 2+Interest	Recreation & Cultural Centre	11PR/PR01	1,473,653.35	0.00	0.00	1,473,653.35	0.00	0.00
National Stronger Regions Funds claim 3	Recreation & Cultural Centre	11PR/PR01	1,291,008.00	0.00	0.00	1,291,008.00	0.00	0.00
National Stronger Regions Funds - final claim 4	Recreation & Cultural Centre	11PR/PR01	0.00	0.00	0.00	347,727.00	(347,727.00)	0.00
Lotterywest Grant \$1,000,000 claim 1	Recreation & Cultural Centre	11PR/PR02	70,111.00	0.00	0.00	70,111.00	0.00	0.00
Lotterywest Grant \$1,000,000 claim 2	Recreation & Cultural Centre	11PR/PR02	513,788.11	0.00	0.00	513,788.11	0.00	0.00
Lotterywest Grant \$1,000,000 claim 3	Recreation & Cultural Centre	11PR/PR02	225,203.89	0.00	0.00	225,203.89	0.00	0.00
Lotterywest Grant \$1,000,000 - final claim 4	Recreation & Cultural Centre	11PR/PR02	190,897.00	0.00	0.00	190,897.00	0.00	0.00
Dept of Sport & Rec \$350,000 claim 1 25%	Recreation & Cultural Centre	11PR/PR03	87,500.00	0.00	87,500.00	0.00	0.00	0.00
Dept of Sport & Rec \$350,000 claim 2 50%	Recreation & Cultural Centre	11PR/PR03	175,000.00	0.00	0.00	175,000.00	87,500.00	0.00
Dept of Sport & Rec \$350,000 - final claim 3 25%	Recreation & Cultural Centre	11PR/PR03	87,500.00	0.00	0.00	0.00	50,000.00	0.00
Bendigo Bank-Pingelly Community Financial Services	Recreation & Cultural Centre	11PR/PR04	150,000.00	0.00	0.00	100,000.00	0.00	0.00
Pingelly Times	Recreation & Cultural Centre	11PR/PR05	10,000.00	0.00	0.00	10,000.00	0.00	0.00
Pingelly Development Association	Recreation & Cultural Centre	11PR/PR06	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Focus Group Grain contribution to PRACC	Recreation & Cultural Centre	11PR/PR07	4,323.00	0.00	0.00	0.00	4,323.00	0.00
Contributions Other	Recreation & Cultural Centre	11PR/PR10	1,408.63	0.00	1,408.63	0.00	0.00	0.00
CBH Contribution Grass Roots Fund -playground	Recreation & Cultural Centre	11PR/PR11	10,000.00	0.00	0.00	0.00	10,000.00	0.00
Forestry Products Commission	Recreation & Cultural Centre	11PR/PR12	20,000.00	0.00	0.00	20,000.00	0.00	0.00
Unspent Loan 123 - TD01	Recreation & Cultural Centre	1703	1,011,229.06	0.00	0.00	1,011,229.06	0.00	0.00
Unspent Loan 123 - TD01 Funds in Muni Funds	Recreation & Cultural Centre	1703	500,000.00	0.00	0.00	0.00	0.00	0.00
Unspent Loan 123 - interest TD01 in Muni	Recreation & Cultural Centre	1703	110,359.46	0.00	161,980.70	338,019.30	0.00	0.00
Unspent Loan 123 in Muni Fund -TD02	Recreation & Cultural Centre	1703	500,000.00	0.00	45,169.26	65,190.20	0.00	0.00
Unspent Loan 123 in Muni Fund interest TD02	Recreation & Cultural Centre	1703	20,509.36	0.00	500,000.00	0.00	0.00	0.00
Unspent Loan 123 - TD03	Recreation & Cultural Centre	1703	504,432.90	0.00	20,509.36	0.00	0.00	0.00
WATC Short Loan Term Facility PRACC claim 1	Recreation & Cultural Centre	1703	500,000.00	0.00	0.00	504,432.90	0.00	0.00
WATC Short Loan Term Facility PRACC claim 2	Recreation & Cultural Centre	1704	700,000.00	0.00	0.00	500,000.00	0.00	0.00
Main Roads Bullaring rd Bridge Funding 18/19 c/fwd	Recreation & Cultural Centre	1704	168,000.00	0.00	0.00	314,353.36	385,646.64	0.00
Sub Total			1,840,970.62	1,840,970.62	8,352,589.98	936,335.32		168,000.00 (179,726.99)

Total Restricted Grand Funds			Interest Rate	Term	Maturing	Balance
Available Cash			Variable	Ongoing	N.A.	566,962.81
Municipal Bank	Muni Fund Bank	0111				50.00
Municipal Bank	Till Float SES	0112				200.00
Municipal Bank	Till Float	0113				500.00
Municipal Bank	Petty Cash on hand	0114				567,712.81
Total Cash						179,726.99
Less Restricted Cash						747,439.80
Total Unrestricted Cash						

Attachment 3

16.1 Request to Endorse Section 70A Notification

- 1 – Section 70A Notification Forms**
- 2 – Subdivision Approval**

The first part of the document discusses the importance of maintaining accurate records of all transactions. This includes not only sales and purchases but also any other financial activities that may occur during the course of the business. It is essential to ensure that all records are kept up-to-date and are easily accessible for review.

In addition, it is important to establish a clear system of internal controls to help prevent errors and fraud. This may involve implementing a system of checks and balances, as well as regular audits to ensure that all transactions are properly recorded and accounted for.

Another key aspect of financial management is the timely payment of bills and taxes. Failure to do so can result in penalties and interest charges, which can significantly impact the company's cash flow and overall financial health. Therefore, it is crucial to establish a system for tracking and paying all obligations on time.

Finally, it is important to regularly review the company's financial performance and make adjustments as needed. This may involve analyzing financial statements, comparing actual results to budgeted figures, and identifying areas where costs can be reduced or revenues increased.

By following these guidelines, businesses can ensure that their financial records are accurate and complete, and that they are able to effectively manage their finances. This will help to ensure the long-term success and stability of the company.

NOTIFICATION UNDER SECTION 70A

DESCRIPTION OF LAND (Note 1)

Lot 2970 on Deposited Plan 413075

EXTENT

Whole

VOLUME

FOLIO

REGISTERED PROPRIETOR (Note 2)

Beauland Management Pty Ltd (A.C.N. 008 889 487)
of 370 Marshall Road
PINGELLY WA 6308

LOCAL GOVERNMENT / PUBLIC AUTHORITY (Note 3)

Shire of Pingelly of 17 Queen Street PINGELLY WA 6308

FACTOR AFFECTING USE OR ENJOYMENT OF LAND (Note 4)

A network electricity supply is not available to the lot

Dated this _____ day of _____ Year _____

LOCAL GOVERNMENT/PUBLIC AUTHORITY ATTESTATION (Note 5)

The common seal of the Shire of Pingelly was hereunto affixed in the presence of:

Wx *Gx*
Shire President Chief Executive Officer
William Mulronev Gavin Pollock

Seal x

REGISTERED PROPRIETOR/S SIGN HERE (Note 6)

Signed _____

In the presence of **The Common Seal of Beauland Management Pty Ltd (A.C.N. 008 889 478) was herunto affixed with the authority of the directors in the presence of:**

Signed _____

In the presence of _____

INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet Form B1, should be used with appropriate headings. The boxed sections should only contain the words "see page....."
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialed by the persons signing this document and their witnesses.

NOTES

1. **DESCRIPTION OF LAND**
Lot and Diagram/Plan/Strata/Survey-Strata Plan number or Location name and number to be stated.
Extent - Whole, part or balance of the land comprised in the Certificate of Title to be stated.
The Volume and Folio number to be stated.
2. **REGISTERED PROPRIETOR**
State full name and address of the Registered Proprietors as shown on the Certificate of Title and the address / addresses to which future Notices can be sent.
3. **LOCAL GOVERNMENT / PUBLIC AUTHORITY**
State the name of the Local Government or the Public Authority preparing and lodging this notification.
4. **FACTOR AFFECTING THE USE AND ENJOYMENT OF LAND**
Describe the factor affecting the use or enjoyment of land.
5. **ATTESTATION OF LOCAL GOVERNMENT / PUBLIC AUTHORITY**
To be attested in the manner prescribed by the Local Government Act or as prescribed by the Act constituting the Public Authority.
6. **REGISTERED PROPRIETOR'S EXECUTION**
A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an Adult Person. The full name, address and occupation of the witness must be stated. Execution by a corporation or body corporate must be in accordance with the Corporation Act 2001.



OFFICE USE ONLY

NOTIFICATION

LODGED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

ISSUING BOX No.

PREPARED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

1. _____	Received Items No.s
2. _____	
3. _____	
4. _____	Receiving Clerk
5. _____	
6. _____	

Lodged pursuant to the provisions of the *TRANSFER OF LAND ACT 1893* as amended on the day and time shown above and particulars entered in the Register.

NOTIFICATION UNDER SECTION 70A

DESCRIPTION OF LAND (Note 1)

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
Lot 2970 on Deposited Plan 413075	Whole		
Lot 2972 on Deposited Plan 413075	Whole		

REGISTERED PROPRIETOR (Note 2)

Beauland Management Pty Ltd (A.C.N. 008 889 487)
of 370 Marshall Road
PINGELLY WA 6308

LOCAL GOVERNMENT / PUBLIC AUTHORITY (Note 3)

Shire of Pingelly of 17 Queen Street PINGELLY WA 6308

FACTOR AFFECTING USE OR ENJOYMENT OF LAND (Note 4)

A mains potable water supply is not available to the lots

Dated this _____ day of _____ Year _____

LOCAL GOVERNMENT/PUBLIC AUTHORITY ATTESTATION (Note 5)

The common seal of the Shire of Pingelly was hereunto affixed in the presence of:

WY *GP*
 Shire President Chief Executive Officer
 William Mulroney Gavin Pollock

seal x

REGISTERED PROPRIETOR/S SIGN HERE (Note 6)

Signed _____

In the presence of **The Common Seal of Beauland Management Pty Ltd (A.C.N. 008 889 478) was herunto affixed with the authority of the directors in the presence of:**

Signed _____

In the presence of _____

INSTRUCTIONS

1. If insufficient space in any section, Additional Sheet Form B1, should be used with appropriate headings. The boxed sections should only contain the words "see page....."
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialed by the persons signing this document and their witnesses.

NOTES

1. **DESCRIPTION OF LAND**
Lot and Diagram/Plan/Strata/Survey-Strata Plan number or Location name and number to be stated.
Extent - Whole, part or balance of the land comprised in the Certificate of Title to be stated.
The Volume and Folio number to be stated.
2. **REGISTERED PROPRIETOR**
State full name and address of the Registered Proprietors as shown on the Certificate of Title and the address / addresses to which future Notices can be sent.
3. **LOCAL GOVERNMENT / PUBLIC AUTHORITY**
State the name of the Local Government or the Public Authority preparing and lodging this notification.
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Describe the factor affecting the use or enjoyment of land.
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OFFICE USE ONLY

NOTIFICATION

LODGED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

ISSUING BOX No.

PREPARED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

1. _____	Received Items No.s
2. _____	
3. _____	
4. _____	
5. _____	Receiving Clerk
6. _____	

Lodged pursuant to the provisions of the *TRANSFER OF LAND ACT 1893* as amended on the day and time shown above and particulars entered in the Register.



Approval Subject To Condition(s) Freehold (Green Title) Subdivision

Application No : 155577

Planning and Development Act 2005

Applicant	:	Paul Kraft & Associates P O Box 428 NORTHAM WA 6401
Owner	:	Beauland Management Pty Ltd 2972 Wickepin- Pingelly Road EAST PINGELLY WA 6308
Application Receipt	:	17 August 2017

Lot Number	:	75
Diagram / Plan	:	Deposited Plan 107584
Location	:	-
C/T Volume/Folio	:	2653/292
Street Address	:	Lot 75 Wickepin-Pingelly Road, East Pingelly
Local Government	:	Shire of Pingelly

The Western Australian Planning Commission has considered the application referred to and is prepared to endorse a deposited plan in accordance with the plan date-stamped **17 August 2017** once the condition(s) set out have been fulfilled.

This decision is valid for **three years** from the date of this advice, which includes the lodgement of the deposited plan within this period.

The deposited plan for this approval and all required written advice confirming that the requirement(s) outlined in the condition(s) have been fulfilled must be submitted by **03 November 2020** or this approval no longer will remain valid.

Reconsideration - 28 days

Under section 151(1) of the *Planning and Development Act 2005*, the applicant/owner may, within 28 days from the date of this decision, make a written request to the WAPC to reconsider any condition(s) imposed in its decision. One of the matters to which the WAPC will have regard in reconsideration of its decision is whether there is compelling evidence by way of additional information or justification from the applicant/owner to warrant a reconsideration of the decision. A request for reconsideration is to be



submitted to the WAPC on a Form 3A with appropriate fees. An application for reconsideration may be submitted to the WAPC prior to submission of an application for review. Form 3A and a schedule of fees are available on the WAPC website: <http://www.planning.wa.gov.au>

Right to apply for a review - 28 days

Should the applicant/owner be aggrieved by this decision, there is a right to apply for a review under Part 14 section 251 of the *Planning and Development Act 2005*. The application for review must be submitted in accordance with part 2 of the *State Administrative Tribunal Rules 2004* and should be lodged within 28 days of the date of this decision to: the State Administrative Tribunal, Level 6, State Administrative Tribunal Building, 565 Hay Street, PERTH, WA 6000. It is recommended that you contact the tribunal for further details: telephone 9219 3111 or go to its website: <http://www.sat.justice.wa.gov.au>

Deposited plan

The deposited plan is to be submitted to the Western Australian Land Information Authority (Landgate) for certification. Once certified, Landgate will forward it to the WAPC. In addition, the applicant/owner is responsible for submission of a Form 1C with appropriate fees to the WAPC requesting endorsement of the deposited plan. A copy of the deposited plan with confirmation of submission to Landgate is to be submitted with all required written advice confirming compliance with any condition(s) from the nominated agency/authority or local government. Form 1C and a schedule of fees are available on the WAPC website: <http://www.planning.wa.gov.au>

Condition(s)

The WAPC is prepared to endorse a deposited plan in accordance with the plan submitted once the condition(s) set out have been fulfilled.

The condition(s) of this approval are to be fulfilled to the satisfaction of the WAPC.

The condition(s) must be fulfilled before submission of a copy of the deposited plan for endorsement.

The agency/authority or local government noted in brackets at the end of the condition(s) identify the body responsible for providing written advice confirming that the WAPC's requirement(s) outlined in the condition(s) have been fulfilled. The written advice of the agency/authority or local government is to be obtained by the applicant/owner. When the written advice of each identified agency/authority or local government has been obtained, it should be submitted to the WAPC with a Form 1C and appropriate fees and a copy of the deposited plan.

If there is no agency/authority or local government noted in brackets at the end of the condition(s), a written request for confirmation that the requirement(s) outlined in the



condition(s) have been fulfilled should be submitted to the WAPC, prior to lodgement of the deposited plan for endorsement.

Prior to the commencement of any subdivision works or the implementation of any condition(s) in any other way, the applicant/owner is to liaise with the nominated agency/authority or local government on the requirement(s) it considers necessary to fulfil the condition(s).

The applicant/owner is to make reasonable enquiry to the nominated agency/authority or local government to obtain confirmation that the requirement(s) of the condition(s) have been fulfilled. This may include the provision of supplementary information. In the event that the nominated agency/authority or local government will not provide its written confirmation following reasonable enquiry, the applicant/owner then may approach the WAPC for confirmation that the condition(s) have been fulfilled.

In approaching the WAPC, the applicant/owner is to provide all necessary information, including proof of reasonable enquiry to the nominated agency/authority or local government.

The condition(s) of this approval, with accompanying advice, are:

CONDITIONS:

1. A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the certificate of title of the proposed Lot B. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

'A network electricity supply is not available to the lot.' (Local Government)

2. A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the certificates of title of the proposed lots. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

'A mains potable water supply is not available to the lots.' (Local Government)

3. A Notification, pursuant to Section 165 of the *Planning and Development Act 2005* is to be placed on the certificates of title of the proposed lots, advising of the existence of a hazard or other factor. Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

'This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner. Additional planning and building



requirements may apply to development on this land.' (Western Australian Planning Commission)

Kerrine Blenkinsop

Kerrine Blenkinsop
Secretary
Western Australian Planning Commission
3 November 2017

Enquiries: Emily Burton (Ph 6551 9899)

6318

6980

DEPARTMENT OF PLANNING, LANDS
AND HERITAGE

DATE
17-Aug-2017

FILE
155577

CLOSED ROAD

(710.5)

(620)

(370)

Lot B
56.517 ha

277

(263.7)

(560)

(1095.1)

76

(188.1)

Lot A
8.25 ha

Proposed Accessway

(467.5)

(122.3)

(122.3)

(122.3)

(122.3)

(122.3)

(122.3)

(122.3)

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(122.3)

(122.3)

(122.3)

(122.3)

WICKEPIN - PINGELLY ROAD

(768.1)

(355.8)

(370)

(380)

ORIGINAL AREAS:
Lot 75 - 64.767 Ha
No. of existing lots - 1
No. of proposed lots - 2

NOTE:
1. All dimensions subject to survey
2. All buildings to remain

PAUL KRAFT & ASSOCIATES.
PO BOX 428
NORTHAM 6401
Phone: 9574 2690 Fax: 9574 2991

Surveyor: Paul Kraft

Date: 31/07/2017

PROPOSED SUBDIVISION FOR HOMESTEAD LOT
LOT 75 ON DP 107584
WICKEPIN-PINGELLY ROAD
EAST PINGELLY
SHIRE OF PINGELLY

C/T Vol: 2653 Fol: 292

Scale: 1:4000

Original Sheet Size

A3



Attachment 4

16.4 Bush Fire Advisory Committee Minutes

Bush Fire Advisory Committee Minutes 9 October 2018.



Shire of Pingelly

Minutes

Bushfire Advisory Committee Meeting
9 October 2018

Minutes of the Bushfire Advisory Committee Meeting of the Shire of Pingelly held in the Council Chambers, 17 Queen Street, Pingelly on 9 October 2018.

Charter (Item 10.6 – 17 March 2010):

Is to advise Council on all matters relating to:

- the prevention, controlling and extinguishing of bush fires;
- prosecutions for breaches of the Bush Fires Act;
- the formation and de-formation of bush fire brigades;
- the co-ordination of the efforts and activities of the bush fire brigades; and
- any other matter relating to bush fire control.

Membership

- Cr D Freebairn - Member
- Cr B Hotham - Deputy
- Brigade representatives
- FCOs

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1. OPENING & ANNOUNCEMENTS

The CBFCO, Mr Rod Shaddick, declared the meeting open at 7.01 pm.

2. ATTENDANCE & APOLOGIES

2.1 Attendance

Membership	Cr D Freebairn
Deputy	Cr B Hotham
Shire of Pingelly	Mr Barry Gibbs (DTS)
West Pingelly	Mr Adam Watts
Moorumbine-Noonebin	Mr Rodney Shaddick (CBFCO)
	Mr Brodie Cunningham
East Brigade	Mr Sam MacNamara
	Mr Andrew Marshall
Pingelly VFRS	Mr Robert Kirk (DCBFCO)
	Mr Peter Narducci
DBCA	Mr Greg Durell (Parks and Wildlife Services)

2.2 Observers & Visitors

Nil

2.3. Apologies

Mr Gavin Pollock (CEO)
Mrs Sheryl Squiers (AOT)
Mr Paul Blechynden (DFES)
Mr Anthony Turton
Mr Simon Parsons

3. DECLARATIONS OF INTEREST

Nil

4. CONFIRMATION OF MINUTES

Minutes of the Shire of Pingelly Bushfire Advisory Committee meeting held on 10 April 2018 have been circulated.

Statutory Environment:

Section 5.22 of the *Local Government Act* provides that minutes of all meetings to be kept and submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation.

Recommendation:

That the Minutes of the Shire of Pingelly Bushfire Advisory Meeting held in the Council Chamber on 10 April 2018 be confirmed subject to correction of dates on items 5 and item 6.

11347 – Moved Peter Narducci,

Seconded Adam Watts

That the Minutes of the Shire of Pingelly Bushfire Advisory Committee Meeting held in the Council chamber on the 10 April 2018 be confirmed subject to correction of dates on item 5 and item 6.

CARRIED 11 / 0

Business Arising:

Nil

5. AGENDA ITEMS

5.1 Visit by Minister for Emergency Services

The Minister for Emergency Services, Fran Logan, visited Brookton on Wednesday 2 May 2018 for an informal session relating to the newly formed Rural Fire Services along with the introduction of the Executive Director of the Rural Fire Division Murray Carter.

The session was attended by Rod Shaddick, Sheryl Squiers, Peter Narducci and Kerry Keys.



Recommended:

Information be received and discussion.

Committee received the information.

5.2 Department of Fire and Emergency Services – Upper Great Southern Region:

Information received from DFES on a review conducted of the ability for the Great Southern Region to provide the most appropriate service to all the Local Governments and balance workload to meet risks within the regions.

 <p>Government of Western Australia Department of Fire & Emergency Services</p>	 <p>DFES Department of Fire & Emergency Services</p>										
<p>Our Ref: D05740; 18/100657 Your Ref:</p>	<table border="1"> <tr> <td colspan="2" style="text-align: center;">SHIRE OF PINGELLY</td> </tr> <tr> <td>FILE</td> <td>ADM 0014</td> </tr> <tr> <td>DATE</td> <td>04 JUL 2018</td> </tr> <tr> <td>Officer</td> <td>AOT/DTS</td> </tr> <tr> <td>Copy to</td> <td>IWS 18969</td> </tr> </table>	SHIRE OF PINGELLY		FILE	ADM 0014	DATE	04 JUL 2018	Officer	AOT/DTS	Copy to	IWS 18969
SHIRE OF PINGELLY											
FILE	ADM 0014										
DATE	04 JUL 2018										
Officer	AOT/DTS										
Copy to	IWS 18969										
<p>Mr Gavin Pollock Chief Executive Officer Shire of Pingelly 17 Queen Street PINGELLY WA 6308</p>											
<p>Dear Mr Pollock</p> <p>SUBJECT: Department of Fire and Emergency Services – Upper Great Southern Region</p> <p>The Department of Fire & Emergency Services (DFES) Great Southern Region (GS) currently covers an area of 14,136,200ha and services 28 Local Governments, a Career Fire and Rescue Service station and 235 Volunteer Brigade/Group/Units (BGU's) with approximately 8160 volunteers.</p> <p>In early 2018, DFES conducted a review of the ability for Great Southern Region to provide the most appropriate service to all the Local Governments (LGs) and balance workload to meet risks within the regions. It was determined that the most appropriate solution was to reduce the size and scope of the existing region and establish the DFES Upper Great Southern (UGS) region servicing 17 Local Governments and 86 Volunteer Brigades, Groups and Units.</p> <p>The region will be based in the Narrogin DFES office with Acting Superintendent Sven Andersen appointed during the transitional phase. The DFES Great Southern Region will remain based in Albany with minimal changes to personal and remain under the leadership of Superintendent Wayne Green.</p> <p>Staffing in the Narrogin office will be bolstered by the addition of the Superintendent and support to volunteers as a result of the establishment of the Rural Fire Division within DFES. The Upper Great Southern region will reduce travel time for DFES staff with the aim of providing a more localised service and the new region aligns closely with current DOAC borders.</p> <p>Acting Superintendent Andersen commences on Monday 10 July 2018 and will be contacting you in the near future to discuss the new arrangements and seek your advice on what collaborative opportunities exist within the new structure. We look forward to working with you during this transition and should you require any further</p>											
<p>Emergency Services Complex 20 Stockton Bend Cockburn Central WA 6164 PO Box P1174 Perth WA 6844 Tel (08) 9395 9300 Fax (08) 9395 9384 dfes@dfes.wa.gov.au www.dfes.wa.gov.au ABN 39 563 851 304</p>											



Government of Western Australia
Department of Fire & Emergency Services



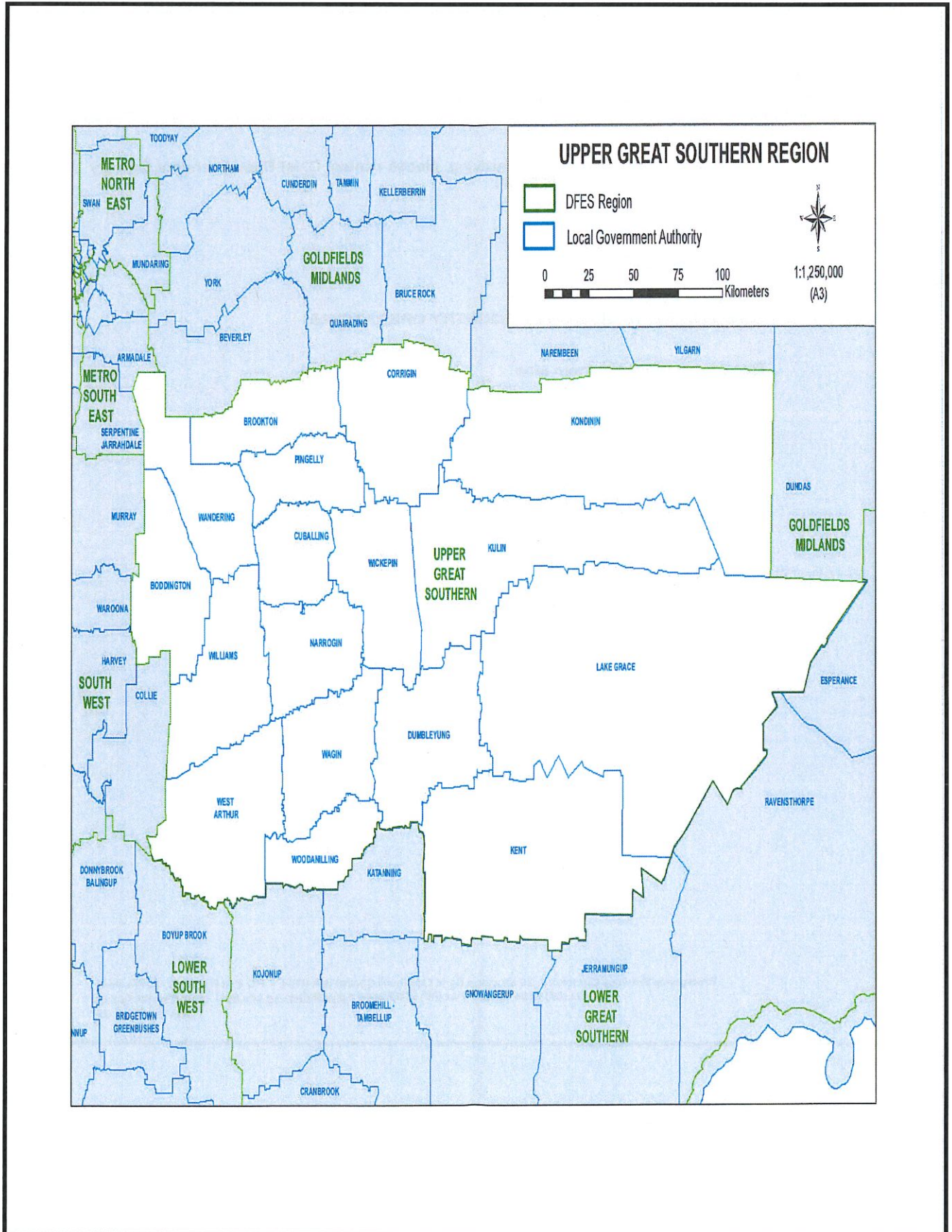
information prior to Mr Andersen arriving, please contact Chief Superintendent Country South, Stuart Wade on 9395 9407.

Yours sincerely

GRAHAM SWIFT
ASSISTANT COMMISSIONER COUNTRY OPERATIONS

Enc: Upper Great Southern Map.

29 June 2018



Recommended:
Information be received.

Committee noted information received**5.3 Local Government Permit to Burn Review Project**

The Office of Bushfire Risk Management has finalised the review of the local government "Permit to Burn". The stakeholder Reference Group did a marvellous job availing their time and liaising with their volunteer and professional network to enable the review. Following the review, web based system has been developed to enable each local government to design their own template permit to burn. Local governments being able to reflect local circumstances was a primary objective of the project. A Secondary objective was the ability to better track permits. Each permit now has a unique identifier. Local Governments can now design and print their permits annually. Local Government can access the service through their WALGA subscription page. A handy tutorial has also been developed to assist local governments. In the first 6 weeks, 60 local governments had requested access to design their own permits.

Currently we have 24 spare Permit Books on hand (not including what are held by the FCO's) so at this stage we are not going to request the access to create our own unique permits.

Recommended:

Information be received.

Committee agreed to the current permit book scheme and the Shire of Pingelly can update to the new web based system if required.

5.4 Advice Requested from Department of Biodiversity Conservation on Management of the Fuel Load in Small Nature Reserves

Barry Gibbs has spoken to Greg Durell in relation to the build-up of fuel loads and declining vegetation in small reserves particularly the Woyerling Nature Reserve with the following response:

1. Low risk of point of source ignition estimated at 1:300 per probability.
2. Wheatbelt ground fuel don't generally increase in volume as the forest areas to the west do.
3. Grassy reserves like Woyerling are a problem as fires stimulate an influx of introduced grasses due to extra nutrients. End up with a worse situation.
4. Regeneration of these sites is a challenge and costly.
5. DBCA has limited resources to manage smaller reserves, unless there is a major human asset (life and property) at risk we would not implement works.
6. DBCA has assisted local brigades in writing prescriptions for DBCA managed lands if they are prepared to do the work.

Greg Durell to determine what natural assets occur on the reserve, and if the Shire wish to progress write a letter to DBCA.

Recommended:

Information be received.

Committee agreed with the information received from Mr Greg Durell and will not progress the matter at this time

5.5 New 4.4B Bushfire Truck for Shire of Pingelly

The Shire of Pingelly took receipt of the new broadacre bushfire truck on 14 June 2018. This truck is housed the fire station and the existing 3.4R has been moved to the East Pingelly Brigade and DFES have taken ownership of the old East Pingelly truck.

Recommended:

Information be received.

The committee noted also that a new 4.4B Bushfire truck is programmed to be delivered to East Pingelly to replace the current 3.4R within the next 12 months and that the Shire of Pingelly should request that the 3.4R be retained within the Shire and relocated to the West Pingelly Brigade.

5.6 Department of Biodiversity Conservation & Attractions

The Shire of Pingelly 2017-18 Fire Control Order lists Boyagin Rock Picnic Area as a specific section relating to wood fires. The current picnic site is located on private property not reserve 29413 as previously thought and mentioned in the Order so the information described in this order may be erroneous. The picnic site is positioned on land owned by Eric Pech.

Note that DBCA are developing a new day use area, with assistance from the Shire of Pingelly and Brookton and the community. This new site will be located on lands managed by DBCA and it is intended that there are no provisions for wood fires at this new site.

Suggest the Shire discuss this and determine whether this Order is still relevant.

For interest, current State legislation allows Aboriginal people to undertake Customary Activities on all lands categorised under the CALM Act. This includes the lighting of small camping and cooking fires where there are no fire bans in place. These fires are not permitted to be lit within 500 metres of designated car parks, camping sites, and visitor areas such as day use areas.

Recommended:

Information be received, and recommendation provided.

The committee requested that the Fire Control Order be updated to reflect changes to the day use area at the Boyagin Nature Reserve

5.7 Late Item – Notice of intention to Burn

Anthony Turton has raised the question is there a minimum time limit for people requesting a permit to burn. Quite often there are requests for permits to burn on the day of request and FCO's are not always available to issue permits on the spot.

Inserted is an extract from the Bushfire Regulations 1954 Part IV – Burning during restricted times and prohibited times section 15B:

15B. Permit to burn holder, duties of

- (1) Subject to the Act a person who has obtained a permit to burn the bush under section 18 of the Act (in this regulation called the **permit holder**) shall comply with the conditions set out in this regulation in relation to the burning of the bush.
- (2) The permit holder shall give notice of his intention to burn the bush upon land, or upon a part of land, to —
 - (a) the chief executive officer or a bush fire control officer of the local government in whose district that land is situated; and
 - (b) the owner or occupier of all land adjoining that land; and
 - (c) a forest officer if the bush is situated within 3 km of forest land; and
 - (d) an officer or employee of each notifiable authority (if any), being an officer or employee who is apparently authorised to accept that notice.
- (3) The period of notice required under subregulation (2) shall not be —
 - (a) more than 28 days; or

- (b) less than 4 days unless the notice is given verbally in which case the minimum period of notice may be determined by mutual agreement.

Recommendation:

Information be received and decision

Would it be viable for the BFAC Committee to set a minimum period property owners may request a Permit to Burn Bush.

Recommended:

Information be received and recommendation provided.

The committee reviewed the current process for FCO issuing Permits to set fire to the bush and believe the current process is working and Rod advised he will speak with Anthony Turton regarding his request.

6 General Business:

- Total Fire Ban on the spot infringement has been increased to \$1000
- Fire Notice updated response from public
- Greg Durell advised that the nature reserve reduction burns for Autumn where completed successfully;
- Rod Shaddick ask if the PPE stock could be checked and some items reviewed before the fire Season fully starts
- WAERN radios to be checked prior to the Fire Season;
- FCO,s to confirm with other FCO's that a Spot Weather Forecast has not already been requested for a fire as duplicated requests to BOM waste time that could be used on other urgent requests as BOM has only limited resources that may be required for other emergencies; and
- The Pingelly Bushfire Advisory Committee moved the following recommendation:

Recommendation:

That the Pingelly Rifle Range programmed control burn to be deferred to Autumn due to the increase fire risk to the community if burnt in Spring.

11348 – Moved Peter Narducci,

Seconded David Freebairn

That the Pingelly Rifle Range programmed control burn to be deferred to Autumn due to the increase fire risk to the community if burnt in Spring.

CARRIED 11 / 0

7. CLOSURE

The Chairman declared the meeting closed at 8.31 pm.

Next meeting will be on Tuesday 9 April 2019 at 7.00pm in the Council Chambers.

These minutes were received by Council at an Ordinary Meeting held on 21 November 2018

Signed

Presiding Person at the meeting at which the minutes were confirmed.

Attachment 5

16.6 Surplus Equipment Tender

List of Assets for Sale

Shire of Pingelly sale of surplus items by Expression of Interest - November 2018



The following items are surplus to the requirements of the Shire of Pingelly, and are listed for sale below for expression of interest.

Item	Location	Description	Approved for Sale
001	Park Street	Double sided steel shelving	
002	Park Street	Cane stand	
003	Park Street	Grey upright 3 draw dressing table with mirror	
004	Park Street	Blue chair with arm rests - vinyl covering	
005	Park Street	Pink chair with arm rests	
006	Park Street	Cream high back chair with arm rests	
007	Park Street	4 Pink chairs with black plastic arm rests	
008	Park Street	Brown high back chair with arm rests	
009	Park Street	Green high back chair with arm rests	
010	Park Street	Office chair cream fabric on wheels	
011	Park Street	Dentist stool with back on wheels	
012	Park Street	Dentist stool on wheels	
013	Park Street	Grey kitchen chair	
014	Park Street	Two tone kitchen chair	
015	Park Street	2 Avion X-ray viewers - wall mountable	
016	Park Street	Printer - Brother - HL-2250DN in box	
017	Park Street	Printer - Brother - HL-2250DN - used	
018	Park Street	Printer - Dell - used	
019	Park Street	Wooden desk with steel frame	
020	Park Street	Dentist x-ray machine wall mounted	
021	Park Street	Trolley dental equipment	
022	Park Street	Small white cabinet on wheels	
023	Park Street	X-ray vest	
024	Park Street	Dentist equipment - astralis 7	
025	Park Street	Dentist equipment - transsonic	
026	Park Street	Dentist equipment - dentsply/cavitrontranssonic	
027	Somerset Street	3/40 foot steel shipping containers	

Sale of Surplus Items by Expression of Interest – November 2018

Item 001 - Double steel shelving cabinet



Item 001 - Double side steel cabinet shelves



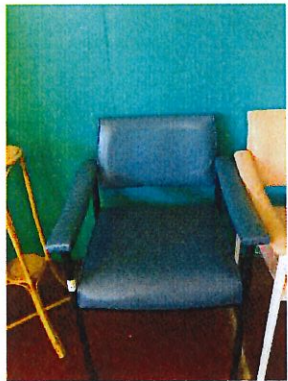
Item 002 - Cane stand



Item 003- Upright 3 draw dresser with mirror



Item 004 - Blue chair with arm rests



Item 005 - Pink chair with arm rests



Item 006 - Cream high back chair with arm rests

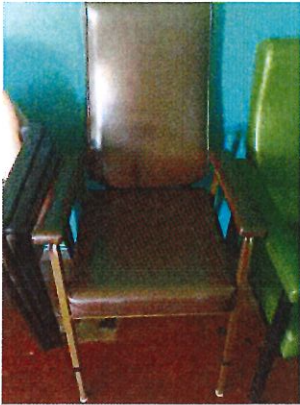


Item 007 - 4 Pink chairs with black plastic arm rests



Sale of Surplus Items by Expression of Interest – November 2018

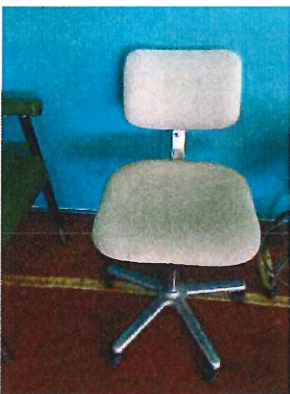
Item 008 – Brown high back chair with arm rests



Item 009 – green high back chair with arm rests



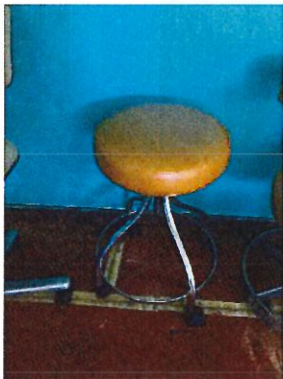
Item 010 – Office chair with cream fabric on wheels



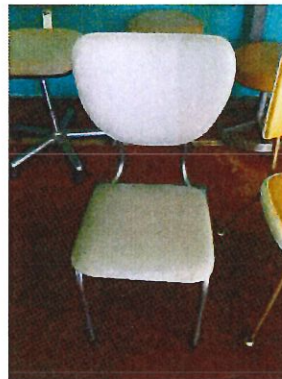
Item 011 – Dentist stool with backrest on wheels



Item 012 – Dentist stool on wheels



Item 013 – Grey kitchen chair



Item 014 – Two tone kitchen chair



Item 015- 2 Avion X-ray viewers – wall mounable

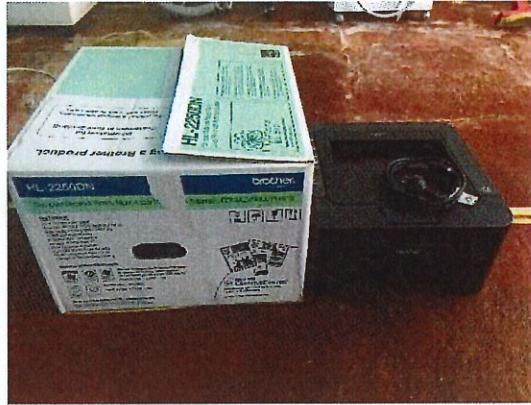


Sale of Surplus Items by Expression of Interest – November 2018

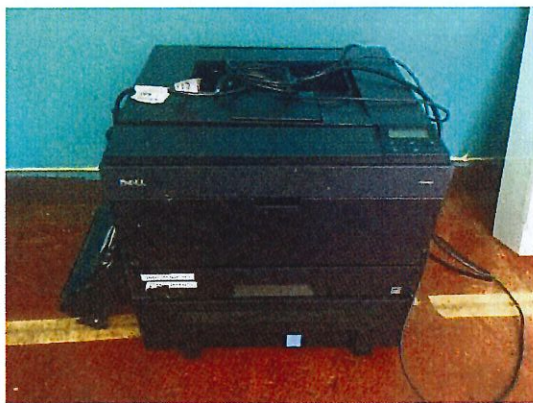
Item 016 – Printer – Brother – HL-2250DN in box



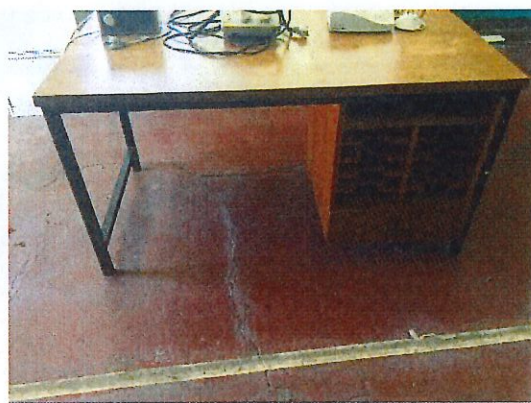
Item 017 – Printer – Brother – HL – 2250DN- used



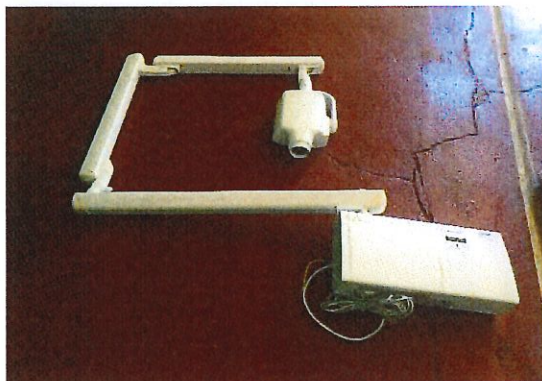
Item 018 – Printer – Dell - used



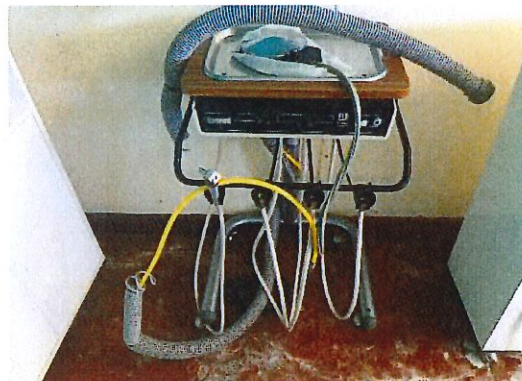
Item 019 – Wooden desk with steel frame



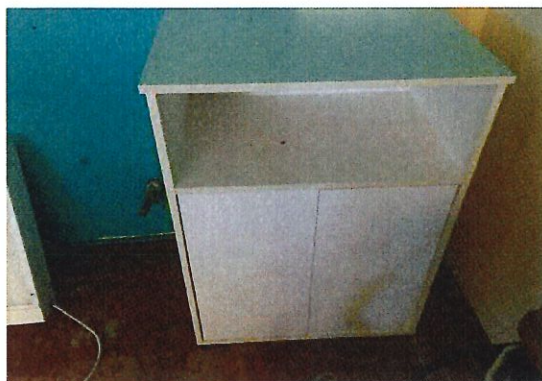
Item 020 – Dentist X-ray machine wall mountable



Item 021 – Tolley dental equipment



Item 022 – Small white cabinet on wheels



Item 023 - X-ray vest



Sale of Surplus Items by Expression of Interest – November 2018

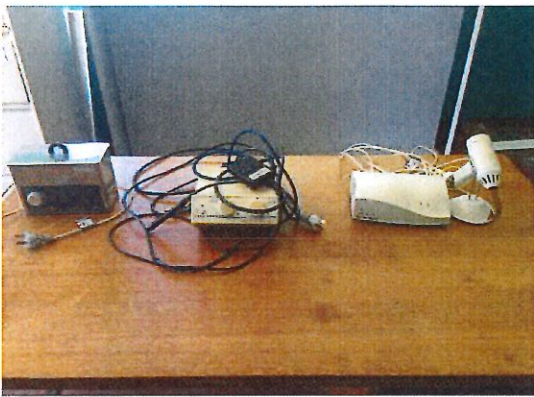
Item 024 – Dentist equipment – astralis 7



Item 025 – Dentist equipment – transsonic



Item 026 – Dentist equipment – dentsply/cavitrontranssonic



Item 027 – 3/40-foot steel shipping containers

